

2017-2018 TITLE I PROGRAM

Kristen Harmon, Assistant Superintendent
Jaclyn Gillis, Grant & Compliance Manager
Sheila Kukstis, Site Coordinator, BCHMCPS
Linda Silk - Site Coordinator, Hyannis West
Brenda Archambeault - Site Coordinator, BUES
Allison McNaughton - Site Coordinator, BIS

SCHOOLWIDE PROGRAMS

BARNSTABLE COMMUNITY HORACE MANN

CHARTER PUBLIC SCHOOL

(Grade K-3 Schoolwide Title I)

Catherine Hamilton-Milne Grade K-3

HYANNIS WEST ELEMENTARY

(Grade K-3 Schoolwide Title I)

Barbara Burke	Grade K-3
Michelle Phillips	Grade K-2
Linda Silk	Grades K-3
Sandra Soares	Grades K-3

TARGETED ASSISTANCE SCHOOLS

BARNSTABLE INTERMEDIATE SCHOOL

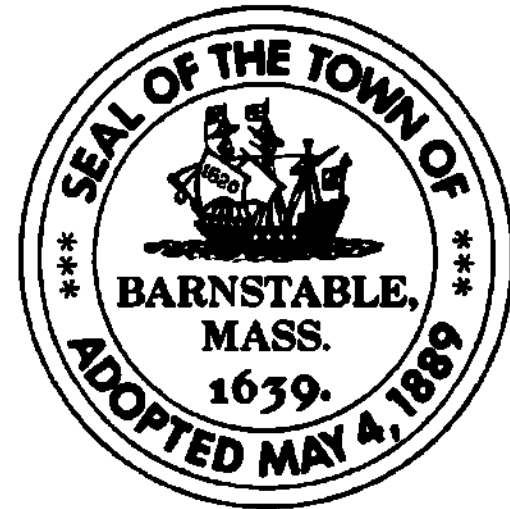
(Grade 6/7 Targeted Assistance)

Dawn Traynor	Reading, Grade 6/7
Allison McNaughton	Math, Grade 6/7

BARNSTABLE UNITED ELEMENTARY SCHOOL

(Grade 4/5 Targeted Assistance)

Brenda Archambeault	Reading, Grade 5
Wendy Hesse	Reading, Grade 4
Meghann Welsh	Math, Grade 5
Keylea Garrison	Math, Grade 4



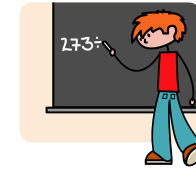
2017-2018
TITLE 1 PROGRAM



INTRODUCTION

The Title I Handbook is designed to provide you with basic information about the program in the Barnstable School District. We hope that it will help you to better understand Title I and the services it provides for our students. If you should have any questions or concerns at any time, please do not hesitate to contact your child's Title I teacher and/or the Title I office. We can be reached at:

- * Title I Office (508) 862-4995*
- * Hyannis West Elementary (508) 790-6480*
- * Barnstable United Elementary (508) 420-2272*
- * Barnstable Intermediate School (508) 790-6460*
- * Barnstable Community Horace Mann Charter Public School (508) 790-6485.*



To: All Parents in Schools that Receive Title I Funding
From: Barnstable Superintendent of Schools
Subject: Notification to Parents of Teacher Qualifications

The Federal *Elementary and Secondary Education Act (ESEA)* requires school districts that receive federal Title I funding to notify parents of their right to know the professional qualifications of the classroom teachers who instruct their child.

As a recipient of these funds, Barnstable Public Schools will provide you with this information in a timely manner if you request it. Specifically, you have the right to request the following information about each of your child's classroom teachers:

- Whether the teacher has met state qualification and licensing criteria for the grade levels and subject area in which the teacher provides instruction.
- Whether the teacher is teaching under emergency or provisional status because of special circumstances.
- The teacher's college major, whether the teacher has any advanced degrees, and the field of discipline of the certification or degree.
- Whether paraprofessionals provide services to your child and, if so, their qualifications.

Barnstable Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. If you would like to receive any of the information listed above for your child's teacher, please contact Kristen Harmon, Assistant Superintendent, at 508-862-4976.



**Barnstable Public Schools
Title I Program**

To be in compliance with the requirements of ESSA each Barnstable Public School receiving Title I funds will:

1. Convene an annual Title I Open House, at a convenient time, to which all parents of participating children will be invited and encouraged to attend.
2. Offer a flexible number of meetings to parents and provide information regarding the Title I program, curriculum, assessments, and proficiency level.
3. Involve parents in an organized, ongoing, and timely way, in the planning, implementation, and review of the Title I programs.
4. Jointly develop a home-school compact with parents outlining the responsibilities of the student, teacher, and parent/guardian for improved student academic achievement.

The Barnstable Public Schools believe that parents who are involved in their child's education and who voluntarily contribute their time and talents to the improvement and enrichment of their child's instructional program are valuable assets. Every effort will be made to seek parent involvement in the Title I program in a manner, which will ensure maximum contribution to the welfare and educational growth of our students.

WHAT IS TITLE I?

Title I is the name of the federal education program which aims to provide extra help and instruction for students who need it most. The program was first enacted by Congress in 1965 as part of the Elementary & Secondary Education Act (ESEA), and was revised in 1981 by the Education Consolidation and Improvement Act (ECIA), which changed its name to Chapter One. Improving America's Schools Act of 1994 re-authorized appropriations for Chapter One and changed the name of the program back to its original, Title I. The program was again re-authorized during the Bush Administration under the *No Child Left Behind* Act. In 2015, President Obama signed the Every Student Succeeds Act into law, re-authorizing the federal 1965 ESEA. Despite the changes in name, the focus of the program remains the same: To improve the academic achievement of children who need extra help in the basic skills and who also live in areas that have a high concentration of low-income families.

In Barnstable, Title I funds are used to help students in reading and mathematics in grades 1-7 at Hyannis West Elementary School, Barnstable United Elementary School, Barnstable Intermediate School, as well as Barnstable Community Horace Mann Charter Public School (Grades K-3).

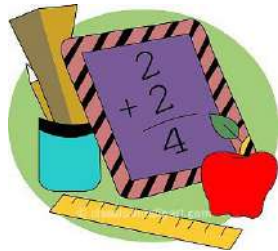
WHAT COMPRISES THE TITLE I PROGRAM IN BARNSTABLE?

Reading

Reading classes are held for students in grades 1-7. These classes stress vocabulary, reading comprehension, and fluency. A variety of other skills may also be included, depending upon individual student needs.

Math

Math classes are held for students in grades 1-7. Math manipulatives may be used to teach the various concepts at all levels.



Computers

Students may also receive instruction using computer technology. Software on problem solving, process writing, and individual skills may be used.

HOW ARE TITLE I SERVICES PROVIDED?

Title I teachers go into the classrooms on a regular basis and provide instruction and assistance. Students may also be pulled out of the classroom at times for small group instruction. At all times, Title I teachers and regular classroom teachers work together for the benefit of their students.

HOW ARE TITLE I SERVICES ASSESSED AND EVALUATED?

Parent and staff surveys are conducted in the spring of each year. These surveys/needs assessments and program evaluation forms are used to evaluate the Title I program and inform future interventions and use of resources in Title I. In this manner parents and staff have an opportunity to affect changes and refinements that may be made to maximize student progress.



HOW CAN I FIND OUT MORE ABOUT TITLE I?

More information can be obtained through your child's Title I teacher and/or by contacting the Title I office (508) 862-4995, Barnstable Intermediate School (508) 790-6460, Barnstable United Elementary (508) 420-2272, Hyannis West Elementary (508) 790-6480 or Barnstable Community Horace Mann Charter Public School (508) 790-6485. Parents are encouraged to be **involved** ... attend school social functions ... sign up for workshops ... go to parent conferences ...sign the School-Parent Compact ...volunteer when you can

WILL I BE NOTIFIED IF MY CHILD IS RECOMMENDED FOR TITLE I SERVICES?

Parents will be notified by letter from the Title I teacher prior to the child's acceptance into the program.



In many cases, the Title I teacher may choose to contact parents by phone.

Parents should always feel free to contact the classroom teacher, Title I teacher, or Title I office if they have any questions about the need for these services.

WILL I BE INFORMED OF MY CHILD'S PROGRESS?

Yes. Progress reports in Title I are issued at the same time as regular report cards in *Targeted Assistance Schools*. In addition, parent-teacher conferences are held in conjunction with the regularly scheduled individual student conferences in all schools.

IS IT POSSIBLE FOR A STUDENT TO RECEIVE BOTH TITLE I AND CHAPTER 766 (SPECIAL EDUCATION) SERVICES?

Yes. Chapter 766 is responsible for providing services according to a student's **educational plan**. Title I may provide services **not** covered by the 766 educational plan.

HOW ARE THE SCHOOLS SELECTED?

By regulation, only those schools designated *Schoolwide* and *Targeted Assistance Schools* are eligible to receive program services under Title I. Both *Schoolwide* and *Targeted Assistance Schools* are those schools situated in areas of town having a relatively high incidence of low-income population. Using Economically Disadvantaged data, schools in those attendance areas whose percentage of low-income children is greater than the district average are designated as Title I eligible schools. Any student who attends a *Schoolwide* or *Targeted Assistance School* is eligible for Title I services; there are no income standards for individual students.

For the current year, Barnstable Intermediate School, Barnstable United Elementary School, Barnstable Community Horace Mann Charter Public School, and Hyannis West Elementary are the schools eligible to receive Title I services.

Barnstable Community Horace Mann Charter School is a *Targeted Assistance School* that operates under a separate Title I grant.



TITLE I STAFF

Title I teachers work very closely with the regular classroom teachers to ensure continuity in your child's education. Title I teachers provide additional instruction in reading and/or math. This instruction is intended to **supplement** the regular classroom instruction.

Title I teachers are certified professionals. They plan, teach, and evaluate progress. They maintain student records, attend staff meetings, in-service programs, and regional and state workshops. In addition, they meet with parents and administrators on a regular basis.

PARENTS ... PARTNERS IN EDUCATION

Parents **are** a vital part of the Title I program and are urged to participate through membership in the Parent Teacher Organization (PTO), service on School Councils, classroom visits, participation in informational programs, parent training workshops, parent/teacher conferences, and by signing the School-Parent Compact. Parents may also attend the annual Title I State Conference. The importance of a parent's interest and involvement in his or her child's education cannot be overemphasized.



HOW ARE CHILDREN SELECTED FOR THE TITLE I PROGRAM?

Any student who attends a school designated *Schoolwide* is eligible for Title I services. Hyannis West Elementary School is designated as *Schoolwide*.

There is an eligibility process for students who attend a *Targeted Assistance School*. Barnstable United Elementary, Barnstable Intermediate, and Barnstable Community Horace Mann Charter are *Targeted Assistance Schools*. Student selection begins in the Spring, usually late May, for the subsequent year. Classroom teachers recommend students to be considered for services.

Student selection is based on several criteria including various assessments, achievement test scores, achievement levels, and risk level for not meeting state curriculum performance benchmarks. The results of these criteria are weighted. Those students who are considered to be in **greatest need** as determined by the selection criteria weighted system will receive services.

