

Pungoteague Elementary School

Family Engagement Plan 2022–2023

Pungoteague Elementary School jointly developed this parental involvement policy in consultation with school personnel, community members, and parents and adopted it for the 2022 – 2023 school year. This plan will be distributed to parents of participating children and to the extent practicable, provided in a language the parents can understand. This plan will be made available within the County Calendar. If the Title I Family Engagement Plan is not satisfactory to the parents of participating children, Accomack County Public Schools will submit any parent comments with the application when the plan is submitted to the state. This family engagement plan will be updated annually to meet the changing needs of parents and the school.

Part 1. POLICY INVOLVEMENT

Pungoteague Elementary School will:

1. Convene with parents for Meet The Teacher Day prior to the beginning of school. Parents and students will be invited into the school building to meet their teacher, get supply lists, inform parents of their school's participation in Title I and explain the requirements of Title I, and the right of the parents to be involved.
2. Convene an annual meeting to be recorded and linked to the school website on Back to School Night (September) to which all parents of participating children shall be invited and encouraged to attend in person.
3. Offer a flexible number of meetings.
4. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school-wide program plan (if applicable);
5. Provide parents of participating children:

- a. Timely information about Title I programs at Back to School Night in September & Title I Events (October, November, March, and April).
 - b. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet
 - c. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible; and
6. If the school-wide program is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency. (if applicable)

Part 2. SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

SCHOOL-PARENT COMPACT

Pungoteague Elementary School staff and the parents of the students participating in activities, services, and programs funded by Title I, Part A, of the Elementary and Secondary Education Act (ESEA) (participating children), agree that this compact outlines how the parents, the school staff, and students will share the responsibility for improved student academic achievement. Also, the means by which the school and parents will build and develop a partnership that will help children achieve the state's high standards. This school-parent compact is in effect during the school year, 2022-2023.

REQUIRED SCHOOL-PARENT COMPACT PROVISIONS

(Provisions bolded in this section are required to be in the Title I, Part A, school-parent compact)

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School Responsibilities

Pungoteague Elementary School will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the state's student academic achievement standards as follows:

- a. Pungoteague Elementary School's curriculum is based on Virginia SOL guidelines. Enrichment is provided through art, music, library, physical education, special projects implemented by teachers, and our TAG program. Title I, Special Education and the PALS program support students working below and above grade level. The English as a Second Language teachers provide services for limited English speaking students.
- b. Through the advanced use of technology, software including both our CCC and academic open computer labs and internet access, we provide varied supplemental instruction enhancing the basic SOL guidelines. Our school has a part time Instructional Technology Resource Teacher. We also offer the Cal Ripken STEM lab for all students PK - 5th Grade.
- c. Assessment tools that are utilized to identify areas of strengths and weaknesses are the PALS, PALS Quick Checks, PAST Assessments, STAR Reading and Math Tests, Teacher-Made tests, District Benchmark Assessments, and SOL tests. Data is disaggregated to differentiate instruction and fill in gaps indicated by the results.
- d. The School Improvement Team assigns teachers to committees in which they work diligently planning and implementing areas of focus for the school year.
- e. Pungoteague Elementary School provides an effective quality curriculum through weekly grade level planning and collaborating with Title I and Special Education staff. Art, music, library, physical education teachers' lesson plans supplement and reinforce science, social studies and math content. Services are provided through the ESL program to enhance student's understanding of subject areas. Inclusion is a key component in the diversity at our school and our desire to provide the best education for all.

2. Hold parent-teacher conferences (every semester) during which this compact will be discussed as it relates to the individual child's achievement. Specifically, those conferences will be held:

- a. Two hour early dismissal days (September and October) were scheduled specifically for Staff Development.
- b. Teachers meet with parents throughout the year concerning their child's academic progress as well as behavior. At this time, teachers can reference objectives of the School-Parent Compact.
- c. School staff are available to discuss the School-Parent Compact at the parent's request.
- d. During the 2022 - 2023 school year, the compact will be introduced as part of the Back to School Night Presentation and will be reviewed once again at a Title I Parent's Event held in March 2023.

3. Provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows:

- a. Interim reports are issued every 4½ weeks. Report Cards are issued quarterly.
- b. Teachers utilize a Parent Communication Log which is submitted to the office at the end of each month, providing documentation of open home/school communication which can include email, the Remind App, notes to parents, conferences and telephone calls.

4. Provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents as follows:

- a. Parents are able to request a conference during each teacher's planning time or directly before or after school. If a parent is unable to meet with a teacher during these times, arrangements for coverage will be made by a building administrator to ensure that teachers are accessible.
- b. Parents may contact teachers by the Remind App, Email or Telephone.

5. Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities, as follows:

- a. Parents will learn about volunteer opportunities at Back to School Night, PES School Calendar, PES' website, and Robo Calls through PES front

office. Pungoteague Elementary School has an Open Door Policy. Parents are able to coordinate with their child's teacher to inquire about opportunities to volunteer or observe.

Parent Responsibilities

It is our belief that student performance will improve as a result of our cooperative efforts to support this compact. This is a two-way partnership with a specific goal in mind. It is imperative that each person assumes his or her responsibility to assure that every student attains high standards and a quality education.

We, as parents, will support our children's learning in the following ways:

- Promote positive use of my child's extracurricular time.
- Show respect and support for my child, the staff and school
- See that my child attends school regularly and is on time.
- Provide a quiet place for my child to study and complete homework assignments.
- Support the school in developing positive behaviors for my child
- Encourage my child to read at home and complete all assignments on time.
- Volunteer and provide support to my child's teacher.
- Enable my child to follow the rules and regulations of the school.
- Provide my child with the necessary materials for school and home to complete assignments.
- Look over all assignments to check for completion and understanding.
- Sign and return all papers promptly.
- Encourage a positive attitude toward school.
- Stay informed about my child's education and communicate with the school by promptly reading all notices from the school or the school district either received by my child or by mail and respond, as appropriate.

Student Responsibilities

We, as students, will share the responsibility to improve our academic achievement and achieve the State's high standards. Specifically, we will:

- Do my homework every day and ask for help when I need it.

- Respect parents, staff and other students.
- Read at least 30 minutes a day outside of school.
- Give notifications from school to my parents or guardians.

 School Official Signature

 Date

 Parent Signature

 Date

 Student Signature

 Date

Part 3. BUILDING CAPACITY FOR INVOLVEMENT

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, Pungoteague Elementary School and Accomack County Public Schools assisted under this part:

1. Provide assistance to parents of children served by Pungoteague Elementary School and Accomack County Public Schools, as appropriate, in understanding such topics as the state's academic content standards and State student academic achievement standards, state and local academic assessments; also monitor a child's progress and work with educators to improve the achievement of their children;
2. Provide materials and training to help parents work with their children to improve individual achievement, such as literacy training and using technology, as appropriate, to foster parental involvement;

3. Educate teachers, pupil services personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents; and how to communicate and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school;
4. Ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format that is practicable and in a language that parents can understand
5. Dr. Brian Patterson, Pungoteague Elementary School Principal, will recommend parents to serve on the Accomack County Public Schools Division Title I Parent Advisory. The advisory is scheduled to meet with the head of Elementary Instruction (TBA) in October and February, during which time parents will have the opportunity to provide input on the development and training for teachers, principals, counselors, and paraprofessionals. At the school level, parents listed below serve on the School Improvement Team. This team meets bimonthly to develop and review progress of the school plan and to make adjustments throughout the school year as necessary. Teacher training is embedded in the School Improvement Plan and the parents on the committee are involved in its development and regular review of progress.
6. Offer a structured home reading program, customized for PK-2 and 3-5 with accountability/tracking features so that participation and effectiveness may be measured throughout the year.
7. Encourage active student involvement in setting learning goals and sharing academic progress with parents in grades 4-5 using student/parent/teacher conferencing.
8. Offer a Make & Take Workshop highlighting STEM and reading activities to involve parents and their children in science, technology, engineering, and math learning as well as reading
9. Pungoteague Elementary School shall pay reasonable and necessary expenses associated with local parental involvement activities, such as free dinner, homework passes, and books for home libraries to encourage parents to participate in school related meetings and training sessions.

10. Pungoteague Elementary School requires teachers to keep a log of all parent contacts. Teachers are flexible with scheduling appointments both before and after school to meet parents' work schedules. Home visits may be set up as needed.
11. A PES parent will be recommended to serve on the Accomack County Public Schools' Superintendent's Parent Advisory. In addition, one PES parent will be recommended to serve on the Accomack County Public Schools Title I Parent Advisory.
12. Pungoteague Elementary School has developed partnerships with community based organizations and businesses, ESAA, PTA, the Food Bank, and local churches that provide school supplies and clothing for students in need.

Part 4. ACCESSIBILITY

Pungoteague Elementary School, to the extent practicable, shall provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, in a format that is practicable and in a language that parents can understand.

PES Calendar of Events

2022 - 2023

September (All About Me)

1st	Open House (Employees)
2nd	Open House (Parents)
5th	Labor Day
21st	Title I: Back to School Night @ 5:30pm
28th	Early Out (2 hour early dismissal)

October (Decorate a Pumpkin)

TBA	PES Book Fair????
6th	Interims Issued
26th	Early Out (2 hour early dismissal)
28th	Pastries for Parents

November (Disguise a Turkey)

8th	Election Day, No School for Students, Teacher Work Day
11th	Report Cards Issued
16th	Early Out (2 hour early dismissal)
23rd - 25th	Thanksgiving Break

December (Snow Families)

11th	Interims Issued
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14th Title I: Reading Night @ 530pm; Concert (Grades 1 & 2)

22nd – Jan 2nd Winter Break

January (Make Snowflakes)

16th No School (Martin Luther King's Birthday)

25th Teacher Workday/No School for Students

26th Staff Development Day/No School for Students

February (Decorate a Heart)

2nd Report Cards Issued

15th Title I Night: STEM @ 5:30pm (ANEC, VIMS, Ag Center)

20th President's Day (No School)

22nd Early Out (Two hour early dismissal)

March (Disguise a Leprechaun)

1st Interims Issued

TBA Fun Run

3rd Guest Reader Day @ 9am

TBA Spring Book Fair????

31st Grandparent's Day

April (Decorate an Egg)

3rd – 10th Spring Break (No School)

14th Report Cards Issued

19th Early Out (2 hour early dismissal)

26th Title I Night; Concert (Grades 3rd & 4th)

TBA	Science Fair
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28th	Green Up Day (Master Gardeners)
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May (Flowers)

3rd	Early Out (2 hour early dismissal)
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10th	Interims Issued
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29th	No School (Memorial Day)
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June

9th	Last Day of School (Fun Day, Parent Picnic)
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16th	Report Cards Issued
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