

**Work Session (Thursday, April 18, 2024)**

*Generated by Susan McGuinness on Friday, April 19, 2024*

**Members present**

Vicky Adams, Carmen Bivins, Roberto Fernandez, Wanda Knox, Lionel Lee, Sheri Lowery, Lori Sheridan, Terry Maldonado

**Meeting called to order at 6:30 PM**

**1. MEETING OPENING**

**A. Call to Order**

In accordance with the New Jersey Public Meeting Act this meeting was advertised 1/04/2024, with notice provided to the Burlington County Times, the Post News, the Township of Pemberton, the Borough of Pemberton and the JBMDL Public Affairs Office. This notice has been posted on the official bulletin board in the Brotherhood Administration Building and on the Scroll of Events on Channel 19. Emailing notice to the JBMDL Office, Board of Education, Public Affairs Office and Scroll of Events on Channel 19.

**B. Roll Call**

Ms. Adams  
Ms. Bivins  
Mr. Fernandez  
Ms. Knox  
Mr. Lee  
Ms. Lowery  
Ms. Sheridan  
Ms. Maldonado

**C. Flag Salute**

**2. COMMITTEE REPORTS**

**A. Committee Reports - Action Meeting Only**

**3. REPORT OF SUPERINTENDENT**

**A. Presentations**

Action Meeting

- \* Budget Presentation - Mr. Yacovelli
- \* Student Government Representative - Josh Horton
- \* Helen Fort
- \* Newcomb - Mrs. Gradman - Heimlich Maneuver

**B. Board Goals**

Board Goal #1: The Board will develop their collective knowledge of the budget process, financial picture, and their role in the budget process.

Board Goal #2: To become a certified Board.

**C. Administration**

Recommend the Board approve the following items:

- a. Enrollment - March
- b. HIB/SSDS March & Suspensions through 4/18/2024
- c. Superintendent's HIB Report - Recognize Investigations Completed thru 4/18/2024  
Approved Investigations thru 3/21/2024
- d. Intent to Homeschool Submissions - March
- e. Recommend the Board approve Mr. Jeffrey Havers to attend the 2024 NAFIS Federal Relations Outreach on May 1 and 2 in Washington DC. (Cost not to exceed \$1052)
- f. Revised Notice of School Board Meetings for 2024

**D. Motion for Approval of Administration - Action Meeting**

#### **4. OPPORTUNITY FOR PUBLIC ADDRESS**

##### **A. Motion to Open to the Public 6:39 PM**

In accordance with Public Participation at Board meetings, the Chair shall limit discussion from each individual, or group representative, to three (3) minutes. In accordance with Policy 0167, all statements shall be directed to the presiding officer; no participant may address or question Board members individually. Please fill out and turn in the AGENDA card/form.

##### **Motion by Wanda Knox, second by Roberto Fernandez.**

Final Resolution: Motion Carries

Yes: Vicky Adams, Carmen Bivins, Roberto Fernandez, Wanda Knox, Lionel Lee, Sheri Lowery, Lori Sheridan, Terry Maldonado

No Public Comment Cards received.

##### **B. Motion to Close to the Public 6:39 PM**

##### **Motion by Wanda Knox, second by Roberto Fernandez.**

Final Resolution: Motion Carries

Yes: Vicky Adams, Carmen Bivins, Roberto Fernandez, Wanda Knox, Lionel Lee, Sheri Lowery, Lori Sheridan, Terry Maldonado

#### **5. MINUTES**

##### **A. Work Session Minutes**

Recommend the Board approve the Work Session minutes from March 14, 2024.

##### **B. Action Meeting Minutes**

Recommend the Board approve the Action Meeting minutes from March 21, 2024.

##### **C. Motion for Approval of Minutes - Action Meeting**

#### **6. OLD BUSINESS**

#### **7. INSTRUCTION-CURRICULUM OFFICE**

##### **A. Curriculum Committee Report by Sheri Lowery**

Committee:

Sheri Lowery

Carmen Bivins

Roberto Fernandez

##### **B. Field Trips K-12**

Recommend the Board approve the attached field trips for grades K-12.

April 2024 BOE Field Trips.pdf (145 KB)

##### **C. PTHS Class of 2025 Senior Class Trip**

Recommend the Board approve approximately 35 students and the following staff members to attend the Class of 2025 Senior trip to Orlando, Florida from March 11, 2025 until March 16, 2025. Total cost of the trip to be paid from the PTHS Class of 2025 account.

Christopher Szalma, Senior Class Advisor

Jami Hubbell, Senior Class Advisor

Danielle Ferguson, Assistant Principal

Bailey Downs or other school nurse, (if required)

##### **D. Student Teaching Placement-Elementary/Secondary**

Recommend the Board approve the following Student Teaching placement (previously Board approved as Preclinical Experience Placement on February 22, 2024 under Item 7D):

Student: Jada Bell

University: Western Governors University

1st Placement/Staff: Emmons Elementary/Vanessa Morris

2nd Placement/Staff: Helen A. Fort Middle School/Julie Johnson

Timeframe: Beginning approximately 9/10/24 - 60 days for 1st placement and 20 days for 2nd placement.

##### **E. Two Day OpenSciEd Orientation Training**

Recommend the Board approve the following teachers to participate in the Two Day OpenSciEd Orientation Training (to support the new approved science resources in Grades 6-8) on May 29, 2024 and May 30, 2024 at Rutgers Lifelong Learning Center in New Brunswick, NJ. Cost for registration/pp: \$250.

Stacey Williams - Science Teacher (Grade 6)  
Kelly Stobie - Science Teacher (Grade 6)  
Stephanie Harmon - Science Teacher (Grades 7-8)  
Jean Camp - Science Teacher (Grades 7-8)

#### **F. 2024-2025 AVID Agreement**

Recommend the Board approve the AVID Agreement for the 2024-2025 SY as follows:

Membership Fees for High School and Middle School \$ 8,998.00  
AVID Weekly Subscriptions \$ 1,370.00  
Total \$10,368.00

#### **G. 2024 Elementary Summer Learning Academy**

Recommend the Board approve the following staff for the 2024 Elementary Summer Learning Academy at PECEC School; Monday - Thursday, from July 8-25, 2024, plus a set up day on July 2, 2024. Rate: 12 days x \$43.73 per hour x 5.0 hours per day, plus (set-up day) 1 day x \$43.73 per hour x 4 hours. (This program is funded through ESSER funds.)

Melanie Heinkel  
Joyce Fray  
Sandy Keating  
Jennifer Semeniak  
Leah Lawrence  
Cheryl Matthews  
Vanessa Morris  
Patricia Robertson  
Aimee Bart  
Chris Waggoner  
Siobhan Balint  
Erika Perez  
Substitutes: Rachel McCuen, Toni-Ann Mihalik, Tamala Muszynski, Elyssa Schroth

#### **H. 2024 Secondary and Elementary STEM Camps**

Recommend the Board approve the following staff members for the 2024 STEM Camps at Pemberton Township High School and Pemberton Early Childhood Education Center; Monday - Thursday, from July 8-25, 2024, plus a set up day on July 2, 2024. (This program is funded through ESSER funds.)

Location: Pemberton Township High School  
Rate: \$43.73/hour x 1 day x 4 hours (set up day) + 12 days x 4.5 hours per day  
Shannon Robertson  
Andrew Richardson  
Desiree Macey

Location: Pemberton Early Childhood Education Center  
Rate: \$43.73/hour x 1 day x 4 hours (set up day) + 12 days x 5 hours per day  
Victoria Conner  
Crystal Gardiner  
Wendy LaRue

#### **I. 2024 Secondary Summer Learning Academy & Credit Recovery**

Recommend the Board approve the following staff for the 2024 Secondary Summer Learning Academy and Credit Recovery at Pemberton Township High School; Monday - Thursday, from July 8-25, 2024, plus a set up day on July 2, 2024. Rate: 12 days x \$43.73 per hour x 4.5 hours per day, plus (set-up day) 1 day x \$43.73 per hour x 4 hours. (This program is funded through ESSER funds.)

David Federico (ELA)  
Sean Scott (ELA)  
Kim Glassman (ELA)  
Joseph DeVito (Math)  
Miranda Pellicciotti (Math)  
Terri Sharp (Credit Recovery)  
Blake Boshnack (Credit Recovery)  
Stephen Roberts (Credit Recovery)  
Substitutes: Patrick Fry, Kaitlin Mignella, Melissa Quinones-Wilkins, Esther Sullivan

**J. 2024 Summer Learning Academies Paraprofessionals/Attendance Coordinators**

Recommend the Board approve the following staff members as Paraprofessionals/Attendance Coordinators for the 2024 Summer Learning Academy and Credit Recovery at Pemberton Township High School and Summer Learning Academy at PECEC School. (This program is funded through ESSER funds.)

Location: Pemberton Township High School

Rate: \$31.25/hour x 1 day x 4 hours (set up day) + 12 days x 4.5 hours per day  
Ellen Murtha

Location: Pemberton Early Childhood Education Center (PECEC)

Rate: \$31.25/hour x 1 day x 4 hours (set up day) + 12 days x 5 hours per day  
Thelma Major

**K. 2024 Summer Learning Academies Principal/Assistant Principal**

Recommend the Board approve the following staff as Principal and Assistant Principal for the 2024 Summer Learning Academies at Pemberton Township High School and PECEC School from July 8, 2024 – August 1, 2024, plus setup day on July 2, 2024. Principal rate: \$5,000 and Assistant Principal rate: \$4,000. (This program is funded through ESSER funds.)

Principal: Kristen Ludman

Assistant Principal: Tammi Hammond

**8. INSTRUCTION-SPECIAL SERVICES****A. CBI/SLE Trip**

Recommend the Board approve the following list of scheduled Community Based Instruction (CBI) or Structured Learning Experience (SLE) Trips for students with disabilities.

CBI & SLE Trips - April 2024.pdf (73 KB)

**B. Extended School Year Summer 2024**

Recommend the Board approve the following teachers and support staff for the Extended School Year Program July 8 - August 2, 2024. Cost not to exceed: Stipend - per diem rate.

ESY 2024.pdf (44 KB)

**C. Home Instruction Tutor**

Recommend the Board approve the following staff as a Home Instruction for the 2023-24 School Year. Cost: \$43.73 per hour

Kimberly Angellella

**D. Professional Development/Programs and Student Support**

Recommend the Board approve the following Professional Developments/Programs and Student Support.

**1. Professional Development**

Recommend the Board approve Foundation for Educational Administration to provide Professional Development on HIB Law Update on August 21, 2024 at Denbo-Crichton Elementary School.

Cost: \$2,200

Staff: District Administrators, Principals, Assistant Principals & Supervisors

**2. Professional Development**

Recommend the Board approve the following to attend the ASAP NJ Conference on February 28th and March 1st at Holiday Inn, East Windsor.

Cost: \$250

Staff: Rory Schwemer, Guidance Counselor @ PTHS

**3. Professional Development**

Recommend the Board approve bi-weekly training and program development for staff in the specialized MD programs in PK-5th grade.

\*Program approved during the May 17, 2023 Board Meeting, additional Staff added\*

Cost not to exceed: \$10,000

26 aides @ 20 hours each (Stipend - negotiated rate: @ \$18.76 per hour)

Staff: Esmarelda Gomes, Aide @ PECEC

Jennifer Long, Aide @ Emmons

**E. 2024 Summer Programs Nurses**

Recommend the Board approve the following nurses for the 2024 Summer Programs from July 8 – August 2, 2024. Cost: Stipend – negotiated rate @ 43.73 per hour. (This program is funded through ESSER funds.)

Bailey Downs  
Dale Donner  
Jessica Morfin  
Shannon Horton  
Substitute: Norma Muscella

## **9. INSTRUCTION-BUILDINGS**

### **A. Emmons - Assembly**

Recommend the Board approve Canine Unit Assembly at Emmons, May 14th. Cost: \$0.

### **B. HFMS- Tutoring (ESSER III)**

Recommend the Board approve the following staff members for after-school tutoring for the 2023-24 school year, to be funded using ESSER III funds.

Cost: \$43.73 per hour-Certified Staff and \$31.25 per hour- non-certified staff.

#### **Certificated Staff:**

Melissa Quinones Wilkins  
Stephanie Sales  
Todd Ambula  
Kimberly Angellella  
Stephanie Harmon

#### **Non-Certified Staff:**

Caron Robinson-Cheatom

### **C. Media Services- PTHS Graduation**

Recommend the Board approve the following for the Pemberton Township High School Graduation Ceremony on June 19th to include equipment, set-up, required music and sound production during the ceremony. Cost: \$350

David Brown, Sound Technician

### **D. PECEC - 2024 Highscope International Conference**

Recommend the Board approve the following staff to attend the 2024 Highscope International Conference virtually, May 8th-10th, 2024. Total Cost: \$355

Anne Donovan & Traci Haines - Preschool Instructional Coaches

### **E. Preschool - Field Trips**

Recommend the Board approve the attached field trips for Fort Dix Elementary Preschool & Pemberton Early Childhood Education Center for the 23-24 school year.

23-24 Preschool Field Trips for Board Approval - Google Sheets.pdf (53 KB)

### **F. PTHS - Perkins Tutoring**

Recommend the Board approve the following teacher for tutoring for the 2023-2024 school year. Cost: \$43.73/hour funding under Perkins Funds.

Karen Humphries-Dvorscak

### **G. PTHS- Speaking Engagement**

Recommend the Board approve JAKFS/ Mentoring group and Reginald "Tyler" Hines for a Mental Health Assembly May 3, 2024 9th-12th grades. Cost: \$0. Please see attached documents.

scan\_alongoria\_2024-04-08-14-11-00.pdf (98 KB)

### **H. PTHS - Wrestling Program**

Recommend the Board approve the following teachers/wrestling coaches to attend the 26th Annual NJSIAA/NJSCA Wrestling Clinic on Friday, May 3, 2024 at Princeton University from 8:00am until approximately 1:45pm. Cost: \$60.00 registration/pp.

David Federlco  
Joseph Senni  
Gerald Hewitt

### **I. 21st Century Staff - Summer 2024**

Site Assistant - up to 4 days a week @ 5.75 hours/day @ \$31.25 per hour:

Netira Dean

Teachers - up to 3 days a week @ up to 5 hours/day @\$43.73 per hour:

Patrick Hines	Curtis Taylor	Kerry Seibel
Nicole O'Connor	Sandra Foster	Gregory Schott
Jessica Vrablic	Stacey Feehan	Kristen Cummings
Nadia Osowski	Jasmine Poole	Hannah Hamblin

Alyssa Joseph      Anthony Charry

Aides – up to 4 days a week @ 5.5 hours/day at \$18.76 per hour:

Peggy Pintye	Althea McBride	Linda Stinney
Heather Smith	Karen Ayres	Magda Tranchitella
Brooke Seibel	Danielle Bryner	Allison Matthews
Julie Hughes	Oksana David	Nicholas Seibel

Data Clerk – up to 10 hours/ week at \$18.76 per hour:

Tammy Thomas

Substitute Teacher- as needed @ up to 5 hours/day @\$43.73 per hour:

Margaret Bunning   Marie Lucas      Kelly Palais

### **J. Motion for Approval of Instruction - Action Meeting**

Recommend the Board approve Instruction items 7B-K, 8A-E, 9A-I.

## **10. PERSONNEL**

### **A. Personnel Committee Report by Mr. Lee**

Committee:

Lionel. Lee

Wanda Knox

Robert King

### **B. Leave of Absences**

Recommend the Board approve the leave of absences.

Last Name	First Name	Location	Position	From	To	Extension
Akers	Shannon	PTHS	Job Coach	3/19/24	3/28/24	
Baker	Krystal	BUSA	Cafe Aide/Cashier	4/9/24	6/19/24	
Curcio	Alexa	HFMS	Teacher	4//8/24	6/19/24	
Duckett	Anthony	PTHS	Asst. Sec. Chief	Intermittent	Leave	
Fisher	Lisa	STAC	Teacher	4/8/24	5/17/24	Revision
Lee	Jaclyn	EMMO	Teacher	5/6/24	5/10/24	2nd
Nixon	Arlane	EMMO	Classroom Aide	3/25/24	5/28/24	
Orlovsky	Michelle	DNCR	Teacher	3/13/24	4/15/24	
Smith	Heather	BUSA	Classroom Aide	5/30/24	6/14/24	
Pasqualicchio	Suzanne	DNCR	Teacher	4/9/24	6/19/24	6th
Verbeek	Kristin	DNCR	Teacher	5/29/24	11/29/24	Revision

### **C. New Hires**

Recommend the Board approve the new hires.

NEW HIRES			
Name:	Nicholls, Jenna L.	Name:	Tuczak, Ronald N.
Location:	Denbo/Crichton	Location:	PTHS
Position:	Elementary Teacher	Position:	Senior JROTC Officer
Guide/Step	TG/7 BA	Guide/Step	CSGU/12 MA+30
Salary:	69,423	Salary:	111,307
Effective:	5/1/2024 (retro salary 4/5/24 rcvd cert.)	Effective:	5/1/24
Posting#	24-079/2644	Posting#	23-268/2567
Name:	Mascola, Justice L.	Name:	Fetty, Terri L.
Location:	Stackhouse	Location:	Transportation
Position:	Elementary 1st grade	Position:	Bus Driver-NPR
Guide/Step	TG/2 MA	Guide/Step	BD/1
Salary:	67,842	Salary:	25,009 (21,294 base+ 3,715 3rd run)

Effective:	9/1/2024
Posting#	24-047/2661

Effective:	4/15/24
Posting#	n/a

#### D. Resignations

Recommend the Board approve the list of resignations.

Last Name	First Name	Location	Position	Effective	Time with District
Brown	Robyn	BUSA	Cafe Aide 4 hr.	3/23/2024	2.7
Davis	Harry	Trans	Bus Driver	4/15/24	6 mos.

#### E. Retirements

Recommend the Board approve the list of retirements.

Last Name	First Name	Location	Position	Effective	Time with District
Lutz	Laura	STAC	Teacher	7/1/2024	33
Muckelston	Lelia	PECEC	Teacher	10/1/2024	23
Wall	Tammy	NEWC	Teacher	5/1/2024	15.9

#### F. Schedule D 23-24 SY

Recommend the Board approve Schedule D 23-24 SY.

Schedule D Fall 23/24 SY			
Event	23-24	Name	Effective
Athletic Trainer Full Time	5,779	Corkery, Courtney	8/1/2024-11/24/23

#### G. Semi-Medicaid Stipend

Recommend the Board approve the following for the Semi-Medicaid Stipend at \$29.00/hr. from April 1, 2024 through June 30, 2024.

Susan J. McGuinness

#### H. Substitute List

Recommend the Board approve the Substitute List.

Last Name	First Name	Title
Armstrong	Willie M	Sub Teacher
Lewis	Genny	Sub Nurse
Llanos	Jason	Sub Custodian
Marshall	Jackie	Sub Custodian
Palmer-Brown	Laquan	Sub Bus Aide
Parker	Antonio	Sub Teacher
Raylman	Eleanor	Sub Secretary
Shaver	Victoria	Sub Aide, Sub Secretary
Thompson	Rita	Sub Teacher, Sub Aide, Sub Secretary, Sub Food Services
Todd	Kandi	Sub Aide, Sub Food Services, Sub Secretary, Sub Security
Tuczak	Ronald	Sub Senior JROTC
Vadon	Joseph	Sub Custodian
Taylor	Chenese	Sub Teacher
Roman III	Hector	Sub Teacher

#### I. Transfers/Reassignments/Salary Adjustments

Recommend the Board approve the transfer/reassignments/salary adjustments.

From:		To:	
Name:	Bynum, Christian L.		
Location:	Stackhouse	Location:	Stackhouse

Position:	Maintenance	Position:	Maintenance
Guide/Step:	n/c	Guide/Step:	n/c
Salary:	56,939	Salary:	57,344 (56,939 base+ 405 Blk Seal Lic.)
		Effective:	Retro to 1/1/2024
		Posting:	n/a
Name:	Longstreet, Ronald W.		
Location:	Newcomb	Location:	Newcomb
Position:	Custodian	Position:	Custodian
Guide/Step:	n/c	Guide/Step:	n/c
Salary:	33,786	Salary:	34,080 (33,786 base + 294 Blk Seal Lic.)
		Effective:	Retro to 9/26/2023
		Posting:	n/a
Name:	Nelson, Donald P.		
Location:	HFMS	Location:	HFMS
Position:	Custodian	Position:	Custodian
Guide/Step:	n/c	Guide/Step:	n/c
Salary:	34,421	Salary:	34,715 (34,421 base + 294 Blk Seal Lic.)
		Effective:	9/26/2023
		Posting:	n/a
Name:	Connor, Heather L.		
Location:	PECEC	Location:	PECEC
Position:	School Helper Aide 4 hr.	Position:	Classroom Aide-EC
Guide/Step:	n/a	Guide/Step:	AG/1
Salary:	12,997	Salary:	29,001
		Effective:	9/1/2024
		Posting:	24-101/2656
Name:	Macey, Elizabeth B.		
Location:	PECEC	Location:	Stackhouse
Position:	Teacher-Early Childhood	Position:	Teacher-Elementary 1st
Guide/Step:	TG MA/10	Guide/Step:	TG MA/11
Salary:	86,877(86,577base+300 Long)	Salary:	94,112 (93,812 base + 300 Long)
		Effective:	9/1/2024
		Posting:	24-099/2654
Name:	Bocanegra, Sandra V.		
Location:	Emmons	Location:	Busansky
Position:	Cafe Aide 4 hr.	Position:	Cafe Aide 4 hr.
Guide/Step:	n/a	Guide/Step:	n/a
Salary:	n/c	Salary:	n/c
		Effective:	3/27/2024
		Posting:	n/a
Name:	Crum, Jill M.		
Location:	Brotherhood	Location:	Brotherhood



Position:	Human Resource Info. Spec.	Position:	Administrative Assistant Human Resources
Guide/Step:	n/a	Guide/Step:	n/a
Salary:	45,000	Salary:	53,500
		Effective:	7/1/2024
		Posting:	24-103/2657
Name:	Vitale, Michele D.		
Location:	HFMS	Location:	HFMS
Position:	Classroom Aide-RR1	Position:	Health Aide 6 hr.
Guide/Step:	AG/5	Guide/Step:	AG/Health/1
Salary:	29,840(29,340base+500 Long)	Salary:	32,392 (31,892 base+500 Long)
		Effective:	9/1/2024
		Posting:	24-088/2652
Name:	Anderson, Laura J.		
Location:	PTHS	Location:	PTHS
Position:	Cafeteria Worker	Position:	Cafeteria Worker
Guide/Step:	n/c	Guide/Step:	n/c
Salary:	24,302	Salary:	\$68/per month stipend for 2nd Cafeteria Worker
		Effective:	9/13/2022 (retro)
		Posting:	n/a
Name:	Volkes, Jill S.		
Location:	HFMS	Location:	HFMS
Position:	Cafeteria Worker	Position:	Cafeteria Worker
Guide/Step:	n/c	Guide/Step:	n/c
Salary:	24,002	Salary:	\$68/per month stipend for 2nd Cafeteria Worker
		Effective:	1/2/2023 (retro)
		Posting:	n/a

#### **J. 2024 Summer Food Service Workers**

Recommend the Board approve the attached recommendations for 2024 Summer Food Service Workers.

2024 Summer Food Service Program Staff.docx (22 KB)

#### **K. Motion for Approval of Personnel - Action Meeting**

Recommend the Board approve all Personnel items 10B-J.

### **11. POLICY**

#### **A. Policy Committee Report by Carmen Bivins**

Committee:  
Carmen Bivins  
Wanda Knox  
Lori Sheridan

#### **B. Policy - Revisions**

Recommend the Board approve the following Policy revisions:

P 3130 ASSIGNMENT AND TRANSFER

P 3144.12 CERTIFICATION OF TENURE CHARGES - INEFFICIENCY (M)

P 3130 Revised.pdf (52 KB) P 3144.12 Revised.pdf (105 KB)

#### **C. Motion for Approval of Policy - Action Meeting**

Recommend the Board approve Policy item 11B.

### **12. FINANCE**

## **A. Finance Committee Report by Roberto Fernandez**

Committee:  
Roberto Fernandez  
Sheri Lowery  
Lionel Lee

### **B. Bills List**

Recommend the Board approve the attached bills list dated April 15, 2024.

Bills List 4-15-24.pdf (1,219 KB)

### **C. Board Secretary's Report**

Recommend the Board approve the Board Secretary's Report for November 30, 2023 **and December 31, 2023.**

BSR Nov 2023.pdf (1,856 KB) **BSR Dec 2023.pdf (1,865 KB)**

### **Action: D. Budget Transfers**

Recommend the Board approve the Budget Transfers for November 30, 2023 **and December 31, 2023.**

Budget Transfers November 2023.pdf (81 KB) **Budget Transfers Dec 2023.pdf (250 KB)**

### **E. Cash Report**

Recommend the Board approve the Cash Report for November 30, 2023 **and December 31, 2023.**

Cash Report Nov 2023.pdf (1,201 KB) **Cash Report Dec 2023.pdf (15,233 KB)**

### **F. Champions Before and After School Program Agreement**

Recommend the Board approve the Fourth Amendment to the Before and After School Program Agreement between Pemberton Township School District and KCE Champions LLC, effective September 5, 2024 with tuition and fees established per Exhibit A of the Agreement.

KCE Champions 4th Amendment.pdf (131 KB)

### **G. Professional Development - BOE**

New Jersey School Board Association Annual Workshop 2024 in Atlantic City, NJ from Monday, October 21, 2024 to Thursday, October 24, 2024. Group registration is \$2,100 for up to 25 team members. Lodging expenses of \$165.00 per night are allowable under the NJ Accountability Regulations and the travel waiver approved by the Acting Commissioner of Education.

### **H. Professional Development - Facilities**

Recommend the Board approve Scott Krisanda to attend 2024 Educational Services Commission of NJ (ESCNJ) Expo in Edison, NJ on Tuesday, May 21, 2024. Registration is free for ESCNJ Member School Districts.

### **I. Joint Transportation Agreement**

Recommend the Board approve the attached Joint Transportation agreement between Pemberton Township Board of Education and Great Egg Harbor Regional to transport MCV student 222170 for the 2023/2024 school year. Cost not to exceed \$1,193.98. Route # EHC1.

JTA Greater Egg Harbor.pdf (554 KB)

### **J. Purchase of Minivan School Bus**

**Recommend the Board approve the purchase of a 2024 Chrysler Pacifica Touring L school bus from Nielsen of Morristown in the amount of \$45,752.23, with pricing through the Educational Services Commission of New Jersey Co-Op (ESCNJ #23/24-11).**

### **K. Purchase of Wheelchair Accessible School Bus**

**Recommend the Board approve the purchase of a 2025 8-row, wheelchair accessible school bus from Robert H. Hoover & Sons, Inc. in the amount of \$189,643.85, with pricing through the Educational Services Commission of New Jersey Co-Op (ESCNJ #23/24-21).**

### **L. Purchase of 54 Passenger School Bus**

**Recommend the Board approve the purchase of a 2025 54 passenger school bus from Robert H. Hoover & Sons, Inc. in the amount of \$133,739.22, with pricing through the Educational Services Commission of New Jersey Co-Op (ESCNJ #23/24-21).**

### **M. Motion for Approval of Finance -Action Meeting**

Recommend the Board approve all Finance items 12B-L.

## **13. OPERATIONS**

### **A. Operations Committee Report by Roberto Fernandez**

Committee:  
Roberto Fernandez  
Sheri Lowery  
Lionel Lee

**B. Facility Usage**

Recommend the Board approve facility usage for the month of April.

Facility Usage Calendar April 2024.pdf (95 KB)

**C. Motion for Approval of Operations**

Recommend the Board approve all Operations items 13B.

**14. OPPORTUNITY FOR PUBLIC ADDRESS**

**A. Motion to Open to the Public 6:48 PM**

In accordance with Public Participation at Board meetings, the Chair shall limit discussion from each individual, or group representative, to three (3) minutes. In accordance with Policy 0167, all statements shall be directed to the presiding officer; no participant may address or question Board members individually. Please fill out and turn in the NON-AGENDA card/form.

**Motion by Wanda Knox, second by Carmen Bivins.**

Final Resolution: Motion Carries

Yes: Vicky Adams, Carmen Bivins, Roberto Fernandez, Wanda Knox, Lionel Lee, Sheri Lowery, Lori Sheridan, Terry Maldonado

No Public Comment Cards received.

**B. Motion to Close to the Public 6:48 PM**

**Motion by Carmen Bivins, second by Wanda Knox.**

Final Resolution: Motion Carries

Yes: Vicky Adams, Carmen Bivins, Roberto Fernandez, Wanda Knox, Lionel Lee, Sheri Lowery, Lori Sheridan, Terry Maldonado

**15. BOARD COMMENTS - Action Meeting**

**16. EXECUTIVE SESSION**

**A. Motion to Move to Executive Session 6:49 PM**

Recommend the Board approve to move to Executive Session.

**Motion by Wanda Knox, second by Lori Sheridan.**

Final Resolution: Motion Carries

Yes: Vicky Adams, Carmen Bivins, Roberto Fernandez, Wanda Knox, Lionel Lee, Sheri Lowery, Lori Sheridan, Terry Maldonado

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and  
WHEREAS, the Pemberton Township Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and  
WHEREAS, the regular meeting of this Governing Body will reconvene;  
NOW, THEREFORE, BE IT RESOLVED that the Pemberton Township Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_\_Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

\_\_\_\_\_Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;

\_\_\_\_\_Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_Any investigations of violations or possible violations of the law;

\_\_\_\_\_Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

☒ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

\_\_\_\_\_Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Pemberton Township Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Pemberton Township

Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.;

BE IT FURTHER RESOLVED that the Pemberton Township Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Township Clerk to take the appropriate action to effectuate the terms of this resolution.

I, Pasquale Yacovelli, do hereby certify the above to be a true and correct copy of a resolution adopted by the Board of Education at its meeting held on June 16, 2016 at Pemberton, New Jersey.

\_\_\_\_\_  
Pasquale Yacovelli, Board Secretary

#### **17. RECONVENE**

##### **A. Motion to Reconvene to the Public 7:56 PM**

Recommend the Board approve to reconvene.

##### **Motion by Wanda Knox, second by Roberto Fernandez.**

Final Resolution: Motion Carries

Yes: Vicky Adams, Carmen Bivins, Roberto Fernandez, Wanda Knox, Lionel Lee, Sheri Lowery, Lori Sheridan, Terry Maldonado

##### **B. Executive Minutes**

Recommend the Board approve the Executive Minutes from March 14, 2024 and March 21, 2024.

##### **C. Motion for Approval of Executive Minutes - Action Meeting**

Recommend the Board approve Executive Minutes 17B.

#### **18. ACTION TAKEN/WORK SESSION**

##### **A. JBMDL Career Day**

Recommend the Board approve approximately 53 students (Grades 9-12) and two (2) staff members from PTHS to participate in Career Day at JBMDL from 8:30 am – 12:00 pm on April 19, 2024. There is no cost for the visit.

##### **B. JBMDL Pet a Jet Day**

Recommend the Board approve approximately 297 1st and 5th Grade students and 24 staff members (18 teachers, 5 aides and 1 nurse) from Denbo-Crichton Elementary to participate in the JBMDL Pet a Jet Day from 9:30 am – 12:45 pm on April 19, 2024. There is no cost for the visit.

##### **C. HIB Appeal**

Recommend the Board uphold the administration's determination for HIB #254923.

##### **D. Motion for Approval of Action Taken/Work Session**

Recommend the Board approve Action Taken/Work Session items 18 A-C.

##### **Motion by Wanda Knox, second by Carmen Bivins.**

Final Resolution: Motion Carries

Yes: Vicky Adams, Carmen Bivins, Roberto Fernandez, Wanda Knox, Lionel Lee, Sheri Lowery, Lori Sheridan, Terry Maldonado

#### **19. NEW BUSINESS**

#### **20. ADJOURNMENT**

##### **A. Motion for Approval to Adjourn 7:58 PM**

Recommend the Board approve to adjourn the meeting.

##### **Motion by Sheri Lowery, second by Lionel Lee.**

Final Resolution: Motion Carries

Yes: Vicky Adams, Carmen Bivins, Roberto Fernandez, Wanda Knox, Lionel Lee, Sheri Lowery, Lori Sheridan, Terry Maldonado

Respectfully Submitted,



Pasquale Yacovelli  
Board Secretary