



Jackson Public Schools

**TEACHER SUPPORT TEAM MEETING**  
**Recommendations on 20-Day MSIS Intervention Screen Students**

**School:** \_\_\_\_\_ **Date of TST Meeting:** \_\_\_\_\_

**Student's Name:** \_\_\_\_\_ **Teacher:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_ **Grade:** \_\_\_\_\_ **MSIS Number:** \_\_\_\_\_

*(Meeting must be within first 20 days of the beginning of school)*

**Reason(s) for Referral:** *(check all that apply)*

- ☐ 1. Grades 1-3: A student has failed one (1) grade;
- ☐ 2. Grades 4-12: A student has failed two (2) grades;
- ☐ 3. A student failed either of the preceding two grades and has been suspended or expelled for more than twenty (20) days in the current school year; OR
- ☐ 4. A student scores at the lowest level on any part of the Grade 3 or Grade 7 statewide accountability assessment.
- ☐ 5. A student is promoted from Grade 3 to Grade 4 under a Good Cause Exemption of the *Literacy-Based Promotion Act*.

**Based on a review of all available data and information gathered from a variety of sources, the Teacher Support Team has determined that:**

- ☐ 1 All available data has been reviewed, the TST determined that additional data is needed to make a decision. The additional data will be gathered, including results of the Universal Screener, and a meeting to review all data will be scheduled in \_\_\_\_\_ weeks. ***All data reviewed is attached.***
- ☐ 2 The data indicates the student is making adequate progress with Tier I strategies and there is not a need for instructional/behavioral interventions. The TST will monitor the student's academic/behavioral progress over the next weeks. ***Data to support this decision is attached.***
- ☐ 3 Tier II supplemental interventions will be implemented. The TST will monitor the student's academic/behavioral progress over the next \_\_\_\_\_ weeks. ***Data to support this decision is attached, follow Tier II procedures.***
- ☐ 4 Tier III intensive interventions will be implemented. The TST will monitor the student's academic/behavioral progress over the next \_\_\_\_\_ weeks. ***Data to support this decision is attached, follow Tier III procedures.***
- ☐ 5 The student did not fail the preceding school year due to attendance in summer school. Since the student was promoted, the above criteria are not applicable. ***Data to support the decision is attached.***
- ☐ 6 Currently receives special education services based on an IEP. ***Data to support the decision is attached.***
- ☐ 7 The student is not currently enrolled in this school district. If the student enrolls, the TST will review all data to make a decision.
- ☐ 8 The student was withdrawn from the school district. ***Attach a copy of withdrawal.***
- ☐ 9 A review of all available data indicates the student received Tier II or Tier III interventions last school year. The TST has reviewed the interventions and progress monitoring and determined to continue the Tier II or Tier III interventions. ***Data to support the decision is attached. Check ☐ Tier II or ☐ Tier III and follow procedures outlined in TST Guidelines.***
- ☐ 10 Other:

**The following persons were in attendance at the Teacher Support Team Meeting:**

**Name**

**Position**

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**Directions to Complete *TEACHER SUPPORT TEAM MEETING AND RECOMMENDATIONS - 20-Day Students:***

1. List appropriate School Name
2. Complete Identifying Information – student's name, teacher's name, date of birth, grade, MSIS number, and date of meeting.

**MEETING MUST BE HELD WITHIN 20 DAYS OF BEGINNING OF SCHOOL.**

3. Reason(s) for Referral: Check all that apply based on the MSIS data screen. The reason for referral is coded on the MSIS data screen.

4. Teacher Support Team's determination –

- Gather all required information and data (*see listing below*)
- Review all available information and data
- Make best decision based on available data and information by checking the appropriate box
- If none of the predetermined decisions are appropriate, check Other and specify the TST's decision
- ***All data and information reviewed by the TST must be attached to this form.***

5. List the names and positions of each TST member in attendance.

**Minimum Information/Data Gathered and Reviewed to be Attached:**

- Results of previous Universal Screener(s) indicating where the student falls in comparison to peers and the student's individual profile(s).
- Cumulative Record
- Attendance Reports current and previous
- Disciplinary Reports current and previous
- Report Card(s) and/or Progress Monitoring Report(s)
- Statewide and/or district wide assessments
- Medical or psychological reports provided by the parent
- Previous Tier data
- Any previous referrals for a comprehensive assessments or results of previous comprehensive assessments
- Any other information deemed needed by the TST

**DETERMINATION GUIDELINES**

1. If the TST does not have the current Universal Screening Data for comparison to peers, the first choice is selected. The next meeting will be schedule to ensure the Universal Screening Data is available and analyzed by the designated team.
2. Choice number two is selected when analysis of all data indicates that the previous grade failure does not support a need for Tier interventions because since the failure the student has made appropriate progress on the curriculum. *Example: Third grade student repeated first grade but is making adequate progress since then.*
3. Choice number three is selected when all data gathered indicates the student is in need of Tier II interventions. For example: previous universal screeners indicate performance in the lowest 5% compared to peers, serious behavior issues that led to multiple out of school suspensions without interventions, etc. The TST must review the Universal Screener results as part of the next meeting.
4. The final choice (Choice 9) is used when the TST has current (from previous school year) data and information from a TST or grade level team of the school that indicates a recommendation for continued Tier II or Tier III interventions. The TST must determine whether Tier II or Tier III interventions should be continued. If Tier II or Tier III interventions will be continued the TST must follow all steps outlined in the District's Three Tier Manual for Tier II or Tier III. The TST must review the Universal Screener results as part of the next meeting.