



School Leadership Team Meeting
2/9/2015
4:00 PM to 4:40 PM
Allenbrook Elementary Media Center

Invitees:

Roseann Forbes	Chair, 5 th grade teacher	
Betsy Schneider	Substitute Chair, ELL tchr	
Erin Baker	Secretary, 1 st grade teacher	
Christopher Moses	Time Keeper	
Camille Elliott	PreK teacher	
Kelly Satkoski	1 st grade teacher	
Tara Harwood	3 rd grade teacher	
Christopher Fisher	Science Lab teacher	
Brittany Medley	School Counselor	
Diane Curran	School Social Worker	
Katharine Bonasera	Principal	
Charles Copeland	Assistant Principal	
Stephanie Bossard	Parent	
Tawanda Jackson	Parent	
Zelda Nelson-Jones	Parent	
Claudia Rushing Carr	Parent	
	Parent	

Present: Christopher Fisher, Charles Copeland, Betsy Schneider, Claudia Rushing Carr

- Introductions (All)
- SLT Chair (Ms. Forbes)

In Ms. Forbes absence, Mr. Copeland stated the goal for end of year is to have a group of 6-7 parents that are interested in being on the ballot for election to join SLT in August. Parent Advocate Keith Gayden will also begin to recruit parent volunteers for SLT.
- Staffing (Mr. Copeland)

Mr. Copeland shared brief information on new teachers: Anne Merritt, gr. 1, Hannah Rumely, gr.1. Ms. Merritt has been in her classroom for two weeks and we are excited to have her on board. Ms. Rumely's first day is today and her transition will be an ideal two weeks with the outgoing teacher Mrs.Koenig, who is relocating out of state. We are currently interviewing for Reach Associate as Mrs. Graham is leaving Allenbrook after attaining a promotion in CMS. Mr. Copeland shared information about new staff member- Parent Advocate: Keith Gayden.
- Facilities

Mr. Copeland shared that we did not receive additional custodial staffing. Parent Ms. Carr shared concerns and showed three photos from her cell phone of dirt and muddy floors in her students' classrooms found in the morning. She states that classrooms are not being cleaned and not spot mopped as was shared at last month SLT's meeting. Ms. Carr went into Mrs. Bates' room and found slime and dirt on the floor on Monday morning. She stated "I don't understand how you don't see that". Mr. Fisher recommended a supervisor complete a weekly spot mop. Mr. Copeland will meet with Principal Bonasera, share SLT concerns, and will determine next steps.
- School Leadership Team Early Release Proposal

Mr. Copeland distributed information about options for district early release PD days for next schools year. The SLT agreed to vote for Option 1 and Parent Ms. Carr stated "parents will have difficulty

leaving jobs early, day care issues will arise, most afternoon programs don't open until 3pm, and most students will be just left at home alone". Mr. Copeland stated he will vote for Option 1 and also include these comments on the form to submit to CMS senior staff.

- Val-ED Survey
 - Mr. Copeland shared a brief description of the survey and the purpose of using a research based evaluation tool that measures effectiveness of principals by providing a detailed assessment of a principal's perceived performance. It is a 360 degree survey to provide comprehensive and constructive feedback to the principal. Results will be used to help Mrs. Bonasera become a better leader for her school. Surveys are anonymous and Mr. Copeland encouraged all teachers to complete the survey by Thurs Feb 12th.
- Curriculum Night

Ms. Schneider shared the event and the hours for parents and detailed the book collection efforts and the distribution of books and classroom activities for the night.
- School Updates
 - Opportunity Culture Design Team- no updates shared
 - After School Detention – Mr. Copeland stated ASD is in place and being utilized as a consequence.
- School Improvement Plan Q2 Review

We were unable to correctly print the Q2 Review signature page- so this will be distributed and signatures will be completed at a late date and submitted before the Feb.12 due date.
- School Improvement Plan- Indistar
 - Allenbrook goals review – 15 Indicators **Bold Indicators were reviewed and updated**
 - School Goals: A01, A02, A03, A04, B01, B02, C01, C02, C03, C04, **C05, C06**
 - Zone/District Goals: D01, D02, D03

Purposes of Allenbrook Elementary School Leadership Team

- Section 1:** To facilitate the development of the School Improvement Plan.
- Section 2:** To monitor, assess, and amend the School Improvement Plan.
- Section 3:** To advance policies and procedures that enhances achievement and meet educational, safety, and parent involvement goals.
- Section 4:** To facilitate decision making, two-way communications and make important data available.
- Section 5:** To increase the capacity of the school to address parent and staff concerns.
- Section 6:** To build the capacity of the school to improve in the areas set forth below:
- Curriculum
 - School Climate
 - Classroom Management/ discipline
 - Two-way communication
 - Parent involvement
 - Extra-curricular activities
- Section 7:** To consult with the principal and make recommendations on budgetary issues relating to staff development, instructional materials, and staff positions.

SLT Meeting Dates (4:00pm)

March 2
April 13
May 4

