

## Special Education Handbooks

2013-2014

### I) SPED Transportation Handbook :

*Free transportation services shall be provided to any such child with a disability who requires special transportation services because of the child's disabling conditions and/or special program needs.*

It is important to note that SPED transportation does enter the discussion arena of "Least Restrictive" at IEP meetings. Specialized and supportive transportation should be recommended based on the recognition that the child cannot safely ride a regular school bus even with available accommodations.

#### **Transportation to a Care and Treatment Program The Minn, Statute 125a.51 Special Education and Non-Special Education Students**

When a disabled student *or a student with a short-term or temporary disability* is temporarily placed for care and treatment in a day program located in another school district and the student continues to live within the school district during the care and treatment, the school district shall provide the transportation, at the expense of the school district, to that student. Transportation shall only be provided by the school district during regular operating hours. (Minn. Stat. § 125A.15 (b); Minn. Stat. § 125A.51 (d))

**Note:** *Before the placement of a pupil for care and treatment, the district of residence must be notified and provided an opportunity to participate in the placement decision. ( Mn.Stat.125.A.51 ©. It is possible for the school district to refuse or delay transportation to a care and treatment program if the school district administration has been denied the opportunity to participate in the placement decision.*

*The school district will transport a student determined to need placement in day treatment program to be therapeutic day program offered collaboratively by the Southwest Educational Cooperative, a cooperative of which the school district is a member district to the extent that placement is deemed appropriate by the school district and therapeutic program staff and an opening exists. **Only if placement in this program is not possible will the school district transport the next closest day treatment program as approved by the district's director of special education.***  
**Note-if the child is placed by Mn, State Court or agency order, the district must provide transportation.**

II) SPED Staff Procedural Handbook –Areas of Added Emphasis:

- Charting Student Progress academic and behavior
- ESY Procedures Extended School Year - be alert to yearlong data collection
- 1x1 paraprofessional support- *at times a necessary support to build lifelong independence. The added emphasis is- on following specific procedures to identify the need for 1x1 support with a concurrent plan to FAD the support and move toward independence.*
- Sped teachers and paraprofessionals working in a collaborate manner, with written agreements.
- SPED individual student Accommodations—does the regular education teacher know what is required to “accommodate” a student being supported on an IEP?

III) Proposed procedure for school administration to follow when a parent requests that an observation be conducted by a person not associated with the school district.