

J. B. Martin Middle School Student of the Year Selection Procedures

A. THE STUDENTS OF THE YEAR AWARDS PROGRAM:

The Students of the Year Awards Program is designed to recognize outstanding elementary, middle/junior high, and high school students. This program, patterned after The Teacher of the Year Awards Program, is an excellent opportunity to recognize from each school system those students who have demonstrated excellent academic achievement, leadership ability, and citizenship. The Students of the Year Awards Program is sponsored by the Louisiana State Superintendent through the State Department of Education and the State Board of Elementary and Secondary Education.

B. QUALIFICATIONS:

At a minimum, candidates for Students of the Year must have a cumulative grade point average of 3.5 on a four-point scale. The grade point average is calculated on first nine-week grades in the following fashion:

Grade 5 Candidates: Grades 3, 4 and 5

Grade 8 Candidates: Grades 6, 7 and 8

Grade 12 Candidates: Grades 9, 10, 11 and 12

School Level Procedures:

- Students earning a 3.5 GPA from grades 6, 7 and 8 will be given an application to complete for Student of the Year.
- Procedures are as follows:
 - Review GPA of each nominee
 - Issue application only to those students who meet the criteria set forth by the state of Louisiana.
 - Administrative Team reviews the applications
 - Top candidates are announced and issued the State Portfolio packet which includes completion of the state application as well as a student portfolio. Please see the information below regarding the required documents and portfolio.
 - Top candidates interview with SOY Committee (made of two administrators, former TOY, and community member if possible)
 - SOY Committee completes scoring sheet following each interview.
 - Student with the highest score will be named J.B. Martin's Student of the Year.

SUPPORTING DOCUMENTS:

Once school level candidates have been selected, it is the responsibility of the school building level committee to assist the candidate(s) in submitting an application portfolio of information to the local Student Achievement Selection Committee.

The candidate's academic portfolio will be used as part of the selection criteria by the local, regional, and state Student Achievement Selection Committees. The portfolio must include information that is relevant and pertinent to the areas listed below. Excessively decorated or over-sized portfolios are not encouraged. **The portfolio must be in a binder no larger than 8.5X11 and shall not exceed twenty-five (25) pages and should address only the items in the application. One page can be both back and front, and a sleeve with pages front and back counts as one page. Information submitted must be no smaller than 12 point font. Points shall be deducted from the student's overall score if the portfolio exceeds twenty-five (25) pages or if documentation is presented in a font smaller than 12 point. A copy of all supporting documents should be retained at the local level.**

