

ORANGE TOWNSHIP PUBLIC SCHOOLS  
DEPARTMENT OF SPECIAL SERVICES

451 Lincoln Avenue Orange, New Jersey 07050 (973)-677-4027 fax (973)-677-4035

Barbara L. Clark, Director

Thomas N. Kennedy, Supervisor

PARENTAL NOTICE OF DECISION NOT TO EVALUATE  
SPEECH/LANGUAGE SERVICES

Student's Name: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

Student's School: \_\_\_\_\_

Dear:

The purpose of this letter is to notify you that the \_\_\_\_\_ School District does not propose to evaluate your child for eligibility for speech/language services. This determination was made as the result of your participation in an evaluation planning meeting held on \_\_\_\_\_.

The planning team considered the following factors in making this determination:

**Academic considerations:**

**Behavioral considerations:**

**Social considerations:**

**Other:**

**Procedures Used for Decision Making:**

- ☐ Review of intervention strategies used in the classroom
- ☐ Review of developmental/education history including records and interviews
- ☐ Standardized test results
- ☐ Interview with parent(s)
- ☐ Interview with student
- ☐ One or more informal measures (Analysis of work; trial teaching; self report; criterion reference test curriculum based assessment; or informal rating scales)
- ☐ Other: \_\_\_\_\_

The following is a description of any other options, other than evaluation, discussed (when other options were considered) and the reasons why they were rejected:

You may review this decision for 15 days from your receipt of this notice. After that time it becomes effective. If you disagree with the district's determination, you may request mediation or a due process hearing from the New Jersey Department of Education, Office of Special Education Programs to dispute this determination. Please refer to *Parental Rights in Special Education*.

### PROCEDURAL SAFEGUARDS STATEMENT

As the parent of a student, or as an adult student, who may have disabilities, you have rights regarding the identification, evaluation, classification, the development of an IEP, placement, and the provision of a free, appropriate public education under the New Jersey Administrative Code for Special Education, N.J.A.C. 6A: 14. A description of these rights, which are called procedural safeguards, is contained in the document, *Parental Rights in Special Education (PRISE)*. This document is published by the New Jersey Department of Education.

A copy of *PRISE* is provided to you upon referral for an initial evaluation, upon each notification of an IEP meeting, upon reevaluation, and when a due process hearing is requested. In addition you may request a copy by contacting \_\_\_\_\_ Student Services at \_\_\_\_\_.

For help in understanding your rights, you may contact any of the following:

- ☐ \_\_\_\_\_, Director of Student Services at \_\_\_\_\_
- ☐ Statewide Parent Advocacy Network (SPAN) at 1(800) 654-7726
- ☐ New Jersey Protection and Advocacy, Inc. at 1(800) 922-7233
- ☐ The New Jersey Department of Education through the \_\_\_\_\_ County Office, County Supervisor of Child Study, \_\_\_\_\_

If you have any questions regarding this notice, please contact me.

Sincerely,

Case Manager

Enclosures: Special Education Rules (NJAC 6A: 14)  
Due Process Hearing Rules (NJAC 1:6A)

