

Electronic Access/Acceptable Use Policy User Agreement Form for Staff

The Bath County School District is pleased to offer our staff access to the district's devices, network, e-mail system, internet, and other educational technology. **In order to access these resources, all users must abide by the Board Approved Acceptable Use Policy 08.2323 and provide consent and agreement through the Board Approved Electronic Access/Acceptable Use Policy User Agreement Form 08.2323 AP.21.** A signed agreement form must be on file at the school for each user who wishes to use the Network. By signing the user agreement form, the staff member has agreed to abide by Board policy governing access. The use of the Bath County Network is a privilege, not a right. (Policy 08.2323) Inappropriate use may result in cancellation of the privilege. (Policy 08.2323) Bath County Schools' technology users are expected to act in a responsible, ethical and legal manner, in accordance with the Bath County Schools Code of Conduct, and the laws of the State of Kentucky and the United States. (Policy 08.2323) The Bath County School District has the authority to determine appropriate use and may deny, revoke or suspend any user account at any time based upon its determination of inappropriate use of the system. (Policies 08.2323; 09.436) School principals may apply other disciplinary measures according to the school's discipline code. The Bath Co. School System reserves the right to review any material on any user-account and to monitor file server space in order for the school system to make determinations on whether specific uses of the network are appropriate/inappropriate. (Policies 08.2323; 09.436; 08.2321 AP.1)

Policies and Procedures:

08.2323- Acceptable Use Policy

08.2323- AP.21 Electronic Access/Acceptable Use Policy User Agreement Form

09.436- Search and Seizure

08.2321 AP.1- Copyrights Materials/Notice of Use

References:

KRS 156.675, Kentucky Education Technology System (KETS), 47.U.S.C. 254, 701 KAR 5:120, SB 230, Children's Internet Protection Act (CIPA: 47 U.S.C. 254)

Staff Acknowledgement

I understand and will abide by the Bath County's School District's Acceptable Use Procedures for school-owned devices, Network Access and Telephone Usage. I further understand that any violation of the regulations stated in this policy is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, disciplinary action may be taken, and/or appropriate legal action may be pursued. I have read the District's Acceptable Use Policy, understand the policy, and agree to comply with the policy as stated. Should I violate the policy, I understand that I may lose network privileges.

Staff Responsibility – if working with students and the network

I agree to promote the Acceptable Use Procedures with each of my students. I agree to instruct students on acceptable use of the network and proper network/telephone etiquette. During the times students are assigned to my care, I agree to direct students to acceptable network/telephone resources and monitor their use at all times. Neglect in my responsibility as an instructor could result in disciplinary action.

Personnel Name (Please print): _____

Job Title: _____

Signature: _____ Date: _____