

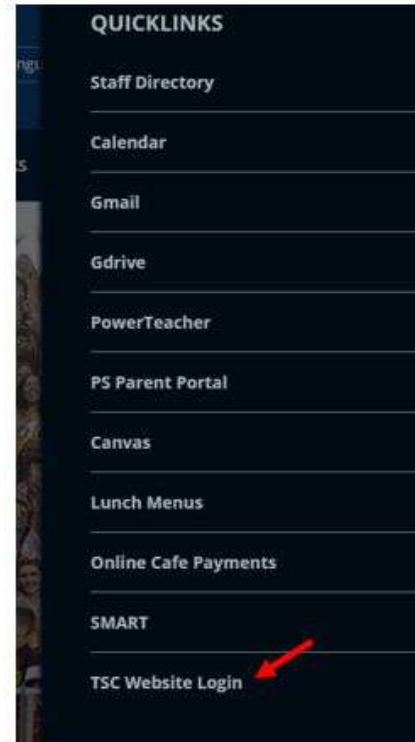
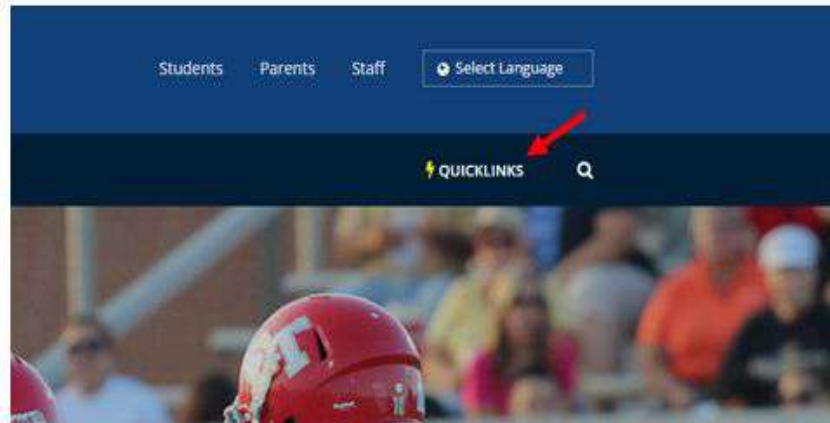


TSC Alerts & Notifications

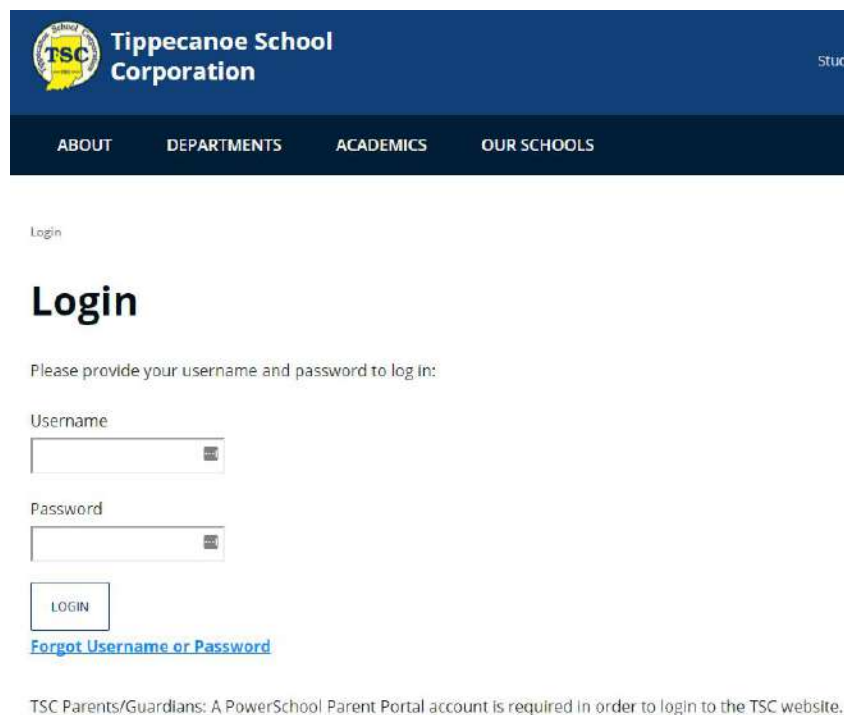
Parent/Guardian Instructions

With the launch of TSC's new website, parents/guardians, staff, and students now have access to new, easy-to-use alert and notification options. Beginning in August 2017, TSC will transition away from using Pinwheel for alerts and notifications and will instead utilize the options available through its new website. Please follow these instructions to setup your alert preferences to ensure you don't miss any important information.

- ★ On the new TSC website, click the "Quicklinks" menu, then select the "TSC Website Login" option.



- ★ In late June 2017, parents/guardians with a PowerSchool Parent Portal account (with an accurate email address) *will receive/did receive* an email message with instructions on how to login to the new TSC website. If you did not receive this email, click the “Forgot Username or Password” option to reset your password. If your account cannot be located, you may not have a PowerSchool Parent Portal account, and therefore you do not have an account for the new TSC website. **If your account cannot be located, please [click here](#) to create a PowerSchool Parent Portal account.** Once a PowerSchool Parent Portal account is created, your account for the new TSC website will be created.



The screenshot shows the login page for the Tippecanoe School Corporation. At the top is a dark blue header with the TSC logo and the text "Tippecanoe School Corporation". Below the header is a navigation bar with links: ABOUT, DEPARTMENTS, ACADEMICS, and OUR SCHOOLS. The main content area has a "Login" heading and a prompt: "Please provide your username and password to log in:". There are two input fields for "Username" and "Password", each with a small icon on the right. Below the fields is a "LOGIN" button. A link for "Forgot Username or Password" is located below the login button. At the bottom, a note states: "TSC Parents/Guardians: A PowerSchool Parent Portal account is required in order to login to the TSC website."

- ★ In the top left-hand corner of the page, select the “Subscriptions” option.



- ★ The email address associated with your website account is from your PowerSchool Parent Portal account. If you would like to add a new email address, please add it to your PowerSchool Parent Portal account. To receive text message (SMS) alerts, select the option to “Add Text Enabled Phone.”

The screenshot shows the 'TSC Test Parent: Parent' portal. The 'Subscriptions' tab is selected. The 'Edit Subscription(s)' section has a sub-header 'AVAILABLE DELIVERY LOCATIONS'. Under this, there is an 'Email' section with the address 'dtest@tsc.k12.in.us (Primary)'. Below the email, there is a button labeled 'Add Text Enabled Phone' with a red arrow pointing to it. The 'CURRENT SUBSCRIPTIONS' section lists various alert types: 'Email Mailing Lists (eNotify)', 'News Alerts', 'Blogs/Forums', 'Athletics Alerts', 'Event Reminders', and 'Calendars'. Each section indicates that no alerts are currently found.

- ★ Click “OK” to close the pop-up window:

The pop-up window is titled 'tsck12inus.finalsite.com says:'. It contains the following text: 'Text messaging should only be enabled for phones that support this feature.' Below this, it says: 'If your phone supports text messaging click OK. Enter your phone number with the area code and select your wireless carrier. Then click the UPDATE button, which will send a verification code to your text-enabled phone. When you receive the verification alert, enter the supplied 6-digit code in the confirm box. Please note that you will not receive any alerts to this contact until you have entered this code.' At the bottom right, there are two buttons: 'OK' and 'Cancel'.

- ★ Enter the phone number where you would like to receive text message alerts, then select your wireless carrier.

Edit Subscription(s)

AVAILABLE DELIVERY LOCATIONS

Email
dtest@tsc.k12.in.us (Primary)

☒ Add New Phone

Home Phone ▼ 765-999-9999 AT&T ▼ **Save Phone** [Cancel](#)

CURRENT SUBSCRIPTIONS

Email Mailing Lists (eNotify)
No eNotify Subscriptions Found. Edit [Settings](#) to add subscriptions.

News Alerts
No News alerts found

AT&T
Boost Mobile
Cingular
Nextel
Sprint
T-Mobile
U.S. Cellular
Verizon Wireless
Virgin Mobile

Settings

Settings

- ★ After saving the phone number, you will receive a text message with a verification code. Enter the code, then click the “Verify” button. If you do not receive the verification code within two minutes, click the “Request Code” option to have it resent.

Phone

765-999-9999 (AT&T)

Code: **Verify** [Request Code](#) [Cancel Verify](#)

☒ Add Text Enabled Phone

Note: Alerts are sent at no charge, but you may incur charges from your cellular provider. Most cellular phone companies charge for receiving text messages by a “per message” charge. Make certain that you know your status with your cellular provider before signing up for these notifications.

- ★ Once your phone number has been verified, click the “Settings” option for **News Alerts**. Please note: Your email address is automatically added to the *eNotify mailing list*, which will be used to send mass email communications. You do not need to manually subscribe to an eNotify mailing list.

CURRENT SUBSCRIPTIONS

Email Mailing Lists (eNotify) [Settings](#)

No eNotify Subscriptions Found. Edit [Settings](#) to add subscriptions.

News Alerts [Settings](#)

No News alerts found

- ★ First, select the checkbox beside your phone number. Next, select the alert categories for which you would like to receive notifications. Click “Back” when you’re finished.

MANAGE NEWS ALERTS

[< Back](#)

Sign up to receive an alert when a news post is added! Simply select how you would like to receive the alert for each category. You can select any number of categories. When finished click the “Update” button.

Send To:
☒ dtest@tsc.k12.in.us
☒ 765-999-9999

SELECT NEWS CATEGORIES:

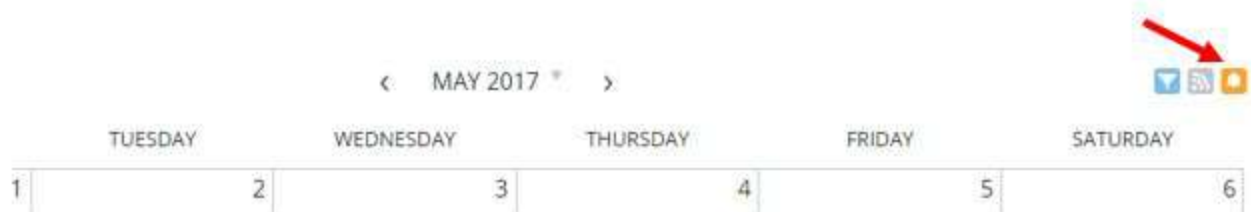
SMS/Text Msg	Email	
☐	☐	BCE Alerts
☐	☐	BGE/BGI Alerts
☒	☒	BGM Alerts
☐	☐	CES Alerts
☐	☐	DES Alerts
☐	☐	ETM Alerts
☐	☐	HES Alerts
☐	☐	HHS Alerts
☐	☐	KES Alerts
☐	☐	KMS Alerts
☐	☐	MES Alerts
☐	☐	MHS Alerts
☐	☐	MME Alerts
☐	☐	SMS Alerts
☒	☒	TSC Alerts
☒	☒	TSC Delays and Closings
☐	☐	WES Alerts

- ★ You should now see your News Alerts category subscriptions.

CURRENT SUBSCRIPTIONS	
Email Mailing Lists (eNotify) Settings	
No eNotify Subscriptions Found. Edit Settings to add subscriptions.	
News Alerts Settings	
☒ BGM Alerts	New Post(s) - Email, SMS
☒ TSC Alerts	New Post(s) - Email, SMS
☒ TSC Delays and Closings	New Post(s) - Email, SMS

- ★ In addition to News Alerts, you can also subscribe to email and/or text alerts for calendars (general, athletic, etc.). To subscribe to calendar alerts, click the orange alert icon (must be logged in to website account).

Calendar



- ★ Select email and/or phone (text message), then select the timeframe you would like to receive a reminder. You can also choose to receive alerts for cancellations, postponements, and other calendar changes. Click "Update Settings" to submit.

TSC Test Parent Parent

MANAGE CALENDAR SUBSCRIPTION
[Back](#)

Sign up to receive updates for all events for a calendar or team! Available updates include postponements, cancellations, changes, and event reminders. Disabled checkboxes indicate existing subscriptions, which can be edited or removed from ["My Subscriptions"](#).

WARNING: By subscribing to the calendars & teams below, you will receive alerts for ALL events that are associated with the selected calendars & teams. If you wish to subscribe to a specific event, please use the yellow bell icon to the right of the event on the calendar page. When finished click the "Update" button.

CALENDAR INFO:

Calendar: Board Meeting Dates

ALERT SETTINGS:

Send To: Email
☒ dtest@tsc.k12.in.us

Send To: Phone
☒ 765-999-9999

Reminder: ☒ 18 Hours Before

Alert Options: ☐ Cancellations/Postponements/Changes

Update Settings