

Comprehensive Progress Report

Mission:

The mission of Wesley Chapel is to provide all students with diverse learning experiences and ensure individual growth and personal success in an environment of mutual respect and safety through collaborative efforts that include exposure to globalization and cultural diversity activities. Student success will be measured by ongoing assessments and observations with support and reinforcement by students, family, staff, and community.

Vision:

It is our charge to do all we can to provide the best possible experiences to ensure all students learn and grow at Wesley Chapel Elementary School.

Goals:

1. All Wesley Chapel students will receive evidence-based instruction across all tiers as indicated according to their individual needs. Needs are determined by screeners, diagnostic assessments, formative assessment and teacher observation.
2. Wesley Chapel students are supported by their teachers and support staff as they transition from grade to grade within the school, and as they transition into kindergarten and continue on to middle school.
3. A leadership team consisting of the Dr. Henderson, Mrs. Phelix, Jacqueline Haene, Morgan Corgan, Amanda Denno, Melissa Debbold, Nicole Muchler, Amanda Newman, Sarah Hobson, Beth Lanzy, Jen Sakowicz. These leaders meet regularly to review our school's academic performance.
4. Leaders at Wesley Chapel Elementary have systems in place for recruiting, evaluating, rewarding, and replacing staff as needed to ensure each student has the highest quality instruction available.
5. Wesley Chapel leaders and teachers communicate at least weekly with families concerning the expectations of parents/families regarding how parents can support their child's learning.



! = Past Due Objectives

KEY = Key Indicator

Core Function:			Dimension A - Instructional Excellence and Alignment			
Effective Practice:			High expectations for all staff and students			
		A1.04	ALL teachers assess student progress frequently using a variety of evaluation methods and make appropriate curriculum adjustments based on results.(5085)	Implementation Status	Assigned To	Target Date
Initial Assessment:			Teachers will develop grade level standards in utilizing grade level data and benchmarks.	Limited Development 07/10/2019		
How it will look when fully met:						
Actions						
Notes:						

Core Function:			Dimension A - Instructional Excellence and Alignment			
Effective Practice:			Curriculum and instructional alignment			
	KEY	A2.04	Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(5094)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			<p>Teachers meet weekly during scheduled common planning time to plan units of instruction to include:</p> <ul style="list-style-type: none"> • reading/writing • math • science • social studies <p>Lesson plans are shared with each other, the administrative team and curriculum support. Plans are based upon NC standards as evidenced in weekly planning documents.</p>	Limited Development 09/16/2019		
			<p>Priority Score: 3</p> <p>Opportunity Score: 2</p> <p>Index Score: 6</p>			
<i>How it will look when fully met:</i>			<p>Teachers meet weekly during scheduled common planning time to plan units of instruction to include:</p> <ul style="list-style-type: none"> • reading (implementation of new reading programs across all grades) K-3 Flyleaf, 4/5 Morpheme Magic and Multisyllable Routine • writing • math • science • social studies <p>Lesson plans are shared with each other, the administrative team and curriculum support. Plans are based upon NC standards as evidenced in weekly planning documents.</p>	Objective Met 09/19/22	Stacey Seik	05/01/2022
Actions						
	9/29/21	Lesson Plans are Created and Shared in Google Drive and Smart Learning Suite		Complete 05/30/2022	Stacey Seik	06/01/2022
<i>Notes:</i>						
	9/29/21	Professional Development for new programs - Flyleaf, Heggerty, Multisyllable Routine, Morpheme Magic as evidenced through Canvas Courses, PLC meetings and sign-in sheets		Complete 05/27/2022	Stacey Seik	10/01/2022

Notes:

Implementation:		09/19/2022		
Evidence	9/19/2022 Available in Google			
Experience	9/19/2022 We finished it.			
Sustainability	9/19/2022 NA, shifting to CKLA			

Core Function:	Dimension A - Instructional Excellence and Alignment
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Effective Practice:	Data analysis and instructional planning
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		A3.01	Instructional Teams use student learning data to identify students in need of instructional support or enhancement.(5110)	Implementation Status	Assigned To	Target Date
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Initial Assessment:	Teachers, administration, instructional support specialist, literacy teacher specialist, and tutors use data to create small group focused, differentiated instruction.	Limited Development 10/10/2022		
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	Priority Score: 2	Opportunity Score: 2	Index Score: 4		
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How it will look when fully met:	Small student groups will have been created and then taught, receiving focused, differentiated instruction. Will use formal and informal assessments, both formative and summative, to create these groups. Data will include but is not limited to: NC Check-Ins, MClass, i-Ready, exit tickets, classroom assessments.	Objective Met 03/31/23	Mike Henderson	05/15/2023
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Actions				
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10/10/22	Compile data for use in creating groups.	Complete 03/31/2023	Mike Henderson	05/15/2023
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Notes: NA

10/10/22	Staff teams will meet to analyze data.	Complete 03/31/2023	Mike Henderson	05/15/2023
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Notes: NA

10/10/22	Small group instruction will occur in reading and math	Complete 03/31/2023	Mike Henderson	05/15/2023
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Notes: NA

Implementation:		03/31/2023		
Evidence	3/31/2023			
Experience	3/31/2023			
Sustainability	3/31/2023			

Core Function:			Dimension A - Instructional Excellence and Alignment			
Effective Practice:			Student support services			
	KEY	A4.01	The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)	Implementation Status	Assigned To	Target Date
Initial Assessment:			Our school has a Leadership MTSS team which meets once a month to analyze data which pinpoints needs for Tier 1, Tier 2 and Tier 3 instruction.	Limited Development 09/16/2019		
			Priority Score: 2	Opportunity Score: 2	Index Score: 4	
How it will look when fully met:			Increased student achievement across all tiers as determined by data from progress monitoring, mCLASS, iReady, NC Check-ins, EOG Test, and intervention schedule.	Objective Met 09/19/22	Nicole Phelix	05/01/2022
Actions						
10/7/19			Grade level teams meet weekly to discuss student data (mCLASS and iReady) and take data to MTSS monthly meetings.	Complete 06/03/2022	Stacey Seik	05/01/2022

<i>Notes:</i> Mclass meeting BOY: August 17, 2021 K-3 teachers Mclass PM/Data meetings: Week of October 4-8, 2021 in PLC meetings K-3				
10/7/19	Research-based intervention planned, scheduled, implemented, and monitored.	Complete 05/30/2022	Nicole Phelix, Stacey Seik, Interventionists, MTSS	05/01/2022
<i>Notes:</i>				
10/11/19	Staff development planned by Leadership Team to address the needs of core instruction in the classroom as evidenced by PD plan and staff evaluations.	Complete 06/01/2021	Stacey Seik	06/01/2022
<i>Notes:</i> Annual WCES PD plan, staff evaluation results to be used as evidence. 2021-2022 PD Plan https://docs.google.com/document/d/1gyfE3nvQhsjUmPT8KE3WO2GaCv1YzkddbGRKgTFsQWA/edit?usp=sharing				
10/22/19	Teachers will administer formative assessments, such as NC CheckIns and Istation, to provide the information needed to differentiate instruction.	Complete 06/01/2021	Stacey Seik	06/01/2022
<i>Notes:</i> Istation BOY, MOY, EOY, NC Checkins				
Implementation:		09/19/2022		
Evidence	9/19/2022 Available in Google			
Experience	9/19/2022 we met it			
Sustainability	9/19/2022			

	KEY	A4.06	ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			Teachers conduct morning meetings with their students to create a collaborative, communicative and safe environment.	Limited Development 09/16/2019		
<i>How it will look when fully met:</i>			Teachers conduct morning meetings with their students to create a collaborative, communicative and safe environment.		Mike Henderson	05/15/2024
Actions				3 of 4 (75%)		
	10/10/22	Teachers are educated about the range of student emotional support resources available		Complete 03/31/2023	Mike Henderson	05/15/2023
<i>Notes:</i> NA						
	10/10/22	Deliberate actions for student transition into kindergarten and 6th grade occur.		Complete 05/15/2023	Mike Henderson	05/15/2023
<i>Notes:</i> NA						
	10/10/22	Students participate in whole-group goal setting, growth, and gratitude exercises.		Complete 05/15/2023	Mike Henderson	05/15/2023
<i>Notes:</i> NA						
	5/23/23	Staff are trained at start of year about the range of student support specialists (and layers) available to address socioemotional needs.			Mike Henderson	01/15/2024
<i>Notes:</i>						

	KEY	A4.16	The school develops and implements consistent, intentional, and on-going plans to support student transitions for grade-to-grade and level-to-level.(5134)	Implementation Status	Assigned To	Target Date
Initial Assessment:			Presently, 5th grade students virtually visit their cluster middle school. We will collaboratively create class rosters to help ensure successful transitions from grade level to grade level. We host a variety of future kindergarten student/family events.	Limited Development 09/16/2019		
			Priority Score: 2 Opportunity Score: 3 Index Score: 6			
How it will look when fully met:			<p>Our rising middle school students will have visited their cluster middle school.</p> <p>Balanced, student-based class rosters will be shared with teachers before start-of-year open house.</p> <p>New kindergarten students and their families will attend one or more activities before the start of the kindergarten year.</p> <p>Inquiry Learning Team consisting of one representative per grade level meets regularly to plan staff development activities to enhance learning across all grade levels.</p>	Objective Met 10/10/22	Stacey Seik	05/27/2022
Actions						
	10/7/19	5th graders visit cluster middle schools		Complete 04/18/2022	Sarah Hobson	05/27/2022
<i>Notes:</i> Visits during the 2021-2022 school year may need to be virtual.						
	10/7/19	New to kindergarten students will attend one or more school-based activities before the beginning of the school year.		Complete 09/15/2021	Christin Becker	06/01/2022
<i>Notes:</i>						
	10/11/19	Leadership Team meets regularly to vertically align student growth efforts with problem solving.		Complete 06/02/2022	Stacey Seik	06/01/2022
<i>Notes:</i>						
	10/7/19	Class rosters will be created by an extended team, providing a wide variety of professional input to help students better transition to the next grade level.		Complete 08/01/2022	Mike Henderson	06/15/2022
<i>Notes:</i>						
Implementation:				10/10/2022		

Evidence	9/19/2022 class rosters, etc. available			
Experience	9/19/2022 we met it			
Sustainability	9/19/2022			

Core Function:	Dimension B - Leadership Capacity
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Effective Practice:	Strategic planning, mission, and vision
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	KEY	B1.03	A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices. (5137)	Implementation Status	Assigned To	Target Date
Initial Assessment:			A leadership team meets at least monthly to review implementation of effective practices.	Limited Development 09/16/2019		
			Priority Score: 2 Opportunity Score: 2 Index Score: 4			
How it will look when fully met:			Evidence will be provided, in NCSTAR, that leadership meetings have occurred at least 2x monthly. This to include meeting agendas and minutes, when applicable.	Objective Met 09/19/22	Stacey Seik	05/01/2022
Actions						
	10/22/19		Leadership Team meets to discuss student growth and achievement.	Complete 06/01/2022	Mike Henderson	05/01/2022
	<i>Notes:</i>					
	10/11/19		Professional development is designed to allow teachers across grade levels to reflect upon the current reality of effective practices in their classroom and collaborate upon next steps to improve instructional practices which will in turn impact student growth.	Complete 06/07/2022	Mike Henderson	06/01/2022
	<i>Notes:</i>					
	10/11/19		Leadership Team analyzes student data to make instructional decisions.	Complete 05/26/2022	Nicole Phelix	06/01/2022
	<i>Notes:</i> NC Check-ins, mCLASS Reading, iReady Math					
	10/22/19		Leadership Team will review and reflect upon quantity and quality of meetings occurring, seeking ways to continually improve (growth mindset) while working smarter and not harder.	Complete 06/03/2022	Stacey Seik	06/01/2022

Notes:

Implementation:

09/19/2022

Evidence

9/19/2022

assessment and survey data available

Experience

9/19/2022

we met it

Sustainability

9/19/2022

Core Function:**Dimension B - Leadership Capacity****Effective Practice:****Distributed leadership and collaboration**

KEY

B2.03

The school has established a team structure among teachers with specific duties and time for instructional planning.(5143)**Implementation
Status****Assigned To****Target Date****Initial Assessment:**

Most grade level teams have a daily planning period. Committees will be created so that staff share leadership and have input.

Limited Development
10/10/2022

Priority Score: 2

Opportunity Score: 2

Index Score: 4

**How it will look
when fully met:**

Master schedule will be provided, additional time, based on need, will be provided to grade levels for planning

**Objective Met
03/31/23****Mike Henderson****05/15/2023****Actions**

10/10/22

Master schedule created at start of year, with planning time deliberately designated.

Complete 03/31/2023

Mike Henderson

05/15/2023

Notes: NA

10/10/22

Committees will be created so that staff share leadership and have input.

Complete 03/31/2023

Mike Henderson

05/15/2023

Notes: NA

Implementation:		03/31/2023		
Evidence	3/31/2023			
Experience	3/31/2023			
Sustainability	3/31/2023			

Core Function:			Dimension B - Leadership Capacity			
Effective Practice:			Monitoring instruction in school			
	KEY	B3.03	The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers.(5149)	Implementation Status	Assigned To	Target Date
Initial Assessment:			Dr. Henderson and Mrs. Phelix utilize NCEES to conduct teacher observations and provide constructive feedback.	Limited Development 09/16/2019		
How it will look when fully met:			Observations will be conducted and feedback given based upon the NCEES tool for teachers according to the schedule determined for each teacher (determined by previous observation data and licensure guidelines).		Nicole Phelix	05/01/2024
Actions						
Notes:						

Core Function:			Dimension C - Professional Capacity			
Effective Practice:			Quality of professional development			
	KEY	C2.01	The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.(5159)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			Administration is currently supporting teachers by providing time to attend professional development on the implementation of the Canvas platform for virtual instruction. This is conducted through the Blended Learning Series on remote learning days and on Professional Learning Series dates (teacher workdays).	Limited Development 09/16/2019		
<i>How it will look when fully met:</i>			Teachers utilize their Canvas pages to provide virtual and in class instruction as needed to meet the needs of students during a pandemic. Parents will monitor their children's learning through the use of Canvas via the observer feature.		Stacey Seik	05/01/2021
<i>Actions</i>						
<i>Notes:</i>						

Core Function:			Dimension C - Professional Capacity			
Effective Practice:			Talent recruitment and retention			
	KEY	C3.04	The LEA/School has established a system of procedures and protocols for recruiting, evaluating, rewarding, and replacing staff.(5168)	Implementation Status	Assigned To	Target Date
Initial Assessment:			Teachers receive NCEES training. Staff appreciation gestures occur but not always monthly.	Limited Development 09/16/2019		
			Priority Score: 2 Opportunity Score: 2 Index Score: 4			
How it will look when fully met:			Increased retention rate of 5%. Completion report from NCEES, showing teacher training, and all formal evaluations, including summatives, are completed. Teachers will receive earned bonuses. List of staff appreciations will be documented.		Mike Henderson	11/01/2024
Actions				3 of 4 (75%)		
10/22/19			UCPS has a comprehensive system in place for recruiting employees.	Complete 10/01/2019	Mike Henderson	11/15/2019
			Notes: Reference UCPS HR Department for LEA plan.			
10/7/19			Document that we provide overt and deliberate staff appreciation at least monthly.	Complete 05/01/2020	Mike Henderson	05/01/2020
			Notes: n/a			
10/7/19			Licensed staff receive annual training on NCEES, the formal teacher evaluation instrument.	Complete 09/01/2019	Mike Henderson	09/30/2020
			Notes: Training for all staff was conducted/received on Aug. 19, 2019			
10/22/19			UCPS teachers receive performance bonuses based on EVAAS measures of student growth.		Mike Henderson	10/01/2023
			Notes:			
Implementation:				10/22/2019		
Evidence			10/22/2019			
Experience			10/22/2019			

Sustainability			10/22/2019			
Core Function:			Dimension E - Families and Community			
Effective Practice:			Family Engagement			
	KEY	E1.06	The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)	Implementation Status	Assigned To	Target Date
Initial Assessment:			School leaders and teachers communicate with parents through Connect Ed messages, email, Canvas, Social Media, Curriculum nights, and parent newsletters.	Limited Development 09/16/2019		
			Priority Score: 2 Opportunity Score: 2	Index Score: 4		
How it will look when fully met:			Teachers will host virtual curriculum nights and schedule virtual parent conferences. Students will be invited to participate in a winter break math challenge. School leaders and teachers communicate with parents through social media (Twitter, Facebook, Instagram), email, Connect Ed, Canvas and parent newsletters linked to the WCES website as evidenced via the school website and Twitter/Facebook pages. Teachers send home Flight Cards (tracking behavior) each week and encourage parents to utilize educational platforms at home. Parents will be invited to virtual Curriculum events, including grade level nights, a Specials Night, and other activities.	Objective Met 09/19/22	Beth Lanzy	06/01/2022
Actions						
10/11/19		Weekly Newsletter and Flight Card sent home		Complete 12/10/2019	Melissa Debbold	12/01/2019
Notes:						
10/11/19		Parent/Teacher conferences occur.		Complete 12/15/2019	Mike Henderson	12/15/2019
Notes:						
10/11/19		Students will Participate in Extreme IXL Winter Math Hot Cocoa Challenge		Complete 01/15/2020	Mike Henderson	01/15/2020
Notes:						
10/7/19		Twitter page active weekly with Tweets regarding school events and activities.		Complete 12/10/2019	stacey seik	05/01/2020
Notes:						

10/7/19	School Facebook page will be updated at least weekly with posts informing parents of WCES events and activities.	Complete 12/10/2019	JoAnne Long	05/01/2020
<i>Notes:</i>				
10/7/19	School website updated to reflect relevant photos and events occurring within the school community.	Complete 12/10/2019	Mike Henderson	05/01/2020
<i>Notes:</i>				
10/24/19	School leadership will collaborate with our PTO to provide comprehensive support of our students and school.	Complete 06/01/2022	Mike Henderson	06/01/2022
<i>Notes:</i> 9/29/21 LETRS coordination for teacher PD				
Implementation:		09/19/2022		
Evidence	9/19/2022 survey results			
Experience	9/19/2022 we met objective			
Sustainability	9/19/2022			