The new Parent Portal format is designed to give parents simple, comprehensive access to students' grades, attendance, behavior and teachers. To utilize the Portal, you need a login, download a form and fill it out for a username and password.

Login by clicking the Parent Portal link under Parent Resources on the school's homepage. The login page includes the districts Daily announcements. Once you have logged in, you will have access to information for all your children's accounts on a single page.

- **If you have more than one child**, you will need to click the **Select A Student** link at the top of the page and click on one name. The links in the left column will show all the records for your child for the current year. Not all schools have all the links shown here,

Messages
Indicates when a new announcement has been posted - you will find a list of school related messages by clicking Messages

Calendar
Displays the current month, a Bell indicates an attendance event (Tardy or Absent) an A+ indicates an assignment, click either icon for details

Attendance
A detailed view of all attendance for the current year

Grades
This tab shows a quick overview of all Grades By Course so far this year and a look at recently graded assignments

Behavior
Shows all Behavior events for the current year

Graduation Planner
Indicates progress toward graduation for high school upperclassmen when assigned to a particular course of study

To Do List
Assignments or future assignments that are not yet due or have not been graded

Reports

This link contains other links to:
- Schedule: This link displays the student's schedule, clicking on the name of a class takes you into the teachers gradebook for a complete list of assignments and individual assignment grades. Clicking a teacher's name will create an e-mail addressed to the teacher if your computer is set up to do so.
- Missing Assignments: Displays a list of assignments that have not been turned in and are worth 0 (zero) points in the gradebook
- **Report Cards**: High school and middle school have one report card for Quarter, 1st three week, 2nd three week grades as well as a Semester report card that includes the Semester Exam grade and Quarter grades. Elementary only uses the Quarter and Mid-Term report card.

These are the same report cards that are sent home if you request a printed copy

If you are clicking the online report card under Reports on Parent Portal and do not see anything, you may need to clear your cookies and browser cache.

https://garretson.k12.sd.us/teacherresources/SitePages/How%20to%20Clear%20Cache.aspx

Clear the cache for the browser you are using, then restart your browser and try the report again.

Family

Family Messages and Calendar will display multiple events for an entire family if you have more than one child in school

Account Management

change password and update e-mail address

Change Password

You can use this link to change your login password for Parent Portal

Contact Preferences

update e-mail address

Access Log

Displays the number and duration of Portal visits

Feel free to examine all the links and information in the Portal. You can't harm anything by looking around and you can discover the depth of the information available