

**SCHOOL
DISTRICT***Preparing children for an ever changing world*

504 N. Third Ave. / PO Box 28
Rockaway Beach, OR 97136
Phone: 503-355-2222
Fax: 503-355-3434
www.nknsd.org

October 28, 2024

POSITION: High School Science/Biology Teacher

LOCATION: Neah-Kah-Nie High School

DURATION: Full-time, 191 days per year

TO APPLY AND/OR QUESTIONS CONTACT:

Kathie Sellars, Administrative Assistant/HR Coordinator
Neah-Kah-Nie School District
PO Box 28/504 N. Third Avenue
Rockaway Beach, OR 97136
Phone: 503-355-3506

SALARY RANGE: \$48,969 - \$97,935

APPLICATION TIMELINE: Applications accepted until 4:00 p.m. on ~~November 15, 2024~~ **November 29, 2024**

POSITION START DATE: December 2, 2024

APPLICATION REQUIREMENTS: Submit application to [TalentEd](#) Apply to position #537. Only complete applications will be considered. A complete application must consist of the following: TalentEd application, cover letter, three letters of recommendation, transcripts and teaching license.

QUALIFICATIONS: See attached job description. Must have or be eligible for appropriate TSPC licensure with subject level endorsements. Must be able to pass Oregon Department of Education Criminal History Background check and pre-employment drug screen.

BENEFITS:

Medical, Dental and Vision Insurance (see insurance cap information in the table below), Retirement Plan, three personal leave days per year, one day of sick leave earned each month, family sick leave, eight paid holidays, life insurance, HRA VEBA for any amount of unused insurance cap dollars. Other employee benefits outlined in the Licensed Bargained Agreement can be found by clicking [here](#).

Table of Maximum Contributions			
Tier	2022-2023	2023-2024	2024-2025
Full Family	2,436.77	2,448.95	2,461.19
Employee/Spouse	1,729.29	1,737.94	1,746.63
Employee/Child	1,493.51	1,500.98	1,508.48
Employee Only	786.06	789.99	793.94

For additional district information and to apply visit our website at www.nknsd.org

Neah-Kah-Nie School District is an equal opportunity educator and employer. The district does not discriminate in employment, treatment in, admissions to, or access to its programs, activities, and services on the basis of race, color, age, sex, national origin, handicap, or otherwise as proscribed by applicable state and federal laws and regulations.

The District, in support of employment practices free of barriers to disabled persons and in compliance with the Americans with Disabilities Act of 1990, provides reasonable accommodations necessary upon request and appropriate notice. For further information or assistance, contact the District Administration Office at (503) 355-2222. Speech/hearing impaired persons may reach the District through the Oregon Telecommunications Relay Service by dialing 1-800-735-2900.

**NEAH-KAH-NIE SCHOOL DISTRICT
Job Description**

Job Title: HIGH SCHOOL SCIENCE TEACHER

Reports To: Principal

Evaluated By: Principal or Assistant Principal

FLSA STATUS: Exempt

JOB SUMMARY:

Plans and implements lesson plans which meet the needs of a diverse student population, teach students, correct students' work and maintains a safe learning environment for students to develop skills and knowledge necessary to achieve the State Benchmark Standards.

ESSENTIAL FUNCTIONS / PERFORMANCE RESPONSIBILITIES include the following. Other duties may be assigned.

1. Provides instruction in Science utilizing a course of study adopted by the Board of Education and approved curriculum publications as guidelines in teaching individual course content.
2. In preparation for instruction, address both short and long-term learning goals using prepared written lesson plans.
2. Demonstrates scientific concepts by use of scientific apparatus, technology, experiments, and standard or teacher-prepared charts, sketches and other instructional aids.
3. Implements appropriate learning experiences to teach scientific concepts and processes and links them to the 'real' world situations and job fields.
4. Instructs students, through knowledge and example, in the proper use, care, and safe handling of chemicals, science equipment, and plant and animal life.
5. Adapts and modifies instructional strategies and materials, as necessary, to support all students' academic progress, with collaboration from special services department.
6. Uses a variety of formal and informal assessments to monitor student progress and achievement of the instructional objectives.
7. Maintains a collection of evidence that documents student growth over time.
8. Prepares and maintains accurate and complete records as required by law and District policy.
9. Uses a grading system, which is consistent, fair and supportable.
10. Maintains professional confidentiality concerning individual student data and achievement.
11. Identifies, diagnoses, and prescribes remediation for students who need additional services and support.
12. Communicates to students and parents the level of student achievement and progress towards established classroom, district and state standards.
13. Works constructively with colleagues and others for the purpose of improving the quality of a student's behavior and academic success.
14. Maintains professional competence through inservice education activities provided by the District and/or self-selected professional growth activities.
15. Establishes and maintains standards of student behavior needed to achieve a functional learning environment. Notifies and involves parents/guardians regarding a student's behavior as outlined in school and District policies.
16. Takes all reasonable precautions to provide a safe, secure learning environment.
17. Encourages parents to volunteer and provides them with constructive tasks to perform.
18. Participates in various meetings (e.g. staff, team, parent conferences, in-service training, etc.) for the purpose of receiving and/or providing information or sharing expertise.
19. Maintains a high level of professional integrity by adhering to the Teacher Standards and Practices requirement for an Ethical Educator, (as written in the Staff Handbook) as well as Board Policy and State Law.

20. Maintains satisfactory attendance as defined in District policy and regulation.

SUPERVISORY RESPONSIBILITIES:

1. Trains, monitors and assigns work to instructional assistants

MARGINAL DUTIES and RESPONSIBILITIES include the following. Other duties may be assigned.

1. Makes photocopies
2. Moves classroom furniture and organizes classroom
3. Coordinates and/or supervises at special events and/or field trips

MINIMUM QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Holds a valid TSPC issued Oregon Secondary Teaching license and the appropriate endorsements in Science.
2. Knowledge of the social, emotional, physical and cognitive development of adolescents.
3. Demonstrated knowledge of and ability to effectively apply instructional and assessment practices necessary to assist students in reaching the content and performance standards in Science, unifying concepts and processes, physical science, life science, earth and space science, history and nature of science, and science and technology as established by Oregon's Educational Act for the 21st Century as relates to the individual position.
4. Possess knowledge of effective behavior management methods.
5. Possess functional computer literacy, knowledge of word processing and an understanding of how computers can assist instruction.
6. Criminal Justice Fingerprint Clearance
7. Ability to communicate verbally and in writing fluently in English.
8. Ability to respond verbally and in writing to common inquiries or complaints from students, parents, regulatory agencies or members of the community.
9. Ability to read, analyze and interpret general business periodicals, professional journals, technical procedures governmental regulations and legal documents.
10. Ability to write reports, business correspondence and procedure manuals.
11. General knowledge of computer usage and ability to use database software, e-mail, internet software, spreadsheets and word processing software.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Significant physical abilities include lifting/carrying, reaching/handling, talking/hearing conversations, near/far visual acuity/depth perception/accommodation/field of vision. (See addendum for details)

NOTE: This is not necessarily an exhaustive or all-inclusive list of responsibilities, skills, duties, requirements, efforts, functions or working conditions associated with the job. This job description is not a contract of employment or a promise or guarantee of any specific terms or conditions of employment. The school district may add to, modify or delete any aspect of this job (or the position itself) at any time as it deems advisable.

I have read and understand the responsibilities and qualifications of this job description.

Employee Signature

Date