

- ❖ delete trivial information
- ❖ delete repeated information
- ❖ include a series of major events
- ❖ put those events in order
- ❖ create a topic sentence
- ❖ make sure to describe why the people in the text are important

Include the 5 W's:

- **Who** is important in this text?
- **What** important events happened in the text? (Hint: What did the characters do that was important?)
- **When** did the text take place?
- **Where** did the text take place?
- **Why** did the text end that way? (Hint: Did the main characters realize something important?)
- **How** was the major problem solved?

Ask yourself the following questions:

- Can I tell the story/text without this part?
- Do the other details talk about this part?

- Why is this part of the text important?