

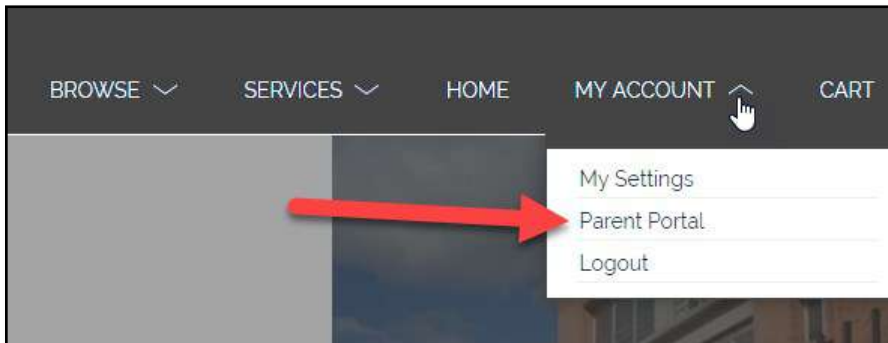
Warren Consolidated Schools

Pulling Tax Statements in the Parent Portal



Access your current or previous year's tax statements
by visiting: <https://Warren.RevTrak.net>

Login to Existing RevTrak Account



- ◆ **Login** using your Email Address and Password
- ◆ Select **My Account*** from the top navigation bar.
- ◆ Select the **Parent Portal**.

***NOTE:** When using a mobile device, select the  icon to access the **Parent Portal** link in the drop-down.

- ◆ Select **HISTORY** from the left-hand menu to access all past invoices and tax statements available within your account.



Select the Desired Year's Tax Statement

- ◆ Click on the link for the tax statement you wish to view/print. For your convenience, this statement can be accessed at any time. This statement will list all payments for the members of your account in one statement.

Invoice History				Reports
Name	Invoice	Date	Amount	
Cindy Lamb	137082-7545224	06/01/2017	\$100.00	• 2018 Tax Statement
Rick Lamb	136989-7545226	06/01/2017	\$25.00	• 2017 Tax Statement
Sammie Lamb	136989-7545228	06/01/2017	\$50.00	• 2016 Tax Statement
Johnny Lamb	136989-7545232	06/01/2017	\$50.00	• 2015 Tax Statement
Cindy Lamb	136989-7545224	06/01/2017	\$50.00	• 2014 Tax Statement
Rick Lamb	137082-7545226	06/01/2017	\$50.00	• 2013 Tax Statement
Sammie Lamb	137082-7545228	06/01/2017	\$100.00	