If your child is out sick or will be out for an extended period of time please make sure you call the school and notify the absentee line. (978) 365-4220 ext. 1

Also you may fill out the attached form and send it with your child to school and have them bring it to the main office. The office will contact your child's teacher(s) and get the assigned work that your child will be missing back to you.

## Student Absent Sick Form or Extended Leave of Absence

Child's Name
Grade
Homeroom Teacher
Date(s) absent
Reason
Work Requested: (Please list your child's teachers' names) Math Teacher ELA Teacher Science Teacher
Social Studies Teacher
Specials: