

# School Improvement Plan



## 2016-2017

*School Improvement Plans remain in effect for two years, but a School Leadership Team may amend as often as necessary or appropriate.*

<b>Draft Due: October 3, 2016</b>	<b>Final Copy Due: October 18, 2016</b>
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## 2016-2017 Torrence Creek Elementary School Improvement Plan Report

### Torrence Creek Elementary Contact Information

<b>School:</b>	Torrence Creek Elementary	<b>Courier Number:</b>	557
<b>Address:</b>	14550 Ranson Road Huntersville, NC 28078	<b>Phone Number:</b>	980-343-0695
		<b>Fax Number:</b>	980-343-0697
<b>Learning Community</b>	North	<b>School Website:</b>	<a href="http://schools.cms.k12.nc.us/torrencecreekES/Pages/Default.aspx">http://schools.cms.k12.nc.us/torrencecreekES/Pages/Default.aspx</a>

<b>Principal:</b>	Leah Davis
<b>Learning Community Superintendent:</b>	Dr. Matthew Hayes

### Torrence Creek Elementary School Improvement Team Membership

*From GS §115C-105.27: "The principal of each school, representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants assigned to the school building, and parents of children enrolled in the school shall constitute a school improvement team to develop a school improvement plan to improve student performance. Representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants shall be elected by their respective groups by secret ballot....Parents serving on school improvement teams shall reflect the racial and socioeconomic composition of the students enrolled in that school and shall not be members of the building-level staff."*

Committee Position	Name	Email Address	Date Elected
Principal	Leah Davis	<a href="mailto:Leah.davis@cms.k12.nc.us">Leah.davis@cms.k12.nc.us</a>	
Assistant Principal Representative	Megan Morris	<a href="mailto:Megan.cahill@cms.k12.nc.us">Megan.cahill@cms.k12.nc.us</a>	9/23/15
Teacher Representative	Carly Pasell	<a href="mailto:Carly.pasell@cms.k12.nc.us">Carly.pasell@cms.k12.nc.us</a>	9/23/15
Inst. Support Representative	Shannon Lewis	<a href="mailto:Lisal.maccaferri@cms.k12.nc.us">Lisal.maccaferri@cms.k12.nc.us</a>	8/25/16
Teacher Assistant Representative	Nicole Desch	<a href="mailto:Nicolej.desch@cms.k12.nc.us">Nicolej.desch@cms.k12.nc.us</a>	9/23/15
Parent Representative	Monica Mueseler	<a href="mailto:Monica.museler@gmail.com">Monica.museler@gmail.com</a>	9/23/15
Parent Representative	Shondrecca Taylor	<a href="mailto:Shondrecca@gmail.com">Shondrecca@gmail.com</a>	9/23/15

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Parent Representative	Wendy Shaw	Wendywilson33@yahoo.com	9/23/15
Parent Representative	Purity Stockton	puritystockton@yahoo.com	9/23/15
Parent Representative	Nicole Yudin		8/25/16

### Vision Statement

**District:** CMS provides all students the best education available anywhere, preparing every child to lead a rich and productive life.

**School:** Torrence Creek Elementary staff and stakeholders will ensure the growth and success of every student by collaborating with one another, persevering through challenges, modeling life-long learning, and celebrating our diverse student body.

### Mission Statement

**District:** The mission of CMS is to maximize academic achievement by every student in every school.

**School:** To prepare well rounded leaders (Eagles) for excellence through academic challenge and character development

### Torrence Creek Elementary Shared Beliefs

- 
- All students can and will learn with support
- Collaboration and shared responsibility is essential to the success of all
- Differentiation is essential to ensuring every child gets what he or she needs
- Diversity is appreciated and capitalized upon to enhance student learning
- Character development is essential to the learning process

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### Torrence Creek Elementary SMART Goals

- Provide a duty-free lunch period for every teacher on a daily basis.
- Provide duty-free instructional planning time for every teacher under G.S. 115C-105.27 and -301.1, with the goal of proving an average of at least five hours of planning time per week, to the maximum extent that the safety and proper supervision of students may allow during regular student contact hours.
- Provide a positive school climate, under CMS regulation JICK-R, by promoting a safe learning environment free of bullying and harassing behaviors.
- Continue to grow Torrence Creek as a competitive school option in the Huntersville community (Increase enrollment from 583 to 615 by 2017-2018 school year)
- Increase the overall percentage of students performing at College and Career ready levels from 76.1% (in 2015-2016) to 80% (in 2016-2017) as measured by the NC EOG Ready assessments
- Continue to decrease the grade level proficiency achievement gaps of African American students (76.6%), Hispanic (75%), & Students with Disabilities (60.4%), by 3 to 5 percentage points when compared to the performance of our White student subgroup (88.2%)

### Torrence Creek Elementary Assessment Data Snapshot

Chart 1: TCE AMO Target Summary/Chart 2: TCE Assessment Data Snapshot

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Chart 1: TCE AMO Target Summary/Chart 2: TCE Assessment Data Snapshot

Reading	ALL	AMIN	ASIA	BLCK	HISP	MULT	WHITE	EDS	LEP	SWD	AIG
Participation Denominator	208	0	19	27	21	9	132	39	11	23	44
Participation Percent	100	0	0	0	0	0	100	100	0	0	100
Participation Status	Met	~	Insuf.	Insuf.	Insuf.	Insuf.	Met	Met	Insuf.	Insuf.	Met

Math	ALL	AMIN	ASIA	BLCK	HISP	MULT	WHITE	EDS	LEP	SWD	AIG
Participation Denominator	208	0	19	27	21	9	132	39	11	23	44
Participation Percent	100	0	0	0	0	0	100	100	0	0	100
Participation Status	Met	~	Insuf.	Insuf.	Insuf.	Insuf.	Met	Met	Insuf.	Insuf.	Met

Science	ALL	AMIN	ASIA	BLCK	HISP	MULT	WHITE	EDS	LEP	SWD	AIG
Participation Denominator	66	0	6	10	7	1	42	14	1	7	13
Participation Percent	100	0	0	0	0	0	100	0	0	0	0

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## 2016-2017 Torrence Creek Elementary School Improvement Plan Report

Participation Status	Met	~	Insuf.	Insuf.	Insuf.	Insuf.	Met	Insuf.	Insuf.	Insuf.	Insuf.
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Assessment	Subgroup	2015-2016		2014-2015		2013-2014		2012-2013	
		% GLP	% CCR	% GLP	% CCR	% GLP	% CCR	% GLP	% CCR
Grade 03 EOG Composite	All	85.7	73.6	83.8	75.4	65.3	54.7		62.0
Grade 03 EOG Math	All	88.6	75.7	85.9	77.5	64.2	53.7		63.6

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Grade 03 EOG Reading	All	82.9	71.4	81.7	73.2	66.3	55.8		60.4
Grade 04 EOG Composite	All	84.6	74.8	69.6	61.4	72.5	64.0		71.9
Grade 04 EOG Math	All	86.1	84.7	68.4	62.0	76.4	74.2		82.3
Grade 04 EOG Reading	All	83.1	64.8	70.9	60.8	68.5	53.9		61.5
Grade 05 EOG Composite	All	84.8	78.8	79.7	73.4	80.3	71.1		73.6
Grade 05 EOG Math	All	89.4	86.4	82.4	78.4	81.9	77.1		79.2
Grade 05 EOG Reading	All	69.7	56.1	67.6	59.5	71.1	59.0		66.3
Grade 05 EOG Science	All	95.5	93.9	89.2	82.4	88.0	77.1		75.3
School EOG Reading Composite	All	78.7	64.3	73.2	64.3	68.5	56.2		62.5
School EOG Math Composite	All	88.0	82.2	78.6	72.3	73.8	67.8		74.4
School EOG Science Composite	All	95.5	93.9	89.2	82.4	88.0	77.1		75.3
EOG Composite	All	85.0	76.1	77.8	70.3	73.4	64.0		69.4
School Composite	All	85.0	76.1	77.8	70.3	73.4	64.0		69.4

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## TCE Staff Profile

Torrence Creek Elementary

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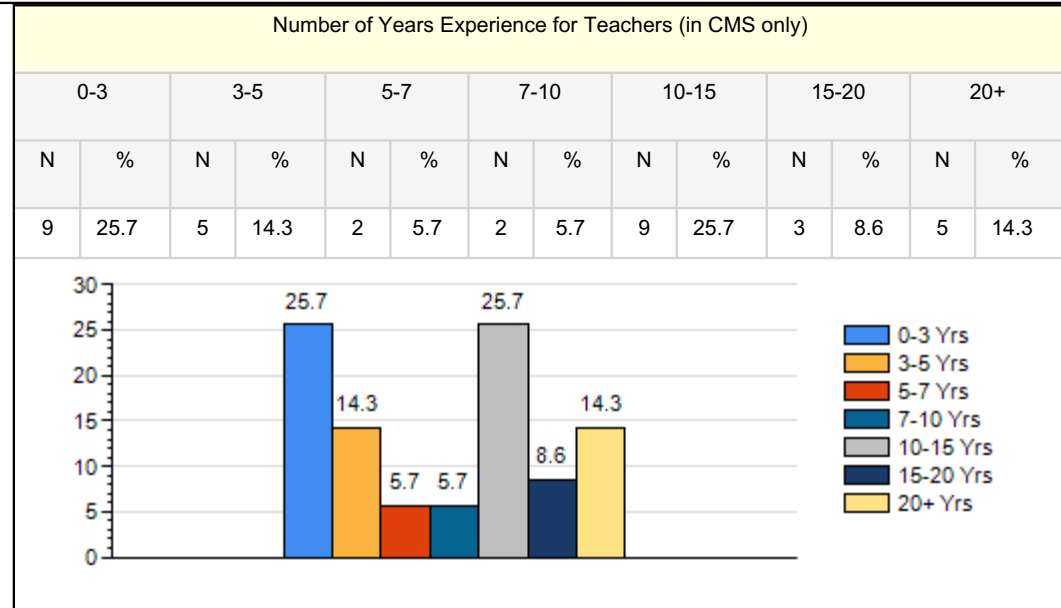
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Certified And Administrative Staff		Number of Years Experience for Teachers (in CMS only)																																																																																																																													
Position Title	Count	0-3		3-5		5-7		7-10		10-15		15-20		20+																																																																																																																	
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Total	39	9	25.7	5	14.3	2	5.7	2	5.7	9	25.7	3	8.6	5	14.3																																																																																																																
Principal, Elementary	1	<table><caption>Teacher Experience Distribution Data</caption><thead><tr><th>Experience Range</th><th>Total (%)</th><th>Principal (%)</th><th>Assistant Principal (%)</th><th>Facilitator, EC (%)</th><th>Facilitator, EL (%)</th><th>Teacher, K-6 (%)</th><th>Substitute, CT (%)</th><th>Teacher, EA (%)</th><th>Teacher, EC GC (%)</th><th>Teacher, AIG (%)</th><th>Teacher, EP (%)</th><th>Teacher, EG Mu (%)</th><th>Teacher, EC Aut (%)</th></tr></thead><tbody><tr><td>0-3 Yrs</td><td>25.7</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>3-5 Yrs</td><td>14.3</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>5-7 Yrs</td><td>5.7</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>7-10 Yrs</td><td>5.7</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>10-15 Yrs</td><td>25.7</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>15-20 Yrs</td><td>8.6</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>20+ Yrs</td><td>14.3</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></tbody></table>														Experience Range	Total (%)	Principal (%)	Assistant Principal (%)	Facilitator, EC (%)	Facilitator, EL (%)	Teacher, K-6 (%)	Substitute, CT (%)	Teacher, EA (%)	Teacher, EC GC (%)	Teacher, AIG (%)	Teacher, EP (%)	Teacher, EG Mu (%)	Teacher, EC Aut (%)	0-3 Yrs	25.7	0	0	0	0	0	0	0	0	0	0	0	0	3-5 Yrs	14.3	0	0	0	0	0	0	0	0	0	0	0	0	5-7 Yrs	5.7	0	0	0	0	0	0	0	0	0	0	0	0	7-10 Yrs	5.7	0	0	0	0	0	0	0	0	0	0	0	0	10-15 Yrs	25.7	0	0	0	0	0	0	0	0	0	0	0	0	15-20 Yrs	8.6	0	0	0	0	0	0	0	0	0	0	0	0	20+ Yrs	14.3	0	0	0	0	0	0	0	0	0	0	0	0
Experience Range	Total (%)															Principal (%)	Assistant Principal (%)	Facilitator, EC (%)	Facilitator, EL (%)	Teacher, K-6 (%)	Substitute, CT (%)	Teacher, EA (%)	Teacher, EC GC (%)	Teacher, AIG (%)	Teacher, EP (%)	Teacher, EG Mu (%)	Teacher, EC Aut (%)																																																																																																				
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Teacher, K-6	25																																																																																																																														
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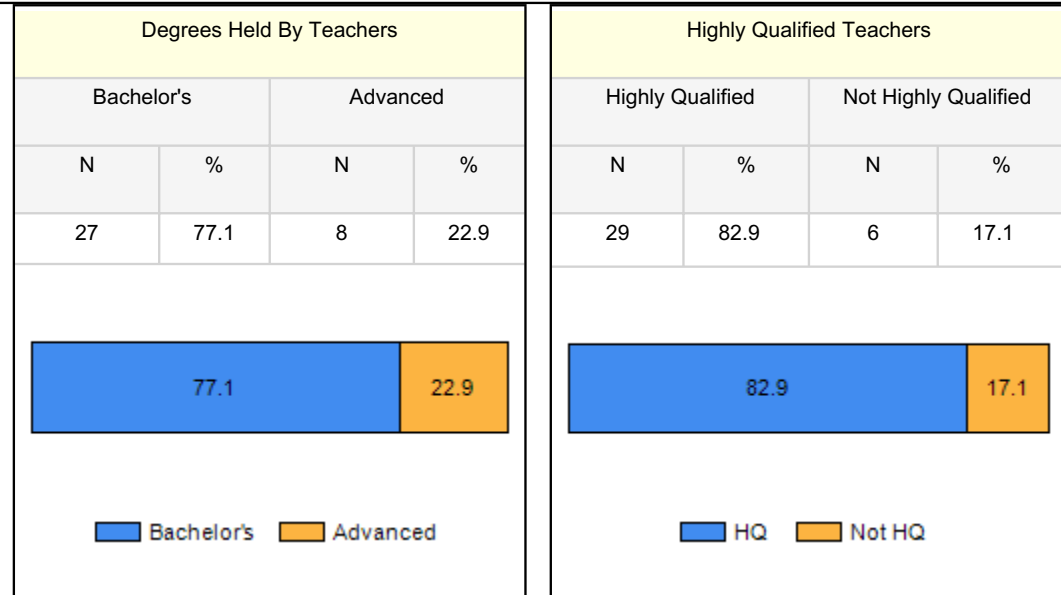
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### Torrence Creek Elementary Profile

Torrence Creek Elementary is located in Huntersville, North Carolina, a suburb of the greater Charlotte area. Our current student population is 585 students in grades K-5. This is an increase of about 60 students compared to our starting enrollment last school year. This year our demographics are 60.9% White, 14.5% African-American, 9.4% Asian, .2% American Indian and 5% other. 9.7% of the total population has an ethnicity of Hispanic, 90.3% are Non-Hispanic. 4.1% of our students have limited English proficiency. 6.8% of our students are considered academically gifted and 12.6% are identified as students with disabilities.

This current school year, our grade levels consist of five Kindergarten classes, five first grades, four second grades, five third grades, three fourth grade classes, and three fifth grade classes. Support staff members include art, music, physical education, media, and technology as special area teachers. We also have two full time EC teachers, one full time talent development teacher, one academic facilitator, and new this year is our EC facilitator role. As part of the school's participation in the district's school design model, the school was able to hire the school psychologist full time in effort to provide comprehensive student service support. Torrence Creek started the Cambridge International Program in 5<sup>th</sup> grade last year added 4<sup>th</sup> grade this school year as part of the Hopewell feeder pattern. Additionally, our school program includes two self-contained Autistic classrooms with two full time exceptional children's teachers and three full time EC Teacher Assistants. This is the program's second year in existence. We also host the North Mecklenburg area drive-in speech program for pre-school aged children, which includes two full time speech pathologists.

Our administrative team includes the principal and one assistant principal. We have five teacher assistants available to support our instructional program. Approximately 33% of our certified staff holds an advance degree, while 15% hold national board certification (based on the most available data). The average teaching experience for our staff is approximately 10 years with 80% of our staff having five or more years of experience. The school also has a five star rated before and after school program that hosts approximately 70 students. Torrence Creek has a history of high academic performance, having achieved the status of Honor School of Excellence with High Growth from the past State ABC program and has consistently met AYP/AMO targets for all subgroups. Based on 2012-2013 and 2013-14 state EVAAS data, TCE has exceeded expected academic growth overall as a school. Torrence Creek Elementary's performance composite for the 2013-2014 school year was 69.38% overall with 73.06% of students meeting grade level proficiency and 63.71% of the students meeting college and career ready expectations. 2014-

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2015 achievement indicated continuous achievement and growth, with 77.8% of students at proficient, and 70.3% at college and career ready. The North Carolina state report card has scored Torrence Creek at a grade of B for the 2013-2014 & 2014-2015 school year. However 2015-2016 TCE achievement results move the school to a grade of A+ with 85% of our students proficient on the EOG as a school composite.

Torrence Creek Elementary is in its fifth year of Balanced Literacy and RTI/MTSS implementation. The staff continues to work toward refining and expanding this implementation in effort to meet student diverse learning needs. This includes using common assessment data to make sound instructional decisions. In addition, the staff continues to build upon its use of technology in effort to help students innovate and inquire through project based learning tasks. As a school, Torrence Creek seeks to continue to grow in enrollment amidst a competitive school environment in the North Mecklenburg area.

Torrence Creek has a very strong and supportive PTA, though smaller since the school split. The PTA has partnerships with businesses throughout the Huntersville and surrounding community and partner with our teachers in support of student achievement. TCE PTA will establish a schoolmate partnership with Newell Elementary School for the second school year. Many parent volunteers support our school on a daily basis. The PTA plans events such as the fall and spring book fairs, father-daughter dance, mother-son outing, restaurant nights, and family fun nights. The PTA has been able to provide the school with many classroom resources such as classroom libraries, teacher stipends for classroom resources and materials, and technology subscriptions such as Reading Egg. During the 2015-2016 school year TCE PTA fundraised toward a one to one technology initiative at our school and was able to purchase 42 additional Chromebooks for the school. TCE PTA also supported professional development by sending a team of 10 teachers to the North Carolina Technology conference last year. The TCE PTA will continue to raise money toward one to one technology in the 2016-2017 school year, and continues to budget funds to support professional development for Teachers at TCE.



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## Strategic Plan 2018: For a Better Tomorrow

<p><b>Goal 1:</b> Maximize academic achievement in a personalized 21st-century learning environment for every child to graduate college- and career-ready</p> <p><b>Four focus areas:</b></p> <ul style="list-style-type: none"> <li>I. College- and career-readiness</li> <li>II. Academic growth/high academic achievement</li> <li>III. Access to rigor</li> <li>IV. Closing achievement gaps</li> </ul>	<p><b>Goal 2:</b> Recruit, develop, retain and reward a premier workforce</p> <p><b>Five focus areas:</b></p> <ul style="list-style-type: none"> <li>I. Proactive recruitment</li> <li>II. Individualized professional development</li> <li>III. Retention/quality appraisals</li> <li>IV. Multiple career pathways</li> <li>V. Leadership development</li> </ul>
<p><b>Goal 3:</b> Cultivate partnerships with families, businesses, faith-based groups and community organizations to provide a sustainable system of support and care for each child</p> <p><b>Three focus areas:</b></p> <ul style="list-style-type: none"> <li>I. Family engagement</li> <li>II. Communication and outreach</li> <li>III. Partnership development</li> </ul>	<p><b>Goal 4:</b> Promote a system-wide culture of safety, high engagement, cultural competency and customer service</p> <p><b>Five focus areas:</b></p> <ul style="list-style-type: none"> <li>I. Physical safety</li> <li>II. Social and emotional health</li> <li>III. High engagement</li> <li>IV. Cultural competency</li> <li>V. Customer service</li> </ul>
<p><b>Goal 5:</b> Optimize district performance and accountability by strengthening data use, processes and systems</p> <p><b>Four focus areas:</b></p> <ul style="list-style-type: none"> <li>I. Effective and efficient processes and systems</li> <li>II. Strategic use of district resources</li> <li>III. Data integrity and use</li> </ul>	<p><b>Goal 6:</b> Inspire and nurture learning, creativity, innovation and entrepreneurship through technology and strategic school redesign</p> <p><b>Four focus areas:</b></p> <ul style="list-style-type: none"> <li>I. Learning everywhere, all the time</li> <li>II. Innovation and entrepreneurship</li> </ul>

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## 2016-2017 Torrence Creek Elementary School Improvement Plan Report

IV. School performance improvement	III. Strategic school redesign IV. Innovative new schools
<b>SMART Goal (1):</b> <i>Duty Free Lunch for Teachers</i>	Provide a duty-free lunch period for every teacher on a daily basis.
<b>Strategic Plan Goal:</b>	<b>Goal 2:</b> Recruit, develop, retain and reward a premier workforce
<b>Strategic Plan Focus Area:</b>	III. Retention/quality appraisals
<b>Data Used:</b>	State retention data from DPI report card

<b>Strategies</b> (determined by what data) • Task • Task • Task (PD)	<b>Point Person</b> (title/name)	<b>Evidence of Success</b> (Student Impact)	<b>Funding</b> (estimated cost / source)	<b>Personnel Involved</b>	<b>Timeline</b> (Start—End) • Interim Dates
1. Hire lunch assistants	Principal/Leah Davis	Start date 9/6/16	District allotment	Principal, HR	8/29/16-6/09/17 • Nov • Feb • Apr
2. Arrange additional supports in the cafeteria as needed	Assistant Principal/Megan Morris	Scheduled support for K, admin support and presence, IA support schedule	N/A	Instructional Leadership Team/Admin	8/29/16-6/09/17 • Nov • Feb • Apr
3. Avoid scheduling IEP/504 meetings during lunch to ensure teacher duty free lunch time is protected	Principal/Leah Davis	IEP/504,etc meeting schedules	N/A	EC and Admin team	8/29/16-6/09/17 • Nov • Feb • Apr

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<b>SMART Goal (2):</b> <i>Duty Free Instructional Planning Time</i>	Provide duty-free instructional planning time for every teacher under G.S. 115C-105.27 and - 301.1, with the goal of proving an average of at least five hours of planning time per week, to the maximum extent that the safety and proper supervision of students may allow during regular student contact hours.
<b>Strategic Plan Goal:</b>	<b>Goal 1:</b> Maximize academic achievement in a personalized 21st-century learning environment for every child to graduate college- and career-ready
<b>Strategic Plan Focus Area:</b>	I. College- and career-readiness II. Academic growth/high academic achievement
<b>Data Used:</b>	Planning time allotted in Master Schedule

<b>Strategies</b> (determined by what data) • Task • Task • Task (PD)	<b>Point Person</b> (title/name)	<b>Evidence of Success</b> (Student Impact)	<b>Funding</b> (estimated cost / source)	<b>Personnel Involved</b>	<b>Timeline</b> (Start—End) • Interim Dates
1. Design Master schedule to include increased planning time (45 min per day 8/10 days and 90 biweekly on Wednesdays) plus 30 minutes additional unassigned time daily	Assistant Principal/ Megan Morris, Principal/Leah Davis	Master schedule	School funds	Admin Team	8/29/16-6/09/17 • Nov • Feb • Apr
2. Provide quarterly (or as funds allow) half day planning opportunities for grade levels • Schedule dates • Complete absence requests	Principal/Leah Davis	Half day planning schedules, agendas, sub payroll verification	State PD funds/PTA donation	Instructional Leadership Team	8/29/16-6/09/17 • Nov • Feb • Apr

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3. Intermittent planning time provided after school in lieu of staff meeting	Principal/Leah Davis	Intermittent planning time dates	N/A	Instructional Leadership Team	8/29/16-6/09/17 • Nov • Feb • Apr
<b>SMART Goal (3):</b> <i>Anti-Bullying / Character Education</i>	Provide a positive school climate, under CMS regulation JICK-R, by promoting a safe learning environment free of bullying and harassing behaviors.				
<b>Strategic Plan Goal:</b>	<b>Goal 4:</b> Promote a system-wide culture of safety, high engagement, cultural competency and customer service				
<b>Strategic Plan Focus Area:</b>	I. Physical safety II. Social and emotional health				
<b>Data Used:</b>	Student and parent survey data				

<b>Strategies</b> (determined by what data) a. Task b. Task c. Task (PD)	<b>Point Person</b> (title/name)	<b>Evidence of Success</b> (Student Impact)	<b>Funding</b> (estimated cost / source)	<b>Personnel Involved</b>	<b>Timeline</b> (Start—End) • Interim Dates
1. Bully Liaison / Bully-prevention • Read “The Energy Bus for Kids” to staff at Back to School Staff breakfast • Staff create license plates for “Energy Bus” themed bulletin board in the main hallway • Hold expectation assemblies at the start of the school year with each grade level hosted by	School Psychologist/Christian Griffin, Assistant Principal, Megan Morris	Staff meeting agendas, school assembly presentation, tickets of appreciation wall of fame	\$200/school funds. PTA sponsorship	Student Services, Admin Team	8/29/16-6/09/17 • Nov • Feb • Apr

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## 2016-2017 Torrence Creek Elementary School Improvement Plan Report

<p>administration, special area teachers, and the school psychologist</p> <ul style="list-style-type: none"> <li>• Read "The Energy Bus for Kids" to each class to introduce the new character education focus-Rule #3 No Bullies Allowed</li> <li>• Implement Tickets of Appreciation through guidance lessons in each class</li> <li>• Reinforce anti-bullying strategies on the morning news show</li> <li>• Host monthly unity days in which school wears shirt in solidarity against bullying</li> <li>• Implement Bully Prevention Week first week in November</li> <li>• Buddy Bench installation on all 3 school playgrounds with support of SWAG and PTA</li> </ul>					
<p>2. Character Education</p> <ul style="list-style-type: none"> <li>• Emphasize character traits on the morning news show</li> <li>• Reinforce character traits during regular class meetings</li> </ul>	<p>Principal/Leah Davis</p> <p>Student Council</p>	<p>Character bulletin board, class meeting agendas, WTCS presentations.</p> <p>Positive behavior committee agenda</p>	<p>\$100.00/school funds</p>	<p>Student council sponsor, Positive behavior</p>	<p>8/29/16-6/09/17</p> <ul style="list-style-type: none"> <li>• Nov</li> <li>• Feb</li> <li>• Apr</li> </ul>

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## 2016-2017 Torrence Creek Elementary School Improvement Plan Report

<ul style="list-style-type: none"> <li>Character and wellness committee identifies ways to reinforce student character and school wellness more comprehensively</li> </ul>				committee members	
3. Healthy Active Child 30 min. <ul style="list-style-type: none"> <li>Include 30 minutes of physical activity time into daily master schedule</li> <li>Provide 45 minutes of PE instruction to every class every week</li> <li>Implement Achieve 225 PE program which includes daily PE games during Physical Activity time and classroom brain breaks/games</li> <li>Share Health and Nutrition tips on the morning news show</li> <li>As part of Achieve 225, new partnership with Huntersville Parks and Rec will facilitate a new "Playground Specialist" to support TCE once per week in implementing games and activities per the grant</li> </ul>	Assistant Principal/Megan Morris PE Teacher/Sara Wood Huntersville Parks and Rec/Adam Spruills	Master schedule, Achieve 225 observation forms, WTCS news show presentations	School funds/federal grant Achieve 225	Achieve 225 Team(Anderson, McIver, Wood, Browne) , All staff	8/29/16-6/09/17 <ul style="list-style-type: none"> <li>Nov</li> <li>Feb</li> <li>Apr</li> </ul>



## 2016-2017 Torrence Creek Elementary School Improvement Plan Report

4. School Health and Wellness Team	PE Teacher/ S. Wood, Nurse/Jo Furr	School health assessment Committee agendas	\$150.00 Local school funds	School Health and Wellness Committee, all staff	8/29/16- 6/09/17 <ul style="list-style-type: none"> <li>• Nov</li> <li>• Feb</li> <li>• Apr</li> </ul>
<b>SMART Goal (4):</b>	Continue to grow Torrence Creek as a competitive school option in the Huntersville community (Increase enrollment from 583 to 615 by 2017-2018 school year)				
<b>Strategic Plan Goal:</b>	<b>Goal 6:</b> Inspire and nurture learning, creativity, innovation and entrepreneurship through technology and strategic school redesign				
<b>Strategic Plan Focus Area:</b>	I. Innovation and entrepreneurship II. Strategic school redesign				
<b>Data Used:</b>	Student enrollment numbers				



## 2016-2017 Torrence Creek Elementary School Improvement Plan Report

<b>Strategies</b> (determined by what data) <b>d. Task</b> <b>e. Task</b> <b>f. Task (PD)</b>	<b>Point Person</b> (title/name)	<b>Evidence of Success</b> (Student Impact)	<b>Funding</b> (estimated cost / source)	<b>Personnel Involved</b>	<b>Timeline</b> (Start—End) • <b>Interim Dates</b>
1. Increase student use of technology for innovation and inquiry in the classroom as we move toward 1 to 1 technology <ul style="list-style-type: none"> <li>• Grades 4 and 5 Daily Chromebook usage</li> <li>• Introduce Chromebooks to 3<sup>rd</sup> grade students</li> <li>• Distribute iPads(10-12 in K-2 classrooms)</li> <li>• Increase classroom collaboration with media specialist and technology associate</li> <li>• Use Chromebooks and iPads for presentations and creative projects</li> <li>• Purchase additional Apps that support this strategy</li> </ul>	Media Specialist/Beth Smiley, Technology Associate/Tammy Dookhith Principal/Leah Davis	Lesson plans	District/State/PTA	All staff	8/29/16-6/09/17 <ul style="list-style-type: none"> <li>• Nov</li> <li>• Feb</li> <li>• Apr</li> </ul>
2. Engage students in a variety of project based learning opportunities <ul style="list-style-type: none"> <li>• Gain access to PBL resources</li> <li>• Gain support from TD</li> </ul>	TD Teacher/Lisa Maccaferri, Principal/Leah Davis	Lesson plans, school website postings	State/school funds \$500.00	All staff	9/30/16-6/09/17 <ul style="list-style-type: none"> <li>• Nov</li> <li>• Feb</li> <li>• Apr</li> </ul>

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## 2016-2017 Torrence Creek Elementary School Improvement Plan Report

department as needed					
3.Aim to recruit a more diverse staff in effort to reflect school's diversity where possible	Principal-Leah Davis, Assistant Principal-Megan Morris	HR confirmed hires, Staffing Rosters	State/local Funds	All staff and Parents	8/29/2016-6/09/17 <ul style="list-style-type: none"> <li>• Nov</li> <li>• Feb</li> <li>• Apr</li> </ul>
4. Implement the Cambridge Program in 4 <sup>th</sup> and 5 <sup>th</sup> grade classrooms for Cambridge cohort <ul style="list-style-type: none"> <li>• Conduct Cambridge Orientation for 4/5 parents</li> <li>• Identify Cambridge lead teachers in 4<sup>th</sup> and 5<sup>th</sup> grades</li> <li>• Participate in ongoing teacher planning and NLC planned Cambridge professional development</li> <li>• Promote Cambridge learner and teacher attributes to whole school community</li> <li>• Prepare for possible transition to lower grades</li> <li>• Provide K-3 teachers access to the Cambridge</li> </ul>	Principal/Leah Davis  Academic Facilitator/Shanon Lewis	MAP Data, Common Assessments, EOG Data, Cambridge Progression Tests	District funding	4 <sup>th</sup> and 5 <sup>th</sup> grade teachers, admin, facilitator	8/29/2016-6/09/17 <ul style="list-style-type: none"> <li>• Nov</li> <li>• Feb</li> <li>• Apr</li> </ul>



## 2016-2017 Torrence Creek Elementary School Improvement Plan Report

website and resources • Promote Cambridge program to prospective parents (flyers, Parent Square, Parent Coffee, Information Sessions)					
5. Support the integration of our Autistic Self-Contained program into our school-wide instructional program • Develop autistic awareness opportunities school wide • Participate in Project Unify • Support program participation in the Special Olympics	Principal/Leah Davis, Assistant Principal/Megan Morris, AU Teacher/Hannah Ulrich, Gen Ed Teacher/Bianca Ellis	Awareness programming, Input from AU/EC district staff, Special Olympics	EC funding/school funding	AU staff/EC staff/K-5 staff	8/29/2016-6/09/17 • Nov • Feb • Apr
5. Increase school-wide media presence and positive perception in the Huntersville and Charlotte Community • Host superintendent for Opening of Schools • Maintain school Facebook page • Maintain school Twitter feed • Update school greatschools.org profile • Pitch positive stories to the	Principal/Leah Davis, Assistant Principal/Megan Morris	Facebook posts, Website posts, News articles about TCE, New extracurricular offerings	N/A	Admin Team and Tech Team	8/29/16-6/09/17 • Nov • Feb • Apr



## 2016-2017 Torrence Creek Elementary School Improvement Plan Report

<ul style="list-style-type: none"> <li>media via school and PTA</li> <li>• Refine Website</li> <li>• Host Realtor Events and Tours</li> <li>• Promote school partnerships with Bradley and Hopewell</li> <li>• Promote school-wide extracurricular opportunities for students</li> <li>• Emphasize the affective attributes of the school such as positive relationships, positive/inviting school climate, whole child focus, etc.</li> </ul>					
6. Develop opportunities to enhance partnerships and connections between staff, parents, and students across grade levels	Leah Davis, Principal, SLT Chair, Monica Museler	Parent survey data Planned event agendas School events calendar	N/A	All stakeholders	11/01/15-6/09/17 • Nov • Feb • Apr
<b>SMART Goal (5):</b>	Increase the overall percentage of students performing at College and Career ready levels from 76.1% (in 2015-2016) to 80% (in 2016-2017) as measured by the NC EOG Ready assessments				
<b>Strategic Plan Goal:</b>	<b>Goal 1:</b> Maximize academic achievement in a personalized 21st-century learning environment for every child to graduate college- and career-ready				
<b>Strategic Plan Focus Area:</b>	<ul style="list-style-type: none"> <li>I. College- and career-readiness</li> <li>II. Academic growth/high academic achievement</li> </ul>				
<b>Data Used:</b>	NC EOG Ready assessments				

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## 2016-2017 Torrence Creek Elementary School Improvement Plan Report

<b>Strategies</b> (determined by what data) • <b>Task</b> • <b>Task</b> • <b>Task</b> (PD)	<b>Point Person</b> (title/name)	<b>Evidence of Success</b> (Student Impact)	<b>Funding</b> (estimated cost / source)	<b>Personnel Involved</b>	<b>Timeline</b> (Start—End) • <b>Interim Dates</b>
1. Provide ongoing training and support for Instructional Planning Approach, including DDI(Data Driven Instruction) training and support to staff • Continue DDI PD throughout the year	Principal/Leah Davis	Staff meeting agendas, common assessments, half day planning agendas	\$250.00 state/school funds	All staff	8/29/2016-6/09/17 • Nov • Feb • Apr
2. Support teachers in the development of common assessments for DDI purposes • Use CMS common assessments • Use DPI Math Tasks • Train/use DIBELS/TRC progress monitoring information to inform ongoing reading instruction	Principal/Leah Davis, Assistant Principal/Megan Morris, Academic Facilitator/Shannon Lewis, Media Specialist/Beth Smiley	Grade level common assessments, district common assessments for 6 week cycle	State funding	K-5 classroom teachers, special area teachers	8/29/2016-6/09/17 • Nov • Feb • Apr
3. Provide time for collaborative Data analysis and planning • Provide half day planning sessions for targeted data analysis and teacher	Assistant Principal/Megan Morris, Principal/Leah Davis,	Planning session agendas	\$800.00 State PD funding for subs/PTA Donations	Classroom Teachers	8/29/2016-6/09/17 • Nov • Feb • Apr

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## 2016-2017 Torrence Creek Elementary School Improvement Plan Report

collaboration as needed <ul style="list-style-type: none"> <li>• Set dates</li> <li>• Identify and implement data analysis protocol</li> <li>• Determine agenda</li> </ul>	Academic Facilitator/Shannon Lewis		\$2000.00		
4. Continue to refine implementation of Balanced Literacy with an emphasis on Guided Reading and Reading across subject areas this year <ul style="list-style-type: none"> <li>• Provide Guided Reading Training and <i>Next Steps in Guided Reading</i> Text</li> <li>• Organize school-wide resources to support balanced literacy</li> <li>• Purchases additional books as needed to support classroom libraries and read alouds</li> <li>• Use <i>Making Meaning</i> program/resources for support</li> <li>• Use Compass Learning to support differentiation</li> <li>• Use Reading Eggs and other software and applications to support literacy growth</li> </ul>	Academic Facilitator/Shannon Lewis, Assistant Principal/Megan Morris, Principal/Leah Davis,	Student MAP Reading Growth, Performance on Common Assessments, EOG Reading EVAAS Growth, EOG CCR proficiency scores in Reading	\$200.00 State funds	All staff	8/29/2016-6/09/17 <ul style="list-style-type: none"> <li>• Nov</li> <li>• Feb</li> <li>• Apr</li> </ul>



## 2016-2017 Torrence Creek Elementary School Improvement Plan Report

<ul style="list-style-type: none"><li>• Support Teacher use of Scope and Sequence</li><li>• Provide opportunities for staff to voluntarily observe or be observed in Reader's Workshop for growth purposes</li><li>• Intensive support for 3<sup>rd</sup> and 4<sup>th</sup> grade students below grade level/subject to Read to Achieve reading retention</li><li>• Train selected staff and Utilize Leveled Literacy Intervention program to support students</li><li>• Implement School-wide Reading Buddies Program</li><li>• Reinforce reading comprehension strategies in Math, Science, and Social Studies instruction</li><li>• Leverage school ILT to enhance literacy instruction through modeling and professional development for staff/grade level teams</li></ul>					
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## 2016-2017 Torrence Creek Elementary School Improvement Plan Report

5. Continue to advance Math Instruction in alignment with Common Core expectations <ul style="list-style-type: none"> <li>• Use DreamBox consistently K-5</li> <li>• Enhance usage and attainment of Math Investigation online resources and other supplemental resources</li> <li>• Utilize <i>Do the Math</i> to support students as a supplemental resource</li> <li>• Use Scholastic Math Read-Alouds into each applicable Math Unit to integrate literacy instruction</li> </ul>	Academic Facilitator/Shannon Lewis Assistant Principal/Megan Morris, Principal/Leah Davis,	Student MAP Math Growth, Performance on Common Assessments, EOG Math EVAAS Growth, EOG CCR proficiency scores in Math	\$2000.00 State funds	All staff	8/29/2016-6/09/17 <ul style="list-style-type: none"> <li>• Nov</li> <li>• Feb</li> <li>• Apr</li> </ul>
<b>SMART Goal (6):</b>	Continue to decrease the grade level proficiency achievement gaps of African American students (76.6%), Hispanic (75%), & Students with Disabilities (60.4%), by 3 to 5 percentage points when compared to the performance of our White student subgroup (88.2%) (Scores based on 2015-2016 School data).				
<b>Strategic Plan Goal:</b>	<b>Goal 1:</b> Maximize academic achievement in a personalized 21st-century learning environment for every child to graduate college- and career-ready.				
<b>Strategic Plan Focus Area:</b>	II. Academic growth/high academic achievement				
<b>Data Used:</b>	State College and Career Ready Proficiency Scores				



## 2016-2017 Torrence Creek Elementary School Improvement Plan Report

<b>Strategies</b> (determined by what data) a. <b>Task</b> b. <b>Task</b> c. <b>Task (PD)</b>	<b>Point Person</b> (title/name)	<b>Evidence of Success</b> (Student Impact)	<b>Funding</b> (estimated cost / source)	<b>Personnel Involved</b>	<b>Timeline</b> (Start—End) • <b>Interim Dates</b>
1. Utilize teacher assistants, extended day tutor, TD and EC teachers, and other support personnel thru strategic scheduling to ensure students are supported K-5 in Language Arts and Math <ul style="list-style-type: none"> <li>• Stagger core instructional blocks</li> <li>• Develop small groups in math and reading based on DDI(Data Driven Instruction)</li> <li>• Provide opportunities for teacher assistants to work consistently with grade levels and plan with their teams</li> <li>• Implement LLI Reading Intervention K-3</li> <li>• Train additional staff in the implementation of LLI for Reading Intervention</li> <li>• Introduce staff to Do The Math intervention</li> </ul>	Assistant Principal/ Megan Morris	Master schedule EC Schedules TA schedules TD Schedule  MAP Assessments, Common Assessments, DIBELS/TRC Data Re-teach and Extension Groups	State/local personnel allotments	TAs, EC, TD, support personnel	8/29/2016-6/09/17 • Nov • Feb • Apr



## 2016-2017 Torrence Creek Elementary School Improvement Plan Report

2. Use Read and Write for Google software to support EC/504 students to support academic learning tasks	EC Facilitator/ Rebecca Ramanand	Documented student use on IEP/504 Plans	State /local funds	EC teachers, Classroom teachers	8/29/2016-6/09/17 <ul style="list-style-type: none"> <li>• Nov</li> <li>• Feb</li> <li>• Apr</li> </ul>
3. Develop an enrichment block to be used in all grade levels for re-teach and enrichment/extension <ul style="list-style-type: none"> <li>• Stagger enrichment blocks across grade levels to streamline support schedules</li> </ul>	Principal/Leah Davis	Master schedule EC Schedules TA schedules TD Schedule MAP Assessments, Common Assessments, DIBELS/TRC Data	N/A	All staff	8/29/2016-6/09/17 <ul style="list-style-type: none"> <li>• Nov</li> <li>• Feb</li> <li>• Apr</li> </ul>
4. Continue to refine implementation of RTI/MTSS processes for targeted intervention and extension support of students <ul style="list-style-type: none"> <li>• Utilize full time psychologist support</li> <li>• Schedule regular grade level Data meeting with school psychologist and Academic Facilitator to track student progress and design interventions</li> <li>• Support Teachers in the Use of new Ed Plan platform for Tiered System of Support</li> </ul>	School Psychologist/C hristian Griffin, Principal/Leah Davis	Planning minutes Student Tier I and Tier II plans(PEPs), School Psychologist schedule RTI Notes EC Referrals	State allotted personnel funds	Classroom teachers	8/29/2016-6/09/17 <ul style="list-style-type: none"> <li>• Nov</li> <li>• Feb</li> <li>• Apr</li> </ul>



## 2016-2017 Torrence Creek Elementary School Improvement Plan Report

5. A school team will participate in the district Differentiation Academy <ul style="list-style-type: none"> <li>Seek teacher volunteers based on interest</li> <li>Teachers share with teams and other staff via sharing sessions</li> </ul>	EC Facilitator/ Rebecca Ramanand, Principal/Leah Davis	MyTalent Transcripts, Handouts	State/local PD funds	Facilitators and classroom teachers	8/29/2016-6/09/17 <ul style="list-style-type: none"> <li>Nov</li> <li>Feb</li> <li>Apr</li> </ul>
6. Increase Vertical planning opportunities between grade levels <ul style="list-style-type: none"> <li>Staff meetings</li> <li>Early release day</li> <li>Grades 4/5 common planning time</li> </ul>	Academic Facilitator/Shanon Lewis, Principal/Leah Davis	Staff meeting agendas and notes, PD session agenda and notes	School funds	All licensed staff	8/29/2016-6/09/17 <ul style="list-style-type: none"> <li>Nov</li> <li>Feb</li> <li>Apr</li> </ul>
<b>Mastery Grading Procedures Plan – Required for All Schools</b>					
<b>Strategic Plan Goal:</b>	<b>Goal 1:</b> Maximize academic achievement in a personalized 21st-century learning environment for every child to graduate college- and career-ready.				
<b>Strategic Plan Focus Area:</b>	Academic growth/high academic achievement				
<b>Data Used:</b>	K-5 Report Cards				



## 2016-2017 Torrence Creek Elementary School Improvement Plan Report

<b>Strategies</b> (determined by what data) a. Task b. Task c. Task (PD)	<b>Point Person</b> (title/name)	<b>Evidence of Success</b> (Student Impact)	<b>Funding</b> (estimated cost / source)	<b>Personnel Involved</b>	<b>Timeline</b> (Start—End) • <b>Interim Dates</b>
1. Common assessments <ul style="list-style-type: none"> <li>DPI Math Tasks and assessments</li> <li>Math Investigation assessments</li> <li>3-5 Grade level Cold reads</li> <li>Grade level teacher developed conferring questions</li> <li>K-3 Read 3D/Progress Monitoring</li> <li>4/5 DRA running records/TRC scores</li> </ul>	Grade chairs, Academic Facilitator/Shan non Lewis Admin Team/Davis and Morris	Actual varied assessment documents, data analysis of assessments, Student performance on varied common assessments	State/Local	Classroom and special area teachers	8/29/2016-6/09/17 <ul style="list-style-type: none"> <li>Nov</li> <li>Feb</li> <li>Apr</li> </ul>
2. Data disaggregation <ul style="list-style-type: none"> <li>Monthly in 90 minute planning sessions</li> <li>Quarterly half day planning sessions</li> </ul>	Academic Facilitator/ Lisa Maccaferri Admin Team/Davis and Morris	Planning notes Student groupings	n/a	Classroom teachers	8/29/2016-6/09/17 <ul style="list-style-type: none"> <li>Nov</li> <li>Feb</li> <li>Apr</li> </ul>
3. Flexible grouping <ul style="list-style-type: none"> <li>During daily enrichment block, change groups monthly or as needed</li> </ul>	Grade level chairs	Lesson plans Student groupings	n/a	Classroom teachers	8/29/2016-6/09/17 <ul style="list-style-type: none"> <li>Nov</li> <li>Feb</li> </ul>

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## 2016-2017 Torrence Creek Elementary School Improvement Plan Report

based on skills <ul style="list-style-type: none"> <li>• Focused on Reading and Math</li> <li>• Differentiated skill groups during Math and Reading Workshop</li> </ul>					<ul style="list-style-type: none"> <li>• Apr</li> </ul>
4. Late and make-up work <ul style="list-style-type: none"> <li>• Make contact with parents regarding late or missing work, giving adequate time to complete and turn in</li> <li>• Take in to account each students situation on a case by case basis</li> <li>• Provide school time to complete work if/when possible</li> <li>• Make sure students who are absent are provided make-up work</li> </ul>	Grade Level Chairs	Teacher grade book/Power School, Student progress reports, Emails to parents and student agenda parent notes	n/a	Classroom Teachers	8/29/2016-6/09/17 <ul style="list-style-type: none"> <li>• Nov</li> <li>• Feb</li> <li>• Apr</li> </ul>

### Torrence Creek Elementary - 600 Waiver Requests

#### Request for Waiver



## 2016-2017 Torrence Creek Elementary School Improvement Plan Report

### 1. Insert the waivers you are requesting

- *Maximum Teaching Load and Maximum Class Size (grades 4-12) [required for all schools with grades 4-12]*

### 2. Please identify the law, regulation or policy from which you are seeking an exemption.

- *115C-301 (c and d) Maximum Teaching Load and Maximum Class Size [required for all schools with grades 4-12]*

### 3. Please state how the waiver will be used.

- *Class size will be adjusted to address student individual instructional needs through flexible grouping of students in the most effective utilization of teaching teams. Maximum teaching load will be used to allow teachers in specific areas of the curriculum to teach students designated for specific skill needs and to address the large number of students requesting elective classes.*

### 4. Please state how the waiver will promote achievement of performance goals

- *This waiver will allow more flexibility in grouping students to meet their abilities and needs and thus should enhance their achievement on the performance goals.*



Approval of Plan			
Committee Position	Name	Signature	Date
Principal			
Assistant Principal Representative			
Teacher Representative			
Inst. Support Representative			
Teacher Assistant Representative			
Parent Representative			
Parent Representative			
Parent Representative			
Parent Representative			



## 2016-2017 Torrence Creek Elementary School Improvement Plan Report

Parent Representative			
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Quarter 2 Review			
Committee Position	Name	Signature	Date
Principal			
Assistant Principal Representative			
Teacher Representative			
Inst. Support Representative			
Teacher Assistant Representative			
Parent Representative			
Parent Representative			
Parent Representative			
Parent Representative			
Parent Representative			

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## 2016-2017 Torrence Creek Elementary School Improvement Plan Report

Quarter 3 Review			
Committee Position	Name	Signature	Date
Principal			
Assistant Principal Representative			
Teacher Representative			
Inst. Support Representative			
Teacher Assistant Representative			
Parent Representative			
Parent Representative			
Parent Representative			
Parent Representative			
Parent Representative			

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## 2016-2017 Torrence Creek Elementary School Improvement Plan Report

Quarter 4 Review			
Committee Position	Name	Signature	Date
Principal			
Assistant Principal Representative			
Teacher Representative			
Inst. Support Representative			
Teacher Assistant Representative			
Parent Representative			
Parent Representative			
Parent Representative			
Parent Representative			
Parent Representative			

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