

# Virtual Learning Academy



## Staff Documentation

Version 4.0  
9/2012

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# **1 Overview**

The goal of this document is to provide an overview of Virtual Learning Academy or VLA. It will familiarize you with the most common features of the application.

This manual starts by explaining how to login to VLA and what information is contained on the home page. The next section describes how to view unit content, questions and resources. The following section explains the grading of units and viewing the progress of a class. The final two sections explain the messaging system used to interact with students and the help system.

## 2 Login & Homepage

### 2.1 Login

This is the first page of the application. A valid username and password is required in order to proceed.



The screenshot shows the login page of the Virtual Learning Academy. The header includes the Jefferson County ESC logo and the text "Powered by ProgressBook" and "Virtual Learning Academy". A "Login" link is in the top right. Below the header, a purple banner reads "Welcome to the Virtual Learning Academy!" and "Version: 4.1.0.0". The main content area has a light blue background. On the left is a large graphic of a graduation cap and diploma with the text "JCESC Jefferson County Educational Service Center Virtual Learning Academy". On the right is a login form with fields for "User Name:" and "Password:", and a "Login" button. Below the form is a section titled "-- Messages --" with a message about a new HELP e-mail address: VLA.HELP@OMERESA.NET.

Jefferson County ESC - Powered by ProgressBook  
Virtual Learning Academy

Login

Welcome to the Virtual Learning Academy! Version: 4.1.0.0

**JCESC**  
Jefferson County  
Educational  
Service Center  
Virtual Learning  
Academy

**Login**

User Name:

Password:

Login

-- Messages --

Attention: VLA Parents, Students, Point of Contacts and Teachers!! We now have a new HELP e-mail available for any questions you may have regarding your Virtual Learning Academy account! The e-mail address is: VLA.HELP@OMERESA.NET

## 2.2 Homepage

The *Home Page* is the first page you will see after logging in. The following sections explain the individual parts of this page.

The screenshot shows the Virtual Learning Academy Teacher Demo12 homepage. The top navigation bar includes the VLA logo, the text 'Welcome TeacherDemo12 TeacherDemo12', and the version '4.1.0.0'. The sidebar on the left contains 'Your Courses' (listing VLA DEMO - Elementary, VLA DEMO - Secondary, and VLA DEMO Elementary 2011-12) and 'Your Students' (listing StudentDemo12). The main content area has three sections: 'Units to Grade' (a table with columns Course, Student, Unit, and Date), 'New Messages' (a table with columns Status, From, Course, Date, and Re), and 'Finals to Grade' (a table with columns Course and Student). The 'Units to Grade' table shows two units: '¿Qué quieres hacer?' and 'Criminal Profiling'. The 'New Messages' table shows two messages: 'My first recording' and 'Audio'. The 'Finals to Grade' table is empty, displaying the message 'There are no finals to grade!'.

### 2.2.1 Toolbar

The toolbar is located in the top right corner of the homepage and provides access to some commonly used features of VLA. The toolbar can be found on every page.



- Return to the VLA *Home Page*.
- View messages (See [Section 5.1](#) for details).
- View VLA Teacher Blog (See [Section 6.3](#) for details).
- Write a message (See [Section 5.2](#) for details).
- View Forum, Threaded Discussion (See [Section 5.3](#) for details).
- Frequently asked questions (See [Section 6.1](#) for details).
- Contact technical support (See [Section 6.2](#) for details).
- Logout of the system.








### 2.2.2 Your Classes

This section displays a list of your classes. Clicking on a class name will take you to the *Course Units* page where you can view the units associated with the class. Clicking the icon takes you to the *Class Progress* page where you can see student grades.

Your Courses	
<a href="#">ACT ACT Preparation_10th Ed (1-18)</a>	
<a href="#">ACT ACT Preparation_10th Ed (19-36)</a>	
<a href="#">ACT ACT Preparation_10th Ed</a>	
<a href="#">ENG_LA Kindergarten</a>	
<a href="#">FAIT Introduction to Theatre I</a>	

### 2.2.3 Your Students

This section displays a list of students from all of your classes. To view student grades, click on a name and you will be taken to the *Student Grades* page. Clicking on the  icon will display a new message window. Clicking the  icon takes you to the 'View As the Student' page. What this means is that when you click this icon you will be taken to the homepage of the student. This is the exact same page the student sees when they login. Then you can then travel through the VLA application as the student. This feature can be used to assist students who are having problems with VLA. Also, this allows you to see their units and grades in other classes.

Your Students		
<a href="#">Baldridge, Victoria</a>		
<a href="#">Dingus, Shayna</a>		
<a href="#">Fernberg, Heather</a>		
<a href="#">Fuchs, Savanna</a>		
<a href="#">Greathouse, Natisha</a>		
<a href="#">Hardman, Jay</a>		
<a href="#">Hysell, Aubrey</a>		
<a href="#">Marling, Evan</a>		

### 2.2.4 Units to Grade






This section displays a list of all assignments that have been submitted by your students for grading. Clicking on a unit name will take you to the *Unit Assessment* page where it can be graded.

Units to Grade:			
Course	Student	Unit	Date
<a href="#">VLA DEMO Secondary 2011-12</a>	Demos2012, Student	Surface Area	9/4/2012
<a href="#">VLA DEMO Elementary 2011-12</a>	Demos2012, Student	Little Seeds	9/4/2012

### 2.2.5 New Messages

This section of the homepage displays unread and not answered messages. Click on the name in the 'From' column to view the message.

New Messages:				
Status	From	Course	Date	Re
	<a href="#">Taylor Beckham</a>		4/22/2012 11:40:56 PM	RE: End of year

 = Unread  
  = Read  
  = Answered  
  = Not Answered  
  = Attachment

### 2.2.6 Finals to Grade

This section displays a list of students who have completed all of their units and need a final grade assigned. Clicking on a student's name will take you to the *Student Grades* page where a final grade can be entered.

Finals to Grade:	
Course	Student
<a href="#">Math Integrated Math I</a>	Wright, Anna

## 3 Viewing Units

### 3.1 Course Units Page

To get to the *Course Units* page click on the class name in the 'Your Courses' section of the *Home Page*. This page displays a list of all the units for a class. Clicking on a unit name will take you to the *Unit* page where you can review the unit.



Seq#	Unit Name	Author
1	<a href="#">Comparing</a>	Kotsaris Moore
2	<a href="#">Months of the Year, Part One (enero, febrero, marzo, abril, mayo, junio)</a>	Ullom Silvestri
3	<a href="#">Little Seeds</a>	Julie Kireta
4	<a href="#">Art, Artist's Tools, Spanish Artist Pablo Picasso</a>	Teresa Silvestri
5	<a href="#">The Magic of Autumn</a>	Morgan DiNapoli, Fisher
6	<a href="#">The Dominican Republic, Baseball and Merengue</a>	Teresa Silvestri
7	<a href="#">The Most Important Person in the World</a>	Bonnie DiNapoli
8	<a href="#">¿Qué quieres hacer?</a>	Teresa Silvestri
9	<a href="#">Understanding Geometric Concepts</a>	Sharon Doty
10	<a href="#">Latitude and Longitude</a>	Lori Roberts
11	<a href="#">Inherited Traits</a>	Cynthia Bordash
12	<a href="#">Exploring Algebra Through Diagrams and Pictures</a>	Sharon Doty
13	<a href="#">Nouns, Pronouns, and Adjectives</a>	Jennifer Bruce
14	<a href="#">Context Clues, Comprehension, and Summarizing</a>	Jennifer Bruce
15	<a href="#">Early Civilizations</a>	John Retton
16	<a href="#">The Universe and Our Solar System</a>	Debbie Straka

### 3.2 Unit Page

The *Unit* page allows the teacher to see the unit content, questions and additional resources. The following sections will explain the various options available in the vertical toolbar on the left.

#### 3.2.1 Split Screen View

The *Split Screen* view shows the unit content and questions on the same page.



Course: VLA DEMO Secondary 2011-12 Unit: Musical Theatre Format: HTML

[PDF File](#)

### Musical Theatre

[Print this page](#)

Course: FATH Introduction to Theatre I  
Unit: Musical Theatre

Answer the following questions below:

For questions 1 through 3, type a response in the answer box applying what you have learned about musical theatre.

1) Name one of the ways music and theatre were combined, prior to the inception of musical theatre.

### 3.2.2 Unit View

The *Unit* view shows a unit's content.

The screenshot shows the 'Unit View' interface for the course 'VLA DEMO Elementary 2011-12' and unit '10. Latitude and Longitude'. The page has a purple header with navigation links: 'Soft Screen', 'Unit', 'Questions', 'Resources', and 'Printer Friendly'. The main content area is titled 'Course Overview' and 'Unit Overview'. The 'Unit Overview' section describes the unit's focus on geography and citizenship skills. Below this, the title 'LATITUDE AND LONGITUDE' is displayed. The 'Unit Overview' text states: 'In this unit, we will be learning about longitude and latitude lines and how they help us locate places on Earth. Longitude lines run from the North Pole to the South Pole. Latitude lines run east to west. We will also read about the equator and the prime meridian. Both of these have a location of 0°.' A globe illustration is shown next to the text. The bottom of the page features a 'PDF File' link and a 'Unit' button.

### 3.2.3 Questions View

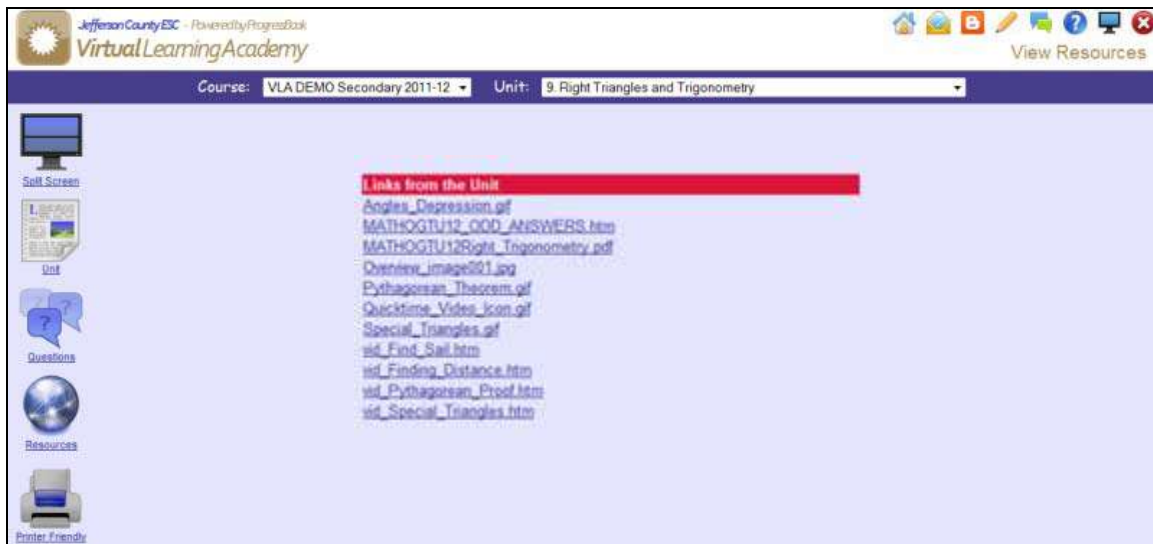
The *Questions* view shows a unit's questions.

The screenshot shows the 'Questions View' interface for the course 'VLA DEMO Elementary 2011-12' and unit '10. Latitude and Longitude'. The page has a purple header with navigation links: 'Soft Screen', 'Unit', 'Questions', 'Resources', and 'Printer Friendly'. The main content area is titled 'Answer Questions' and contains the instruction: 'Answer the following questions below:'. Below this, the text reads: 'Using the map of the world from your lesson, answer the following questions.' The first question is: '1) The line that divides the world in half into an eastern and western section is called the \_\_\_\_\_'. The options are: A) latitude, B) longitude, C) prime meridian, and D) equator. The correct answer is C. A 'Save' button is provided. The second question is: '2) What is the coordinates for the equator and the prime meridian? \_\_\_\_\_'. A large text input area is provided for the answer. The bottom of the page shows '20000 character(s) left'.



### 3.2.4 Resources View

The *Resources* view shows where you can find more information or sample problems for the unit. They can be documents or websites.



## 4 Grading and Course Progress

### 4.1 Student Grades Page

To get to the *Student Grades* page click on the student's name in the 'Your Students' section of the *Home Page*. On this page you can view the student's units and grades. You can change between courses by using the 'Course' dropdown menu. Clicking on the unit name will take you to the *Unit Assessment* page.

Virtual Learning Academy

Student: DeGennaro, Anthony Course: LANG Spanish I (19-35)

Course Start Date: 9/13/2012 License End Date: 3/13/2013

Click on the Unit name to grade the unit

Unit#	Unit Name	Status	Seat Time	Mark
19	Verbs: Present Tense F & M: The Quijote 10	Graded	2:59	93% 93
20	Sports: Verbs: O & F: Talking Time	Graded	1:44	83% 83
21	Verbs: E & I: Indirect Object Pronouns	Graded	1:49	87% 87
22	Weather: Seasons: Present Progressive Tense	Graded	1:29	88% 88
23	Compassion: Descriptions: The Quijote 10	Graded	4:17	63% 63
24	Medical Information: Tense: The Quijote 10	Graded	2:54	76% 76
25	Facial Features: Superlatives & the Suffix: -ísimo	Graded	2:58	71% 71
26	Phrases: How: Qui: Another de: Time Improvements: The Quijote 10	Graded	4:09	64% 64
27	Review and Evaluation	Graded	4:04	75% 75
28	Children: Numbers to 1,000: -a and -e	Graded	3:08	83% 83
29	Heating and Power: Reservations: Presentation of: Translating: Communication	Graded	3:17	89% 89
30	The House: Enter and Exit: Salir: Object Pronouns	Graded	2:15	72% 72
31	Participles: Normalization of: Adjectives	Graded	2:05	77% 77
32	Directions: Search: Descriptive: Adjectives	Graded	2:59	69% 69
33	Familiar Affirmative Commands: Household Chores: Home: The Letter 2	Graded	1:50	83% 83
34	Gender: Levels of Address: Basic Personal Questions	Graded	0:54	79% 79
35	Personal Journal Project	Graded	5:58	80% 80
36	Second Semester Final	Graded	2:13	64% 64
Totals			51:00	75.67%

Final Grade: 70 Save

## 4.2 Unit Assessment Page

There are two ways to get to the *Unit Assessment* page:

- ❖ Click on the course name in the '*Units to Grade*' section of the *Home Page*.
- ❖ Click on the unit name on the *Student Grades* page.

This page allows the teacher to grade a student's answers to a unit.

The screenshot shows the 'Unit Assessment' interface for a student named Limburg, Test4, in the course 'HEALTHPE Physical Education'. The unit is '13. MyPlate - Part 2'. The status is 'Submitted' with a mark of '0%'. A 'Show Calculated Grade' button is visible. The question asks: '1) The YELLOW GROUP on the MyPlate stands for which food group?'. The options are: A) Grains, B) Vegetables, C) Fruit, D) Meat and beans, E) Oils, and F) Milk and Cheese. The correct answer is E. Below the question, there are buttons for 'Correct', 'Incorrect', 'Re-Do', and 'Exclude', along with a 'View Content' button. A 'Teacher Comments' text box is at the bottom, with a 'Copy student answer for editing' link next to it.

Perform the following steps to grade a unit:

- 1) To grade a question choose the '*Correct*', '*Incorrect*', '*Re-Do*' or '*Exclude*' button appropriately. By selecting '*Re-Do*', the student will be able to make corrections, once the unit is sent back to them. By selecting '*Exclude*', the question is not counted and does not factor into the student's score. Comments for the student regarding their answer to the question can be entered in the '*Teacher Comments*' textbox. The students will be able to see the comments once a grade is assigned for the unit.

- 2) Continue grading until the end of the unit. If you have to stop grading in the middle of the unit press the 'Save & Calculate the Grade' button at the bottom of the page. This will save the questions that you have already graded so that they do not have to be redone when you log back in.

Jefferson County ESC - Poverty/Progress Book  
Virtual Learning Academy

Course: VLA DEMO Secondary 2011-12 Student: StudentDemo12, StudentDemo12 Unit: 5. Criminal Profiling

Status: Submitted Mark: 0%  
Hide Calculated Grade

Calculated Grade: 0

% Correct: 0 Grade: 0

Select the unit status:  
☒ This unit is complete  
☐ This unit must be re-done

Enter any comments that you would like to send to the student:  
You may enter up to 1000 characters: 1000 characters left.

Save & Post the Grade

Questions: Answer all questions in a complete sentence unless indicated otherwise. True or False:

For questions 1 through 10, skim the chapter listed and use context clues to figure out the meaning of each word. Use the other words and sentences around your word to find clues to the meaning of your word. Type your definition for the word in the answer box. Make your meaning simple, so that a younger student could understand it. Do NOT use a dictionary or online search to find the meaning of the word.

1) trestle in Chapter 1

sample answer

Attachment(s): None  
Correct Answer: Answers will vary. Sample Answer: a train bridge

☒ Correct ☐ Incorrect ☐ Re-Do ☐ Exclude View Content

Teacher Comments: Copy student answer for editing

When you have completed grading all questions click the 'Save & Calculate the Grade' button. You will notice that the 'Calculated Grade' for the unit is displayed just above the pink box.

Jefferson County ESC - Poverty/Progress Book  
Virtual Learning Academy

Course: HEALTHPE Physical Education Student: Limburg, Test4 Unit: 13. MyPlate - Part 2

Status: Submitted Mark: 0%  
Hide Calculated Grade

Calculated Grade: 0

% Correct: 0 Grade: 0

Select the unit status:  
☒ This unit is complete  
☐ This unit must be re-done

Enter any comments that you would like to send to the student:  
You may enter up to 1000 characters: 1000 characters left.

Save & Post the Grade

Questions: Answer all questions in a complete sentence unless indicated otherwise. True or False:

For questions 1 through 10, skim the chapter listed and use context clues to figure out the meaning of each word. Use the other words and sentences around your word to find clues to the meaning of your word. Type your definition for the word in the answer box. Make your meaning simple, so that a younger student could understand it. Do NOT use a dictionary or online search to find the meaning of the word.

1) trestle in Chapter 1

sample answer

Attachment(s): None  
Correct Answer: Answers will vary. Sample Answer: a train bridge


☒ Correct ☐ Incorrect ☐ Re-Do ☐ Exclude View Content

Teacher Comments: Copy student answer for editing

- 3) Inside the pink box is where you enter the student's grade for the unit. The percentage correct is automatically placed in the '% Correct' textbox. However you can change the number. Place the same number grade in the 'Grade' textbox. Also, enter any comments you would like the student to receive in the comments textbox. Finally, hit the 'Save & Post the Grade' button. Once the grade is posted the student will be able to see the results. If needed, you can come back at a later time and change the grade for the student.

You can also request that the student redo the unit by changing the 'Select the unit status' button to 'This unit must be re-done' and hitting the 'Save & Post the Grade' button. Then when the student checks the status of their unit it will be marked that it needs to be redone.

### 4.3 Course Progress Page

To get to the *Course Progress* page click on the  icon in the 'Your Courses' section of the *Home Page*. From this page you can view student grades, averages and final scores. By using the 'View' dropdown menu you can also choose to view student 'Seat Time'. Seat time is the amount of time spent working on the class (reading a unit, answering the questions...). Clicking on a unit's score will take you to the *Unit Assessment* page where you can modify the grade. Clicking on a student's name will take you to the *Student Grades* page.

Name	Avg	Final	1	2	3	4	5	6	7	8	9
Bloomfield, Taryn	94	A	45	80	61	100	95	98	95	0	98
Caswell, Cody	81		83	84	94	95	85	90	83	85	79
Denley, Robin	94	A	97	92							
Fernal, Sabrina	71		79	88	82	88	82	73	63	65	88
Longobucco, Logan	49	50	88	80	71	67	63	80	40	55	52
Mason, James	25	25	58	52	25	21	21	43	29	47	52
Minka, Randy	96	96	95	100	100	100	100	97	90	100	88
Roberson, Raynell	90		100	91	97	91	85	90	79		
Stetter, Gabby	31		33	50	26	3	15	60			
Averages	66		72	80	70	71	68	79	68	59	73

Page: 1 2 3 4

☐ =Partially Completed 
 ☐ =Submitted to Teacher 
 ☐ =Graded 
 ☐ =Redo

### 4.3 Course Reports

To get to the *Course Reports* page click on the "Class Count Report" link in the 'Reports' section of the *Home Page*.

**Reports**

[Class Count Report](#)  
 Shows the number of active students in each class.

Select what information you would like to include on the report and click 'Run Reports.'

Jefferson County ESC - Powered by ProgressBook  
Virtual Learning Academy

Class Count - Detail

Choose the options then press the run button

Select a District:  
VLA

Select Teacher(s):  
Silvestri-TEACHER, Teresa

Select Course(es):  
All Courses  
ACT\_10th Ed : ACT ACT Preparation\_1  
ACT\_10th Ed : ACT ACT Preparation\_1  
ACT\_10th Ed : ACT ACT Preparation\_1C  
ENG\_LAKG: ENG\_LA Kindergarten  
FAITI: FAITI Introduction to Theatre I  
LANGS110: LANG Spanish 110  
LANGS120: LANG Spanish 120

Include Fields:  
☐ Student ID  
☐ Student Name  
☐ District Name  
☐ Expiration Date  
☐ Current Grade  
☐ Last Logged In

Sort Report by:  
☒ Course/Teacher/Student  
☐ District/Course/Teacher/Student  
☐ District/Teacher/Course/Student

Select the Output Format:  
☒ PDF  
☐ Excel  
☐ TIFF  
☐ RTF

Run Report

The reports can be printed or saved to your desktop.

**Class Student Counts**  
**VLA May 2011 Demo**  
**Teacher2011, Training**  
**VLA May 2011 Demo - Demo District - Teacher2011,**

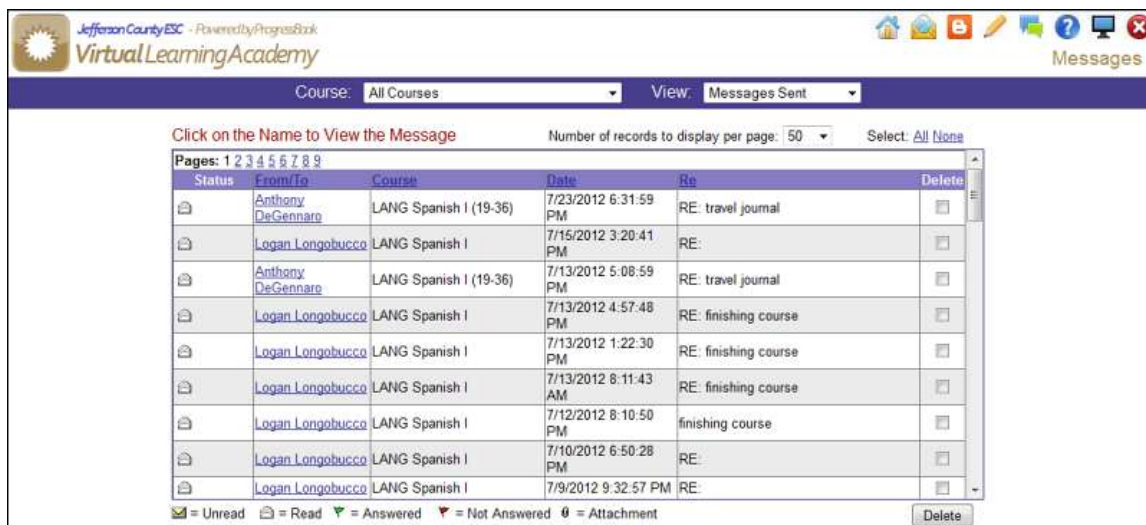
		Active Students	
Student Name	DistrictName	Grade	Last Log in
Student2011, Training	Jefferson County ESC	71.63	6/7/2011 8:54:00 AM

## 5 Messaging

The system allows you send and receive messages from your students.

### 5.1 Reading Messages

To view the *Messages* page click the  icon in the toolbar. Click on the name in the 'From/To' column to read a message.



Jefferson County ESC - Powered by ProgressBook  
Virtual Learning Academy

Course: All Courses View: Messages Sent

Click on the Name to View the Message Number of records to display per page: 50 Select: All None

Status	From/To	Course	Date	Re	Delete
	<a href="#">Anthony DeGennaro</a>	LANG Spanish I (19-36)	7/23/2012 6:31:59 PM	RE: travel journal	<input type="checkbox"/>
	<a href="#">Logan Longobucco</a>	LANG Spanish I	7/15/2012 3:20:41 PM	RE:	<input type="checkbox"/>
	<a href="#">Anthony DeGennaro</a>	LANG Spanish I (19-36)	7/13/2012 5:08:59 PM	RE: travel journal	<input type="checkbox"/>
	<a href="#">Logan Longobucco</a>	LANG Spanish I	7/13/2012 4:57:48 PM	RE: finishing course	<input type="checkbox"/>
	<a href="#">Logan Longobucco</a>	LANG Spanish I	7/13/2012 1:22:30 PM	RE: finishing course	<input type="checkbox"/>
	<a href="#">Logan Longobucco</a>	LANG Spanish I	7/13/2012 8:11:43 AM	RE: finishing course	<input type="checkbox"/>
	<a href="#">Logan Longobucco</a>	LANG Spanish I	7/12/2012 8:10:50 PM	finishing course	<input type="checkbox"/>
	<a href="#">Logan Longobucco</a>	LANG Spanish I	7/10/2012 6:50:28 PM	RE:	<input type="checkbox"/>
	<a href="#">Logan Longobucco</a>	LANG Spanish I	7/9/2012 9:32:57 PM	RE:	<input type="checkbox"/>

= Unread = Read = Answered = Not Answered = Attachment

Delete

To respond to the message click the '*Click Here to answer*' link at the bottom of the message.

**From:** StudentDemo12 StudentDemo12  
**To:** TeacherDemo12 TeacherDemo12  
**Date:** 11/2/2011 7:37:47 PM  
**Re:** My first recording  
**Attachment(s):** [Recording.wav](#)


Dear Teacher Demo,  
 I hope the recording of my voice worked. It was fun!

Your student,  
 Student Demo

**Important!** A reply has been requested. [Click Here](#) to answer.



## 5.2 Writing New Messages

To write a new message click the  icon in the toolbar. Choose which student or class to send the message to by using the 'To' dropdown menu.



From: Spring Demo

To: Spring, Demo-Student (VLA May 2011 Demo - Demo - Demo, Spring) [Show Parents](#)

Date: 6/6/2011 6:49:51 PM

Re: Email question

Attachment(s): [Add Attachment](#) [Add Recording](#)


Type to the student here...

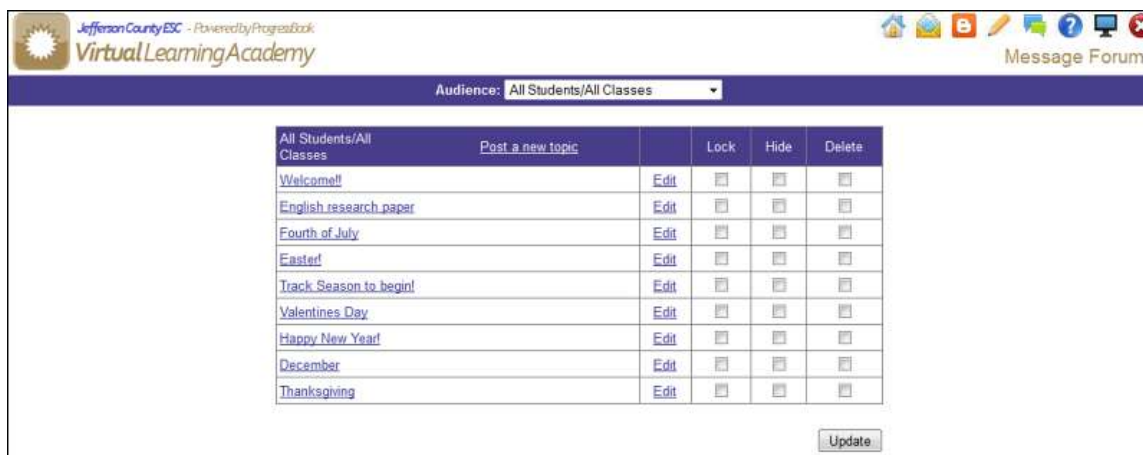
You may enter up to 20000 characters. 20000 characters left.

Would you like an answer to your message? ☐ Yes ☒ No

[Send the Message](#) [Cancel](#)

## 5.3 Forum/Threaded Discussion

To post a message on the forum, click on the  icon in the toolbar. Choose to post the message for all students to view or select a specific class. See the Threaded Discussion Instruction Manual for step-by-step instructions.



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Audience: All Students/All Classes


All Students/All Classes	Post a new topic	Edit	Lock	Hide	Delete
<a href="#">Welcome!</a>	<a href="#">Edit</a>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<a href="#">English research paper</a>	<a href="#">Edit</a>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<a href="#">Fourth of July</a>	<a href="#">Edit</a>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<a href="#">Easter!</a>	<a href="#">Edit</a>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<a href="#">Track Season to begin!</a>	<a href="#">Edit</a>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<a href="#">Valentines Day</a>	<a href="#">Edit</a>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<a href="#">Happy New Year!</a>	<a href="#">Edit</a>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<a href="#">December</a>	<a href="#">Edit</a>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<a href="#">Thanksgiving</a>	<a href="#">Edit</a>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

[Update](#)




## 6 Support

### 6.1 Frequently Asked Questions

Click the  icon in the toolbar to view frequently asked questions.

### 6.2 Contact Tech Support

Click the  icon in the toolbar to send a message to Tech Support.

From: TeacherDemo12 TeacherDemo12

To:

Date: 9/7/2012 10:55:35 AM

Re:


Attachment(s):

...

You may enter up to 20000 characters.  characters left.

Would you like an answer to your message? ☐ Yes ☒ No

## 6.3 VLA Teacher Blogs

Click the  icon in the toolbar to view the VLA Teacher Blog. The students also have a VLA Student Blog on their homepage.

