

Sullivan Middle IB
1825 Eden Terrace, Rock Hill
South Carolina 29730

School Improvement Council Meeting Minutes

Tuesday, November 27, 2018

5:30 – 6:30 p.m.

School Conference Room

Members Present:

Sullivan Middle School, School Improvement Council met this date at 5:30 p.m. with members present as follows: Kelly Scott, SIC President; Juan Roldan, School Principal; Graham Thomas, 6th Grade Assistant Principal; Shana Hannibal, 7th Grade Assistant Principal; Holly Stuart, teacher; Kristy Marler-Weiner, teacher; Donna Mack, teacher; Laura Lawson, parent; Joe Mosier, parent; Natisha Grandjean, parent; Dave Vawter, Community Member. Mrs. Kelly Scott called the meeting to order to discuss the following agenda:

1. School Conference Room Approve last meeting notes
2. Mr Roldan & Kelly Scott to talk about attending District wide SIC Mtg and Focused Five -
How does Sullivan & our SIC align w District:
 - 1) Safe & Secure Environments,
 - 2) Teacher& Employee Recruitment & Retention
 - 3) Student achievement
 - 4) Organization culture & effectiveness
 - 5) Communication w all stakeholders
3. Student Life
 - Clubs – Still working on coordinating schedules
 - Spirit Days – Students to earn with PBIS
 - FNN – To be student led
 - Student Council –To get started soon
3. Applying for SC SIC Riley Award
4. Questions
5. Set next mtg date (Dec 18th)
6. Adjourn

Welcome and approve last month's meeting notes – Mrs. Kelly

Mrs. Kelly welcomed everyone and October meeting notes with one amendment were approved.

Kelly then shared with all that she and Principal Roldan attended the District wide SIC meeting a few weeks back and learned more about the District Superintendent's Focused Five for the school year. See above.

Mr. Roldan then expounded on each item about how Sullivan and its staff are aligning with the goals. He talked about the recent updates in security this year to school such key carded doors and more locked doors. He discussed that regular safety drills are held and that students and staff respond well. Next year, he plans to hold a safety drill with "real-like" scenario in addition to the standard drills. With regards to teacher and employee retention. They continually work on the environment at Sullivan and in the District to make RHSD3 a place where great teachers want to come and stay. A positive environment. A place where hard work is done, but the teachers are not overworked more than they can handle. IB causes the teachers to work hard, but there is a balance – Principal Roldan shared that he has high expectations for his staff, especially with regards to maintaining Sullivan's IB status. But he is also aware of the limits of too much work on everyone.

Regarding student achievement at Sullivan, the first quarter was focused on IB intro and relationships. Second quarter on data driven instruction. The 3rd quarter on measurable outcomes and assessment of what the students

can do. The fourth quarter will be focused on remediation, enrichment, retention. Goal is to have them all meet and exceed. Organization and culture will be about change. Sullivan is going through cultural change this year in many ways. The result will be beautiful, but getting there is hard and messy. Everyone is working together to make the best environment for all students and staff to be successful. This includes parent leaders, students, teachers, staff and administrators. Towards better communication, a weekly Sullivan newsletter for families and staff goes out each week. Feedback is given and received.

Mr. Vawter asked a question about Mastery Connect and if it requires training to administer? Mr. Thomas responded that the teachers have had some training in it and has been in adopted over the last three years by teachers.

Mrs. Scott stated that the SIC is on board and supportive of Sullivan's efforts and alignment with District Focused Five.

Student Life

Ms. Hannibal stated that they are still working on the Clubs schedule with Advisors. She is sharing a preliminary draft of the schedule for now. Trying to give the students as many opportunities as possible to attend clubs they want to attend and be a part of. Student Council is getting started a little later this year. FNN, the Falcon News Network is also getting started with brand new studio and equipment. Plan is to make the show student led and controlled with staff that rotates based on interest. Main goal for rest of school is that all classrooms remain quiet and respectful while FNN is broadcast each morning. There is also plan to add a video production class in the future at Sullivan.

Lastly, Spirit days were discussed and what those would look like. Students allowed to wear spirit wear tees or clothing to show spirit instead of standard uniform on set days. Mr. Roldan will consider this idea and SIC will discuss options at a later date.

New Business

Mrs. Scott stated that she would like to offer to SIC and PTA members the opportunity to participate in a school wide community service project. She asked for ideas and volunteers from the SIC and PTA. She will speak at the Sullivan Faculty meeting on Tuesday, Dec 4th, to invite the faculty and staff to join in as well and give their input.

Next Meeting

SIC will skip December as meeting time because of winter holidays. Next meeting will be on January 15, 2019 at 5:30pm.

Meeting adjourned at 6:30 p.m.