

HERMISTON SCHOOL DISTRICT 8R

Striving to be Oregon's premier public school district

TECHNOLOGY MANAGER

Job Announcement

The Hermiston School District is seeking applicants for the position of **Technology Manager** (2 positions available). The successful candidates will provide District leadership in the area of technology and information services; plan, direct, and supervise the District's Technology and Information Services Department; and is responsible for implementation of the District's technology plan.

Qualifications:

- Minimum of five years' experience in Information Services, with at least three years in management of large-scale data communication networks.
- Previous experience working in a K-12 educational environment preferred.
- Experience with SharePoint, Exchange, HyperV, Cisco Networking and SQL Server preferred.
- Customer Service experience integrating technology solutions in a large organization. Educational implementation preferred.
- Demonstrated working knowledge of current network and Internet standards and technologies.
- Technical knowledge in computer science, data networks, project management and system analysis, allowing the successful performance of the responsibilities as assigned.
- Ability to effectively work independently and in a collaborative team environment.
- Demonstrated successful experience in personnel management.
- Ability to effectively manage changing priorities, expectations and timelines.
- A life-long learner with the ability to learn, understand and apply new technologies.
- Strong interpersonal abilities, especially written, oral and listening skills.
- Ability to prepare and develop effective documentation and information.
- Demonstrated high level of perseverance, work ethic and ethical standards.
- A valid Oregon driver's license and vehicle for on-the-job travel.

Duties include but are not limited to:

- Provides a global perspective for District use of technology, giving direction and guidance in the development and implementation of a coordinated District wide technology program.
- Assists in the preparation of short and long range plans for the District's technology and data processing needs.
- Develops policies/procedures regarding technology issues.
- Implements, maintains, and updates the District Technology Plan, in collaboration with all aspects of the District's operations.
- Supervises the planning, development, maintenance, and operation of all technology and information services.
- Organizes and supervises the implementation and maintenance of District networks.
- Coordinates data processing services with other departments of the District.
- Develops standards for instructional technology expenditures District wide.
- Recommends the purchase of District hardware, software and technological materials.
- Assesses District's educational technology needs in conjunction with other departments.
- Works with school sites to plan for and implement technology.
- Assists other departments in linking technology applications with instructional goals.
- Works with staff to develop programs and materials to help staff become efficient with computers and to learn how to integrate their use into the instructional process.
- Develops and monitors the District's Technology Training Center and communicates information about its services.
- Manages assigned technology-related grants, including identifying of needs, writing of grant proposals, and monitoring grant implementation.
- Keeps informed of developments and innovations in the field by reading, attending meetings and conferences, and discussing developments and problems of mutual interest with others in the field.
- Develops and monitors the operating budget for the Technology and Information Services Department.
- Works collaboratively with Central Office administrators, District directors and building principals.

Application Procedures:

Application materials will only be accepted through our on-line application portal: www.hermiston.k12.or.us/employment

The applicant must supply the following items:

- Online application form
- Letter of application outlining the candidate's ability to meet the required and preferred qualifications
- Professional resume
- Letters of recommendation (3 minimum)

It is the responsibility of the applicant to ensure his/her application is complete.

Application Period:

This position will remain open until filled where candidates are recommended to have application materials submitted by **4:00 pm on Friday, March 31, 2017**. Position 1 start date April/May. Position 2 will begin June 1.

Salary & Benefits

Twelve (12) month position, including 9 paid holidays and generous vacation allowance. Competitive benefit package including a generous allowance towards the purchase of group family health coverage (medical, RX, dental, and vision), employee life and AD&D insurance, District paid retirement (PERS, annuity), and monthly cell phone and travel allowance. Annual Salary Range: **\$94,000 - \$110,000** depending upon previous experience.

**About the District:**

The Hermiston School District is the largest district in Eastern Oregon, exceeding 5,600 students, and continues to experience steady enrollment growth. It serves students in grades kindergarten through 12 with a broad range of programs from foundational learning skills to comprehensive vocational programs to an exhaustive array of post-secondary college credit bearing opportunities. The school district includes a 9-12 senior high school, two 6-8 middle schools, five K-5 elementary schools, an alternative school, and a robust online learning program option for students and families.

Support for the school district has been strong from the community. In 2001 voters approved a \$39 million building program which included the re-construction of the high school, an additional elementary school, and various district-wide renovations. The voters also approved a \$69.9 million bond in 2008. The bond served to replace Armand Larive Middle School, West Park Elementary, and Sunset Elementary. A new \$5.0M sports facility recently lauded as "The Best Prep Stadium in Oregon (OregonLive, 2014)," provides a state-of-the-art collegiate-level track and field complex and all-weather football and soccer surface.

The District employs over 530 full time staff that includes approximately 300 teachers and over 200 classified, support, and supervisory personnel, making it one of the largest employers in the city of Hermiston. A nationally-recognized community that embraces its diversity, the district serves some 30,000 residents, where one-third of the population is Hispanic.

The school district prides itself on the academic achievement of its students, successful athletic programs, nationally-recognized club and activity organizations, and its exhaustive list of academic and elective opportunities available to students. The District's partnership with community organizations has been central to its continued success, highlighted by support groups who have provided nearly a half a million dollars to assist students and programs through such venues as the Hermiston Sports Booster Club, Hermiston Education Foundation, Band Boosters, FFA Alumni, and the community sponsorship of the student homebuilding program, to name a few.

About the Community:

The largest city in eastern Oregon, Hermiston maintains over 18,000 residents and is located in northeastern Oregon, just south of the Oregon-Washington border. The Hermiston School District boundary encompasses over 150 square miles of the Columbia Basin region, whose unique geographical area offers an extended growing season and a variety of agricultural crops and products. The immediate Hermiston area has been able to diversify its economy with food processing, cold storage, warehousing and distribution facilities. In addition, Hermiston's close proximity to the Columbia River Gorge and the surrounding Blue Mountains make it an ideal place for outdoor activities, and one of the fastest growing and economically charged communities in all of Oregon.

The Hermiston School District is an Equal Opportunity Employer