



SCHOOL BOARD STUDY SESSION OF THE BOARD OF EDUCATION

Monday, September 27, 2021 – 6:00 PM
District Services Center
4540 Tower Street SE
Prior Lake, MN 55372

AGENDA

1. **WELCOME**

Board Chair Ruelle

2. **PURPOSE AND AGENDA**

Superintendent Staloch

3. **DISTRICT GOVERNANCE AND POLICY**

Board Chair Ruelle

A. Board Working Document

4. **OVERSIGHT OF OPERATIONS**

A. 2020-21 Preliminary Audit Review

This is a report only. Board action will take place at the October 11, 2021 board meeting.
(*Materials at meeting time*)

Jim Eichten, Representing MMKR

B. 2021-22 Preliminary Levy Presentation

The levy information will be presented for discussion. Board action will take place later in the meeting when it opens for business items.

Executive Director of Business Services Cink

C. 2021-22 Enrollment Update

This is a report only. No board action is requested.

Executive Director of Business Services Cink

D. Strategic Plan - World's Best Work Force (WBWF) Data Review

The World's Best Workforce Data Overview provides district-level summary academic data which will be part of the World's Best Workforce report. The report will be presented to the District Curriculum Advisory Committee at the October 12th meeting for recommendation and then submitted to the School Board. The school board does not need to approve the World's Best Workforce Report; it is information only.

Director of Assessment, Evaluation & District Improvement Goodman

E. Technology Levy Update

This is a report only. No board action is requested.

Superintendent Staloch

F. Class-Size/Staffing Report

This is a report only. No board action is requested.

Executive Director of Human Resources Quiram

G. COVID-19 Safe Learning Plan Update

This is a report only. No board action is requested.

(*Presentation at meeting time*)

Superintendent Staloch, Health Services Coordinator Kate Keil

5. **BOARD GOVERNANCE POLICY**

Board Chair Ruelle

A. **Board Policy Review with No Changes**

Policies with no changes will be presented as a group for board review. If no questions or changes are made by the board, the policies will be brought back for board approval on October 11, 2021.

1. Policy 514: Student Wellness

CNS Director Emily Malone

2. Policy 701: Establishment & Adoption of School District Budget

Executive Director of Business Services Cink

3. Policy 701.2: Fund Balance Policy

Executive Director of Business Services Cink

4. Policy 702.1: Electronic Fund Transfers

Executive Director of Business Services Cink

5. Policy 703: Annual Audit

Executive Director of Business Services Cink

6. Policy 706: Donations and Gifts

Executive Director of Business Services Cink

7. Policy 710: Post Issuance Debt Compliance Policy

Executive Director of Business Services Cink

8. Policy 714: District Printing

Superintendent Staloch in the absence of Director of Technology Milazzo

9. Policy 720: Vending Machines

Executive Director of Business Services Cink

10. Policy 721: Uniform Grant Guidance Policy

Executive Director of Business Services Cink

11. Policy 802: Disposition of Equipment

Executive Director of Business Services Cink

12. Policy 907 (now 901): Community Education Services Programs

Director of CES Weyrauch

13. Removal of Policy 901: Communications with the Public

MSBA's Policy 901 is Community Education Services. Communications with the Public is covered under board policy 203 and within job duties of administrators.

Director of Communication Mussman

14. Policy 904: Distribution of Materials on School District Property by Non-School Persons and Employees

Director of CES Weyrauch

15. Policy 403: Discipline, Suspension and Dismissal of School District Employees

Executive Director of Human Resources Quiram

16. Policy 408: Subpoena of a School District Employee

Executive Director of Human Resources Quiram

17. Policy 418: Drug Free Workplace - Drug Free School

Executive Director of Human Resources Quiram

18. Policy 420: Employees with Infectious Conditions

Executive Director of Human Resources Quiram

19. Policy 429: Workload Limits for Some Special Ed Teachers

Executive Director of Human Resources Quiram

B. Board Policies under Review with Changes

1. Policy 702: Accounting

Executive Director of Business Services Cink

2. Policy 704: Development & Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System

Executive Director of Business Services Cink

3. Policy 705: Investments

Executive Director of Business Services Cink

4. Policy 713: Student Activity Accounting

Executive Director of Business Services Cink

5. Policy 902: Use of School Facilities, Grounds & Equipment

Director of CES Leanne Weyrauch

6. Policy 402: Disability Nondiscrimination

Executive Director of Human Resources Quiram

C. First Reading of Policies

None at this time.

D. Second Reading of Policy

None at this time.

6. SUPERINTENDENT RELATIONS

7. INFORMATIONAL ITEMS

* Reschedule the February 14, 2022 board meeting and move to February 7, 2022.

8. PUBLIC FORUM

The board study sessions are open for public comment on items listed on the agenda.

9. ADJOURN STUDY SESSION

10. CALL MEETING TO ORDER - 7:00 pm

Board Chair Ruelle

11. PLEDGE OF ALLEGIANCE

Board Chair Ruelle

12. ROLL CALL

Board Chair Ruelle

13. APPROVAL OF AGENDA

Board Chair Ruelle

14. BUSINESS ITEMS

A. Certify 2021-22 Preliminary Levy

The preliminary levy presentation took place earlier in the evening during the study session.

Board action is requested.

Executive Director of Business Services Cink

B. Approval of Resolution

The following will be presented and board approval is requested via roll call vote:

RESOLUTION APPOINTING ELECTION JUDGES

Superintendent Staloch

15. ADJOURN REGULAR MEETING AND TRANSITION TO CLOSED MEETING

The meeting will be closed pursuant to attorney-client privilege to discuss lawsuit by former student.

16. OPEN CLOSED MEETING AND CLOSE THE MEETING

The meeting will be closed in accordance with the Open Meeting Law (Minn. Stat. 13D.03) for the purpose of discussing negotiation strategy.

17. OPEN MEETING AND ADJOURN