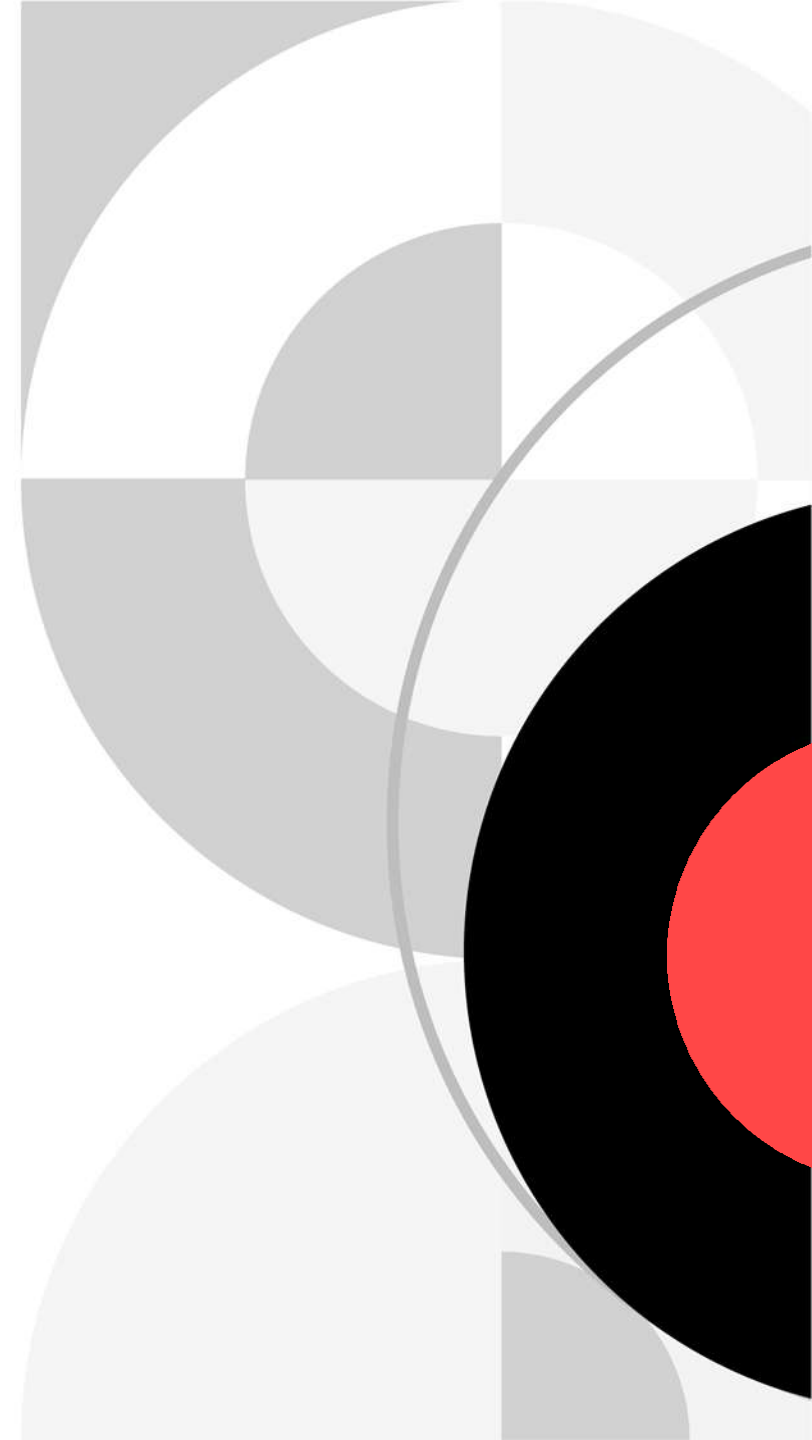




Register for access to Webster Groves School District, MO Business Opportunities

www.bidnetdirect.com/missouri/webstergroveschooldistrict

bidnet direct.
powered by **mdf commerce**



Vendor Benefits

- In addition to having access to Webster Groves School District's solicitations, by registering you will have the ability to:
 - Access solicitations from over 900 local, state, and federal government agencies located throughout **Missouri**
 - Respond electronically to bid opportunities issued by all participating agencies
 - Receive email alerts of new solicitations and amendments from **Webster Groves School District**
 - Market your company through the Advertising Profile option (small subscription required)



www.bidnetdirect.com/missouri/webstergroveschooldistrict



Package Selection

- Select the package that makes the most sense for your company
- **Webster Groves School District** has a special arrangement with Bidnet Direct where you will receive bid opportunity notifications at **no cost** by selecting the *Limited* package
- For maximum bid opportunities, select Federal Bids to receive matching email notification from ALL **Participating Member Agencies, State & Local, and Federal** bids across **Missouri** (subscription fee required)
- You can also add more States you are interested in doing business by clicking “Modify States”

Registration

1 Package Selection

One year ☒ Two years (save up to 20%)

Limited
\$0
Create an account
Member agencies bids

Group Agencies
\$9 /state /month
Billed annually
342 AGENCIES
Member agencies bids
Real-time bid alerts
Advanced search

State & Local
\$36 /state /month
Billed annually
541 AGENCIES
Member agencies bids
Real-time bid alerts
Advanced search
Daily bid notifications
State & local bids

Federal, State & Local ☒
\$45 /state /month
Billed annually
1317 AGENCIES
Member agencies bids
Real-time bid alerts
Advanced search
Daily bid notifications
State & local bids
Federal bids

MAXIMUM BID OPPORTUNITIES!

Select your States (1) Get up to 25% OFF when you select 3+ states

Colorado & Wyoming

Modify States

Save and Continue

Order Details

Federal Package (One year)

Colorado & Wyoming
Rocky Mountain E-Purchasing System

Sub-Total \$540.00
Total \$540.00

Prices are in US Dollars. All fees are non-refundable. Your subscription will renew automatically every year. Your next payment of \$540.00 (plus applicable taxes) is due next year. We will place these charges against your credit card on file next year unless you cancel your subscription beforehand. You may cancel at any time, but cancellation goes into effect at the start of your next billing cycle.

Selected States - Federal Package

State Name

STATE NAME (# OF AGENCIES) Select All/None

☐ Alabama (1045)
☐ Alaska (899)
☐ Arizona (985)
☐ Arkansas (1127)
☐ California (1589)
☐ Colorado & Wyoming (1317)
☐ Connecticut (1242)
☐ Delaware (883)
☐ Florida (1257)
☐ Georgia (1119)

State Discounts (Per Month)

1-2 states	\$43.00 each
3-4 states	\$38.00 each
5 or more states	\$175.00

Cancel **Confirm (1) States**

Personal Information

- In this section, you can provide the basic information of the user and your preferred login information
- Make sure to read the Terms & Conditions and attest that you are an authorized representative of your company

2

Personal Information

First Name

Nap

Last Name

Fortich

Company Name

Example Construction Services

Phone Number

518 245 2368

Connection Details

Email Address

nap.fortich@exampleconstruction.com

Username

nap.fortich@exampleconstruction.com

Password

.....

Confirm Password


.....

☒

I agree to the [Terms & Conditions](#) stated herein
I am an authorized representative of the above-named organization.


Advertising Profile (Optional)

- In this section, an option is available to add your logo, product sell-sheets, catalogues, etc. to your company profile
- You can add this to your profile or click on the toggle to remove the Advertising Package. *You can always add this later.*
- Review your personal information and click “Save and Continue”
- *Note: If you did not select any paid packages, the button will say “Finalize the Registration”. Skip to page 7.*



Stand out from the competition!

- Advertise your company's brand & offering
- Showcase your sell-sheets & one-pagers
- Catch the attention of more buyers

**Added \$49.95**

2 Personal Information

First Name

Nap

Last Name

Fortich

Company Name

Example Construction Services

Phone Number

518 245 2368

Connection Details

Email Address

nap.fortich@exampleconstruction.com


Username

nap.fortich@exampleconstruction.com

Password


Confirm Password

☒ I agree to the [Terms & Conditions](#) stated herein.
I am an authorized representative of the above-named organization.



Stand out from the competition!

- Advertise your company's brand & offering
- Showcase your sell-sheets & one-pagers
- Catch the attention of more buyers

**Added \$49.95**

Save and Continue

Order Details

Federal Package	
(One year)	
Nebraska	
Nebraska Purchasing Group	
Enhanced Advertising Profile	\$49.95
Sub-Total	\$565.95
Total	\$565.95

Prices are in US Dollars. All fees are non-refundable. Your subscription will renew automatically every year. Your next payment of \$565.95 (plus applicable taxes) is due next year. We will place these charges against your credit card on file next year unless you cancel your subscription beforehand. You may cancel at any time, but cancellation goes into effect at the start of your next billing cycle.

User Information

Nap Fortich

Example Construction Services

nap.fortich@exampleconstruction.com

Payment Information (if applicable)

- If any paid registration options were selected, you will be prompted to enter your credit card information
- You can review the amount and the user information on the right screen
- Finalize the registration

3

Payment Method

VISA

Card Holder Name

Card Number

0000 0000 0000 0000

Expiry Date

MM/YY

Security Code

CVV

Billing Address

Address

City

Zip/Postal Code

Country

United States

State/Province

Choose a state/province

Finalize the registration

Order Details

Federal Package
(One year)

Nebraska
Nebraska Purchasing Group

Enhanced Advertising Profile \$49.95

Sub-Total \$565.95

Total \$565.95

Prices are in US Dollars. All fees are non-refundable. Your subscription will renew automatically every year. Your next payment of \$565.95 (plus applicable taxes) is due next year. We will place these charges against your credit card on file next year unless you cancel your subscription beforehand. You may cancel at any time, but cancellation goes into effect at the start of your next billing cycle.

User Information


Nap Fortich

Example Construction Services

nap.fortich@exampleconstruction.com

Complete & Activate Account

- This confirmation page will show your subscription details and the activation email will be sent to you in a few minutes
- **Check your email** to complete the registration process & verify your email address. *Make sure to check your Spam Inbox if you have not received your activation email.*
- Click on the link and login using the username and password you entered



Thank you for subscribing.
Welcome, Nap Fortich.

Your activation email is on its way to **nap.fortich@exampleconstruction.com** inbox. To continue and gain access to your account, follow the instructions indicated in the activation email. In the meantime, find your subscription details below.

Subscription Details

You purchased the **Federal Package - Nebraska** and **Enhanced Advertising Package**

You will be charged **\$565.95 (plus applicable taxes)** yearly

Primary Contact

Nap Fortich
Example Construction Services
nap.fortich@exampleconstruction.com
518 245 2368

Payment Method

Sample Email:

bidnet direct.
powered by mdf commerce

NEED HELP: 800-835-4603

HOME

Nap Fortich,

Thank you for registering on BidNet Direct.

Please note that you must activate your account using the link below to finalize your registration.

[BidNet Direct - Example Construction Services Account Activation](#)

Upon logging into BidNet Direct for the first time, we recommend that you verify and complete your organization and contact information under the "My Account" section.

If you need assistance, please call BidNet Direct's Support Department at 800-835-4603. Service hours are Monday-Friday from 8:00 am to 8:00 pm EST.

Kind Regards,

BidNet Direct Support

Account Activation

Activation

Please enter the username and password you chose during your registration in order to activate your account.

Username

Password

LOGIN

Need Help?

The BidNet Direct's Support Department is available Monday-Friday from 8:00 am to 8:00 pm EST.

800-835-4603

support@bidnet.com

Category Code Selection

- Upon your initial login, you will be asked to select the category codes of the products or services your company offers
- Search by keyword & select all the codes that apply
- This information is used:
 - For automatic email notifications when you match with new solicitations
 - In your company profile for buyers to search & find by product/service requirements
 - For any “invitation” to bid manually requested by buyers

3 Selected

Categories Selected (3)

✓ 155	BUILDINGS AND STRUCTURES: FABRICATED AND PREFABRICATED	
15500	BUILDINGS AND STRUCTURES: FABRICATED AND PREFABRICATED	
✓ 918	CONSULTING SERVICES	
91800	CONSULTING SERVICES	
91819	Buildings, Structures and Components Consulting Buildings, Structures and Components Consulting	

Categories

Consult

✓ 905	AIRCRAFT AND AIRPORT OPERATIONS SERVICES	
90528	Aviation Analytical Studies Including Surveys (See 918-12 for Consulting) Aviation Analytical Studies Including Surveys (See 918-12 for Consulting)	
✓ 911	CONSTRUCTION AND UTILITIES, HIGHER EDUCATION	
91158	C.I.P. Special Consultants C.I.P. Special Consultants	
✓ 918	CONSULTING SERVICES	

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Additional Information

- Additional information such as your type of business structure, and any DBE or other certification will be asked
- You may also upload your W-9 form directly to your company profile (agencies prefer this)
- This information is used:
 - In your company profile for buyers to search & find by product/service requirements
 - For any “invitation” to bid manually requested by buyers

The screenshot shows a three-step registration process. Step 1, 'Category Selection', is completed. Step 2, 'Additional Information', is the current step. Step 3, 'Confirmation', is next. The form in Step 2 contains several sections: 'Business Structure*' with checkboxes for Public Corporation, Private Corporation, Partnership, LLC or LLP (checked), Individual/Independent Contractor/Sole Proprietor, Joint Venture, Non-Profit Organization, Government Agency, Organization exempt under Sec 501 (a), and Other; 'Business Type' with checkboxes for Small (checked), Large, Minority Owned (checked), Woman Owned, Veteran Owned, Disabled, Disadvantaged, Service Disabled, Historically Underutilized Business (located in a HUB Zone), Historically Underutilized Business (not located in a HUB Zone), Historically Black College or University, and Other; 'Owner Ethnicity' with checkboxes for Caucasian, Hispanic, Asian/Asian Pacific (checked), Sub-Continent Asian (Asian Indian), African American/Black, Native American, and Other; 'Number of Employees*' with a dropdown menu set to '11 to 50'; and 'Established Since*' with a text input field containing '2005'. At the bottom, there is a 'W-9' section with an 'Upload W-9 form' button.

1 - Category Selection 2 - Additional Information 3 - Confirmation

Business Structure*

- ☐ Public Corporation
- ☐ Private Corporation
- ☐ Partnership
- ☒ LLC or LLP
- ☐ Individual/Independent Contractor/Sole Proprietor
- ☐ Joint Venture
- ☐ Non-Profit Organization
- ☐ Government Agency
- ☐ Organization exempt under Sec 501 (a)
- ☐ Other

Business Type

- ☒ Small
- ☐ Large
- ☒ Minority Owned
- ☐ Woman Owned
- ☐ Veteran Owned
- ☐ Disabled
- ☐ Disadvantaged
- ☐ Service Disabled
- ☐ Historically Underutilized Business (located in a HUB Zone)
- ☐ Historically Underutilized Business (not located in a HUB Zone)
- ☐ Historically Black College or University
- ☐ Other

Owner Ethnicity

- ☐ Caucasian
- ☐ Hispanic
- ☒ Asian/Asian Pacific
- ☐ Sub-Continent Asian (Asian Indian)
- ☐ African American/Black
- ☐ Native American
- ☐ Other

Number of Employees*

11 to 50

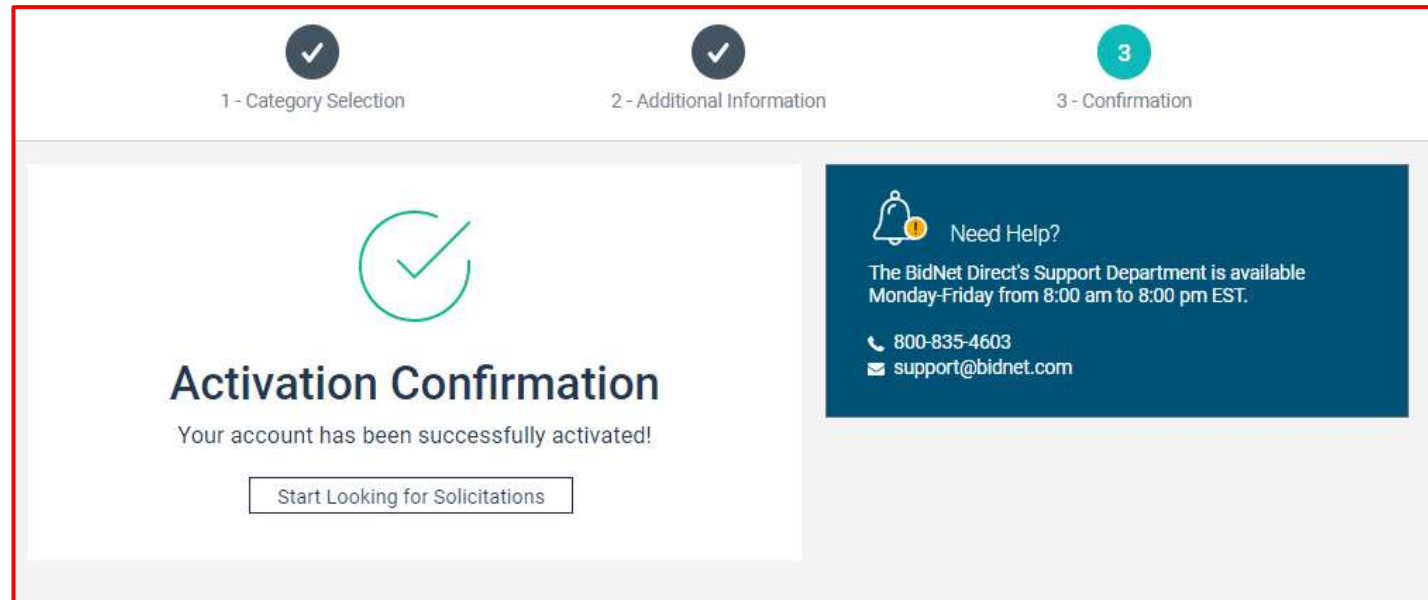
Established Since*

2005

W-9

[Upload W-9 form](#)

Registration Complete!



- Login and start looking for open solicitations from **Webster Groves School District**
- If you selected the paid e-mail notification for Group, Statewide or Federal opportunities, new notifications of solicitations that match your profile will start immediately
- Need help registering or navigating the system? Contact the Bidnet Direct Vendor Support team at **800-835-4603, option 2**