

**INDEPENDENT SCHOOL DISTRICT NO. 2168  
NRHEG PUBLIC SCHOOLS NEW RICHLAND, MN  
SPECIAL MEETING TUESDAY, NOVEMBER 15, 2016 Secondary Board Room**

**MINUTES**

**Agenda Item**

- 1. Meeting called to order** by Chairman Rick Schultz at 5:32PM
- 2. Pledge of Allegiance**
- 3. Roll Call:** JoAnn Maloney, Mike Moen, Lori Routh, Mark Tollefson, Rick Schultz, and Superintendent Dale Carlson. Late Travis Routh 5:38pm. Absent: Michele Moxon. Also present: Dan Schultz and Sue Kulseth.
- 4. Approve Agenda:** Moved by Mike Moen, seconded by JoAnn Maloney to accept the agenda as presented. Motion carried 5-0.

**5. Member Rick Schultz introduced the following resolution and moved its adoption:**

**RESOLUTION CANVASSING RETURNS OF VOTES OF SCHOOL DISTRICT GENERAL ELECTION**

**BE IT RESOLVED** by the School Board of Independent School District No.2168, State of Minnesota, as follows:

1. It is hereby found, determined and declared that the general election of the voters of the district held on November 8, 2016, was in all respects duly and legally called and held.

2. As specified in the attached Abstract and Return of Votes Cast, a total of 2770 voters of the district voted at said general election to choose nominees for election as school board members for (three) four year terms, as follows:

Jessica Duffner	634
Rich Mueller	858
Robert "Kim" Olson	678
Karen Flatness	1442
Dan Schmidt	1474
Neil Schlaak	1653
Write-In	32

3. Karen Flatness, Dan Schmidt, Neil Schlaak having received the highest number of votes, are elected to four year terms beginning the first Monday in January, 2016.

4. The school district clerk is hereby authorized to certify the results of the election to the county auditor of each county in which the school district is located in whole or in part.

**The motion for the adoption of the foregoing resolution was duly seconded by Member Mike Moen and upon roll call vote the following voted in favor thereof:**

**(JoAnn Maloney, Mike Moen, Lori Routh, Rick Schultz, and Mark Tollefson)**

**And the following voted against the same:**

**6. Member Lori Routh introduced the following resolution and moved its adoption:**

**RESOLUTION AUTHORIZING ISSUANCE OF CERTIFICATES OF ELECTION AND DIRECTING SCHOOL DISTRICT CLERK TO PERFORM OTHER ELECTION RELATED DUTIES**

WHEREAS, the board has canvassed the general election for school board members held on November 8, 2016.

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No.2168, State of Minnesota, as follows:

1. The chair and clerk are hereby authorized to execute certificates of election on behalf of the school board of Independent School District No.2168 to the following candidates:

- a. Karen Flatness
- b. Dan Schmidt
- c. Neil Schlaak

who have received a sufficiently large number of votes to be elected to fill vacancies on the board caused by expiration of term on the first Monday in January next following the election, based on the results of the canvass.

2. The certificate of election shall be in substantially the form attached hereto.

3. After the time for contesting the election has passed and the candidate has filed all campaign financial reports required by Minnesota Statutes, Chapter 211A, the clerk of the school board is hereby directed to deliver the certificates to the persons entitled thereto personally or by certified mail.

4. The clerk is hereby directed to enclose with the certificate a form of acceptance of office and oath of office in substantially the form attached hereto.

**The motion for the adoption of the foregoing resolution was duly seconded by Member Rick Schultz and upon roll call vote the following voted in favor thereof:**

**(JoAnn Maloney, Mike Moen, Lori Routh, Travis Routh, Rick Schultz, and Mark Tollefson)**

**And the following voted against the same:**

**Item 7—Workforce**

- a. **Special Education Teacher Recommendation: Moved by Rick Schultz, seconded by Travis Routh to approve the contract of Ashley Young, Special Education Teacher. Ashley will start at a salary of \$29,817.48, BA +0 for the 2016-2017 school year of the 2015-2017 Teacher Master Agreement. Compensation prorated based on \$37,729.00 with a start date of November 1, 2016 as presented. Motion carried 6-0.**

- b. **Special Education Paraprofessional Recommendation:** Moved by Lori Routh, seconded by JoAnn Maloney to approve the work assignment of Elizabeth Nelson-Secondary Special Education Paraprofessional, pending acceptable background check. Ms. Nelson will start at Step 1 of the 2015-2017 Paraprofessional Agreement, \$10.90 per hour as presented. Motion carried 6-0.
- c. **Contracted Service Agreement:** Moved by Mark Tollefson, seconded by Lori Routh to approve the contracted service agreement of Patricia Rambo, substitute Classroom Teacher (College Chemistry, Chemistry and Study Hall) at a daily rate of \$175.00, effective November 7, 2016 through December 22, 2016 as presented. Motion carried 6-0.
- d. **Resignation:** : Moved by Joann Maloney, seconded by Lori Routh to approve the following resignation, Shannon Poplow, Licensed Practical Nurse, effective November 23, 2016 with gratitude. Motion carried 6-0.

**Item 9--Adjournment:** Chair, Rick Schultz, adjourned the meeting. Meeting adjourned at 6:04pm.

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Submitted by Lori Routh, Clerk