Setting Up Organization E-Mail on your iPhone

Below are the steps to set up your Jackson Public Schools Email on your iPhone:
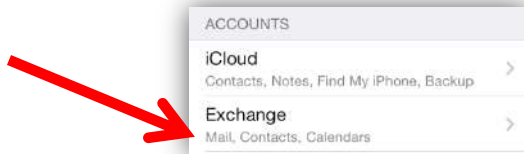

1. At the Home screen click the **Settings** icon:

2. Scroll down until you see **Mail, Contacts, Calendars** and click on it:

3. Click on **Add Account**:
4. Scroll down the screen to where you will see **Exchange** and click on it:

5. Enter your whole email address ending with **@jackson.k12.ms.us**:
6. Enter your password, (Note the password is NOT visible for security):
7. Click **Next:**
8. Click **Save:**
9. Congratulations - **Account Added**