

Student Access Restriction Form

Peters Township School District

Dear PTSD Parent,

As we work to provide a safe and secure environment for our students and staff, we understand that as parents and/or guardians, you may need to place restrictions on individuals who may not have access to your child during the school day. Please note that without prior written approval from a parent, students may not be released to any individual who is not included on the child's emergency card. Photo identification is required of all visitors to the District.

For parents with specific custody arrangements, please complete the form below, attach a copy of the court documents, and return it to your child's school counselor. Please note that a copy must be completed annually for each child in the school system. The District cannot prohibit a natural or adoptive parent or a legal guardian from accessing the school or your child unless you provide a court order or signed custody agreement consistent with the requested prohibition.

For requests related to a specific individual(s) that may not request access to your child (including lunch visits, appointments with the teacher, attendance at school-day events, etc.), please complete the information below. This information will be included in our PowerSchool database and will be used by our visitor management system to alert the staff if the individual would try to enter the school via the main office. The name should be listed as it would appear on state-issued identification.

Student Name: _____ Date: _____

Building: _____ Grade: _____ Teacher : _____

Name of parent/guardian completing the form: _____

Signature of parent/guardian: _____

- ☐ I have attached custody documentation to this form. (Please provide a summary below).
- ☐ The following individual(s) may not have access to my child during the school day (please list all full names that apply): _____

Additional details related to request:

Please return completed form with any necessary attachments to your child's counselor. Note that this form must be renewed annually and updated immediately if your custody agreement or order changes.