

STUDENT CODE OF CONDUCT AND DISCIPLINE

The behavior and code of conduct of students attending the public schools in the School District of Beloit shall reflect standards of good citizenship, high morality, self-discipline, responsibility for one's own actions, and respect toward others.

Positive discipline is a necessary element and provides all students with a healthy learning environment. The Board of Education, administration and faculty adhere to the philosophy that all students who have a desire to attend school will be given the opportunity. All students will be assisted in every way possible to achieve scholastic success.

A disciplinary code of conduct shall be established and included in this said Board policy (443/447). As with other Board policies, the code of conduct will be reviewed and/or updated annually. It is not intended to intimidate a majority of students who observe the rules and regulations stated. However, an infraction by a student can change the school climate and interfere with learning in the classroom, building and/or within the District. Students who decline to conduct themselves according to these rules will be subjected to administrative and legislative procedures under the operating policies of the Board. The Board upholds State mandated discrimination, harassment, bullying and AODA policies as well as strongly adhering to the code of conduct in reference to weapons, threats and aggressive behavior against students and staff. Furthermore, any infraction that appears to have gang overtones will receive more severe consequences up to and including a recommendation for expulsion or extended expulsion time.

Due process will be afforded all students as required by law.

The School District of Beloit shall not discriminate in standards and rules of behavior, including harassment, or disciplinary measures, including suspension and expulsion, on the basis of age, sex, race, national origin, color, ancestry, creed, pregnancy, religion, marital status, disability, arrest record or conviction record sexual orientation, sex change, gender identity, gender expression, gender non-conformity or membership in the national guard, state defense force or any reserve component of the military forces of the United States or the State of Wisconsin or any other basis protected by law. Discrimination complaints shall be processed in accordance with established complaint procedures.

LEGAL REF.: s.s. 118.13, 120.13(1), 120.44 PI 9,
Wisconsin Administrative Code

CROSS REF.: 112 RULE 2 Student Discrimination Complaint Procedures
411.1 Student Sexual Harassment
411.2 Student Racial Harassment
411.3 Student Harassment
443.4 Student Alcohol and/or Other Controlled Substance Use
443.4 RULE 1 Student Alcohol and/or Other Controlled Substance Use Enforcement Regulations
443.72 Anti-Bullying

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CODE OF CONDUCT

The behavior and conduct of students in the School District of Beloit shall reflect standards of good citizenship, self-discipline, responsibility for one's own actions, and respect toward others. Our vision for discipline is systematically focused on prevention and education, striving to provide students with knowledge and skills through the implementation of Positive Behavior Interventions and Supports. Positive discipline is a necessary element and provides all students with a healthy learning environment. The Board of Education, administration and faculty adhere to the philosophy that all students who have a desire to attend school will be given the opportunity. All students will be assisted in every way possible to achieve scholastic success.

I. Purpose of the Code of Conduct: The primary purpose of the Code of Conduct is to identify for all students, their parents/guardians/legal custodians, and staff members, the following:

- A. What types of student behavior will constitute student misconduct,
- B. The types of disciplinary consequences that may be imposed for student misconduct,
- C. The infractions that require police contact (though law enforcement may be called for any infraction),
- D. Which types of student misconduct may result in a recommendation for an expulsion.

The Code of Conduct applies to all students, all schools, and all alternative educational programs and alternative educational sites within the School District of Beloit. It applies on all school district property, including sidewalks, playground, and parking lots, to all school district activities regardless of the location of those activities, and to all school district sponsored transportation. The Code of Conduct shall be enforced in compliance with all relevant state and federal laws.

II. Jurisdiction for Use of the Code of Conduct: Administrators employed by the School District of Beloit have the legal authority to impose disciplinary consequences when a student engages in misconduct of the following nature:

- A. Repeated refusal or neglect to obey school rules;
- B. Knowingly conveying or causing to be conveyed any threat or false information concerning an attempt, alleged attempt being made,
- C. Engaging in conduct while at school or while under the supervision of a school authority which endangers the property, health or safety of others, which includes making a threat to the health or safety of a person or making a threat to damage property;
- D. Engaging in conduct while not at school or while not under the supervision of a school authority which endangers the property, health or safety of others at school or under the supervision of a school authority;
- E. Endangering the property, health or safety of any employee or school board member of the school district in which the student is enrolled, which includes making a threat to the health or safety of a person or making a threat to damage property; and

- F. A pupil who is at least 16 years old, if the pupil repeatedly engaged in conduct while at school or while under the supervision of school authorities that disrupted the ability of school authorities to maintain order or an educational atmosphere at school or at an activity supervised by a school authority and that such conduct is not within any other grounds for an expulsion hearing;
 - G. Possession of a firearm, as defined in 18 USC 921(a)(3) while at school or while under the supervision of a school authority;
 - H. For any other reason provided by law.
- Administrators employed by the School District of Beloit have the legal authority to impose disciplinary consequences when a student engages in misconduct that violates policies of the School District of Beloit.

III. Discipline-Related Definitions: The following definitions apply to the Code of Conduct:

Aggressive Physical Contact With a Staff Member

Intentional or unintentional use of physical force directly against or affecting a staff member or any other adult who is legitimately exercising authority under the supervision of school authority. It includes, but is not limited to, pushing and slapping.

Intentional Use of Force – Situations where a student:

- (1) deliberately initiates a use of force directly against a staff member or other adult for any reason;
- (2) intentionally provides active physical resistance to the direction of the adult to the point where the adult is injured or where there was a direct and substantial risk of bodily injury to the adult; or
- (3) uses force against a staff member or other adult by an act done with the intent to use force against another person in circumstances where it could have been reasonably anticipated that the intentional use of force may affect a staff member or other adult.

Alcohol – Possession/Use or Under the Influence

As defined in Board of Education Policy 443.4, possessing, using, or attending school or any school related activity under the influence of alcoholic beverages.

Alcohol – Distribution/Intent to Distribute/Participation on Any Portion of a Transaction Involving Alcohol As defined in Board of Education Policy 443.4, exchanging, distributing, selling, giving away; or possessing with the intent of exchanging, distributing, selling, giving away alcohol or a substance that is represented as alcohol.

Arson

Intentionally damaging or attempting to damage any school or personal property by fire or incendiary device. Firecrackers, fireworks, matches and lighters are included in this category if they are factors in a damaging fire.

Bullying

As defined in Board of Education Policy 443.72, bullying includes cyber bullying and cyber stalking.

Cheating/Lying/Forgery/Plagiarism

Unfairly, improperly or illegally enhances a grade on an individual assignment or a course grade. The following is a list of behaviors that can constitute academic dishonesty. The Board of Education is aware that new forms of cheating plagiarism and other forms of dishonesty may arise and therefore, expects every student to interpret the requirement of academic honesty and integrity broadly and in good faith. The Board of Education requires that each teacher review this policy with his/her students.

- (1) Willful or deliberate unauthorized use of the work of another person for academic purposes, or unauthorized use of notes or other material in the completion of an academic assignment or test;
- (2) intentionally providing false or misleading information to, or withholding valid information from a school employee, including falsifying attendance information;
- (3) the making of a false or misleading written communication to a school staff member with either the intent to deceive the staff member or under circumstances which would be reasonably calculated to deceive the staff member.

Classroom Disruption (Brief/Minor)

Conduct or behavior that interferes with or disrupts the teaching/learning process.

Computer, Computer System, or Tablet Device Misconduct Inappropriate Use –

Any unauthorized use of the district computer system or tablet device that includes, but is not limited to sending, posting or attempting to send or post harmful text or images using the internet; viewing, exploring, printing, sending or attempting to send obscene, lewd, vulgar, profane text or images; unauthorized intrusion into files or works of others, copying, damaging, destroying or deleting the works of others; visiting chat rooms, chat groups, bulletin boards or playing games, music or other audible sounds or loading software on district tablet devices or computers without prior consent of a staff member.

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Serious Misuse –includes, but is not limited to - intentionally disrupting or attempting to disrupt the operation of the system; interfering or attempting to interfere with the ability of other users to effectively use the system; damaging, destroying, modifying or attempting to damage, destroy or modify computer data or programs, including the hardware, applications and software components of a tablet device, computer or computer system, etc.; accessing and/or posting or attempting to access and/or post restricted confidential information such as a person's social security number, confidential student records, passwords, data, messages, etc.; disclosing or attempting to disclose restricted access codes or other restricted access information to unauthorized persons; intentionally placing a virus or key logging software application on the system; hacking or attempting to hack into the system; using or attempting to use the system to engage in any illegal conduct. This section also covers the serious misuse of non - district tablet device or computer resources where the use invokes the disciplinary jurisdiction of the district. This section also covers conduct in the category of Inappropriate Use that is of a serious nature.

Dangerous Weapons (not firearms)

Any device, instrument, material, or substance, that is used for, or is readily capable of causing death or serious bodily injury, except that such a term does not include a pocketknife with a blade of less than 2.5 inches in length. Dangerous weapons include, but are not limited to a knife with a blade length of 2.5 inches or more; a knife having a blade which opens by pressing a button, spring or other device in the handle or by gravity or by a thrust or movement; metallic knuckles or knuckles of any substance which could be put to the same or similar effect as metallic knuckles; a nunchaku (nunchuks) or any similar weapon consisting of 2 sticks of wood, plastic or metal connected at one end by a length of rope, chain, wire or leather; a cestus or similar material weighted with metal or other substance and worn on the hand; a shrunken or any similar pointed star like object intended to injure a person when thrown; a chain having weighted ends; BB or pellet guns which expel a missile by the expansion of compressed air or other gas, or a

facsimile firearm, which means any replica, starter pistol or other object that bears a reasonable resemblance to or that reasonably can be perceived to be an actual firearm.

Disrespect

Conduct or behavior that lacks regard, civility, politeness, and/or consideration that goes beyond the bounds of acceptable student behavior.

Minor Disrespect may include but is not limited to, teasing, name calling, gossiping, spreading or starting rumors, and purposely embarrassing or humiliating another student or adult.

Major Disrespect is disrespect is of a more serious nature.

Dress Code

As stated in Board of Education Policy 443.1, 443.1 Rule 1 and 443.1 Rule 2, dressing or grooming in a manner which disrupts or may disrupt teaching or learning, or which poses a risk to security, health or safety.

Drugs – Possession/Under the Influence

As stated in Board of Education Policy 443.4, possessing, attending school, or any school related activity under the influence of any illegal drugs, other controlled substances, unauthorized prescription drugs, look-alikes or synthetic substances or drug paraphernalia.

Drugs – Use at School

As stated in Board of Education Policy 443.4, using any illegal drugs, other controlled substances, unauthorized prescription drugs, look-alikes or synthetic substances while at school or a school-sponsored activity.

Drugs – Distribution/Intent to Distribute/Participation In Any Portion of a Transaction Involving Drugs As stated in Board of Education Policy 443.4, exchanging, distributing, selling, giving away; or possessing with the intention of exchanging, distributing, selling, or giving away illegal drugs, other controlled substances, unauthorized prescription drugs, look-alikes or synthetic substances.

Electronic Devices

Student Use of a cell phone, tablet device, two-way communication device, or any device with the capability to capture/record voice or image information, including any related equipment to such devices when use is not permitted by the building principal or designee, during the school day.

Expulsion

As stated in Board of Education Policy 447.3, the most severe disciplinary consequence that can be imposed for student misconduct is expulsion. The decision whether to expel is made by the Board of Education, and the decision whether to expel or not is made after an Expulsion Hearing. The effect of an expulsion is to deprive the expelled student of the privilege of attending school within the School District of Beloit for a specified period of time. State law allows all other school districts to exclude students expelled in one school district from the educational programs in another school district.

False Fire Alarm/Bomb Threats

Initiation of false fire alarms, false bomb threats, remarks, notes or phone calls which cause police or fire department personnel to appear at school for no valid reason.

Fighting

Violent physical contact, such as blows with fists, which occurs mutually between two or more individuals. *Note: Self-defense is described as an action taken to block an attack by another person or to shield yourself from being hit by another person. Retaliating by hitting a person back is not self-defense and is considered fighting.*

Possession of Firearm/Explosive Device

Refers to any weapon that is designed to (or may readily be converted to) expel a projectile by the action of an explosive. This includes handguns, shotguns, rifles and other firearms as described in USC Title 18, Section 921(a). It also includes bombs, grenades, mines, rockets, missiles, pipe bombs, or similar devices designed to explode and capable of causing bodily harm or property damage.

Gambling

Playing any game of chance or skill for money or items of value.

Gang Related Activity

Student misconduct may also constitute gang activity if it meets all of the following criteria: (1) The student belongs to or associates with (2) a group of three or more people who band together under a common identifying symbol, sign, or name, and (3) the student, while under the supervision of a school authority, participates in a separate violation listed in the Code of Conduct to further an implicit or explicit goal of the gang/group. ***Gang activity is an enhancement to a primary violation of another rule of student behavior.***

Harassment, Discriminatory

As stated in Board of Education Policy 411.1, 411.2 and 411.3, repeated, or an isolated significant event, of physical and/or verbal conduct or communication that creates an intimidating, hostile, or offensive educational or work environment based on another person's sex, color, religion, profession or demonstration of belief or nonbelief, race, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental emotional or learning disability.

Harassment, Nondiscriminatory

As stated in Board of Education Policy 411.3, repeated, or an isolated significant event, of bullying, hazing, attacking, teasing or annoying another student or group of students or other persons in such a way that it creates an intimidating or hostile educational or work environment.

Horseplay

Conduct or behavior that does not cause injury but interferes with or disrupts the orderly process of the school environment, a school function or extracurricular/co-curricular activity.

Illegal or Unauthorized Recording – Illegal or unauthorized recording of voice or image of any other student, staff member or other person.

Inciting/Instigating Disruptions

Inciting, instigating or causing disruptions to the learning environment.

Insubordination (1st or 2nd offense)

Refusal or failure to comply with a direction in a classroom setting that minimally disrupts.

Open Defiance is verbal or non-verbal refusal to comply with school rules or directions from school staff that disrupts the educational environment.

Gross Insubordination is willful refusal to submit to or comply with authority; exhibiting contempt or open resistance to a direct order or repeated verbal or non-verbal refusal to comply with school rules or directions from school staff.

Littering

Throwing or leaving waste, trash, debris or other litter on school property, other than in an authorized receptacle.

Loitering

Being present in any school building at a time or in a manner not usual or permitted, including restricted areas and times.

Other Weapons or Objects That May Be Used as Weapons

Any device or instrument, including any non - conventional weapon, which, in the manner it is used or intended to be used, is calculated or likely to produce any degree of bodily harm or fear of any degree of bodily harm. Other weapons (not a firearm or other dangerous weapon) include, but are not limited to knives or other cutting instruments with blades under 2.5 inches in length, “air soft” guns, pepper spray, fireworks, and smoke bombs, etc.

With Intent means:

- (1) possession coupled with intent to use, threat to use, attempt to use or actual use of the weapon to cause bodily harm to another person or;
- (2) possession of a weapon by a student who knowingly transfers or intentionally provides access to the weapon to another person (other than giving the weapon to an adult for safety).

Without Intent means that the student was simply in possession of the weapon or other object that may be used as a weapon.

Physical Altercation

Minor physical contact between two or more students that is harmful or disruptive but is quickly deescalated and does not result in any physical injury.

Physical Attack

An actual and intentional touching or striking of another person against his/her will, or the intentional causing of bodily harm to an individual.

With a Firearm or Explosive Device

Actual and intentional touching or striking of another person against his/her will, or the intentional causing of bodily harm to an individual with any weapon that is designed to (or may readily be converted to) expel a projectile by the action of an explosive. This includes guns, bombs, grenades, mines, rockets, missiles, pipe bombs, or similar devices designed to explode and capable of causing bodily harm or property damage.

With a Weapon

Actual and intentional touching or striking of another person against his/her will, or the intentional causing of bodily harm to an individual with any instrument or object used with the intent to injure or cause bodily harm. This may include look-alikes.

Possession or Smoking and Other Use of Tobacco or Nicotine Product

Possession, use, sale or distribution of tobacco or Nicotine products, including smokeless tobacco or electronic cigarette (or e-cigarette) or other electronic nicotine delivery system (ENDS), in accordance and conjunction with State Statute 101.123, Wisconsin Act 12.

Profane or Obscene Language/Gestures/Materials (1st offense)

The use of either oral or written language, electronic messages, computers, gestures, objects or pictures that are disrespectful or socially unacceptable and that tend to disrupt the school environment. Severity of the offense could move this to a Level II.

Profane or Obscene Language/Gestures/Materials (2nd or subsequent offense)

Any profane or abusive language/materials directed at a staff member, or the 2nd or subsequent offense of either oral or written language, electronic messages, computers, gestures, objects or pictures that are disrespectful or socially unacceptable and that tend to disrupt the school environment.

Rape

Forced sexual intercourse or penetration from a foreign object. Both male and female students can be victims of rape.

Repeated Misconduct of a Less Serious Nature

Repeated misconduct that disrupts an orderly school environment.

Repeated Misconduct of a More Serious Nature

Repeated misconduct that substantially disrupts an orderly school environment.

Robbery

Taking or attempting to take anything of value that is owned by another person or organization, under confrontational circumstances by force or threat of force or violence and/or by putting the victim in fear. The key difference between robbery and theft is that robbery involves threat or battery.

With a Weapon

Robbery involving any instrument or object used with the intent to threaten, injure, and cause serious bodily harm. This includes look-alikes if they are used to threaten others.

With a firearm/explosive device

Robbery involving any weapon that is designed to (or readily converted to) expel a projectile by the action of an explosive. This includes guns, bombs, grenades, mines, rockets, missiles, pipe bombs, or similar devices designed to explode and capable of causing bodily harm or property damage.

Sexual Battery

An incident that includes threatened rape, fondling, and indecent liberties. Both male and female students can be victims of sexual battery. Classification of these incidents should take into consideration the age and developmentally appropriate behavior of the offender(s).

Sexual Conduct or Harassment

As stated in Board of Education Policy 411.1, any sexually - oriented conduct, which creates an offensive, hostile or intimidating school environment or substantially interferes with a student's school performance. Some examples of conduct which create such an environment or interference are as follows:

Verbal harassment: This may include, but is not limited to, discussing sexual activity, commenting inappropriately about an individual's body or appearance, telling "sexual jokes" or any other tasteless sexual - oriented comments, innuendoes, gestures or actions that may offend others.

Display of inappropriate gestures or sexually graphic or illicit materials: This includes but is not limited to, photographs, drawings, movies, videos, websites, posters and so forth, regardless of their form.

Engaging in sexual activity in the presence of others: This includes but is not limited to touching oneself or others in a sexually suggestive or sexually gratifying manner. It also includes voluntary sexual contact between students.

Request or demands for sexual favors: This includes, but is not limited to, subtle or blatant expectations, pressures or requests for any type of sexual favor which may or may not be accompanied by an implied, stated promise of preferential treatment or threat of negative consequences.

Unwelcome physical contact: This includes, but is not limited to, inappropriate touching, patting, pinching, hugging, intentionally brushing against another's body, pulling at another's clothing, or forcing another to a wall or corner through body position or movement.

Tardiness/Absenteeism/Truancy

As stated in Board of Education Policy 431, arriving at school or class after the designated time without permission and without an acceptable excuse; being absent from school for a full or partial day without permission and without an acceptable excuse.

Theft/Defacement/Damage or Possession of Stolen Property [or School property]

- (1) Taking property belonging to the school or any individual or group without prior permission
- (2) with the intent to deprive the owner of the property;
- (3) maliciously and intentionally misusing, destroying, defacing or causing damage to school property or the property of others.
- (4) having in one's possession property obtained without permission of the owner.

Threats/Intimidation

The verbal, written, or physical threat to do harm or violence to another student(s) or to the property of another person. This includes posturing and other pre-fight behavior.

Threats or Intimidating Acts of a Serious Nature

Serious threats to a student, staff member, or other individual who is present or acting within the school's jurisdiction. Serious threats include intentionally engaging in conduct that places another person in reasonable apprehension of bodily harm. Such threats may involve non-verbal aggression/intimidation or verbal or written statements and may or may not involve physical contact or an attempt to cause bodily harm. Very serious acts of non-physical bullying/harassment, due to their nature and/or repetition, may be determined to constitute a "serious threat."

Threat of Physical Attack with a Firearm or Explosive Device

Displaying, brandishing, or discharging a firearm or explosive device, but with no actual physical contact of any person. A threat is made in person. Threats made over the telephone, through social media or threatening letters are excluded. A threat of physical attack using words that refer to a firearm or explosive device would not be considered a threat with a firearm or explosive device.

Threat of Physical Attack with a Weapon

Displaying, brandishing, or discharging a weapon, but with no actual physical contact of any person. A threat is made in person. Threats made over the telephone or threatening letters are excluded. A threat of physical attack using words that refer to a weapon would not be considered a threat with a weapon.

Trespassing

Being in a school building or on school grounds without permission or refusing to comply with a request to leave school premises. Being on school grounds during a suspension or expulsion period without prior permission of an administrator is considered trespassing.

Suspension

As stated in Board of Education Policy 447.3

"In - school suspension" means the temporary removal of a student from his/her regular classroom(s) to another supervised learning area for up to five days.

"Out - of - school suspension" means the removal of a student from the school building and grounds for up to five days. If a suspended student is recommended for an expulsion hearing, the number of days of suspension may be extended to ten days, prior to the Expulsion Hearing.

IV. Student Misconduct:

- A. There are four levels of discretionary discipline and each violation of the Code of Conduct has been assigned to a level. After determining the facts of each situation, and considering the discretionary disciplinary criteria, the Administrator will exercise discretion and determine appropriate discipline for the student.

In those situations where bodily injury or property damage has occurred, or the learning environment has been severely disrupted, the administrator may elect to impose a disciplinary consequence more severe than that which is identified for the specific Code of Conduct violation(s). Any infraction that appears to have gang overtones will receive more severe consequences, up to and including, a recommendation for expulsion.

- B. Allowance is to be made for limited modifications of disciplinary actions for grades K-5. Any significant modifications must receive approval from the Superintendent or designee. Consequences are not to exceed the maximum allowed by the Code of Conduct.
- C. **Before making referrals for administrative hearing, the Administrator may consider the student's willingness to comply with recommendations for in-district AODA education and/or counseling.**

V. Disciplinary Options Available: As stated in Board of Education Policy 447.3

- A. Discretionary Disciplinary Options:
1. In school options – The options include: verbal warning behavioral reflection time, detention, in school suspension, written or telephone contact with the parent/guardian/legal custodian, in person conference between the Administrator and the parent/guardian/legal custodian and student, parent shadowing, referral to appropriate city and/or county agency, restitution, and writing a letter of apology or providing a verbal apology.
 2. Out of school options – The options include: suspensions, alternative school placements, community services (assessment and/or counseling) and suspensions with a recommendation for an expulsion hearing.
- B. Mandatory Disciplinary Option:
1. For violations of the Code of Conduct that are Level 4, the administrator shall suspend for five days and request an administrative hearing.

VI. Discretionary Disciplinary Criteria – For those situations involving student misconduct in which there is not a requirement that the student be recommended for an administrative hearing, the Administrator will determine the appropriate disciplinary consequence, which may include a referral for administrative hearing. The Administrator will take into account, at a minimum, the following factors when deciding upon what form and amount of discipline is appropriate:

- A. The emotional and mental developmental level and maturity of the student,
- B. The severity of the misconduct involved (was anyone physically injured or emotionally harmed),
- C. Whether the learning environment was disrupted,
- D. Whether property was damaged, destroyed, defaced or lost,

- E. Whether safety of students or staff was jeopardized,
- F. Whether the student had previously committed the same violation of the Code of Conduct,
- G. Whether the student had previously committed violations of a similar nature (disruption of learning environment, violent aggression against others) of the Code of Conduct. H. The discipline imposed upon other students for the same violation(s).

VII. Voluntary Surrender of Dangerous Items: A student who possesses a weapon, knife or other cutting instrument, illegal drugs or controlled substance, or other inappropriate item or material, and voluntarily turns it in to a school staff member before threatening to use it, actually using it, or giving it to another student, and before being discovered in possession of it by a staff member, may or may not be subject to discipline for possession of the object.

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VIII. Levels of Discretionary Disciplinary Options: There are four levels of discretionary discipline and each violation of the Code of Conduct has been assigned to a level:

Level 1 infractions are teacher managed with administrator support and are minor acts of misconduct that interfere with the orderly operation of the classroom, a school function, extra-curricular/co-curricular program or approved transportation. These infractions are typically handled in the classroom using options listed in V. A. 1.

Level 2 infractions are administrator managed with teacher involvement and are intermediate acts of misconduct that are more serious or disruptive examples of the offenses in Level 1. They include repeated misconduct acts from Level 1 and endangering the health or safety of others. These infractions are typically handled in the school or classroom using options listed in V. A. 1. *Disciplinary actions are subject to administrative discretion.*

Level 3 infractions are administrator managed with teacher notification and are major acts of misconduct. They include repeated misconduct acts from Level 2; serious disruption of school order, threats to the health, safety, and property of others, and other acts of serious misconduct. These infractions typically lead to out-of-school options like suspension, as listed in V. A. 2. *Disciplinary actions are subject to administrative discretion.*

Level 4 acts of misconduct are the most serious and require referral for an administrative hearing. Any Level 4 act is grounds for expulsion and will result in a mandatory 5 day out-of-school suspension. An Administrative Hearing shall be held with the hearing officer within 5 days of the referral.

In those situations where serious bodily injury or property damage has occurred, or the learning environment has been severely disrupted, the Administrator may elect to impose a disciplinary consequence more severe than that which is identified for the specific Code of Conduct violation(s).

Infraction Matrix

Infraction	Code	Police Notification Required
Aggressive Physical Contact with a Staff Member – Intentional	401	*
Aggressive Physical Contact with a Staff Member – Unintentional	301	
Alcohol Possession/Use/Under the Influence	201	*
Alcohol Distribution/Intent to Distribute/Participation in any Portion of a Transaction Involving Alcohol	302	*
Arson	402	*

Bullying 1 st offense	202	
Bullying 2 nd offense or more, or more serious nature	303	
Cheating/Lying/Forgery /Plagiarism	203	
Classroom Disruption (Brief/Minor)	101	
Computer, Computer System or Tablet Device – Misconduct Inappropriate Use	204	
Computer, Computer System or Tablet Device – Serious Misuse	304	
Dangerous Weapons (other than firearms)	404	*
Disrespect - Major	205	
Disrespect – Minor	102	
Dress code	103	
Drug Possession/Under the influence	206	*
Drug Use at School	305	*
Drug Distribution/Intent to Distribute/Participation in any Portion of a Transaction Involving Look	306	
ADlik /rug DCistribution/Intentf i D to Distribute/Participation in any Portion of a Transaction Involving Illegal Drugs	405	*
Electronic Devices	104	
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MPossession of Firearm/Explosive Deviceb	407	*

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Profane or Obscene Language/Gestures/Materials (1 st Offense)	109	
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Rape	409	*
Repeated Misconduct of a Less Serious Nature	214	
Repeated Misconduct of a More Serious Nature	314	

Robbery Without a Weapon	411	*
Robbery With a Weapon	412	*
Robbery With a Firearm/Explosive Device	413	*
Sexual Battery	410	*
Sexual Conduct or Harassment	315	
Tardiness/Absenteeism/Truancy	215	
Theft/Defacement/Damage or Possession of Stolen Property	316	
Threats/ Intimidation	216	
Threats or Intimidating Acts of a Serious Nature	317	
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Threats of Physical Attack With a Weapon	320	
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INFRACTION LEVEL 1	INFRACTION LEVEL 2	INFRACTION LEVEL 3	INFRACTION LEVEL 4
101 Classroom Disruption (Brief/Minor)	201 Alcohol Possession/ Use/Under the Influence	301 Aggressive Physical Contact with a Staff Member – Unintentional	401 Aggressive Physical Contact with a Staff Member – Intentional
102 Disrespect – Minor	202 Bullying 1 st Offense	302 Alcohol Distribution/ Intent to Distribute/ Participation in any Portion of a Transaction Involving Alcohol	402 Arson
103 Dress Code	203 Cheating/Lying/ Forgery/Plagiarism	303 Bullying – 2 nd Offense or more, or more serious nature	
104 Electronic Devices	204 Computer, Computer System or Tablet Device Misconduct – Inappropriate Use	304 Computer, Computer System or Tablet Device Misconduct – Serious Misuse	404 Dangerous Weapons (other than firearms)
105 Horseplay	205 Disrespect – Major	305 Drug Use at School	405 Drug Distribution/Intent to Distribute/Participation in any portion of a Transaction Involving Illegal Drugs
106 Insubordination (1 st or 2 nd Offense)	206 Drug Possession/ Under the Influence	306 Drug Distribution/Intent to Distribute/ Participation in any Portion of a Transaction Involving look Alike/ Counterfeit Drugs	406 False Fire Alarm/ Bomb Threats
107 Littering	207 Gambling	307 Fighting	407 Possession of Firearm/ Explosive Device
108 Loitering	208 Inciting/Instigating Disruptions		
109 Profane or Obscene Language/Gestures/ Materials (1 st Offense)	209 Insubordination – Open Defiance	309 Harassment, Discriminatory	409 Rape
		310 Harassment, Non- Discriminatory	410 Sexual Battery
	211 Physical Altercation	311 Illegal or Unauthorized Recording of Voice or Image	411 Robbery Without a Weapon
	212 Possession or Smoking and Other Use of Tobacco or Nicotine Product	312 Insubordination – Gross Insubordination/ Repeated Defiance	412 Robbery with a weapon

	213 Profane or Obscene Language/ Gestures/ Materials (2 nd or subsequent offense)	313 Other Weapons or Objects that may be Used as Weapons – Without Intent	413 Robbery with a firearm/ explosive device
	214 Repeated Misconduct of a less Serious Nature	314 Repeated Misconduct of a More Serious Nature	414 Physical Attack or Fight with a Firearm or Explosive Device
	215 Tardiness/ Absenteeism/ Truancy	315 Sexual Conduct or Harassment	415 Threats of Physical Attack with a Firearm or Explosive Device
	216 Threats/ Intimidation	316 Theft/ Defacement/ Damage or Possession of Stolen Property	
	217 Trespassing	317 Threats or Intimidating Acts of a Serious Nature	
		318 Physical Attack	
		319 Physical Attack or Fight With a Weapon	
		320 Threats of Physical Attack With a Weapon	