

Dear Parents and Students:

This Educational Planning Guide contains a wealth of information to assist as you organize and implement a plan for your high school career and beyond.

The career path information offers a range of possible careers for each student to consider. Parents can use the career path information to discuss career opportunities with their children.

Student course selection is very important. Schedule changes can be very difficult and/or denied; therefore, students and parents should carefully consider course selections to ensure the most appropriate choices for students. The teachers, counselor, and administrators are available to assist students and parents as they make course decisions. Please do not hesitate to ask for this assistance.

Sincerely,

Tipton High School Administrative and Counseling Team

TIPTON R-VI SCHOOL DISTRICT
305 US HWY 50 EAST, TIPTON MO 65081
<http://www.tipton.k12.mo.us/>

EDUCATIONAL PLANNING GUIDE

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Tipton R-VI School District
"We Build the Future"

Graduation Requirements

Curricular Areas	Course Offerings
LANGUAGE ARTS: 4 UNITS	English I, II, III, IV, Creative Writing, Research <u>Dual Credit:</u> College Comp. I & II, Public Speaking, American Literature
SOCIAL STUDIES: 3 UNITS	World History, American History, American Government, Psychology, Sociology, Geography, Current Events <u>Dual Credit:</u> College History, College Government <u>Advanced Placement:</u> AP Psychology <i>Must pass the United States and Missouri Constitution Tests</i>
MATH: 3 UNITS	Algebra I, Geometry, Plus one elective-- Career Math, Algebra 2, Intermediate Algebra <u>Dual Credit:</u> College Algebra, College Statistics, College Trigonometry
SCIENCE: 3 UNITS	Physical Science, Plus 2 Science electives--Chemistry, Biology, Pre-College Biology, Chemistry 2, <u>Dual Credit:</u> College Human Biology, Intro to College Biology
FINE ART: 2 UNITS	See Course Offerings
PRACTICAL ARTS: 5 UNITS	See Course Offerings
PHYSICAL EDUCATION: 1 UNIT	Physical Education and/or Weights
HEALTH: 1/2 UNIT	Health
PERSONAL FINANCE: 1/2 UNIT	Personal Finance
ELECTIVES: 12 UNITS	See Course Offerings
Totals:	34 Credits

POST-HIGH SCHOOL EDUCATION ADMISSIONS REQUIREMENTS

CURRICULAR AREAS	Entering Freshman University of Missouri System Credit Requirements	Missouri Public 4 Year Colleges (i.e. UCM, MSU) Credit Requirements	Community & Technical Colleges (State Fair Community College, etc.)	Military Careers
COMMUNICATION SKILLS	4 Units	4 Units	 HIGH SCHOOL Diploma ACT or Accuplacer Placement Score is Required 	HIGH SCHOOL Diploma ASVAB Score is Required     
SOCIAL STUDIES	3 Units Government 1/2	3 Units Government 1/2		
MATHEMATICS	4 Units Algebra 1 & Higher	3 Units Algebra 1 & Higher		
SCIENCE	3 Units	3 Units		
FINE ARTS	1 Unit	1 Unit		
PRACTICAL ARTS	0 Units	0 Units		
PHYSICAL EDUCATION	0 Units	0 Units		
ADDITIONAL ELECTIVES	2 Units 2 Years of the Same Foreign Language	3 Units of Upper Level Electives		
OTHER REQUIREMENTS	Appropriate class rank and a minimum score of 24 on the ACT	Appropriate class rank and ACT score		

CAREER PLANNING INFORMATION

Individual Career Planning Vocabularies

1. **Life Career Development:** Self-development through the integration of roles, settings, and events of a person's life.
2. **Individual Planning:** The process of on-going educational and career-planning services that helps all students develop an Individualized Career and Academic Plan organized around programs of study and their personal, career, and educational goals.
3. **Individualized Career and Academic Plan (ICAP):** A student's scope and sequence of coursework and related activities based upon their chosen Career Path or Career Cluster and their educational goals. Initiated in the eighth grade, it is designed to insure a successful post-secondary transition and is the key component of the Individual Planning process. Formally known as the Personal Plan of Study (PPOS).
4. **Program of Study (POS):** Secondary-to-post-secondary sequences of academic and career education coursework, along with additional learning opportunities, that lead students to attain a post-secondary degree or industry-recognized certificate or credential.
5. **Career Paths to Clusters which leads to Career Pathways:** A progressive framework to organize the world of work and career information. The framework provides the structure to assist students in understanding the world of work, and to organize course and co-curricular offerings in the school.
6. **Missouri Connections:** A free web-based career and educational planning resource to help Missouri citizens determine their career interests, explore occupations, establish education plans, develop job search strategies, and explore degree programs. www.missouriconnections.org

How to choose a Career Path or Cluster:

1. Identify your interests, abilities, and talents.
2. Identify the career path or cluster that relates to your interests, abilities, and talents.
3. Explore occupations in those career paths or clusters.
4. Decide how much education you want to receive after high school.
5. Develop an individualized career and academic plan by selecting courses and co-curricular activities that relate to your educational and career goal.
6. If undecided regarding a career path or cluster, choose courses from different career areas to give you a better idea of your interests.

CAREER PATHS INFORMATION

ARTS AND COMMUNICATION

Occupations related to the humanities and the performing, visual, literary, and media arts may include architecture, interior design, creative writing, fashion design, film, fine arts, graphic design, production, journalism, languages, radio, television, advertising, and public relations.

*Are you a creative thinker, imaginative, innovative, original, and like to communicate ideas?
This may be the career path for you!*

The following classes will help support the exploration and preparation for a career in Arts and Communication:

Art Courses

Vocal or Instrumental Courses

Business/Marketing Courses

FACS Courses

Graphic Design @ SFCTC

Psychology/ Sociology

Foreign Language (2 years)

Journalism

Occupations in this career path may include:

Broadcast Technician, Radio & TV Announcer/News, Sign Painter, Architect, Musician, Model, Jeweler, Dancer & Choreographer, Reporter & Correspondent, Commercial Artist, Interior Decorator, Actors, Director & Producer, Interpreter & Translator, Industrial Designer Writer & Editor Designer, Florist, Public Relations Specialist, Technical Writer, Fashion Designer, Graphic Artist (Visual Artist)

BUSINESS, MANAGEMENT, & TECHNOLOGY

Occupations related to the business environment may include entrepreneurship, sales marketing, computer/information systems, finance, accounting, personnel, and management.

Do you like being a leader, organizing people, planning activities for others and talking with important people? Do you like working with numbers or ideas, like to carry through an idea and see the end product, like to know what is expected of you, and like things around you to be neat and orderly? This may be the career path for you!

The following classes will help support the exploration and preparation for a career in Business, Management, & Technology:

Business/Marketing Courses

Computer Science

Psychology

FACS Courses

Sociology

Upper Level Math Courses

Upper Level Science Courses

Foreign Language (2 years)

Occupations in this career path may include:

Accountant & Auditor, Retail Sales, Bank Teller, Building Manager, Stock Broker, Billing Clerk, Travel Agent, City Manager, Court Clerk/Reporter, Credit Manager, Information Technology, Postmaster & Mail Supt., Computer Programmer, Postal/File Clerk, Real Estate Mgr./Agent/Broker, Dispatcher, Mathematician/Statistician, Shipping & Receiving Clerk, Administrative Assistant

HEALTH SERVICES

Occupations related to the promotion of health and the treatment of disease may include research prevention, treatment and related technologies.

Do you like helping people who are sick or helping people stay well? Are you interested in new diseases and how the body works? Do you like observing people and looking for changes in how they are doing? This may be the career path for you!

The following classes will help support the exploration and preparation for a career in Health Services:

Upper Level Science Courses

FACS Courses

Accounting

Health Occupations @ SFCTC

Upper Level Math Courses

Foreign Language (2 years)

Psychology

Sociology

Occupations in this career path may include: Activities Therapist, Dental Assistant, Dental Lab Technician, Ambulance Attendant, Home Health Aide, Radiology Technologist, Dietician & Nutritionist, Medical Assistance, Dialysis Technician, Occupational Therapist, Chiropractor, Occupation Therapy Assistant, Nursing Aide, EEG Technologist, Optometric Assistant, Optician Emergency Med Technician, Pharmacist, Optometrist, Industrial Hygienist, Physical Therapist, Physician, Licensed Practical Nurse, Physician Assistant, Podiatrist, Medical Records Technician, Recreational Therapist, Registered Nurse, Nuclear Medicine Technician, Respiratory Therapist, Dental Hygienist, Ophthalmic Laboratory Tech, Pathologist & Audiologist, Ultrasound Tech, Surgical Technician

HUMAN SERVICES

Occupations related to economic, political and social systems may include education, government, law enforcement, leisure and recreation, military, religion, child care, and social services.

Are you friendly, open, outgoing, understanding, and cooperative? Do you like to work with people to help solve problems? Is it important to you to do something that makes things better for other people? This may be the career path for you!

The following classes will help support the exploration and preparation for a career in Human Services:

Psychology

Sociology

Business/Marketing courses

FACS Courses

Art courses

Foreign Language (2 years)

Upper Level Math Courses

Early Childhood Careers @ SFCTC

Criminal Justice @ SFCTC

Occupations in this career path may include: Court Administrator, Librarian/Library Technician, Funeral Director, Lawyer & Judge, Preschool/Childcare Worker, Correction Officer, School Teacher/Teacher Aide, Recreation Attendant/Worker, Firefighter, Pest Control, Minister, Rabbi, Priest, Chef & Cook, Flight Attendant, Food & Beverage Service, Aircraft Pilot, Air Traffic Controller, College Faculty, Social Worker, Counselor/Psychologist/Sociologist, Police, Detectives & Special Agent, Cosmetologist

INDUSTRIAL AND ENGINEERING TECHNOLOGY

Occupations related to the technologies necessary to design, develop, install, or maintain physical systems may include engineering, manufacturing, construction, service, and related technologies.

Are you mechanically inclined, practical, like to use your hands and build things, and like to know how things work? This may be the career path for you!

The following classes will help support the exploration and preparation for a career in Industrial and Engineering Technology:

Agriculture Courses

Building Trades @ SFCTC

Automotive Services Tech @ SFCTC

Welding @ SFCTC

Electrical & Power @ SFCTC

Business Technology Precision Machining @ SFCTC

Upper Level Math Courses

Psychology

Sociology

Occupations in this career path may include: Engineer, Industrial Machinery Repair, Electrician, Line Installer/Cable Splicer, Engineering Technician, Musical Equipment Repair, Forklift Operator, Robotics Technician, Small Engine Repair, Highway Maintenance. Worker, TV & Radio Repair, Insulation Worker, Painter & Paperhanger, Aircraft Mechanic, Machinist Plumber & Pipefitters, Roofer, Automotive Body Repair, Welder Sheet Metal Worker, Automotive Mechanic, Biomedical Technician, Diesel Mechanic, Bricklayer, Electronic Equip. Repair, Bulldozer Operator, Broadcast Technician, Farm Equip. Mechanic, Carpenter, Heating/AC Repair, Home Appliance Repair, Engineering Technician, Drywall Worker, Carpet Installer, Surveyor

NATURAL RESOURCES

Occupations related to the environment and natural resources may include agriculture, earth sciences, environmental sciences, fisheries, forestry, horticulture, and wildlife.

Are you a nature lover, practical, curious about the physical world, interested in plants and animals, like to be physically active? Do you like to observe, learn, investigate, or solve problems? This career path may be for you!

The following classes will help support the exploration and preparation for a career in Natural Resources:

Agriculture Courses

Upper Level Science Courses

Psychology

Sociology

Accounting

Upper Level Math Courses

Foreign Language (2 years)

Occupations in this career path may include: Agricultural Scientist, Physicist & Astronomer, Animal Caretaker, Agriculture Engineer, Biological Scientist, Forester & Conservationist, Farm Operator & Manager, Veterinarian, Farm Worker, Vet Laboratory Assistant, Fish & Game Warden, Chemist, Gardener/Groundskeeper, Geologist & Geophysicist, Landscape Architect, Meteorologist, Nursery Worker, Horticulturist

GENERAL ENROLLMENT INFORMATION

GRADES AND GRADE POINT SYSTEM

Grade cards will be issued every nine weeks: first quarter, first semester, third quarter and second semester. First and second semester grades will be an accumulation of both quarters. Grades and grade cards are withheld until all attendance and discipline issues are resolved and bills and fines are paid. Only semester grades are recorded on permanent records.

Grades are based on the following percentages:

STANDARD CLASSROOM GRADE SCALE

A	=	96–100%
A-	=	90–95%
B+	=	87–89%
B	=	83–86%
B-	=	80–82%
C+	=	77–79%
C	=	76–73%
C-	=	70–72%
D+	=	67–69%
D	=	63–66%
D-	=	60–62%
F	=	0–59%

SIS Parent Portal is available to all families. Contact the high school office if you have questions about accessing the parent portal.

ADVANCED STUDIES

Several special programs are designed to meet the needs of academically talented students, providing intellectual challenge through curriculum. These programs are designed to provide students a competitive advantage for college admission or other advanced study and increase their scholarship opportunities. The programs are listed below:

Advanced Placement (AP)

Dual Credit

Students and their parents should meet with the school counselor to investigate all opportunities and options available through the programs. Please be aware that acceptance of credit through these programs is determined by individual colleges. Students and parents will also find the following brief explanations of each program helpful.

Advanced Placement (AP) The Advanced Placement Program is essentially a way for schools to provide their stronger students with courses of study appropriate to their abilities and interests, with reasonable assurance that these studies will not be repeated at college. Tipton High School offers AP courses to juniors and seniors. All AP courses culminate in a comprehensive AP examination administered by the College Board, a non-profit organization that administers the program. Most colleges will accept

successful completion of the exam for either advanced placement alone or for both dual credit and advanced placement. Up-to-date information concerning university recognition policies can be found at <http://www.collegeboard.com/student/testing/ap/about.html>.

Students are strongly encouraged to take the final AP examination and must receive a particular score to receive college credit. Please refer to college of choice or bring questions to the Tipton High School Counseling office. Examination fee is currently \$94.00. Below is the current AP opportunity:

AP Psychology

Dual Credit All dual credit courses taken at Tipton High School campus are weighted. The Tipton R-VI School District, State Fair Community College (SFCC), along with Central Methodist University (CMU), Missouri Baptist University (MBU) and Missouri State University (MSU) have agreements whereby high school sophomores, juniors and seniors, with qualifying scores, may enroll in college courses and receive both high school and college credit. To be eligible, students must have a GPA of 3.0/4.0.

The following is a list of Dual Credit courses that we may offer to our students.

Course	Requirements	Credit Hours
Public Speaking	3.0/4.0	3
English Composition I and II	ACT English and Reading Score of 18	3 each
U. S. History	ACT English and Reading Score of 18	3
American Government	ACT English and Reading Score of 18	3
Art Appreciation	3.0/4.0	3
College Biology	3.0/4.0 and successful completion of Pre-College Bio	4
Human Biology	3.0/4.0 and successful completion of Pre-College Bio	4
College Algebra	ACT Math Score of 22	3
College Stats	Successful Completion of College Algebra with a C or higher	3
College Trigonometry	Successful Completion of College Stats with a C or higher	3
Ag Communications	3.0/4.0	1
Ag Landscaping	3.0/4.0	1
Animal Science	3.0/4.0	1
Ag Sales	3.0/4.0	1
Ag Structures	3.0/4.0	1
Ag Construction	3.0/4.0	1
Conservation	3.0/4.0	1

Tuition for these courses must be paid to the college and all tuition/fees paid prior to enrollment of the second semester course. *It is strongly recommended that students take the ACT test before the beginning of the school year.*

Weighted Classes

In order to reward those who excel in taking a more rigorous academic schedule while attending THS, some classes have been given a weighted scale. Any grade in the A through C– range will add .3333 to the normal grade points earned. This is a list of the weighted classes that have been offered at THS. Occasionally some of these courses are cancelled for lack of interest. SFCC American Lit., SFCC Comp I, SFCC Comp II, SFCC Speech, SFCC Art Appreciation, Intermediate Algebra, Algebra II, CMU Algebra, CMU Stats, CMU Trigonometry, MSU History, MSU American Government, CMU College Biology, CMU Human Biology, Chemistry, Chemistry 2, Economics, AP Psychology, Psychology, Sociology, Accounting II.

END OF COURSE/END OF HIGH SCHOOL ASSESSMENT PLAN

All Missouri high school students are required to take End of Course Exams following completion of these courses for graduation. The following are the required tests for graduation:

1. Algebra I End of Course Assessment—If students took Algebra I as an 8th grader, then the state requires they take Algebra II EOC for graduation.
2. English II End of Course Assessment
3. Biology End of Course Assessment
4. American Government End of Course Assessment
5. United States & Missouri Constitution Tests—taken during high school
6. ASVAB and/or ACT during students' junior year

MISSOURI OPTIONS

Students that will complete or have completed Personal Finance, Health, one full credit of PE, one full credit of Practical Art and one full credit of Fine Art, and are behind on core credits can prepare for the Missouri Options test by attending classes at the SFCC Career and Technical Center. After taking and passing the Missouri Options test, a Tipton High School diploma can be awarded, provided the basic requirements have been met in accordance with the MISSOURI OPTIONS contract. STUDENTS ARE NOT ELIGIBLE FOR THIS PROGRAM UNTIL THE YEAR THEIR COHORT GROUP GRADUATES!

A+ SCHOOLS PROGRAM

The A+ Schools Program strives to ensure that students are prepared for and successful in life beyond high school. The A+ Schools Program provides students with continuous, progressive career information throughout the students' years at Tipton High School. The program focuses on ensuring students have

course offerings that are rigorous and relevant to the world outside the classroom that will better prepare them for their paths after high school. An A+ Student must:

- Must be a US Citizen or permanent resident (See the A+ Coordinator with any questions).
- Sign a Letter of Intent to participate in the program prior to or during the last 3 years of high school.
- Attend an A+ School for six consecutive semesters prior to graduation (grades 10-12).
- Graduate with an un-weighted cumulative GPA of 2.5 or higher on a 4.0 scale.
- Graduate with at least a 95% cumulative attendance record for grades 9-12.
- Perform 50 hours of unpaid tutoring to other students in the district.
- Maintain a record of good citizenship and avoid the use of alcohol and unlawful drugs.
- Apply for non-repayable federal tuition assistance by filling out the Free Application for Federal Financial Aid (FAFSA). This must be completed before requesting A+ Student Financial Incentive Assistance.
- Students must score proficient or advanced on ONE of the following End of Course Exams: Algebra I, Algebra II, or Geometry. If a student takes the Algebra I End of Course Exam as an 8th grader and passes with a proficient or advanced, then they have satisfied this requirement.

HOW DO YOU BECOME AN A+ STUDENT?

To become part of the A+ Schools Program, read the citizen guidelines and complete the agreement. It is recommended that students sign up early in their high school careers. Doing so, allows the A+ Coordinator to monitor the students' GPA and attendance, provide college and career information, and assist students in fulfilling the tutoring portion of the A+ requirements. Students are encouraged to enroll in the A+ Schools Program even if they plan to attend a four-year college or enter the workforce rather than attend college. This program is an opportunity for students to access additional education after high school; it does not obligate them to use the A+ tuition reimbursement.

WHAT ARE THE BENEFITS OF BEING AN A+ STUDENT?

- A student graduating with A+ status may be eligible for two years of tuition grants to attend any accredited public Missouri community college or vocational/technical school as a full-time student. Tuition benefits may cover tuition and general fees.
- The tuition grants may be available to the A+ student up to four years after high school graduation.

Parental income is not criteria for A+ student incentive reimbursement.

The rules and reimbursement for the A+ Schools Program are determined by the State Legislature. They may change at any time.

For additional information about the A+ Schools Program contact the A+ Coordinator.

National Collegiate Athletic Association (NCAA)

Before a student is eligible to participate in college athletics at the NCAA Division I or Division II level, the NCAA Clearinghouse must certify the student. Part of that certification process includes making sure that the student has successfully taken the required number of core courses. The required number of core courses is listed below. For further requirements to be deemed eligible, contact the Activities Director.

CORE UNITS REQUIRED FOR NCAA CERTIFICATION

	<u>Division I</u>	<u>Division II</u>
<i>English core</i>	<i>4 years</i>	<i>3 years</i>
<i>Mathematics core</i>	<i>3 years</i>	<i>2 years</i>
<i>Science core</i>	<i>2 years</i>	<i>2 years</i>
<i>Social Studies Core</i>	<i>2 years</i>	<i>2 years</i>
<i>From English, Math, or Science</i>	<i>1 year</i>	<i>3 years</i>
<i>Additional Core (English, Math, Science, Social Studies, Foreign Language, Computer Science)</i>	<i>4 years</i>	<i>4 years</i>
TOTAL CORE UNITS REQUIRED	16	16

Be sure to look at your high school's list of NCAA-approved core courses on the Eligibility Center's Web site to make certain that courses being taken have been approved as core courses. The web site is www.eligibilitycenter.org.

National Association of Intercollegiate Athletics (NAIA) All college freshman students must be a graduate of an accredited high school. An entering freshman student must meet two of the three entry level requirements: a minimum score of 18 on the ACT or 860 on the SAT, an overall high school grade point average of 2.000 or higher on a 4.000 scale, and graduate in the upper half of the student's high school graduating class. Please visit www.playnaia.org for more information.

Presidential Academic Award Qualifications

- 3.5 GPA at the end of 1st semester.
- Score Advanced on Map or EOC in Communication Arts or Math OR score in the 85th percentile in Reading or Math on the ACT (27).

Awards Missouri College Preparatory Studies Certificate

- Must have a 3.00 GPA
- 21 on the ACT

- G.P.A. 3.00 in combined subject areas of English, Social Studies, Math, and Science.
- The following classes must be taken: 4 English/Language Arts, 3 Social Studies, 3 Math (Algebra 1 and above), 2 Science (excluding Gen. and Physical Science), 1 Fine Art, 1 Practical Art, 1 Physical Education, 3 from Core Electives including Foreign Language, 6 General Electives

THS Scholars Recognition

All students meeting these qualifications will be recognized.

- Student must maintain a 3.00 G.P.A.
- Take and successfully complete 8 weighted classes (See weighted classes.)
- SFCTC students in a two-year program(s) only need five weighted classes.

Top Ten Recognition

The Top Ten Students will be selected from the group of THS Scholars. These will be selected by the students with the highest grade points. Grade points will only accumulate over four years of high school. Top Ten Students must attend THS for the last two complete semesters.

Valedictorian and Salutatorian

The Valedictorian and Salutatorian will be the students in the top ten with the highest and second highest grade points respectively. The students must be in attendance at THS for the last four complete semesters to be eligible.

Scholarships

Searching for scholarships begins early in the senior year. Preparation for scholarships begins the first semester of the freshman year. Students need to plan early to make the highest grades and get involved in activities in school and in the community if they want to have the credentials which will win scholarships. The responsibility for the search of scholarships rests primarily with the student. The counseling office provides information and other assistance on when and where scholarships are available. A list of scholarships and information is always available in the counseling office. *Remember: you can't earn one if you don't apply.*

CHANGING SCHEDULES

Schedule changes must be requested during the first four days of the semester. See the school counselor for this information.

COURSE DESCRIPTIONS BY DEPARTMENT

** indicates weighted course*

English Department

English 1 (One Credit). This course is designed to provide the student with a study of grammar, literature, and composition. The areas of instruction covered in this course include but are not limited to: a review of grammar, punctuation, spelling/vocabulary, selected readings of short stories, poetry, drama, novellas, research, and composition.

English 2 (One Credit). This course is designed to expose students to a broad spectrum of literary genres, a variety of writing experiences, with some emphasis on sentence structure and punctuation. Students also experience a variety of learning techniques including cooperative learning groups, independent projects, and multimedia presentations. Active learning is encouraged as students expand their capacity to respond to language and to increase their communication skills.

English 3 (One Credit). This course is designed to provide the student with a study of grammar, literature, and composition. The areas of instruction covered in this course include, but are not limited to: a review of grammar, punctuation, spelling/vocabulary, selected readings of short stories, poetry, drama, novels, research, composition, ACT review, career exploration, and an electric cooperative project competition.

English 4 (One Credit). –This course is designed to help students demonstrate a deep understanding of different literary genres, demonstrate the ability to prepare and defend conclusions drawn from reading expository texts as well as non-fiction. Students will also be able to use formal, academic vocabulary in both speaking and writing. Students will write at a sophisticated level, perfecting the ability to write effectively using essay format and going beyond it. Active learning is encouraged as students expand their capacity to respond to language and to increase their communication skills.

Creative Writing (1/2 Credit). This semester-long course focuses on writing in a variety of genres. The purpose of this class is to encourage students to cultivate the habits, attitudes and flexibility of a professional writer in a professional writing community. Students will be expected to enter final products into professional and/or student contests, to conference with the instructor, participate in writer response groups, research and read contemporary published authors, keep and regularly write in a writer's notebook, and experiment with and revise writing routinely.

Research (1/2 Credit). Students will learn how to research topics for scholarly writing. This will include learning how to use databases, finding credible sources and learning to write in both MLA and APA format. Students will write multiple research papers with citations and sources. Recommended for any student who plans to attend college.

ENGLISH COMPOSITION I (1/2 Credit) *. This course is designed for high school seniors who are pursuing dual (college) credit. The areas of instruction include, but are not limited to: planning, drafting and revising along with critical thinking and information management skills and their role in communicating concise written ideas to a range of audiences for a variety of purposes. Essential research, grammar, and writing skills, as well as vocabulary development, are covered throughout the

course. Basic computer skills are essential for successful completion, as well. The course carries three semester hours of credit through State Fair Community College.

ENGLISH COMPOSITION II (1/2 Credit)*. This course is designed for high school seniors who are pursuing dual (college) credit. The areas of instruction include, but are not limited to: combining the process writing techniques acquired in ENGL 101 with higher-order reasoning and advanced research skills to communicate ideas in meaningful and effective writing. Basic computer skills are essential for successful completion. The course carries three semester hours of credit through State Fair Community College.

PUBLIC SPEAKING (SPEECH) - (1/2 Credit)*. This course is designed for high school juniors and seniors who are pursuing dual (college) credit. It is the study and practice of basic techniques involved in generating, designing, delivering, and evaluating ideas for speech situations facing adults of our society. The course carries three semester hours of credit through State Fair Community College.

AMERICAN LITERATURE (1/2 Credit)*. This course is designed for high school juniors and seniors who are pursuing dual (college) credit. It is a thematic study of major American authors and works from the Colonial Period to the present; this course emphasizes the development of concepts that have shaped American life and literature. The course carries three semester hours of credit through State Fair Community College.

Math Department

Pre-Algebra (One Credit). Pre-Algebra is designed to prepare students with the background for success in Algebra. Concepts may include real numbers, proportional reasoning, data analysis, algebra, spatial geometry, perimeter, area, surface, area and volume.

Algebra 1: (One Credit). Algebra 1 is designed to give students a solid foundation in basic algebraic concepts and skills. Algebra 1 includes the study of equations, functions, graphing linear equations and inequalities, and multiplying and factoring polynomials. Topics from all branches of math including geometry, statistics, and probability are integrated throughout the course. Students will investigate important mathematical ideas and ways of thinking as they try to understand and make sense of realistic situations. Prerequisites: 8th Pre-Algebra

Geometry: (One Credit). The purpose of the Geometry Curriculum is to encourage student awareness of the importance of mathematics in the modern world. The course includes, among other things, properties of geometric figures, trigonometric relationships, and reasoning to justify conclusions. Methods of justification will include two-column proofs, indirect proofs, and verbal arguments. This course is scheduled for 36 weeks of study in which the students will be exposed to the above concepts in various ways. Prerequisites: Algebra 1

Algebra 2: (One Credit) *. Algebra 2 expands on the algebraic concepts and fundamentals introduced in Algebra I and Geometry. Topics covered include operations on real numbers, factoring, solving various types of equations and inequalities, graphing functions and relations, logarithms, series, sequences, probability, and trigonometry. Prerequisite Algebra I and Geometry.

Career Math (One Credit) Career Math is designed for juniors and seniors who feel confident in their math ability to enter academic colleges or technical schools and who want to learn more elements of math usages in life and business perspectives. This course will give the student a variety of mathematical uses in life, business, and careers. Prerequisite is Algebra I and Geometry.

Intermediate Algebra (1/2 credit)*. The purpose of the Intermediate Algebra course is to reinforce the concepts introduced in Algebra II. Students passing this course will have the necessary skills to be successful in a college level algebra course. It may also be taken to improve the mathematics skills tested on the ACT or other post-secondary entrance exams. Prerequisite is Algebra II.

College Algebra (1/2 credit)*. The purpose of this College Algebra course is to provide the students with a deeper understanding of the topics discussed in Algebra II and Intermediate Algebra. This course is essential for any student planning to attend a four year college and for many two year colleges. This course will give most students their only required math credit for a college degree. It may also be taken to improve the mathematics skills tested on the ACT or other post-secondary entrance exams. This course is offered through Central Methodist University.

Elementary Statistics (1/2 credit)*. The purpose of this Elementary Statistics course is to improve the students' understanding of the elementary topics included in statistics. Statistics is a branch of applied mathematics concerned with the collection, organizing, analyzing and interpretation of quantitative and numeric data. A working knowledge and understanding of statistics is important in virtually all forms of endeavor: business, industry, government, education, social science, engineering, applied science, behavioral science, and medicine. This course is offered through Central Methodist University.

Social Studies Department

American History (One Credit). American History class is meant to teach the students the course of events and themes which helped mold the nation to its current state. It will begin with a brief review of the nation's beginnings until the Reconstruction period. The main focus will be from Reconstruction Era to present. Some of the subjects that will be covered are political climates in the 19th and 20th centuries, westward expansion, 20th century wars, Civil Rights movement, and 21st century events. The class will also cover America's role in global affairs and its effects.

World History (One Credit). This course is an overview of humankind around the world from the earliest nomads through the Industrial Revolution. While the history of many cultures will be studied, primary emphasis will be placed on European history and the major foundation of western civilization.

American Government (One Credit). This class is intended to engage students with the American political system. The student will learn about the origins, concepts, policies, and factors that led to the United States government. The class will also delve into different types of governments, the structure of the American system, the roles of each government member and citizen, the democratic process, and the effects of both domestic and global issues to government. Students will also analyze primary and secondary sources to gain a better understanding of the function and structure of the American government system.

Civil War (1/2 Credit)*. The purpose of this course is to provide students with an in-depth study of one of the biggest events in American history. It is designed to challenge and provoke student critical thinking. There are extensive note-taking, book reports, projects and writing assignments for completion of credit.

Economics (1/2 Credit)*. This semester course is designed for 11th and 12th grade students to explore microeconomics and macroeconomics as well as the key components of economic theories and comparative economics. It requires elementary math skills, note-taking ability and hard study.

Geography (1/2 Credit). This semester course starts its focus on study of the basic physical geography of the earth and the interpretation of maps. Following the accomplishment of this skill, the course breaks the Earth down into hemisphere's and begins to focus on multiple aspects of geography in regards to specific bodies of water, continents, countries, Missouri, and the world's great cities.

Psychology (1/2 Credit)*. Psychology is a weighted class designed for 11th and 12th grade students. It provides a first-look at human behavior in a classroom setting with psychological theories as a basis. The course will provide exposure to psychological theory and thought in an attempt to aid in the understanding of individual's, peer's, parents', and other's behavior.

Sociology (1/2 Credit)*. Sociology is a weighted class designed for 11th and 12th grade students to explore the fundamental characteristics of groups, interaction of people within groups, sociological perspectives, and major proponents of sociological theory.

MSU Government (1/2 Credit)*. MSU Dual Credit American Government is designed for 11th and 12th grades students to obtain 3 hours of college credit at the same time fulfilling ½ unit of high school credit for graduation. The basic expectations are based on requirements established by the University.

MSU History (1/2 Credit)*. MSU Dual Credit American History is designed for 11th and 12th grade students to obtain 3 hours of college credit at the same time fulfilling ½ unit of high school credit for graduation. The basic expectations are based on requirements established by the University.

Science Department

Physical Science (One Credit). This course is the study of basic Chemistry and Physics concepts, the study of matter and energy.

Biology (One Credit). This course is designed for students who need a basic understanding of biological topics. Units of study include inquiry-based methods focusing on scientific investigations, basic chemistry, ecology, cells, genetics and heredity, evolution and grouping of organisms. The Missouri End Of course Assessment applies to Biology. For 10th grade students and above.

College Prep Biology (One Credit). This course is designed for students who are interested in preparing for college focusing on biological topics. Units of study include scientific investigation that includes an individual science experiment and study with presentations. In addition, there is an intensive study of chemistry concepts, cells, genetics and heredity, evolution, ecology and grouping of organisms. Students will follow along coursework with a science inquiry notebook that includes lab work. The Missouri End of Course Assessment will apply to students who have not taken this assessment. For 10th grade students and above.

Introduction to College Biology (One Credit)*. Advance Biology College courses are intended to give students an introduction to biology as a general education course for biology and non-biology majors in college. Using the biodiversity of organisms and ecological concepts as a thread, students will process information and reflect on the organization, processes, and function of cells and how this information relates to the diversity of life and evolution. This class will converse about the history of genetics, advances in biotechnology, and understanding the basis of heredity. Discussion will include human relationships with the environment, taxonomy, and interconnectedness of various ecological factors specifically focusing on Missouri. All students will participate in a scientific investigation that includes an individual science experiment and study with presentations. Exams will occur at the end of each unit and there will be a mandatory comprehensive final at the end of fall and spring semester. The Missouri End of Course Assessment will apply to students who have not taken this assessment. This course is offered through Missouri Baptist University for a total of 4 credit hours.

College Human Biology (One Credit)*. Human Biology is an intensive course that will cover the systems associated with human anatomy that is involved in maintenance, support, movement, coordination and reproduction. The course will also cover a very intense study of human genetics, evolution and ecology. All students will participate in a scientific investigation that includes an individual science experiment and study with presentations. This course is for non-majors or anyone with an interest in functions of the human body to help prepare for college anatomy and physiology courses. Exams will occur at the end of each unit and there will be a mandatory comprehensive final at the end of fall and spring semester. The course is offered through Central Methodist University for a total of 4 credit hours. Prerequisite: Introduction to College Biology. Note: Preference first given to seniors.

Chemistry (One Credit)*. Is the study of the composition, structure, properties and change of matter. Chemistry deals with such topics as the properties of individual atoms, the manner in which atoms form chemical bonds in the formation of compounds, the interactions of substances through intermolecular forces to give matter its general properties, and the interactions between substances through chemical reactions to form different substances. Students will obtain an understanding of the Periodic Table of Elements and various problem-solving skills. Prerequisites: Algebra I, Algebra II, with at least a B+ average for the year. There is a lot of math in Chemistry. If you have not taken Algebra II you need to be enrolled in this course the same time as Chemistry I.

Chemistry II (One Credit)*. This course is a continuation of Chemistry I. We will continue to improve our knowledge of Acids and Bases, Acid-Base Titrations and pH, Reaction Energy and reaction Kinetics, and Chemical equilibrium. Prerequisite: Chemistry I with a B average for the previous year.

Fine Arts

Music Department

Chamber Choir (One Credit). This audition-only course provides opportunities for students to develop their musical ability and increase their understanding of music through singing in a choral ensemble. Studies include how to create and care for a beautiful tone, musical awareness, increased ability to read music through advanced theory and vocabulary, unified sound through teamwork, responsible rehearsal habits, life skills including commitment, dedication and team spirit, sight reading, ear training, music history and its usage, increased performance skills and abilities, and respect for all aspects of music. Students will strengthen their listening skills and their ability to analyze and evaluate music and musical

performances. Attention will also be given to relating their music experiences to personal development. This choir will perform at both at 2 concerts per year and participate in District Music Festival. No prerequisite course required. Students must audition and be selected as a member of this choir.

Mixed Chorus (One Credit). This course provides opportunities for students to develop their musical potential and aesthetic understanding through singing in a NON-PERFORMING choral setting. Study includes the ability to read music, the building of technical skills, team spirit, and responsible rehearsal habits. Students will have the opportunity to explore music beyond singing. Students will strengthen listening skills and their ability to analyze and evaluate music and music performances. Attention will also be given to relating their music experiences to personal development. No prerequisite course required.

Fundamentals of Music (One Credit). Fundamentals of Music is designed for 9th through 12th grade students to reconnect music to human life and living to demonstrate its importance in our world. We use more of a sociological approach rather than historical.

High School Band (One Credit). Band focuses on developing instrumental music performing skills. Over the course of 10 months the students will work on raising the level of proficiency on their chosen instrument. The student will have ample opportunity to polish these skills in enrichment activities such as District and State Band audition processes, solos and ensemble participation at contests, marching competitions, pep band performances for varsity home basketball games and performances at all home varsity football games.

Art Department

ART I (One Credit). This is an introductory course that provides the student an opportunity to explore the Elements of Art such as line, shape, color, form, value and texture using various concepts through drawing media, painting and color theory, three-dimensional design and pottery. Basic visual literacy and visual communication skills will be instructed. A basic survey of art history will be covered. This course is a prerequisite course for advanced art classes.

ART II (One Credit). Recommended: C or better in Art 1. This is an intermediary art course. Further refinement of drawing and painting skills will be the primary focus, but some three-dimensional work will be explored including ceramics and sculpture with non-traditional sculpture materials. Visual literacy and visual communication skills will be further developed. Historical and contemporary topics will be evident in student work and/ or through class discussion. The student will develop an ability to make effective choices concerning media, techniques, subject matter, methods of interpretation, and compositional design. This course is a prerequisite for ART 3.

ART III (One Credit). Recommended: C or better in Art 2. This is an advanced level course focused around a specialized area of drawing and painting and / or around the exploration of a variety of media and techniques. In addition, Students will be directed in developing their own creative voice and experience a range of media that will lead to the creation of portfolio quality works. Students will develop a portfolio for submission to a college and they will have an opportunity to design and present a digital portfolio. Advanced visual literacy and visual communication skills will be further developed. Historical and contemporary topics will be evident in student work and /or through class discussion.

ART IV (One Credit) Recommended: C or better in Art 2. This course is for students interested in a rigorous and focused study in art. Students will develop a quality portfolio that demonstrates a mastery of concept, composition and execution in 2D or 3D design. This course is based on a student creating a body of work that demonstrates quality, concentration and breadth. The curriculum will include a wide range of media and challenges. Observational and Life Drawing, Self Portraits, painting with a variety of media, modern transfer and stencil, mixed media and forays into art history and modern art experiences are just a few of the areas students may encounter. The student will design and present a digital portfolio. Students who enroll in this course should be capable of self-direction and independent study.

Art Appreciation (1/2 Credit)*. Study of art history from the last of the 19th century through the present. Consists of formal lectures, films, slides, gallery and studio visits, assigned readings, as well as hands-on experiences with art materials. Includes the evolution of art by focusing on the major art movements of the past 100 years. Encourages appreciation of visual art through the study of content, design, technique, and criticism of art. Students learn how art changed during this period and how it reflects the dynamics of 20th century civilization. Dual Credit offered through State Fair Community College.

Practical Arts

Accounting Department

Accounting (One Credit). Accounting will introduce students to basic accounting principles used by proprietorships and partnerships. Each type of business is presented in a complete accounting cycle covering analyzing transactions, journalizing, posting, petty cash, financial statements, and adjusting and closing entries.

Advanced Accounting (One Credit)*. Advanced Accounting will introduce students to accounting principles used by corporations. This type of business is presented in a complete accounting cycle covering analyzing transactions, journalizing, posting, petty cash, financial statements, and adjusting and closing entries.

Agriculture Department

Note: you must be enrolled into at least one agriculture class to be involved in FFA. To learn more about FFA visit <http://missouriffa.org/>

Agriculture Science I (One Credit). Agricultural Science I is designed for instruction in animal science, agricultural mechanics, careers, leadership, and supervised agriculture experience. Units may include agribusiness, fish and wildlife management, and food science.

Agriculture Science II (One Credit). Agricultural Science II is designed for instruction in plant and crop science, soils, entomology, horticulture, and/or forestry, and additional instruction in agricultural mechanics, careers, leadership, and supervised agricultural experience.

Agriculture Management (1/2 Credit). This course combines farm management and agribusiness management content based on agricultural economic principles. Computer applications are included to enhance student understanding and utilization of current technology. Units include human relations,

verbal and written communications, computers in agriculture, economic principles, farm planning, agribusiness functions, and business management

Agriculture Sales (1/2 Credit). Agricultural Sales is designed for instruction in agricultural business management, personal development, and the agricultural sales process. Additional instruction in agricultural careers, leadership, and supervised agricultural experience will also be offered.

Agriculture Leadership (1/2 Credit). Ag Leadership is designed for instruction in personal development and leadership and public speaking skills. The course should help students develop a better understanding of the skills and qualities needed to become a positive and influential leader in their school and community. Students will improve their public speaking skills and learn leadership and community service concepts needed to contributing member of our society.

Animal Science (1/2 Credit). Advanced study in animal production, management, marketing, nutrition, breeding, production records, selection, animal health, waste management, and biotechnology may be included in this course.

Conservation of Natural Resources (One Credit). This course will deal with the management of our natural resources. Taking an historical look at natural resources throughout the United States and focusing on Missouri resources. Rebuilding our natural resources and conserving the limited resources needed for life.

Horticulture/Landscaping (One Credit). Horticulture/ Landscaping develops a basic understanding of greenhouse and landscaping techniques. The production of greenhouse crops will be used to demonstrate procedures such as plants started from cuttings, seeds, grafts and layering. Also, the basic techniques of landscape design, landscape construction, installation and maintenance will be included in the course.

Agriculture Structures (One Credit). This course deals with the processes related to agriculture structures. Students will develop a working knowledge of the framing, electrical, and plumbing systems; along with tool maintenance and repair. Major emphasis will be placed on safety and correct shop work habits. The course involves construction of a major shop project. Students should complete an out-of-class project and keep records on it. They should also participate in the activities of the FFA.

Agriculture Construction (One Credit). Agricultural construction utilizes welding in the development and construction of major metal and wood shop projects.

Vocational Family and Consumer Science

Note: you must be enrolled into at least one Family and Consumer Science class to be involved in FCCLA. To learn more about FCCLA visit <https://www.mofccla.org/>

FACS Leadership (One Credit). Any grade level; FCCLA membership required. FACS Leadership is a course designed to prepare students for success in family, career, and community life. Upon completion of this course, students will be able to: Demonstrate personal growth and leadership development; solve problems in appropriate ways; utilize leadership skills in successfully completing various local, state, and national FCCLA programs.

Nutrition (1/2 Credit). Semester course taken with Foods for Freshman/Sophomores. This course prepares individuals to understand the principles of nutrition; the relationship of nutrition to health and wellness; the selection, preparation, and care of food; meal management to meet individual and family food needs and patterns of living; food economics and ecology; optimal use of the food dollar; understanding and promoting nutritional knowledge; and application of related math and science skills.

Foods (1/2 Credit). Semester course taken with Nutrition for Freshman/Sophomores. This course focuses on the general study of cooking and related culinary arts and that may prepare individuals for a variety of jobs within the food service industry. The course includes instruction in food preparation; cooking techniques, equipment operation and maintenance; sanitation and safety. Prerequisite: Nutrition

International Foods (One Credit). Course is a Sophomore/Junior level course. This course, while focusing on proper food preparation and procedures, introduces the student to international and ethnic specific cuisines. It includes instructions on the psychological, cultural, and social influences on food choices in world cuisine. Availability of foods due to food production, food supply, legislation and regulations are discussed. Prerequisite: Nutrition, Foods

ProStart I (One Credit). Course is a Junior/Senior level course. ProStart I is an intensive and advanced course covering topics such as sanitation and safety, nutrition, kitchen basics, commercial equipment, foodservice costs, food preparation and other basic concepts related to culinary skill development and restaurant management. Prerequisite: Nutrition, Foods, International Foods.

Child Development I (1/2 Credit). This is a semester course taken with Child Development II for Junior/Senior levels. This course focuses on the intellectual, social, emotional, and biological development of children. It includes instruction in parent-child relations, parenting practices, special needs of children, parental and environmental influences on child development, external support services, and related public policy issues.

Child Development II (1/2 Credit). This is a semester course taken with Child Development I for Junior/Senior levels. This course provides advanced study in child development and guidance, including the physical, social, and intellectual development of children. Actual experience in supervising children provides the opportunity to improve parenting skills, explore careers related to child development, and identify general employment skills. Prerequisite: Child Development I

Marketing Education

Note: you must be enrolled into at least one Marketing class to be involved in DECA. To learn more about DECA visit <https://www.missourideca.org/>

Fundamentals of Marketing (One Credit). Marketing is an instructional program for students who are interested in a career in the field of marketing (business) and management. This course includes instructional areas designed to provide an understanding of the fundamental marketing processes and an orientation to the American free enterprise system. Students will understand the decisions managers and owners of businesses are faced with in order to have success and persuade customers to choose their business over the competitors. This course will focus mainly on the marketing functions pertaining to supply and demand and the economic system, strategies to determine customer needs and wants, obtaining and development of products and services, customer perceptions of value according to price,

and effective and persuasive communication with customers. This course is a prerequisite for Advanced Marketing.

Advanced Marketing (One Credit). Advanced Marketing is a continued learning and understanding of the fundamental marketing processes from Fundamentals of Marketing. This marketing course focuses on the principles and practices necessary for a global market economy, the concepts and strategies to obtain and convey ideas and information and to identify, select, and evaluate sales channels. The student will understand the importance of marketing research and how marketing information systems can assist in solving problems for businesses. The students will learn the traits of successful employees, the role of human resource management, and opportunities available in marketing careers. This course is a prerequisite for Entrepreneurship.

Entrepreneurship (One Credit). Entrepreneurship is an instructional program that provides a background for the development and operation of a business by learning the role of the entrepreneur in our economy to the development of a business plan. Students will learn about the preparation of a product line or service or franchise opportunities, as well as an emphasis on social responsibilities, legal requirements, and risk management. Fundamentals of Marketing and Advanced Marketing are prerequisites to this course.

Personal Finance (1/2 Credit). The competencies which form the basis for this semester course enable students to analyze their personal financial decisions, evaluate the costs and benefits of their decisions, recognize their rights and responsibilities as consumers, and apply the knowledge learned in school to financial situations encountered later in life. At the completion of the course, students will understand how sound financial decisions can increase a person's standard of living and wealth, apply decision-making to personal financial choices (planning, maintaining, and analyzing money management) throughout various stages of financial status, evaluate sources of credit, as well as the rights and responsibilities of credit, and evaluate investments and create a plan for the future.

Business Education

Note: you must be enrolled into at least one Business Computers class to be involved in FBLA. To learn more about FBLA visit <http://missourifbla.org/>

Computer Applications (One Credit). This course is designed to teach concepts associated with business applications on the computer. Instructional units include operating microcomputer systems and software, using more advanced word processing applications, performing database procedures, executing spreadsheet applications, creating presentations, and using the Internet as a research tool.

Business Technology I (One Credit). This course is designed to further develop a student's computer business application skills. Instructional units include presentation software, desktop publishing applications, web page authoring and multimedia applications, and advanced integration applications of word processing, spreadsheet, and database. Emphasis will be placed on career development and learning skills that will enable students to work in any office situation.

Business Technology II (One Credit). This course is designed to further develop a student's computer business application skills. Instructional units include presentation software, desktop publishing applications, web page authoring and multimedia applications, and advanced integration applications of

word processing, spreadsheet, and database. Emphasis will be place on career development and learning skills that will enable students to work in any office situation.

Physical Education and Health

Health (1/2 Credit). This course is designed to enhance student's knowledge of various health related issues and give students the skills needed to promote health and wellness for themselves and others.

Physical Education (One Credit). Physical Education is designed to develop students' physical, psychomotor, social and affective skills through a wide range of activities. These activities include team and individual sports as well as regular exercise and running. Each student is evaluated through fitness tests to help assure those goals are met.

Weights (One Credit). Fitness and Weight Training is designed to increase a student's understanding of the principles involved in fitness training with an emphasis on weight training. Students will develop the proper technique involved in working with free weights through participation in a well-designed program that monitors the student's progress.

Electives

Foreign Language

SPANISH I (One Credit). Spanish I emphasizes mastery of everyday conversational Spanish by developing listening and speaking skills. Reading and writing skills are an integral part of the course as well. The course also offers insights into the culture of the Spanish-speaking world.

SPANISH II (One Credit). Spanish II begins with a review and then builds upon the basics of grammar and vocabulary presented in Spanish I. All four communication skills (reading, writing, listening, and speaking) are an integral part of the course. A deeper understanding and knowledge of the culture of the Spanish-speaking world is presented.

SPANISH III (One Credit). Spanish III will expand the reading, writing, listening, and speaking skills acquired in the previous courses. Students will read and summarize articles and passages in Spanish. Writing will apply and develop vocabulary and grammatical structure of the language. The culture of the Spanish-speaking world will continue to be presented.

Additional Electives

Journalism (One Credit). Journalism is a journalistic style writing course creating the yearbook and other media publications. The course provides basic to advanced skills for those interested in journalism and multi-media careers. The course introduces theory and practice of journalism: concept, writing, design, public relations and photojournalism techniques. This is a course for students who are self-motivated to plan, design, and execute the steps to publish the Cardinal Call Yearbook, Cardinal Connection Newsletter, Cardinal Chronicles, Cardinal Call Broadcast, Photo journalism Products and other media and business-like publications. Students will write, edit and proofread to publish articles in the local newspaper, displays and school publications, and funding products; take pictures using digital photography, design newspaper and yearbook layouts, and use the technology to execute documents

suitable for publication and sale. Students will learn the basics of accurately relaying information and capturing events through mass communication. Beyond the publication products, students will be required to actively produce specific messages using a variety of mediums.