

Audience: Student	Key Messages	Method – Timing - Communicator
CLOSE CONTACT/EXPOSED INDIVIDUAL Student who had Close Contact (<6 feet ≥15 minutes) with a confirmed positive individual (one or both individuals were not wearing masks) and is now categorized as an “exposed” individual.	Our contact tracing process has identified your child as being directly exposed (<6 feet ≥15 minutes) to an individual who has tested positive for COVID-19. Your child’s last exposure date that is confirmed is ____. • Please keep your child home from school for ____ days, which is 14 days from the confirmed exposure on _____. Your child’s absences will be entered into the PowerSchool system; therefore, there is no need to call on a daily basis to report your child’s absences due to quarantine. • Please consult with your child’s healthcare provider to determine next steps, especially if your child begins to experience symptoms consistent with COVID-19. • A negative test does not mean you are able to report to school before the final date of quarantine. COVID-19 has a 14-day incubation period and there is a possibility of developing symptoms during this time frame. • Please notify your child’s school if at any time your child develops symptoms or tests positive during the quarantine period.	METHOD Phone call with follow up email TIMING Within the same business day of confirmed exposure. COMMUNICATOR Building Administrator, or Building’s Designated Contact Tracer
CLOSE CONTACT Student who had Close Contact (<6 feet ≥15 minutes) with a confirmed positive individual (both individuals were wearing masks). Please click here for a visual regarding when to quarantine *Individuals who are a close contact due to exposure to a household member are required to quarantine for at least 14 days.	Our contact tracing process has identified your child as being in close contact (<6 feet ≥15 minutes) in school to an individual who has tested positive for COVID-19. • Your child has been in close contact with an individual who has tested positive for COVID-19. • Because <u>both individuals were wearing masks</u>, according to the new guidance from the Iowa Department of Public Health, <u>your child is able to stay in school</u> • Parents/Guardians may decide to keep their child home if they wish to watch for signs and symptoms of COVID-19.	METHOD Phone call with follow up email TIMING Within the same business day of confirmed exposure. COMMUNICATOR Building Administrator, or Building’s Designated Contact Tracer

SAME ROOM (IMMEDIATE VICINITY) Student who was in the Same Room (i.e. Same Activity, etc...) but contact tracing shows that the student had no Close Contact (< 6 feet ≥15 minutes) with a confirmed individual and therefore is not identified as an “exposed individual.”	An individual in your child’s classroom was confirmed to have COVID-19. Although your child may have been in the same room as the confirmed individual, your child was not identified during the contact tracing process as having been in Close Contact (<6 feet ≥15 minutes) and therefore is not an exposed individual. • Please continue to send your child to school and follow his/her schedule.	METHOD • Phone Call (if numbers are reasonable), or School Messenger if larger scale (More than 30 families.) ○ Please consult w/Communications Team before implementing a method. TIMING • Within the same business day of confirmed case. COMMUNICATOR • Building Administrator, or • Building’s Designated Contact Tracer
SAME BUILDING (NOT IN THE VICINITY) Student who was in the Same Building but contact tracing shows that the student had no Close Contact (< 6 feet ≥15 minutes) and was not in the vicinity of the confirmed individual and therefore is not deemed an “exposed individual.”	• An individual in your child’s school___ was confirmed to have COVID-19. However, the contact tracing process shows that your child had no Close Contact (<6 feet ≥15 minutes) nor was your child even in the vicinity of the confirmed individual. • Please continue to send your child to school and follow his/her schedule.	METHOD Email w/ Exposure Guide Infographic/Flowchart TIMING Within the same business day of confirmed case. (upon completion of contact tracing process) COMMUNICATOR Building Administrator