

## Accessing the Social Studies Textbook through the Clever Portal

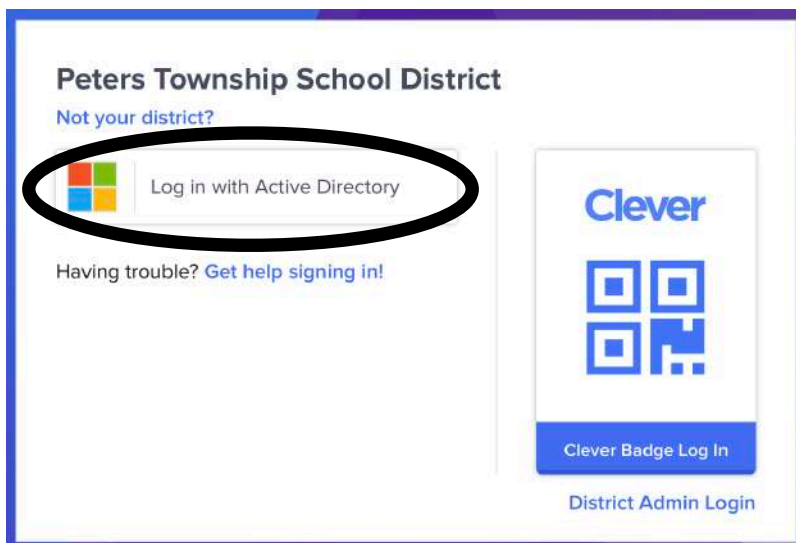
### Step 1:

Visit [www.clever.com/in/pt-sd](http://www.clever.com/in/pt-sd)

- ➡ PC: Chrome, Explorer, Edge, or Firefox
- ➡ Mac: Safari or Firefox

### Step 2:

At the log-in screen, choose “**Log in with Active Directory.**”



### Step 3:

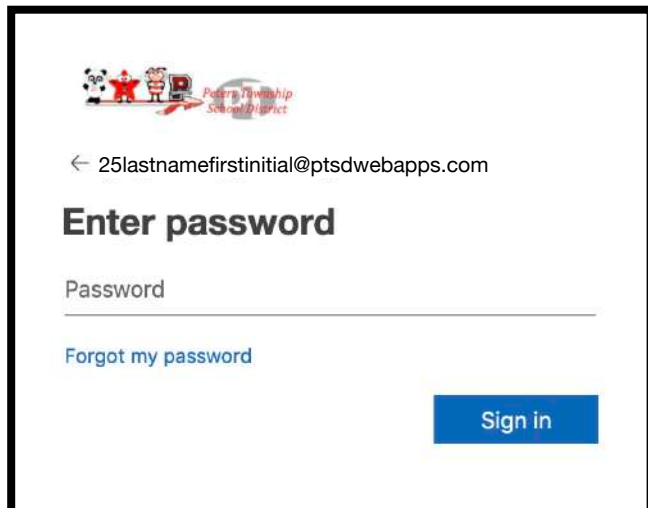
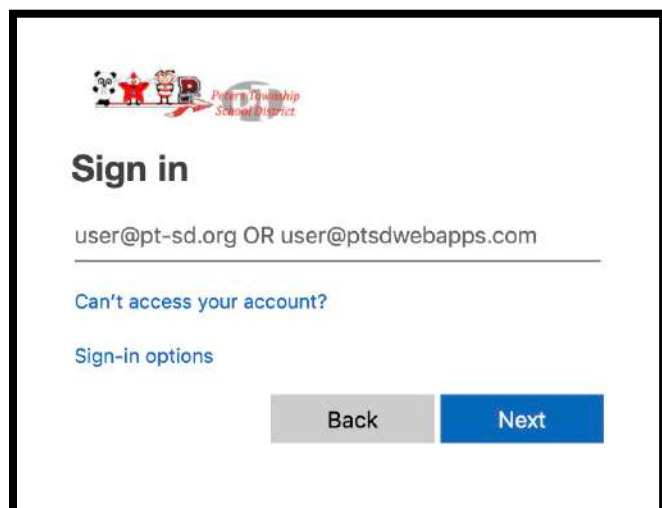
Enter your school email address:

**25lastnamefirstinitial@ptsdwebapps.com**

Click the blue “**Next**” button.

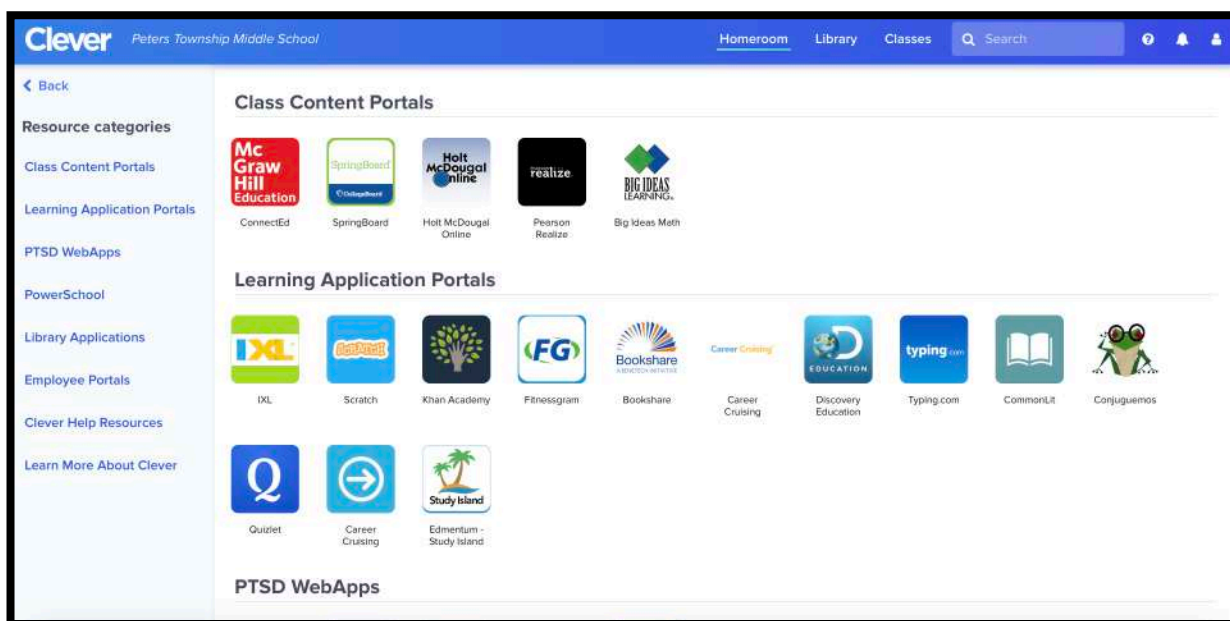
Enter your **password** when prompted.

Click the blue “**Sign in**” button.



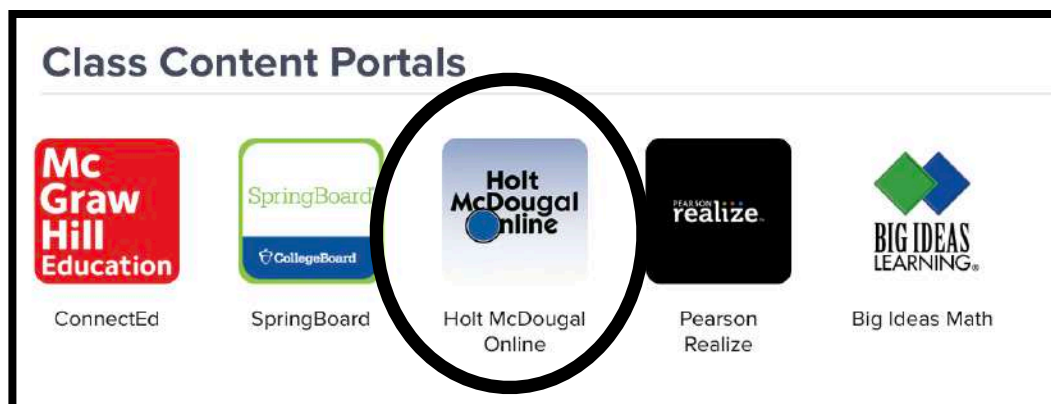
If you entered your password correctly, you will be connected to the Clever Portal Dashboard.

*Your page will look similar to this.*



#### Step 4:

Click the **Holt McDougal Online** icon under “Class Content Portals.”

A screenshot of a 'Your Login Information' pop-up box. It contains the Holt McDougal Online logo, a sign-on instruction, and fields for username and password. The username field shows '25lastnamefirstinitial' and the password field shows masked characters. There are 'Copy' buttons next to both fields, a 'Show' button for the password, and a 'Go to Holt McDougal Online' button at the bottom. A 'Never mind' link is also present.

A new box will pop up. It will look like this.

In order to access the textbook for the **FIRST TIME**, you have to complete an extra step.

#### Step 5a:

Click the word “**Copy**” to the right of your username.

Then, click the blue “**Go to Holt McDougal Online**” button.

This should open a new window or tab and take you to the textbook website. It will look like the picture below.

Paste the copied username into the username box.

#### Step 5b:

Return to the Clever window/tab.

Click the word “**Copy**” to the right of the password.

Paste the copied password into the password box.

Click the blue “**Log In**” box.

A screenshot of the Holt McDougal Online login page. It features a 'Welcome to Holt McDougal Online!' message, a 'Log In' button, and fields for 'Username' and 'Password'. There are also links for 'Forgot Username or Reset Password', 'Register', and 'Preview'. A 'Help' link is in the top right corner. Arrows from the previous steps point to the 'Copy' buttons and the 'Log In' button.

## Navigating the Social Studies Textbook

Once logged in, you will see the social studies textbook.

You will be able to access this textbook on any computer or phone.

➔ If using your phone, use the free PUFFIN app.



Click **“Go to the Online Textbook.”**

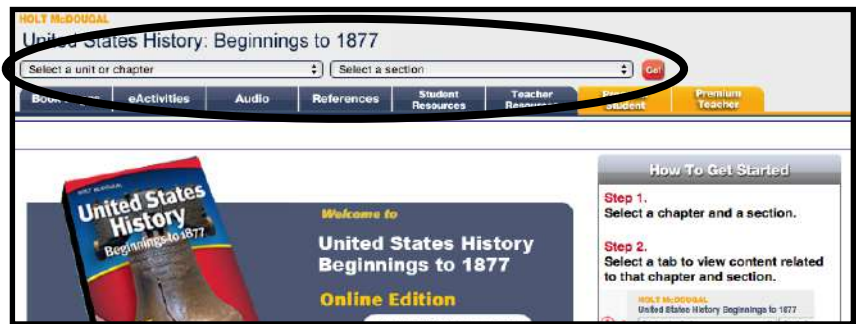
Use the two drop down menus at the top of the page to **Select a unit or chapter** and **Select a section**.

*Example Chapter:*

*Chapter 8 - The Jeffersonian Era*

*Example Section:*

*Section 1- Jefferson Becomes President*



Click the red **“Go!”** button.



*Textbook pages should appear.*

To change pages, use the PREVIOUS and NEXT buttons.

### IF YOU EXPERIENCE A BLANK SCREEN AND/OR THE PAGE DOES NOT APPEAR...

Return to opening textbook page:

- ➔ Locate the **Plug Ins** box in the bottom right corner.
- ➔ Click **DOWNLOAD** next to the Flash 10+ box.
- ➔ Refresh the page and try to access the pages again.

*If the problem persists, sign out and restart the process. If that does not work, contact Holt McDougal's tech support. Your teacher has no control over website issues.*

