

NORTHWEST SPECIAL EDUCATION REGION

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Notice of Destruction of Special Education Records

Date of Notice: June 15, 2021

The Northwest Special Education Region (Foster, Gloucester, Foster-Glocester Region, and Scituate) would like to inform parents/guardians and former students of the intent to destroy inactive special education records related to the identification, evaluation and educational placement of students who graduated, moved or no longer received special education services as of 2010-2011 school year. Inactive records are maintained for a period of 7 years after special education services have ended for the student. Special education services end when the student is no longer eligible for services, graduates, completes his/her education program at age 22, or moves from the district.

In accordance with federal and state laws, the Northwest Special Education Region is required to inform parents when personally identifiable information collected, maintained, or used to provide services under the IDEA is no longer needed to provide educational services to the child.

Please note that certain records may be needed for social security benefits or other purposes. You must be the parent or legal guardian of the student or the student themselves to obtain the records and proper identification will be required. If the student is over 18, there needs to be documentation that the student releases the information to his or her parents.

Individuals interested in obtaining their educational records before they are destroyed must forward a written request to the Northwest Special Education Region, 23A Theodore Foster Drive, North Scituate, RI 02857, prior to August 15, 2021.