

Homeroom Instructions for Naviance

Objective: 9th – 11th Grade students will write a Smart Goal for this academic year using Naviance.

S.M.A.R.T. -- specific, manageable, attainable, realistic and timely.

Homeroom students will complete the following steps:

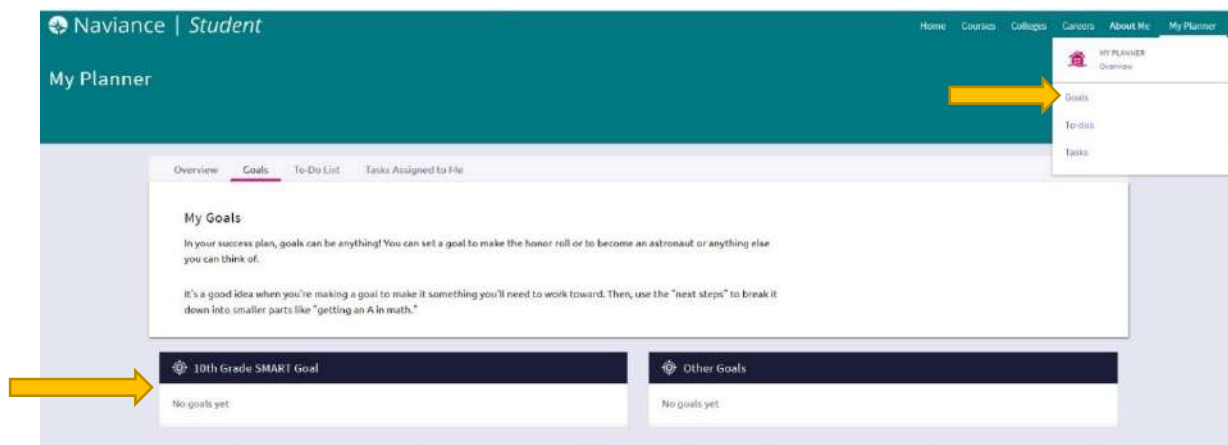
Step 1: Login to Naviance

Step 2: Click on **My Planner** and select **Goals**

Step 3: Create a **Smart Goal** that you want to achieve this year and answer questions about how to measure and achieve that goal. (*Smart Goal examples are listed at the bottom of this handout.*)

Step 4: Click “Add” and then click “Mark as Done”.

Step 5: When finished, go to your “Tasks Assigned to Me” to check that you have completed both the tasks that have been assigned in homeroom and have marked them as done: Intro to Naviance, and Smart Goal.



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Examples of S.M.A.R.T. Goals:

"I will get an A on my next English paper by making sure I understand the assignment, letting my teacher read my draft and completing three revisions before the due date."

"I will set up a binder with folders for each class by the end of this week and clean my binder once a week for the rest of the school year."

"I will join at least one club by the end of the first grading period and get to know at least one new person a week for the rest of the year."

"I will qualify for this year's state wrestling tournament by attending every weekend tournament this season, practicing for 30 minutes extra every night, and learning from feedback I get from my coaches".