

Shakopee Online Program High School

Overview

High School students in the online program will participate in either a regular HS course taught through Canvas with other online students or an APEX course. APEX courses are an online self-paced curriculum where HS teachers will serve as mentors who help guide students through the completion of the course.

Daily Schedule

Students will follow the daily schedule at the High School. This is a sample schedule of a student's day.

Daily Schedule - Shakopee Online

1st Block 8:20 - 9:46		2nd Block 9:54 - 11:20		Lunch	3rd Block 11:28 - 1:26		4th Block 1:34 - 3:00		WIN/FLEX 3:00 - 3:30
Algebra I		Duty Assigned Student Check-ins	Prep	Lunch	Algebra II		Geometry		Assigned Student Check-ins
LIVE	Independent	Small Group			LIVE	Independent	LIVE	Independent	Small Group
		Office Hours							Office Hours

Live (Synchronous) Instruction is 20-30 minutes per block for all students - additional time as needed.

Instructional Model (Teacher Guidance)

- Teachers will use Canvas to create learning modules for students.
- Teachers will offer 20-30 minutes of live (Google Meet) of instruction and interaction daily for online students per block.
- Any direct instruction will be recorded and posted for students who are absent from the meeting.
- Teachers will collaborate with English Learners and Special Education teachers regarding the needs of Unique Learners.
- Special Education, 504 and English Learner students need to be accommodated according to their IEP, 504 or needs.
- APEX teachers will guide students through the timely completion of the APEX course through regular live Google Meet check-in's.

Grading and Assessment

Teachers will utilize assessments that can be administered in an online learning environment. Teachers will explore alternative assessments to meet individual student needs (use a variety of ways to show what they know). Grades will be reported at the end of each quarter. Grades will be maintained in the Canvas grade book with final grades entered into Infinite Campus. Grades are based on student performance on student formative and summative assessments. Attendance will not be taken into consideration when factoring a grade. Students will not receive a score of less than 50% on formative or summative assessments including incomplete or missing assignments. Teachers will explore alternative assessments to meet individual needs (variety of ways to show what they know).

High School Grades will be reported as A, B, C, P, I, or NG at the high school. Students with incompletes will be placed in a support program to complete the course following the end of a quarter

Attendance

Per MDE guidance, **teachers will report attendance in Infinite Campus by the end of each school day.** Students will be marked present for any online engagement or direct interaction on a given day, such as:

- Participation in a group meeting (online meetings)
- Phone call or text message exchange between teacher and student or parent
- Accessing coursework in Canvas or APEX
- Completion of assignments