Student Appropriate Use Policy

Technology is a vital part of the Estherville Lincoln Central Community School District's curriculum; therefore, students will be given access to the Internet through individual network accounts for 3rd -12th grade. PreK - 2nd grade students will have access through a group elementary account with direct teacher or adult supervision. Email accounts may be issued to students at an appropriate level for curriculum use.

Expectation of Privacy
The District retains control and supervision of all technology including computers, networks, and Internet services owned or leased by the school. The District reserves the right to monitor all use of technology.

Each person has no expectation of privacy in their use of the District technology, including email and stored files. All communications and information received via the district technology shall be considered the property of the district. Each person will respect the rights of others to the protection of the files they store on a computer and will not alter or damage such files.

Internet Safety and Access

 It is the policy of the Estherville Lincoln Central Community School District to (that):
1. Prevent user access and transmission of any inappropriate material via the Internet and other electronic communication devices
2. Prevent unauthorized access and unlawful online activity by forbidding violation of copyright laws, licensing agreements, or plagiarizing works they find on the Internet. Students shall cite all quotes, references, and sources.
3. Comply with the Children's Internet Protection Act (CIPA) [Pub. L. No. 106-554 and 47 USC 254(h)]
4. Users will not make deliberate attempts to degrade, vandalize, hack, disrupt or break equipment, software, or network performance.
5. Cameras or other recording devices are not to be used to take pictures or video without the consent of all persons being photographed or recorded.
6. Users will not attempt to gain unauthorized access to information resources, another person's materials, information or work folder, files, or use another user's network account.
7. Users will not use the school district system to post private information about another person or to post personal contact information about themselves or other persons including, but not limited to, addresses, telephone numbers, school addresses, identification numbers, access codes or passwords.
8. Users will not use the school district system to purchase goods or services for personal use without authorization from the appropriate school district official.
9. Students will not be allowed to use non-school issued email, or chat rooms, forums, post boards, post logs, blogs, or other on-line communication services or games without the authorization of a teacher.
10. Students shall use all technology and communications responsibly and ethically with appropriate online behavior.

To comply with the Children's Internet Protection Act, we have installed security software that will filter and block offensive, obscene, pornographic, and any other inappropriate material deemed harmful to minors. Because information on the Internet changes constantly it is not possible to predict, control, or filter everything a student may locate and Estherville Lincoln Central School makes no guarantees as to the accuracy of content found on the Internet or specific websites.

Parents and students will sign a form acknowledging that they have read and understand the Appropriate Use Policy and that they will comply with the policy and understand the consequences that could be invoked for violation of the policy.

Education, Supervision, and Monitoring

It shall be the responsibility of all members of the Estherville Lincoln Central Community School staff to educate, supervise, and monitor appropriate usage of the online computer network and access to the Internet in accordance with this policy and the Children's Internet Protection Act.

Estherville Lincoln Central staff will provide age-appropriate training for students who use the district's Internet facilities. The training provided will be designed to promote the school's commitment to:
1. The acceptable use of the Internet services as set forth in the district's Appropriate Use and Internet Safety Policy
2. Student safety with regard to: Safety on the Internet, appropriate behavior while online, cyber bullying awareness and response, unauthorized access, including hacking and other unlawful activities by minors online, use and dissemination of personal information regarding minors
3. Compliance with the E-rate requirements of the Children's Internet Protection Act

Student Violation-Consequences and Notifications
Consequences and Notifications of violations will be handled by building level administration or his/her designee.

A verbal and written notice will be issued to the student violating the school district's Appropriate Use Policy.

Additionally, students may be held financially responsible for any damages caused by their actions. Based on the severity of the offense, the consequence may also include, but will not necessarily be limited to one or more of the following:

- Suspension of Local Area Network/Internet/E-mail access
- Revocation of Local Area Network/Internet/E-mail access
- Suspension of computer access
- Revocation of computer access
- School suspension
- School expulsion
- Legal action and prosecution by authorities
- Violation of the Good Conduct Policy
- Others as deemed appropriate by the administration

A copy of the notice or letter will be mailed to the student's parent/guardian and a copy will be provided to the building principal for placement in the student's file.