

Hamilton Local School District

ACTION PLANNING TOOL

Goals: All Students Show Yearly Growth

PLC: Social Studies Department

Administrative Approval: Miller **Date:** 2017

Action Step	Resources Needed	Resources Available	Person(s) Responsible	Others to Involve to Complete Action Step	Timeline
Teach or utilize all 42 minutes of all periods.	Teaching staff and administration		Classroom teachers and special education department	Administration, Teachers and Students	All Year
Check for understanding with every student	Teaching staff (TEAM), CBA, PM, Benchmark Progress, coursework		Classroom teachers and special education department	Administration, Teachers and Students	All Year
100% student engagement is expected	Classroom management procedures, building-wide discipline plan, assistant		Special education department and classroom teachers	Administration, Teachers and Students	All Year

	principal				
Know and have constant awareness of all Sub-Groups (IEP's, Econ Dis, AA males, and 504 Students)	Teaching staff (TEAM), administration, DASL, progress book, state report card data, CBA, PM	Teaching staff (TEAM)	Special education department, Administration	Guidance counselors, Administration, Teachers and Students	All Year
Analyze their writing in a more stringent manner.	CBA, Quick Writes, State released materials		Special Education department and Classroom teachers	Administration, Teaching staff, students	All Year
Weekly progress reports with grades and missing assignments indicated (passed out every Friday) increase parent communication	Current grades and assignments on Progress Book	Progress Book, teacher information	Special Ed. department (Kelly Patino)	Inclusion teachers	All Year