

Student Name: _____

Advanced Journalism: Yearbook Staff Commitment

Publishing a yearbook is a complicated, creative, time-consuming process. However, this job is one of the most rewarding that you will do during your high school years. You will be involved in making the only complete historical record of this school year. Your work will remain a part of our high school students' lives forever. For many, this yearbook will be the only written and pictorial record they have of this time in their lives.

I'm so proud that you want to be a part of the yearbook staff. You have an awesome task ahead of you as you will record the history of the school year, report the news, entertain the readers, and sway people's opinions. We will all count on each other to do our parts.

You must be willing to give a time commitment. As with all things that have deadlines, yearbook usually requires time outside of class to make deadlines. Usually two or three weeknights and one weekend day per deadline is sufficient (three or four deadlines per year). This doesn't mean you can't be involved in other activities. As a matter of fact, I *like* for you to be involved in other activities because it keeps you up-to-date on what is happening in and around school.

Teacher: Colette Bryan, (810) 591-5473, e-mail: CLBryan@carmanainsworth.org, planning period 1:20-2:15

Please initial the following statements.

This form will be kept on file.

Please have a parent/guardian initial the following statements.

_____ I understand I will be devoting time outside of class (including nights and weekends) in order to complete assigned tasks by the corresponding deadlines. I commit to my availability during those times. If I am involved in other activities, I will communicate with the yearbook adviser to come up with a fair solution. This is especially important if coverage is needed for events or activities taking place after school, which make up the majority of what is covered in the yearbook.

_____ I understand that my child will need to devote time outside of school (after school and on weekends) in order to complete assignments by deadlines. This may involve participation in ad sales, yearbook sales (at school functions), fundraisers, and taking photographs necessary to complete the assigned pages/topics for the yearbook at practices, games and other related events.

_____ I understand the importance and value of the yearbook staff's equipment and supplies and will treat them with respect. Should I neglect or abuse the materials, I will pay for repair or replacement.

_____ I understand that my child will be working with specialized equipment and supplies and will be held responsible for any damage and/or waste due to negligence.

_____ I understand the importance of my being in class. For whatever reason, if absent during production, I will take necessary steps to meet deadlines by either working from home or making materials or other information available to those in class so work can be completed.

_____ I will sell advertising to support the financial structure of the publication, which is imperative in order for yearbook to cover the costs of production. I understand that my efforts at selling ads, yearbooks, participation in school functions to promote yearbook sales, and participation in fundraisers will be included as part of my grade as it is an integral part of the success of this and virtually all journalistic publications.

Student's Signature: _____

Parent/Guardian Signature: _____

Date: _____

Date: _____

