

REDFORD UNION SCHOOLS

TRADITION AND EXCELLENCE

STUDENT CODE OF CONDUCT

(INCLUDING TO AND FROM SCHOOL)

**REDFORD UNION SCHOOLS DISTRICT NO. 1
19990 BEECH DALY ROAD
REDFORD, MICHIGAN 48240
313-242-6000**

October 2012

INTRODUCTION.....	6
ATTENDANCE AND TARDY POLICY	7
Elementary & Middle School Attendance Policy	7
RUHS Attendance Policy	8
Tardiness and/or Early Dismissal.....	10
Definitions	11
Elementary & Middle School Tardy and/or Early Dismissal Policy.....	11
Tardiness and/or Early Dismissal will only be excused for the following reasons..	11
STUDENT RIGHTS AND RESPONSIBILITIES	11
VIOLATIONS OF THE STUDENT CODE OF CONDUCT	12
SHORT-TERM SUSPENSION	12
LONG-TERM SUSPENSION.....	12
EXPULSION	12
VIOLATIONS.....	13
1. Aiding/Abetting.....	13
2. Alcohol and Drugs	13
3. Arson (Starting a Fire)/False Alarms/Incendiary Devices.....	13
4. Bullying/Harassment/Intimidation/Threats.....	13
5. Cafeteria Behavior	14
6. Cheating/Academic Misconduct.....	14
7. Chronic Misbehavior/Incorrigibility	14
8. Commission of Crime/Violation of Mandatory Suspension/Expulsion Laws	14
9. Consensual Sex Acts.....	15
10. Defacement of Property	15
11. Derogatory Statements.....	15

12.	Destruction of Property	15
13.	Disorderly Conduct	15
14.	Extortion.....	15
15.	Failure to Cooperate with School Discipline.....	15
16	Failure to Serve Assigned Detention	16
17.	False Fire Alarm or Bomb Report; Tampering with Fire Alarm System...	16
18.	False Identification	16
19.	Felony	16
20.	Fighting	16
21.	Fireworks	16
22.	Forgery	17
23.	Fraud	17
24.	Gambling	17
25.	Hazing.....	17
26.	Hall Behavior	17
27.	Identification Card	17
28.	Improper, Negligent, or Reckless Operation of a Motor Vehicle	17
29.	Inappropriate Displays of Affection	18
30.	Inappropriate Dress and Grooming.....	18
31.	Inciting or Contributing to a Verbal or Physical Altercation	18
32.	Insubordination/Unruly Conduct.....	18
33.	Interference with School Authorities	18
34.	Leaving School without Permission	18
35.	Loitering	18
36.	Off-Campus Internet Site usage	19
37.	Parking/Driving	19
38.	Physical Assault.....	19
39.	Possession of Inappropriate Personal Property.....	19
40.	Profanity and/or Obscenity toward Staff.....	20
41.	Profanity and/or Obscenity toward Students/Indecency.....	20
42.	Robbery	20

43.	Serious Physical Aggression	20
44.	Sexual Assault	20
45.	Sexual Harassment	20
46.	Smoking	21
47.	Tardiness	21
48.	Technology Abuse	21
49.	Theft or Possession of Stolen Property.....	21
50.	Threat/Coercion	21
51.	Trespassing	21
52.	Truancy.....	21
53.	Unauthorized Filming, Picture Taking, or Recording.....	21
54.	Unauthorized Group Activity/Gang Activity	22
55.	Verbal Altercations.....	22
56.	Verbal Threats toward the School, Student Body, District Personnel or Agents or Community Members	22
57.	Verbal Assault against an Employee	22
58.	Weapons: Dangerous Instruments	23
59.	Weapons: Dangerous Weapons	23
60.	Weapons: Use of Legitimate Tools as Weapons	24
SCHOOL RESPONSES TO VIOLATIONS		24
	Suspension of a Student by a Teacher.....	26
	Failure to Follow Prescribed Intervention Strategy: Separate Violation	27
	School Personnel Authority	27
	Unauthorized Person.....	27
	Failure to Cooperate	27
	End of School Year Behavior.....	27
	Extension of School Authority.....	28
	Search and Seizure	28
	School Activities	29
	Athletic Policy	29
	Moral Contracts	29

Alternative Education Policy	29
Maintaining Class Progress	29
Lockers as School Property.....	29
Legitimate Use of School Lockers	29
Search of Locker Contents	30
Seizure	30
DUE PROCESS PROCEDURES	30
Short-Term Suspension	30
Long-Term Suspension or Expulsion	31
Suspension and Expulsion of Students Receiving or Otherwise Eligible for Special Education.....	34
Interviews of Students by Police or Other Public Agencies.....	34
Notification to Law Enforcement Agencies.....	34
TECHNOLOGY USE GUIDELINES - ACCEPTABLE USE POLICY... ..	35
ELECTRONIC COMMUNICATION DEVICES - STUDENTS	36
ACKNOWLEDGEMENT OF RECEIPT OF STUDENT CODE OF CONDUCT	38

INTRODUCTION

The Redford Union Schools District # 1 is dedicated to creating and maintaining a positive learning environment for all students. Teachers, administrators, parents, and students must assume a responsible role in promoting behavior that enhances academic and social success. Courteous, respectful, and responsible behavior fosters a positive climate for the learning community.

The Student Code of Conduct sets forth student rights and responsibilities while at school and school-related activities, and the consequences for violating school rules. When determining the appropriate action to be taken as a consequence of student misconduct, school officials may use intervention strategies and/or disciplinary actions, depending upon the severity or repetition of misconduct; age and grade level of the student; circumstances surrounding the misconduct; impact of the student's misconduct on others in the school community, and any other relevant factors.

It is the policy of this district to have zero tolerance for Student Code of Conduct violations related to drugs, alcohol, weapons, violence and criminal sexual conduct. Accordingly, it is this district's expectation that absent mitigating circumstances students who violate the district's zero tolerance policy will be expelled.

Therefore, the rules and regulations contained within this Code of Conduct are the foundation of our broad, discretionary authority to maintain safety, order, and discipline within the educational environment. School officials have the authority to control and discipline for any unauthorized conduct and/or improper conduct by and between students even though it may not be labeled and defined in this Code of Conduct. Student conduct may also be subject to other codes of conduct applicable to specific activities such as athletics, computer use and transportation.

The Student Code of Conduct will be administered uniformly and fairly, without partiality or discrimination, and based upon the circumstances presented.

WHEN AND WHERE THE STUDENT CODE OF CONDUCT APPLIES:

The Student Code of Conduct applies before, during, and after school:

- When a student is at school.

"At school" means in a classroom, elsewhere on school premises, on a school bus or other school-related vehicle, or at a school-sponsored or sanctioned activity or event, whether or not it is held on school premises;

- When a student's conduct at any other time or place has a direct and immediate effect on maintaining order and discipline, or on protecting the safety and welfare of students or school district staff or causes or reasonably forecasts substantial disruption of or a material interference with school activities; and
- When a student is using school telecommunications networks, accounts, or other district services.

ATTENDANCE AND TARDY POLICY

The Redford Union School District believes that regular and timely attendance in classes is directly related to individual student achievement and contributes to an orderly school environment that is beneficial to all students. Regular school attendance affords every student the opportunity to learn something new, to build self-esteem, to reinforce positive values, to interact with others, to prepare for the world of work and to become an effective and productive citizen.

Attendance in the elementary and secondary schools of the Redford Union Schools shall be in accordance with the General School Laws of the State of Michigan. If a student is under the age of sixteen (16), truancy is a violation of the State Compulsory Attendance Law.

The following will be enforced on a SEMESTER BASIS:

Elementary & Middle School Attendance Policy

All Students are expected to attend at least 160 days out of 180 days in order to be promoted. No more than 20 absences are allowed. Extenuating circumstances will be addressed by each building administrator.

Notes from parents will allow students to make up work missed during absences due to illness but will not excuse the absence.

- Parents/Guardians will receive a letter when their student has been absent for ten (10) days, or ten absences in the same hour will be referred to the District attendance officers.
- Parents/Guardians will receive a letter when their student has been absent for fifteen (15) days, or 15 absences in the same hour will result in a district truancy hearing. The principal may waive the consequences of absences due to extenuating circumstances.
- Parents/Guardians will receive a letter when their student has been absent for 20 or more days or 20 or more absences in the same hour. The truancy case is referred to the 17th District Court for a hearing.

RUHS Attendance Policy (as passed by BOE on April 16, 2012)

Redford Union recognizes that attendance plays an important role in the overall success of students. Students are required to attend classes and keep absences to a minimum. Habitual absence or tardiness results in serious lapses in the accumulation of knowledge, enrichment, practical and physical skills, self-discipline, and a sense of responsibility. Teachers and administrators consider class attendance and promptness significant components affecting a student's grade. Parents and students have a responsibility for attendance and are encouraged to schedule medical and dental appointments, personal business, and vacations outside school hours.

The attendance rules and regulations require a procedure involving parents or guardians in the validation of the student's absence. Therefore, under this attendance practice the parents or guardians are required to call the school to verify the student's absence within 24 hours or the absence is unexcused. This procedure applies to all students who are affected by these rules and regulations within the senior high school program of the Redford Union Schools.

1. Four different categories for absences will be used: "Excused", "Unexcused", "School Business" and "Documented". Definitions of each type of absence are the following:

- "Excused" absences are those that are called in by a parent or guardian, and allow for make-up work according to the school policy. Examples of Excused absences are the following:
 - Illness verified by a parent
 - Doctor appointment
 - Pre-arranged vacations
- "Unexcused" absences are those that are not called in by a parent or guardian, and allow for make-up work at the discretion of the teacher. Examples of Unexcused absences are the following:
 - Oversleeping
 - Personal business (other than aforementioned)
 - Missing the bus/ride
 - Work
 - Car trouble
 - Skipping
 - Sibling child-care
 - No parent phone call excusing absence (see above) with 24 hours
- "School Business" absences are those that are pre-approved by the administration as part of school related activities. These absences allow for make up work and are not counted as part of this attendance policy. Examples of School Business include, but are not limited to the following:
 - Field trips
 - Athletic events

- “Documented” absences are those that are explained by a document from a third party. Documented absences are not counted as part of this attendance policy. Absences for the following reasons are eligible to be “documented”:
 - Hospitalization
 - Funeral/Death in the Family
 - Religious Obligations
 - Mandatory Court Appearance
 - Jury Duty
2. A student who comes into the classroom after the bell has rung (end of the tone) is considered tardy. (For clarification, present is defined as being in the classroom before the bell rings). However, if a student arrives to class more than 10 minutes after the bell has rung; the student is then considered absent.
 3. Three (3) tardies in a class is considered to be one (1) absence. For example, a student who has 3 absences and 6 tardies will be considered to have 5 (3 absences and 2 absent equivalents) absences for this policy.
 4. Documented absences will not count against the 10 absence limit. Documentation for these absences will not be accepted after five (5) school days following that absence. Please see the definition of documented absence and the appeal process below.
 5. In-school suspensions and out-of -school suspensions will not be considered an absence under these guidelines.
 6. When a student has more than ten (10) absences to one class (combination of excused, unexcused absences and tardy equivalents), excused or unexcused in one semester, the student will be required to meet the following criteria to earn credit in the course:
 - A student who has greater than 10 absence equivalents, will receive their full credit and their letter grade if they earn a 75% or higher on the end of term common/comprehensive assessment and earn a passing grade.
 - For students who exceed 10 absence equivalents, the final exam grade will affect the final course grade as follows:
 - A student who exceeds 10 absence equivalents and does earn a 75% or greater on the final exam will be assigned the earned letter grade.
 - A student who exceeds 10 absence equivalents, does not earn a 75% or greater on the final exam, but earned a passing final calculated grade (60% or higher), will earn a No Credit (NC) in the course.
 - A student who exceeds 10 absence equivalents, does not earn a 75% or greater on the final exam, and does not earn a calculated grade of 60% or higher, will earn an “E” grade and no credit.

7. Teachers and administration are encouraged to use other forms of motivation/discipline to address excessive absenteeism and tardiness. Suggested methods of intervention are afterschool detentions and/or parent contact.

Appeal Process for Documented Absences:

Students/Parents may make an appeal to the administration regarding absences to determine if a waiver can be granted for students who surpass the 10 absence equivalent threshold. Criteria for appeals are the following:

- Requests must be made in writing using the attached form (see Absence Waiver Form).
- Requests must be made prior to the beginning of final exams.
- Documentation may be requested to substantiate reasons for absences.
- Final decisions will be determined by the school administration.
- Absences due to arriving to class more than 10 minutes late are not subject to appeal.

Communication:

It is important that students and families are aware of the student's attendance. It is encouraged that parents use the Parent Connect feature of MiStar (Zangle) to monitor their student's academic progress and attendance. Parents are encouraged to contact the office at Redford Union to get an ID and Password to use this resource.

Redford Union High School will ensure verbal and written communication by adhering to the following process:

- Redford Union will make a teleparent phone call each time a student is absent or tardy from a class;
- The teacher will meet with each student at five (5) absences and provide the student with written notice indicating that the student has reached five (5) absences. The parents will receive written notice from the administration indicating that the student has reached five (5) absences.
- The teacher will meet with each student at ten (10) absences and provide the student with written notice indicating that the student has reached ten (10) absences. The student and teacher will sign the form acknowledging this conference. The parents will receive written notice from the administration indicating that the student has reached ten (10) absences.

Tardiness and/or Early Dismissal

Punctuality, self-discipline and responsibility are successful life skills students are encouraged to develop while attending the Redford Union Schools. Students entering class late or leaving class early disrupt the teaching and learning that is already taking place. Students who are tardy miss preparation for daily lessons and important instructions for the day. Students who leave early miss important information for homework assignments.

It is the responsibility of parents and/or caregivers to see that students arrive at school early enough to be in their classrooms at the beginning of the day and to remain until the end of the school day.

Definitions

- Tardy is defined as being up to ten (10) minutes late for class.
- Early Dismissal is defined as leaving class ten (10) minutes before the end of the class period/day.

Elementary and Middle School Tardy and/or Early Dismissal Policy

- Five (5) tardies and/or five (5) early dismissals constitute one (1) absence during a semester.

Tardiness and/or Early Dismissal will only be excused for the following reasons

- Medical/Dental Care with documentation required from the Doctors office,
- Late bus arrival
- Legal reasons with documentation

STUDENT RIGHTS AND RESPONSIBILITIES

Individual rights relate to individual responsibilities and must be seen in relationship to the safety, health and welfare of all students in each school.

Expectations of student conduct should be kept within the bounds of reasonable behavior expected of all members of the community. Students should have freedom and encouragement to express their individuality in school, as long as their conduct does not intrude upon the freedom of others, and such conduct does not conflict with or violate any Federal, State or Local laws, Board of Education policies or applicable code of conduct. This applies especially to the freedom of fellow students to receive instruction. There must be a balance between individual freedom and the orderly operation of a classroom.

All students should recognize the consequences of their language, manners, and actions toward each other and school staff. Students need to understand that they benefit from an orderly school operation and, as members of the school community, acknowledge their responsibility to promote a good learning environment.

If a student feels unsafe or is threatened, the student or the student's parent/guardian should contact the principal.

VIOLATIONS OF THE STUDENT CODE OF CONDUCT

A student who violates the Student Code of Conduct is subject to discipline ranging from intervention to permanent expulsion, depending upon the circumstances, severity and persistence of the offense. The definitions of misconduct are not all-inclusive, but only representative and illustrative. A student who commits an act of misconduct not listed herein is nonetheless subject to disciplinary action.

School district staff may use intervention strategies such as teacher/student conferences, auxiliary staff/student intervention, and teacher/parent/guardian contacts. The staff will refer some violations directly to school administrators because of the serious and/or unlawful nature of the misconduct. At the option of school administrators, a student accused of any violation of the Student Code of Conduct may be referred to a school social worker or counselor, in conjunction with or in lieu of other disciplinary procedures. Where the misconduct is subject to mandatory discipline under state law, however, the school board will act to impose any mandatory sanctions.

A teacher may issue suspensions for up to one day. The principal, assistant principal or designee may issue short-term suspensions (see definition below). The district's board of education or its designee may issue long-term suspensions or expulsions. Long-term suspensions or expulsions are recommended by the principal, assistant principal or designee to the Review Committee. The Review Committee hears the case and if it recommends to the Superintendent a long-term suspension or expulsion, the case goes to the Superintendent who is the designee for the Board.

SHORT-TERM SUSPENSION

A short-term suspension occurs when a student is suspended for one (1) school day, up to and including ten (10) school days. During a short-term suspension, the student's rights and privileges of attending school, including extracurricular activities, are suspended.

LONG-TERM SUSPENSION

A long-term suspension is when a student is suspended for more than ten (10) school days. During a long-term suspension, the student's rights and privileges of attending school, including extracurricular activities, are suspended.

EXPULSION

An expulsion occurs when the school district's board of education affirms a decision to expel and thereby terminates the student's rights and privileges to attend school, including extracurricular activities. An expulsion is for an indefinite time, unless otherwise specified by the school board, its designee or state law. The parent/guardian of the student may petition the school board to request the student's reinstatement to school, as permitted by state law.

VIOLATIONS

1. Aiding/Abetting

A student shall not aid or abet the commission of a violation of the code of conduct or any other rule or aid or abet the covering up of any such commission.

2. Alcohol and Drugs

A student will not possess, distribute, use, offer to buy or sell, or purport to buy or sell, a controlled substance, an illegal substance, a dangerous drug, prescription drug, counterfeit drug, intoxicating substance, alcohol or any paraphernalia used for or in connection with such activity. A student legally in possession of prescribed medication will not be in violation of this section as long as his/her use and possession of the prescribed medication is authorized at school. Any student whom the school reasonably believes to have, to have been in the presence of or to be under the influence of alcohol and/or an unauthorized or illegal drug or substance, is subject to suspension and/or expulsion depending upon the circumstances and pending further investigation and discipline. In any event, the parent will be called and the school may refer the student to law enforcement representatives.

3. Arson (Starting a Fire)/False Alarms/Incendiary Devices

A student will not intentionally, by means of starting a fire, participating in or facilitating the starting of a fire, or by providing material used to start a fire cause harm or potential harm to any property or person, or participate in the burning of any property or person. A student will report a fire to school personnel and anyone who has violated this prohibition. A student shall not falsely report a fire or trigger a fire alarm. A student shall not possess, use or facilitate the possession or use of any incendiary devices at school or a school sanctioned or related event even if the device may be legally possessed and/or used.

If a student commits arson in a school building, on school grounds or other school property, the school board or its designee shall expel the student from the school district permanently, subject to possible reinstatement, pursuant to MCL 380.1311(5). (MCL 380,1311(2)).

"Arson" means a felony violation as set forth in Chapter X of the Michigan Penal Code. (MCL 750.71 to MCL 750.80).

4. Bullying/Harassment/Intimidation/Threats

"Bullying" or "harassment" is any gesture or written, verbal, graphic, or physical act (including electronically transmitted acts – i.e., cyber-bullying, through the use of internet, cell phone, personal digital assistant (PDA), computer, or wireless handheld device, currently in use or later developed and used by students) that is reasonably perceived as being dehumanizing, intimidating, hostile, humiliating,

threatening, or otherwise likely to evoke fear of physical harm or emotional distress and may be motivated either by bias or prejudice based upon any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity or expression; or a mental, physical, or sensory disability or impairment; or by any other distinguishing characteristic, or is based upon association with another person who has or is perceived to have any distinguishing characteristic. Bullying and harassment also include forms of retaliation against individuals who report or cooperate in an investigation under this policy. Such behaviors are considered to be bullying or harassment whether they take place on or off school property, at any school-sponsored function, or in a school vehicle or at any time or place where a child's imminent safety or over-all well being may be at issue.

Bullying and harassment are further defined and governed by the Redford Union Schools District No. 1 Board of Education Anti-Bullying Policy (Policy 5802), which is hereby incorporated by reference into this Student Code of Conduct.

5. Cafeteria Behavior

Students are expected to follow the policy of the school's cafeteria during breakfast and lunch. All food and beverage are to be consumed in the cafeteria. Students are personally responsible to properly dispose of their tray and any trash they generate; Students are expected to act in an orderly manner while waiting to purchase their food.

6. Cheating/Academic Misconduct

A student will not plagiarize, cheat, gain unauthorized access to, represent as his/her own, or tamper with educational materials or the work of another student, past or present or of another person. Discipline under this section may result in academic sanctions in addition to other discipline.

7. Chronic Misbehavior/Incorrigibility

A student shall not repeatedly fail and/or blatantly refuse to comply with school rules and regulations or directions of authorized school personnel. Repeated violations may result in increased severity of the consequence per occurrence.

8. Commission of Crime/Violation of Mandatory Suspension/Expulsion Laws

A student shall not commit a crime on school property or at a school related, sponsored or sanctioned event or commit a crime elsewhere which causes disruption at school or violate a law which specifically prescribes for a violation a suspension or expulsion from school, all as charged and determined by the district.

9. Consensual Sex Acts

A student shall not display or engage in acts of affection that include intimate contact of a sexual nature including but not limited to sexual intercourse, oral sex, intentional touching of another student's genitals, buttocks, or breasts or any other act which if forced, would constitute criminal sexual conduct.

10. Defacement of Property

A student will not cause defacement of, or damage to, property of the school or of others. Actions such as writing in school textbooks or library books, writing on desks or walls, carving into woodwork, desks, or tables, and spray painting surfaces are acts of defacement.

11. Derogatory Statements

A student shall not use racial or ethnic slurs, derogatory statements or any other types of name-calling or characterizations that are offensive to and/or directed at another student, district personnel or agents or a community member.

12. Destruction of Property

A student will not intentionally cause destruction of property of the school or others. Actions that impair the use of something are destructive. For example, ruining bulletin boards, defacing someone's work, erasing or using white or blackboards without permission, intentionally clogging the plumbing system, breaking light bulbs or fixtures, or damaging school equipment to the point where repair is necessary are all acts of property destruction.

13. Disorderly Conduct

A student will not harass others or misbehave in a manner that causes disruption or obstruction to the educational process. Disruption caused by talking, making noises, throwing objects, or otherwise distracting another constitutes disorderly conduct. Behavior is also considered disorderly if a teacher is prevented from starting an activity or lesson, or has to stop instruction to address the disruption.

14. Extortion

A student will not make another person do any act against his or her will, by force or threat of force, expressed or implied.

15. Failure to Cooperate with School Discipline

A student shall not refuse to serve an in-school suspension, misbehave while serving school discipline, or to report for an assigned detention. Walking out of the principal's or assistant principal's office while discussing or receiving discipline will not be tolerated. The student may be required to serve the original consequence in addition to further disciplinary action.

16. Failure to Serve Assigned Detention

A student will not fail to serve an assigned detention to which the student has been assigned.

17. False Fire Alarm or Bomb Report; Tampering with Fire Alarm System

Unless an emergency exists, a student will not intentionally sound a fire alarm or cause a fire alarm to be sounded, nor will a student falsely communicate or cause to be communicated that a bomb is located in a building or on school property, or at a school-related event. These acts are prohibited, irrespective of the whereabouts of the student. A student will not destroy, damage, or otherwise tamper with a fire alarm system in a school building.

If a student enrolled in grade 6 or above makes a bomb threat or similar threat directed at a school building, other school property, or a school-related event, then the school board or its designee shall suspend or expel the student from the school district for a period of time as determined in the discretion of the school board, or its designee. (MCL 380.1311a(2)).

18. False Identification

A student will not use another person's identification, impersonate another in fact or through virtual creations or give false identification to any school personnel or agents with intent to deceive or to falsely obtain money or property or to escape responsibility.

19. Felony

A student will not commit a criminal act that results in being convicted or, in some cases, charged with a felony offense.

20. Fighting

A student will not physically fight with another person or encourage such conduct. Any student who physically fights with another person will be suspended for at least 30 days at RUHS, and up to 10 days at the Middle and Elementary levels, if there are no mitigating circumstances warranting a lesser punishment (such as self defense because escape was not an option and there was no escalation) and could be expelled depending on the circumstances. Any student who participates in or is observing a fight must immediately follow any and all directions from district personnel or agents otherwise the failure to do so will be considered severe insubordination.

21. Fireworks

A student will not possess, handle, transmit, conceal, or use any fireworks or firecrackers.

22. Forgery

A student will not sign the name of another person for the purpose of defrauding school personnel, agents, the Board of Education or the other person.

23. Fraud

A student will not deceive another or cause another to be deceived by false or misleading information in order to obtain anything of value.

24. Gambling

A student will not engage in any or facilitate any game of chance or contest wherein money or other items of monetary value are awarded, except for those games and contests authorized at official school functions.

25. Hazing

A student will not haze or conspire to engage in hazing of another. As used in this section, "hazing" includes any method of initiation or pre-initiation into or for continued participation in a student organization or any pastime, activity or amusement, engaged in with respect to such an organization which causes, or is likely to cause, bodily danger, physical harm, personal harm, or personal degradation or disgrace. The term "hazing" does not include school sanctioned athletic events, contests or competitions.

26. Hall Behavior

Students and staff must be able to move through the halls without interference and in a safe and orderly manner. Students shall not run in the halls or engage in any type of horseplay. Grouping of students should not block passage. Students must conduct themselves in such a way that it does not disrupt the educational process or create an unsafe environment for staff or students.

27. Identification Card

For the protection of students and staff and when directed to do so, a student must have a valid Identification Card on his/her person and when so directed in clear view while he/she is in an area or at a place where he/she is under the care, direction or control of the district. It is the student's responsibility not to deface the ID card in any way and keep it in good condition.

28. Improper, Negligent, or Reckless Operation of a Motor Vehicle

A student will not intentionally or recklessly operate a motor vehicle, so as to endanger the safety, health or welfare of others on school property, or operate such a vehicle in areas where access to such vehicles has been prohibited or in a manner contrary to any applicable restrictions.

29. Inappropriate Displays of Affection

Students will not engage in inappropriate displays of affection, such as kissing or long embraces or touching of a personal nature.

30. Inappropriate Dress and Grooming

A student will not dress or groom in a manner that disrupts the educational process or is detrimental to the health, safety or welfare of others. Additionally, any dress or grooming, which, in the judgment of the school, does not align with the school dress code will not be permitted. A student will not dress in a manner that is distractive or lewd or indecent.

31. Inciting or contributing to a Verbal or Physical Altercation

A student shall not in any way encourage students to engage in a verbal or physical altercation.

32. Insubordination/Unruly Conduct

A student will not ignore or refuse to comply with directions or instructions given by school authorities. Examples of insubordination or unruly conduct include but are not limited to refusing to open a book, write an assignment, work with another student, work in a group, take a test, chronic failure to have materials in school, or do any other class or school-related activity not listed herein, refusing to leave a hallway or any other location by a school staff member, or running away from school staff when told to stop.

33. Interference with School Authorities

A student will not interfere with administrators, teachers, or other school personnel by threat of force or violence. Students are expected to immediately comply with disciplinary warnings to cease and desist any conduct, even if said conduct unintentionally causes disruption or is reasonable likely to result in disruption. A student shall not intentionally or unintentionally make physical contact with school personnel or staff who are attempting to separate or restrain students for their own safety.

34. Leaving School Without Permission

A student will not leave the school building, classroom, cafeteria, assigned area, school event or campus without permission from authorized school personnel.

35. Loitering

A student will not remain or linger on school property without a legitimate purpose and/or without proper authority, longer than 30 minutes following the end of the school day, 30 minutes following the end of a school related activity/event, or 30 minutes after his/her participation in the school related activity/event.

This does not apply to persons engaged in legitimate use of school facilities, playgrounds equipment, or playgrounds after school hours.

36. Off-Campus Internet Site Usage

Students may be subject to appropriate disciplinary action for off-campus internet use, including but not limited to Web site creation and/or use, where such use causes, or is likely to cause a material and substantial negative effect on the general safety and welfare of students and staff, or on the good order or functioning of the school(s) or which causes a violation of this Code of Conduct. This paragraph shall not be applied contrary to the protections of the First Amendment.

37. Parking/Driving

Students must be authorized to drive or park at or on a school district property. They may only park in authorized areas and at all times drive in a safe manner. In exchange for being authorized to park on a school district property, the vehicle owner and student consent to the searching of the vehicle by the district or its agents when circumstances warrant.

38. Physical Assault

A student will not physically assault another person.

If a student enrolled in grade 6 or above commits a physical assault at school against another student, then the school board or its designee shall suspend or expel the student from the school district for up to 180 school days. (MCL 380.1310(1)).

"Physical assault" means intentionally causing or attempting to cause physical harm to another through force or violence. (MCL 380.1310(3)(b), MCL 380.1311a(12)(b)).

39. Possession of Inappropriate Personal Property

A student will not possess personal property that is prohibited by school rules or that is disruptive to teaching and learning, including but not limited to pornographic or obscene material, laser lights, personal entertainment devices, computer games, electronic pagers or beepers, radios, television sets, cassette players, compact disc players, telephones, especially cell phones (See district cell phone policy) or other personal communication devices. Certain devices may be permitted for health or other reasons, if approved by the principal.

40. Profanity and/or Obscenity toward Staff

A student will not verbally, in writing, electronically, or with photographs or drawings, direct profanity or insulting, obscene gestures toward any school district personnel or agents.

41. Profanity and/or Obscenity toward Students/Indecency

A student will not orally, in writing, electronically, or with photographs or drawings, or by gesture or object, direct or depict a profanity, an insult, an obscenity or anything indecent toward or about any other student. Indecency is any conduct that is contrary to commonly recognized standards of behavior. This includes but is not limited to obscenity, indecent exposure, gestures, actions (dancing, depantsing, etc.), written or verbal phrases, displays, or pictures that are offensive to the standards of propriety.

42. Robbery

A student will not take or attempt to take from another person any property, by force or threat of force, expressed or implied.

43. Serious Physical Aggression

A student shall not engage in any aggressive behavior such as pushing, shoving, bumping, tripping, slapping, hitting, etc. or the threatening thereof which is done out of anger or which results or could result in injury.

44. Sexual Assault

A student will not sexually assault another person. If a student commits criminal sexual conduct in a school building, on school grounds or any other school property, the school board or its designee shall expel the student from the school district permanently, subject to possible reinstatement, pursuant to MCL 380.1311(5). (MCL 380.1311(2)).

"Criminal sexual conduct" means a violation as set forth in Chapter LXXVI of the Michigan Penal Code. (MCL 750.520b to MCL 750.520g).

45. Sexual Harassment

A student will not make unwelcome sexual advances, request sexual favors or engage in verbal communication or physical conduct of a sexual nature with or toward any other student, school district personnel or agents. Furthermore, a student will not use words, pictures, objects, gestures, or other actions relating to sexual activity or a person's gender that cause embarrassment, discomfort, or a reluctance to participate in school activities.

Harassment is further defined and governed by the Redford Union Schools District No. 1 Board of Education Anti-Bullying Policy (Policy 5802).

46. Smoking

A student will not smoke, use tobacco, or possess any substance containing tobacco, smoking paraphernalia, a lighter or matches in any area where same is prohibited by law or which is under the control of a school district, including all activities or events supervised, sponsored or sanctioned by the school district.

47. Tardiness

A student will not fail to be in his or her place of instruction at the assigned time without a valid excuse.

48. Technology Abuse

A student will not violate the district's policies, rules and regulations applicable to technology access and/or use (See district Acceptable Use Policy).

49. Theft or Possession of Stolen Property

A student will not, without permission of the owner or custodian of the property, take property or have in his or her possession property or exercise ownership rights or control over property in a manner inconsistent with the rights of the property's true owner.

50. Threat/Coercion

A student will not threaten another with bodily harm. A student will not coerce another to act or refrain from acting.

51. Trespassing

A student will not enter upon the premises of the school district or a district supervised, sponsored or sanctioned event, other than the location to which the student is assigned, without authorization from proper school authorities. If removed, suspended, or expelled from school, a student will not return to the school premises or attend a district supervised, sponsored or sanctioned event without permission of the proper school authorities.

52. Truancy

A student will not fail to report to the school's assigned class or activity without acceptable or appropriate and authorized, prior permission, knowledge or excuse by the school or parent/guardian.

53. Unauthorized Filming, Picture taking, or Recording

Students shall not engage in filming, picture taking or recording on school property or at a school sanctioned or sponsored event without permission of the District and shall not film, take pictures of or record another person at any such location without that person's consent whether or not permitted by the District.

54. Unauthorized Group Activity/Gang Activity

A student will not, by use of violence, force, coercion, threat of violence, or gang activity, cause disruption or obstruction to the educational process.

Unauthorized group/gang are defined as groups of students and/or adults who engage in activities that threaten the safety of the general populace, compromise the general community order, and/or interfere with the school district's education mission.

Unauthorized group/gang activity includes but is not limited to:

- a. Wearing or displaying any clothing, jewelry, colors, or insignia or marking any property in a manner that intentionally identifies the student as a member of or the property as within the territory of an unauthorized group/gang or otherwise symbolizes support of an unauthorized group/gang.
- b. Using any word, phrase, written symbol, or gesture that intentionally identifies a student as a member of an unauthorized group/gang, or otherwise symbolizes support of an unauthorized group/gang.
- c. Gathering of two or more persons for purposes of engaging in unauthorized group/gang activities or discussions promoting unauthorized group/gangs.
- d. Recruiting student(s) for unauthorized group/gangs.
- e. Retaliating against or threatening a person or a property on account of a person being in or refusing to join or quit an unauthorized group/gang.

55. Verbal Altercations

A student shall not engage in a discussion with another student/students that involves profanity, excessive yelling, name-calling or any other action that disrupts the school environment or educational process.

56. Verbal Threats toward the School, Student Body, District Personnel or Agents or Community Members

A student shall not engage in any verbal, written or electronic communication that threatens the district, student body, district personnel or agents or community members or any combination or portions thereof.

57. Verbal Assault against an Employee

A "verbal assault" is defined for the application of this policy as an oral or written statement, a communicative act, gesture or other communication made by a student to another person threatening to inflict bodily harm or injury upon any

person who is a school district employee or person engaged as a volunteer or contractor by the school district under circumstances which create a reasonable apprehension or fear of imminent bodily harm or injury in the mind of the person being threatened and where there is an apparent ability to inflict the bodily harm or injury threatened.

If a student enrolled in grade 6 or above commits a verbal assault, as defined by school board policy, at school against a person employed by or engaged as a volunteer or contractor by the school board, then the school board or its designee shall suspend or expel the student from the school district for a period of time as determined in the discretion of the school board or its designee. (MCL 380,1311a (2)).

58. Weapons: Dangerous Instruments

A student will not possess, handle, transmit, or use a dangerous instrument capable of harming another person. A "dangerous instrument" means any device intended or used to cause injury or bodily harm, any device used in a threatening manner that could cause injury or bodily harm, any device that is primarily used for self-protection or any device used to cause another to fear for his or her personnel safety. Dangerous instruments include, but are not limited to, chemical mace, pepper gas, explosive devices or like substances; stun guns, BB guns, pellet guns; arrows, weapon replicas, razors; box cutters, blades of any kind, lengths of wood or metal, chain, rocks, or other pointed or sharp objects.

59. Weapons: Dangerous Weapons

A student will not possess, handle, transmit, or use as a dangerous weapon, an instrument capable of harming another person. A "dangerous weapon" means a firearm, dagger, dirk, stiletto, knife with a blade over three inches in length, pocketknife opened by a mechanical device, iron bar, or brass knuckles. (MCL 380.1313).

A "firearm," as defined in section 921, title 18 of the United States Code (18 U.S.C. §921) means:

- Any weapon (including a starter gun) which will or is designed to, or may readily be converted to expel a projectile by action of an explosive
- The frame or receiver of any such weapon
- Any firearm muffler or firearm silencer; or
- Any destructive device

The term "firearm" does not include an antique firearm (18 U.S.C, § 921).

State law requires the school board or its designee to permanently expel from the

school district a student who possesses a "dangerous weapon" in a "weapon-free school zone," subject to possible reinstatement, pursuant to MCL 380.1311(5). (MCL 380.1311(2)).

However, a school board is not required to expel a student for possessing a weapon if the student establishes in a clear and convincing manner at least one of the following:

- The object or instrument possessed by the student was not possessed by the student for use as a weapon, or for direct or indirect delivery to another person for use as a weapon
- The weapon was not knowingly possessed by the student
- The student did not know or have reason to know that the object or instrument possessed by the student constituted a dangerous weapon
- The weapon was possessed by the student at the suggestion, request, or direction of, or with the express permission of, school or police authorities

"Weapon-free school zone" means school property and a vehicle used by a school to transport students to or from school property. (MCL 750.237a).

"School property" means a building, playing field, or property used for school purposes to impart instruction to children or used for functions and events sponsored by a school, except a building used primarily for adult education or college extension courses, (MCL 750,237.0).

If a dangerous weapon is found in the possession of a student while the student is in attendance at school or a school activity, or while the student is enroute to or from school on a school bus, the Superintendent or the school district or intermediate school district, or his or her designee, shall immediately report that finding to the student's parent or legal guardian and the local law enforcement agency. (MCL 380,1313(1)).

60. Weapons: Use of Legitimate Tools as Weapons

A student will not use a legitimate tool, instrument, or equipment as a weapon including, but not limited to, pens, pencils, compasses, combs, or tools with the intent to harm another.

SCHOOL RESPONSES TO VIOLATIONS

While the district is not limited to the following illustrative list of possible responses to violations, any or all of the following intervention strategies or disciplinary actions may be used:

- Administrator/student conference or reprimand
- Administrator and teacher-parent/guardian conferences
- Referrals and conferences involving various support staff or agencies
- Daily/weekly progress reports
- Behavioral contracts
- Change in student's class schedule
- School service assignment
- Confiscation of inappropriate item
- Restitution/restoration
- Before and/or after school detention
- Denial of participation in class and/or school activities
- Weekend detention
- In-school suspension
- Other intervention strategies, as needed
- Law enforcement agency notification
- Suspension of Driving/Parking Privileges
- Mediation of student or student/parent
- Out-of-school suspension (short-term) for one (1) school day, up to and including ten (10) school days
- Evaluation by a mental health professional
- Recommendation to the Board of Education, Review Committee, or its designee for long-term suspension or expulsion;
- Placement in an alternative education program or transfer to another building
- In the event a student is expelled for possession of a dangerous weapon in a weapon-free school zone, arson in a school building or on school grounds, or criminal sexual conduct in a school building or on school grounds, the school board shall ensure that, within three days after the expulsion, an official of the school district refers the individual to the appropriate county department of the family independence agency or

county community mental health agency, and notifies the individual's parent or legal guardian or, if the individual is at least age 18 or is an emancipated minor, notifies the individual of the referral (MCL 380.1311(4)).

- Requesting an emotional, behavioral, and/or chemical dependency evaluation and treatment and/or counseling recommendation. The intervention strategy or discipline may require the student to follow any or all treatment recommendations of the evaluation. The evaluation must be from a source approved by the administration.

Suspension of a Student by a Teacher

As provided by law, a teacher is authorized to suspend a student from a class, subject or activity for up to one full school day, if the teacher has good reason to believe that a student's conduct in a class, subject, or activity constitutes such a suspension according to the local policy adopted by the Board of Education and included in the school district's Student Code of Conduct. During a suspension under this policy, a student shall not be returned that school day to the class, subject or activity from which the student was suspended without the concurrence of the teacher of the class, subject or activity and the school principal.

For all other conduct, the teacher must handle the matter in accordance with the standard disciplinary process used in the school building; The teacher may also elect to not exercise the teacher suspension rights provided in this policy, and handle the matter in accordance with the standard disciplinary process used in the school building.

A teacher who suspends a student from a class, subject or activity under the provisions of this policy shall immediately report the suspension and the reason for this suspension to the school principal and send the student to the school principal or the school principal's designee for appropriate action. If that action requires the continued presence of the student at school, the student shall be under appropriate supervision. As soon as possible after the teacher-imposed suspension, the teacher shall contact the student's parent/guardian and schedule a parent-teacher conference to discuss the suspension. If possible, the parent-teacher conference should be scheduled during the teacher's non-instructional time, or before or after school. The teacher must report the outcome of the parent-teacher conference to the principal in writing. Whenever practicable, a school counselor, school psychologist or school social worker shall attend the conference. A school administrator shall attend the conference if the teacher or the parent or guardian so requests. (MCL 380.1309).

This policy shall not diminish the due process rights under federal or state law of a pupil who has been determined to be eligible for special education programs and services.

Failure to Follow Prescribed Intervention Strategy: Separate Violation

If a student fails to comply with the terms of the disciplinary action, such failure is a separate violation of the Student Code of Conduct, at the same level for which the student was initially disciplined; the student may be disciplined for the additional violation. This may be considered severe insubordination or chronic misbehavior for which additional consequences may apply.

School Personnel Authority

The authority of school personnel extends to all school district students while the students are on school premises, on a school bus or other school-related vehicle, or at a school-sponsored, related or sanctioned activity or event, whether or not it is held on school premises.

Unauthorized Person

The administration, its designees or staff members have the right to seek the immediate removal of unauthorized persons from school property. An unauthorized person is one who does not have lawful business to pursue at the school or who acts in a manner that disrupts or disturbs the normal education function of this institution. This includes students who are under suspension or expulsion and awaiting readmission. The administration, its designees or staff members have the authority to forbid any unauthorized person from entering school property. This includes all school-related activities. If an unauthorized person has been barred by the administration, its designees or staff members, he/she is subject to immediate arrest if he/she fails to leave or returns after being barred. Furthermore, the administration, its designees or staff members may ask for identification from any person and inquire as to the reason for their presence on school property.

Failure to Cooperate

State Law dictates that a student shall not refuse to cooperate with School District administrators, their designees and/or teaching staff investigating a possible violation of this Code of Conduct and/or building rules, and no student shall make false statements or give false evidence to School District administrators, their designees and/or teaching staff. A student shall not refuse to testify or otherwise cooperate with School District personnel in any disciplinary proceeding.

End of School Year Behavior

Students are reminded that all school policies will be rigidly enforced during the closing weeks of the school year. All students will be expected to demonstrate acceptable

standards of behavior. Any behavior which is disruptive to the school or threatens the safety and well-being of others, will not be tolerated. Seniors who do not follow school rules and regulations will jeopardize their right to participate in the prom and commencement exercises or being recognized as a speaker or award recipient. Suspensions would apply to all school-sponsored events and activities both on and off campus. Students are also notified that misconduct engaged in prior to, during or after graduation that constitutes a violation of this code of conduct can be the subject of disciplinary action or police intervention, including but not limited to supplementing a student's behavioral/disciplinary record and communicating the supplemental record to other schools, law enforcement or employers.

Extension of School Authority

A. While the student is in the "school zone" the school has the obligation to protect and control.

B. When the student leaves the "school zone" the school's obligation ends, school's rights continue (no geographical limitation to authority) and include but are not limited to the following.

1. Right to investigate any incident involving a student occurring outside of the school zone

2. Right to gather information and exchange information with the police department regarding actions of a student.

3. Right to make a determination whether actions of the student constitute a violation of this code of conduct by, for example, creating creates a clear danger to or disruption of the safe and orderly educational atmosphere of the school.

Search and Seizure

School officials have broad discretionary authority to search students, their belongings, and school property including but not necessarily limited to whenever there is a reasonable suspicion that a student may be in violation of the Student Code of Conduct or State law. Random searches and drug testing may also occur under certain circumstances such as random locker or other school property searches and drug testing as a condition for participating in certain privilege activities such as athletics. When conducting searches, school officials may seize any illegal or unauthorized items, items in violation of Board Policy or the Student Code of Conduct, or any other items reasonably determined by the school official to be a potential threat to the safety or security of others.

School Activities

A student who is suspended from school for any reasons will not be allowed to practice, participate in, or attend any school activity, regardless of location, during the suspension (including weekends and/or holidays).

Athletic Policy

In addition to the Student Code of Conduct, students involved in athletics must also adhere to and follow the policies and procedures contained in the Athletic Handbook.

Moral Contracts

Any activity that a student engages in, the supervisor or advisor may require a student to sign a moral contract as requirement for his/her participation,

Alternative Education Policy

A student who is placed in the alternative education program must complete at least one (1) full semester with zero discipline referrals, 90% attendance, show academic improvement, and have a recommendation from the program coordinator before applying for reinstatement to the K-12 program.

Maintaining Class Progress

When appropriate in the judgment of the principal, a suspended student may maintain academic progress under the terms and conditions set by the principal.

Lockers as School Property

All lockers assigned to pupils are the property of the school district. At no time does the school relinquish its exclusive control of its lockers. The public school principal or his/her designee shall have custody of all combinations to all lockers or locks. Pupils are prohibited from placing locks on any locker without the advance approval of the public school principal or his/her designee.

Legitimate Use of School Lockers

The school assigns lockers to its pupils for the pupils' convenience and temporary use, pupils are to use lockers exclusively to store school-related materials and authorized personal items such as outer garments, footwear, grooming aids, or lunch. Pupils shall not use the lockers for any other purpose, unless specifically authorized by school board policy or the public school principal or his/her designee, in advance of pupils bringing the items to school. Pupils are solely responsible for the contents of their lockers and should not share their lockers with other pupils, nor divulge locker combinations to other pupils, unless authorized by the public school principal or his/her designee.

Search of Locker Contents

Random searches of school lockers and their contents have a positive impact on deterring violations of school rules and regulations, ensure proper maintenance of school property, and provide greater safety and security for pupils and personnel. Accordingly, the board authorizes the public school principal or his/her designee to search lockers and locker contents at any time, without notice, and without parental/guardianship or pupil consent.

The public school principal or his/her designee shall not be obligated, but may request the assistance of a law enforcement officer in conducting a locker search. The public school principal or his/her designee shall supervise the search. In the course of a locker search, the public school principal or his/her designee shall respect the privacy rights of the pupil regarding any items discovered that are not illegal or against school policy and rules,

Seizure

When conducting locker searches, the public school principal or his/her designee may seize any illegal or unauthorized items, items in violation of board policy or rules, or any other items reasonably determined by the public school principal or his/her designee to be a potential threat to the safety or security of others. Such items include, but are not limited to the following: firearms, explosives, dangerous weapons, flammable material, illegal controlled substances and controlled substance analogues or other intoxicants, contraband, poisons, and stolen property. Law enforcement officials shall be notified immediately upon seizure of such dangerous items, or seizure of items that schools are required to report to law enforcement agencies under the Statewide School Safety Information Policy. Any items seized by the public school principal or his/her designee shall be removed from the locker and held by school officials for evidence in disciplinary proceedings and/or turned over to law enforcement officials. The parent/guardian of a minor pupil, or a pupil eighteen (18) years of age or older, shall be notified by the public school principal or his/her designee of items removed from the locker.

DUE PROCESS PROCEDURES

Short-Term Suspension

Except in extraordinary circumstances, alleged violations of the Student Code of Conduct are initially handled at the student's school. If a short-term suspension is contemplated, the principal or assistant principal shall provide the student with oral or written notice of the charges or allegations, and an explanation of the evidence supporting or basis for the charges. The student shall be given the opportunity to present an explanation or a differing statement of the facts.

If the misconduct is found, the principal may authorize disciplinary action in accordance with this Student Code of Conduct, including short-term suspensions. Students whose presence pose a continuing danger to persons or property, or an ongoing threat of disrupting the educational process, may be immediately removed from the school without prior notice, explanation, or opportunity to respond. In such cases, the above procedures shall be provided as soon as practical.

The student shall be notified of the circumstances and action taken. An attempt will be made to notify the parent/guardian of the circumstances and action taken.

The principal's or assistant principal's decision is final.

Long-Term Suspension or Expulsion

For long-term suspensions (more than ten days), the student, student's parents, parent or guardian will be notified, in writing, of the charges against the student, the discipline that could occur if the charges are proved, the nature of the evidence against the student, that discipline will occur pursuant to a formal hearing before an impartial tribunal, and that at the hearing, the student will be given the opportunity to be heard in his/her own defense, permitted the assistance of counsel, and to confront and question witnesses.

The student, student's parents, parent or guardian will also be notified, in writing, of any hearing that could result in a long-term suspension which notice shall include the hearing date, time and place, the discipline that could result and the parents' right to attend.

Long-term suspension hearings are conducted before a review committee appointed by the administration. The hearing must be recorded. The committee's decision is final if the decision results in a short-term suspension. The student and his/her parents, parent or guardian will be notified, in writing, of any such final committee decision.

If the committee's decision is for a long-term suspension, the decision will go into effect but the decision can be appealed to the Superintendent or his/her designee.

The student's parents, parent or guardian will be notified, in writing, of any such committee decision, of the right to appeal, of the deadline for any such appeal, and of the fact that if a timely appeal is not pursued, the review committee's decision will become final.

Said notice must also inform the recipient that any such appeal must be in writing, mailed or delivered to the Superintendent and received by the Superintendent within 10 days of the date of the notice sent to the student's parents, parent or guardian of the review committee's decision and that the written appeal must specify the basis for the

appeal and include any new evidence in support of the appeal, if any, which was not presented to the review committee and an explanation of why the evidence was not presented to the review committee.

If a timely appeal is not pursued, the review committee's decision becomes final.

If a timely appeal to the Superintendent is pursued, the Superintendent or his/her designee must decide the appeal on the basis of record presented to the review committee and any new evidence presented in or with the appeal. If the Superintendent determines a further hearing is needed, he/she shall notify the student, student's parents, parent or guardian, in writing, of the time, date and location for the hearing.

Any such hearing shall be recorded.

Unless the student presents evidence to the Superintendent or designee that the due process to which the student was legally entitled leading up to the decision appealed from was violated, or presents evidence that could not have been presented at the time of the review committee hearing that the Superintendent or designee concludes could have resulted in a different decision by the committee, the Superintendent or designee must affirm the review committee's decision.

If the Superintendent or designee concludes that evidence presented warrants a decision different from the decision of the review committee, he/she can either make the decision or refer the case back to the review committee for further review.

If the Superintendent or designee refers the case back to the review committee, the student, student's parents, parent or guardian will be notified in writing and the review committee will thereafter notify the student, student's parents, parent or guardian, in writing, of the date, time and location for the additional hearing.

Any additional decision of the review committee made pursuant to a referral of a case back to it by the Superintendent or designee, shall follow and be subject to the same procedural and notice requirements for a case first heard by the review committee.

If the Superintendent or designee decides an appeal differently than the review committee or affirms the decision of the review committee, the decision will be final pending any further appeal.

A Superintendent's or designee's decision pursuant to an appeal will be made in writing and mailed to the student, student's parents, parent or guardian.

The student, student's parents, parent or guardian will also be notified, in writing, that if the student wishes to appeal the Superintendent's or designee's decision to the Board of Education, any such appeal must be in writing and mailed or delivered to the

Superintendent and received by him or her within 10 days of the date of the Superintendent's written decision.

Said notice must also inform the recipient that the written appeal must specify the basis for the appeal and include any new evidence in support of the appeal, if any, which was not presented to the Superintendent or designee and an explanation of why the evidence was not presented.

If a timely appeal of the Superintendent's or designee's decision is not pursued, the Superintendent's or designee's decision will become final.

If a timely appeal of the Superintendent's or designee's decision is pursued, the student, student's parents, parent or guardian will be notified, in writing, of the date, time and location for the Board of Education appeal hearing. The notice will inform the recipients that the hearing will be conducted in a closed session meeting of the Board of Education unless the student opts to have the hearing take place in an open meeting of the Board of Education.

The Board of Education hearing will occur in a closed session meeting of the Board unless the student opts to have the hearing conducted in an open meeting.

The Board of Education must make its decision of the appeal in an open meeting.

Unless the student presents evidence to the Board that the due process to which the student was legally entitled leading up to the decision appealed was violated or evidence is presented by the student that could not have been presented at the time of the review committee hearing that the Board of education concludes could and should have resulted in a different decision by the committee, the Board of Education must affirm the decision appealed.

A Board of Education decision to affirm will be final. The student, student's parents, parent or guardian will be notified of any such decision, in writing.

If the Board of Education does not affirm the decision appealed, it must refer the case back to the review committee for further hearing.

If the Board of Education decision is to refer the case back to the review committee, the student, student's parents, parent or guardian will be notified in writing and the review committee will thereafter notify the student, student's parents, parent or guardian, in writing, of the date, time and location for the additional hearing.

Any additional decision of the review committee made pursuant to a referral of a case back to it by the Board of Education, shall follow and be subject to the same procedural and notice requirements for a case first heard by the review committee.

Suspension and Expulsion of Students Receiving or Otherwise Eligible for Special Education

Students previously identified under state and federal regulations as eligible for special education are entitled to an extra measure of consideration for the disability in student discipline procedures. Also, other due process provisions are triggered for any student if a review of a student's record indicates significant prior knowledge about a potential but unidentified disability. School personnel are advised to consult with their local and intermediate district administrators for special education and to refer to the most recent edition of Special Education Considerations in Student Disciplinary Procedures (Michigan Department of Education).

Interviews of Students by Police or Other Public Agencies

The school district endeavors to cooperate with law enforcement agencies. Students may be interviewed in school by law enforcement officials. School officials will grant law enforcement interviews with a student after considering the (1) type of incident; (2) seriousness of the incident; (3) age and maturity of the student; (4) relationship of the incident to school and the educational process, and (5) whether time is of the essence.

When practical, school personnel will be present during the police interview, and an attempt will be made to contact the parent/guardian prior to the interview. If the student is a minor and the parent was not present during the interview, the parent/guardian will be notified by the principal that an interview has taken place.

Notification to Law Enforcement Agencies

State law requires each school board to comply with the statewide school safety policy adopted by the Superintendent of Public Instruction, Attorney General and Director of Michigan State Police on October 4, 1999. (MCL 380.1308). The statewide school safety policy requires the following types of incidents occurring at school be reported to a local law enforcement agency:

Armed Student or Hostage	Robbery or Extortion
Suspected Armed Student	Unauthorized Removal of Student
Weapons on School Property	Threat of Suicide
Death or Homicide	Suicide Attempt
Drive-By Shooting	Larceny (Theft)
Physical Assault (Fights)	Intruders (Trespassing)
Bomb Threat	Illegal Drug Use or Overdose
Explosion	Drug Possession
Arson	Vandalism or Destruction of Property
Sexual Assault (Criminal Sexual Conduct)	Minor in Possession of Alcoholic Liquor or
Bus Incident or Bus Accident	Tobacco Products

TECHNOLOGY USE GUIDELINES - ACCEPTABLE USE POLICY

USE OF TECHNOLOGY AND ELECTRONIC RESOURCES

The Board of Education recognizes that it is important for students to have access to electronics-based research tools and master skills for their application to learning, problem solving, production of work, and the processing and presentation of information. The Board also recognizes that while these resources represent extraordinary learning opportunities and enriching educational materials, they also offer persons with illegal or unethical motives avenues for reaching those using resources. Additionally, these resources present tempting opportunities for users to explore areas that are either confidential, have restricted access or are inappropriate to the classroom or workplace. It is the policy of the Board of Education that the use of the technology and electronic resources of the Redford Union School District shall in all respects conform to and comply with applicable state and federal laws or regulations, District policy and guidelines and shall be appropriate for our educational purpose and programs for students. It shall be the responsibility of the Superintendent of Schools and administrative staff of the School District to implement the Administrative guidelines which are incorporated herein by reference.

Full Acceptable Use of Technology and Electronic Resources are available on the Redford Union Website.

A violation of the District's acceptable use policy and/or guidelines may result in discipline from intervention to expulsion depending upon the circumstances, severity and persistence of the offense.

ELECTRONIC COMMUNICATIONS DEVICES- STUDENTS

The Redford Union Board of Education recognizes that electronic communications devices and personal communications devices, such as cellular telephones and pagers/beepers, are desirable and convenient means for a student to communicate with his/her parent(s) or guardian(s). Such devices can also be of critical use in emergency situations. However, these items are frequently noisy and disruptive of the educational environment.

This policy has been developed to balance the integrity and instructional quality of the Redford Union School District classrooms with the age and maturity level of its students.

Elementary Students Grades K-5

Subject to the execution by a student and his/her parent of the form below, an elementary student in grades K-5 may be in possession of a cellular telephone or other electronic communications device (ECD) on school property during the instructional day, subject to the terms of this policy and the administrative rules of the district. Elementary students are not permitted to use or have electronic communication devices or personal communication devices turned on or heard in a school building during the instructional school day.

Secondary Students Grades 6-12

Subject to the execution by a student and his/her parent of the form below, a secondary student in grades 6-12 may be in possession of a cellular telephone or other electronic communications device (ECD) on school property during the instructional day, subject to the terms of this policy and the administrative rules of the district. Secondary students are not permitted to use or have electronic communication devices or personal communication devices turned on or heard in a school building during the instructional school day.

Students violating this policy may be subject to disciplinary action in accordance with the Student Code of Conduct at any level and as provided below depending upon the severity or persistence of the offense.

I, _____ have read the following:
(Student Name)

Electronic Communication Devices / Cell Phone Policy

Subject to the proper execution of this form, Redford Union students may possess a Cellular Telephone or other electronic communication device (ECD) during the school day, provided that during regular school hours the Cell Phone and/or other ECD remains off, unless authorized for specific use by school personnel; subject to any stricter rule established in any Redford Union School District Building. or Area. Cell Phones and/or other ECD's will ONLY be confiscated if they are heard or used at anytime during the regular school day. Redford Union students may possess a Cellular Telephone or other electronic communication device (ECD) at after-school activities and school-related functions provided no rules to the contrary govern the activity or function.

NOTE TO PARENTS: Sending communications electronically (texting, paging, calling) to your students during regular school hours is a violation of this code and will result in disciplinary action for the student.

The student who possesses a Cell Phone or ECD shall assume responsibility for its care. At NO TIME shall the District be responsible for preventing theft, loss or damage to Cell Phones or ECD's brought onto the school districts property.

There is a three-tiered ECD/Cellular Phone Discipline Policy as follows:

1st Offense - If the ECD/Cell Phone is used or heard it will be taken for the day and sent to the office, and then returned to the student at the end of the day. (**Teacher** who has taken the phone will contact the parent and make them aware that the phone was taken and that if there is a next time it will not be returned until a parent comes in to pick it up.)

2nd Offense - If the ECD/Cell Phone is used or heard it will be taken and sent to the office, and not be returned until a parent comes in to the office to pick it up during regular school hours. (**Teacher** who has taken the phone will contact the parent and make them aware that this is the 2nd offense, and if there is a next time it will be kept for 30 days.)

3rd Offense - If the ECD/Cell Phone is used or heard it will be taken and sent to the office, where it will be kept for 30 days. At the end of the 30 day period, the parent may come in to the office to pick it up during regular school hours.

Each additional offense: - The ECD/Cell Phone will be kept for an additional 30 days, and will only be returned to the parent who comes into the office to pick it up during regular school hours. Effective with the fourth offense it can be punishable up to a possible 180 day suspension.

Student Signature

Grade

Date

Parent Signature

Date

**ACKNOWLEDGEMENT OF RECEIPT OF STUDENT CODE OF
CONDUCT**

Home room Teacher: _____

Name of Student: _____

Distribution Date: _____

As the parent/guardian of _____ , I have read and
discussed the Student Code of Conduct with my child.

Parent/Guardian Signature

Date

Parent/Guardian Signature

Date

Student Signature •

Date

Redford Union Schools does not discriminate on the basis of race, color, and national origin (Title VI of the Civil Rights Act of 1964), sex (Title IX of the Education Amendments of 1972), disability (Section 504 of the Rehabilitation Act of 1973), or age (Age Discrimination Act of 1975) in its programs or activities. The following person(s) have been designated to handle inquiries regarding the nondiscrimination policies. Parents may appeal to the Office for Civil Rights, Department of Education, Washington, DC 20201.

Superintendent
19990 Beech Daly Road
Redford, MI 48240

Section 504
19990 Beech Daly Road
Redford, MI 48240

Title VI
27100 Bennett
Redford, MI 48240

Title IX
17711 Kinloch
Redford, MI 48240