

**Cedar Cliff High School- Parking Application  
2024-2025**

**For Office Use Only**

**Date Received** \_\_\_\_\_

**Date Issued** \_\_\_\_\_

**Parking Permit #** \_\_\_\_\_

Grade \_\_\_\_\_

Name \_\_\_\_\_

Phone No. \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Please register all vehicles that will be parked on school property. The parking tag is transferable between registered vehicles below. If this information changes during the school year, please inform the office. Colors must be listed only as one of the following: **\*Black, Blue, Brown, Gold, Gray, Green, Orange, Purple, Red, Silver, Tan, White, Yellow.**

Vehicle 1 License Plate No. \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_ \*Color \_\_\_\_\_ Year \_\_\_\_\_

Vehicle 2 License Plate No. \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_ \*Color \_\_\_\_\_ Year \_\_\_\_\_

Vehicle 3 License Plate No. \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_ \*Color \_\_\_\_\_ Year \_\_\_\_\_

My signature indicates I clearly understand the regulations stated on this application and in the student/parent handbook. I understand any violation of these regulations may result in parking privileges being suspended or permanently revoked.

Student Signature \_\_\_\_\_ Parent Signature \_\_\_\_\_

**Please return this completed application along with the following items: (1) cash, money order or check payable to "Cedar Cliff High School" for \$20.00, (2) a copy of the student's PA Driver's License, (3) a copy of registration for each vehicle and, (4) a copy of insurance for each vehicle. If a student does not have a license, he/she is not permitted to apply for a parking permit.**

**Please mark 1<sup>st</sup> and 2<sup>nd</sup> choice of the parking areas you would like to be assigned to park in.  
If you do not select any of the choices, the office will assign you a space.**

\_\_\_\_\_ Stadium \_\_\_\_\_ Upper Tennis Court \_\_\_\_\_ Café \_\_\_\_\_ Planetarium

**All parking spaces are numbered and you will be assigned a numbered space once approved.**

**Parking Regulations**

- 1. DO NOT PARK IN A NUMBER THAT IS NOT ASSIGNED TO YOU.**
- All vehicles must be registered with the building administration by obtaining a registration tag and completing proper forms. Registration tags must be displayed on the inside mirror area at **all** times while the vehicle is parked on school property.
- No cars are to be moved during the day without permission from the administration.
- Students are to use the designated entrances and exits to lots.
- Students are to use designated student parking areas. **Parking in the visitor parking, turnaround lane and/or fire lane is not permitted.**
- Travel is limited to 10 miles per hour while on school property.
- All students should lock their vehicles during the school day.
- No** student will be permitted in his/her vehicle during the school day without permission from a building administrator.
- Vehicles not properly registered or parked illegally may be ticketed by the police.
- School officials reserve the right to inspect vehicles on school property. Students are responsible for the contents of their vehicles.
- Students are not permitted in the parking lots except during the time of arrival and departure from school without permission from the administration.
- Students must exit vehicles immediately upon arrival to school. Loitering is not tolerated.
- Students must obey all Pennsylvania laws while on school property.
- Driving recklessly, exceeding the speed limit of 10 mph, and/or parking illegally, may be reported to the police.
- Violations of these regulations will result in disciplinary action that may include detention, suspension, or parking privileges being suspended or revoked.

**West Shore School District  
Cedar Cliff High School  
Student Parking Regulations  
Effective August 2024**

**Parking Expectations**

1. During the school day, no student may drive or park a vehicle on West Shore School District property without proper authorization from the building administration
2. If no passes are available a waiting list will be established. If a parking tag is permanently revoked, it will be given to the first person on the waiting list.
3. All students arriving after the late bell **must enter the building through the main office. No entrance is permitted in any other door in the building during the school day.**

**Procedures to Register a Vehicle**

1. All vehicles must be registered in the office to park on school property.
2. Approved students will be issued a parking tag at a cost of \$20.00. Lost tags will be replaced for a fee of \$20.00.
3. If a tag is revoked for any reason, the tag fee will not be refunded.
4. The student registering a vehicle must provide the following:
  - a. Valid Pennsylvania driver's license
  - b. Proof of current insurance for each vehicle
  - c. Vehicle registration for each vehicle
  - d. Completed parking application
  - e. Choice of parking area

**Other Regulations Pertaining to Attendance, Behavior and Financial Obligations**

1. Parking tags are given to individuals for specific vehicles and a specific parking space. No other person but the person for whom the tag has been issued may use the tag or space to park in.
2. Students must realize parking is a privilege that may be revoked for reasons related to a student's disciplinary record. As a provision of Board or Administrative probation, parking privileges are revoked while students are on probation.
3. Under the provisions of Board Policy 218 Student Discipline, disciplinary consequences will be imposed for the following reasons:
  - a. No parking permit displayed
  - b. Vehicle not registered
  - c. Unauthorized use of another student's permit
  - d. Vehicle parked improperly; parking in visitor or staff designated parking areas.
  - e. Inappropriate behavior related to vehicle on school property
4. School financial obligations must be cleared to receive or retain a parking permit.
5. Students falsifying a parking tag will not be granted parking privileges if a tag should become available.

**Please note: Completed parking applications with all necessary paperwork are processed on a first come, first serve basis based on the number of available spaces in each parking lot. When the parking lots are full, completed applications will be accepted for the waiting list. A returned completed application does not guarantee a parking permit. If a student does not have a permit, he/she will not be permitted to park on school property during school hours.**