

Summer 2018 Information

Grand Finale (entering grades 5 – 7)

Dates/Hours:

- Thursday, June 7th – Friday, August 24th
(CLOSED July 4th – 6th)
- 6:30am – 6:00pm

Location:

Grandview Middle School
1881 Commerce Blvd.
Mound, MN



Enter through the East side door labeled “SE.”

Payment/Change of Schedule:

You will receive a monthly invoice by the 10th of each month. Full payment is due on the 15th. A late payment fee of \$25 will be charged for all late payments. Once your vacation credit has been used, no refunds or credits will be issued for absences. Payments can be made in your online account at www.westonkace.org

Withdrawal or change of schedule requires a one week written notice. Please submit this change in your online account.

All pick your day schedules MUST be submitted by the 15th of the month prior. Any days chosen after this date will be accepted on a space-available basis. Please remember you MUST pick 8 days per month.

Drop Ins:

Drop-ins will be accepted on a space available basis at Grand Finale at \$40/day. You may request drop-ins via your online account or by asking the Site Supervisor.

Sign In/Out Procedures:

Grand Finale will be using an iPad for sign-in/out this summer! Prior to summer beginning, families will be asked to sign an agreement around allowing your child to sign themselves in/out each day. Please note that this is optional. Grand Finale staff will be following whatever option your family chooses in regards to daily sign-in/out. Please make sure that all authorized pick-ups are listed in your online account for your child. You may add additional authorized pick-ups in via your online account. All individuals who are listed as authorized pick-ups should be prepared to show a photo ID daily.

Behavior, Device & Money Agreements:

All families and students will be asked to sign our behavior, device and money agreements prior to the summer program commencing. If you have questions about these agreements please contact the Child Care Coordinator.

Absences:

If your child will be absent from the Grand Finale program due to illness or vacation, please make sure you let the Site Supervisor know. Vacation request forms can be found at the parent table.

Remind 101:

We will again be utilizing the one-way communication service, Remind 101. This allows us to send reminder text messages to a number of your choosing. Reminder messages will include things like field trip information, special events, etc. To enroll in this service, please see the attached document for instructions.

Appropriate Attire:

Tennis shoes are required to play in the gym and preferred for warm weather outdoor play. Children should wear comfortable clothing that allows for participation in all activities.

Lockers:

Children at all locations will be given a locker to store their personal items (extra clothes, swimsuits, water bottle, etc).

Meals/Snacks:

Breakfast will be provided in one of our summer classrooms until 8:15am daily. This classroom does have a kitchen. We are committed to teaching independence for our Middle School students. Therefore, staff will assist in teaching the students how to make self-serve breakfast items such as toast, cereal, etc. Hot lunch will be delivered to Grandview from food service Monday - Thursday each week. Please pack a bag lunch labeled with your child's first/last name & any food allergies for Friday field trips. These lunches will NOT be kept in coolers on these days so please pack accordingly. A light morning and afternoon snack is provided daily.

Medication:

If your child needs medication during the summer program, you must fill out a medication authorization form. This form does require a doctor's signature. No

medication will be given without this form. Medication can only be accepted in the original bottle with your child's name on it. Please note that we do not cut pills. If only a ½ pill needs to be taken, they must be already cut.

Allergies:

If your child has an allergy, please double check that staff are aware of it on their first day. All students with allergies that require an Epi pen MUST bring a completed Food Allergy Action Plan, Medication form and the Epi pen. Your child will not be able to attend until these items have been received.

Sunscreen:

SPF 30 sunscreen will be provided for your child. If you prefer your child to use sunscreen from home, please make sure it is labeled with your child's first & last name. Please do not bring spray sunscreen.

Enrichment Classes:

All Adventure Club students will participate in enrichment classes each Monday – Thursday morning. Enrichment classes will run for 8 weeks from 9:30am – 11:30am. They will run from Monday, June 18th – Thursday, August 16th. Due to the holiday, there are no enrichment classes the week of July 2nd.

Friday Field Trips:

We have scheduled age appropriate field trips for each Friday of the Summer program. Calendars with field trip locations will be provided monthly. Please remember that NO STAFF STAY BACK on field trip days so please make alternative arrangements if necessary.

Your child will receive both a cotton t-shirt and swim shirt. For safety purposes, field trip shirts MUST be worn on all field trip days. Please make sure your child wears their swim shirt on swimming field trip days! Drawstring bags have also been provided for field trip days. Please place your child's bag lunch and any other items they may need to bring on the field trip each Friday.

Additional Afternoon Field Trips:

Grand Finale students will be participating in many other afternoon field trips Monday – Thursday this summer. We have worked with local businesses to be able to do service learning, walk to the library, bike on the trails, etc. Please note that we strive to create a student-driven program so there may be days when we decide on the fly to walk to Jubilee to get items to make a cooking project, etc! All scheduled trips will be indicated on your Grand Finale summer calendar. Please talk to the Site Supervisor if you have questions about this.

Activities/Swimming Lessons/Summer School:

If your child is participating in any additional enrichment activities or swimming lessons please complete an activity form (located at the parent table). Activity forms MUST be completed and turned in one week prior to the class beginning. We will transport children to these activities Monday – Thursday from 1:00-4:00pm. *If you register for swimming lessons the time choices that we will transport for are: 1:20pm, 2:10pm or 3:00pm sessions.* If you sign up for an activity outside of these hours, you are responsible for getting your child to and from those activities. Please note that if you choose to attend other activities, you will still be responsible for your full Grand Finale tuition.

If your child is signed up for any of these additional activities and we have an off-site field trip planned that afternoon your child will either have to attend the field trip or can choose to go to their activity and then would join our K-4th grade students at Hilltop until Grand Finale students are back from their trip. We do not transport from field trip locations.

If your child is attending Summer School (Targeted Services) or Extended School Year (ESY) during the month of July, please also fill out an activity form. We will walk your child to and from these programs each day. On Friday field trip days, you will need to choose whether your child will attend Summer School, ESY or the field trip as we do not keep staff back. If you choose Summer School or ESY, please remember you will need to provide alternate care for the remainder of the day.

Contact Information:

Grandview Middle School

Site Supervisor: Valerie Curtis

curtisv@westonka.k12.mn.us

Assistant Site Supervisor: Kali Ellingson

ellingsonk@westonka.k12.mn.us

Site Cell Phone: 612-685-3651

Child Care Coordinator

Ashley Tupper

Email: tuppera@westonka.k12.mn.us

Office Number: 952-491-8046

Program Support Specialist

Michelle Cheney

Email: cheneym@westonka.k12.mn.us

Office Number: 952-491-8060