

South Panola School District

209 Boothe Street, Batesville MS 38606
Phone: 662-563-9361 – Fax 662-563-6077
Website: www.spsd.k12.ms.us

Date _____

Human Resources Department

Dear _____

I have been requested to furnish verification of my service as an employee in your school system. Please complete the certificate below and mail it to: Personnel Director, South Panola School District, 209 Boothe Street, Batesville, Mississippi 38606.

My employment in your system was during the following school sessions:

The name under which I taught was _____

Sincerely,

Certificate of Previous Teaching Experience

This is to certify that _____ was employed full-time in the
_____ Public Schools as follows:

<u>School Session</u>	<u>Position, Subject, or Grade</u>	<u>Length of School Term</u> <u>Months</u>	<u>Total Number</u> <u>Months Taught</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Signed _____

Title _____

Date _____