



Position Title: **Speech Language Pathologist**

Department: District

Reports To: Director of Student Services

**SUMMARY:** Provide screening and comprehensive evaluation of students referred with suspected speech and language problems. Implement prescribed programs/services for identified children/students with speech, language, cognitive, voice, swallowing, oral muscular, augmentative/alternative communication disorders.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:** Other duties may be assigned.

1. Must hold a valid license from the Oregon Board of Examiners as an SLP
2. Provide appropriate direct and indirect supervision to SLPAs or other SLPs within state and ASHA guidelines
3. Follow district procedures for screening, pre-intervention and/ or referring students needing a speech/ language evaluation
4. Perform comprehensive initial evaluations using appropriate assessments and in accordance with state, district, and ASHA guidelines to determine eligibility for special education services
5. Develop, organize, schedule, plan and implement individualized programs for all students identified with a speech/ language need and being served through special education programs
6. Develop long range goals and specific objectives consistent with student needs
7. Provide skilled speech/ language therapy
8. Complete required documentation in an accurate and timely manner, including all special education forms and Medicaid billing
9. Demonstrate knowledge of effective behavior management techniques, including knowledge of functional behavior assessments, effective motivational and corrective techniques for students with special needs
10. Demonstrate knowledge of effective communication techniques with students, parents, patrons, and other professionals
11. Demonstrate knowledge of laws, rules, policies, and trends regarding instruction
12. Demonstrate professional conduct and be an effective role model for students
13. Maintain regular attendance and promptness in reporting for duty, as well as timeliness in submitting required reports and other professional paperwork
14. Reflect on current performance, identify professional goals and participate in staff development activities which contribute to individual and system wide improvement
15. Comply with District and State standards of professional conduct
16. Corresponds with district staff and stakeholders via email
17. May be asked to translate, if applicable

**SUPERVISORY RESPONSIBILITIES:** Supervises therapy environment, including students, classified employees, and volunteers.

**QUALIFICATION REQUIREMENTS:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Knowledge of current concepts, methods, and procedures for curriculum development and implementation. Knowledge of laws, rules, policies, and trends regarding instruction and evaluation techniques. Knowledge of human development and learning, behavior management techniques, and communication techniques.

**EDUCATION / EXPERIENCE:** Bachelors degree from an accredited college or university. Valid license from the Oregon Board of Examiners. Three years satisfactory SLP experience preferred.

**LANGUAGE SKILLS:** Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of administrators, staff, and the general public.

**MATHEMATICAL SKILLS:** Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to apply basic arithmetic calculations using units of American money. Ability to compute hourly, daily, and contractual rates. Ability to proofread and cross check work for accuracy.

**REASONING ABILITY:** Ability to apply commonsense understanding to carry out detailed and basic written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

**OTHER SKILLS and ABILITIES:** Ability to apply knowledge of current research and theory to instructional program. Ability to plan and implement lessons based on district and school objectives, as well as the ability to address the needs and abilities of students to whom assigned. Ability to establish and maintain effective relationships with students, peers, and parents. Skill in oral and written communication. Ability to perform duties with awareness of all district requirements and school board policies, as well as Oregon law and administrative rule.

**PHYSICAL DEMANDS:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to reach with hands and arms. The employee frequently is required to stand, walk, sit, and talk or hear. The employee is occasionally required to use hands to finger, handle, or feel objects, tools, or controls; climb or balance; and stoop, kneel, crouch, or crawl. The employee must regularly lift 50 lbs and or push/pull up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, and peripheral vision. The employee needs to be able to tell where a sound is coming from and hear in a noisy environment. The employee must be able to handle the stress and frustration associated with non-compliant or limited-ability students or those with behavioral, developmental, or psychological disorders.

**WORK ENVIRONMENT:** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is moderate to loud. Duties are performed indoors and occasionally outdoors.

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.

*I have read and understand this job description.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date