



Western Union Elementary School

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Kristi Williford
Principal

Kate Anderson
Assistant Principal

Site-Based Team Minutes
May 26, 2016
2:30 p.m.

In Attendance: Kristi Williford, Kate Anderson, Marcela Forero, Natalie Kabel, Pam Gillard, Miriam LaVeck, Chris Lacy, Joan Lewis, Gina Warner, Cathy Reese, Stacey Wilson, Amy Bernard, Sara Fazzino, Michael Upchurch, Elizabeth Kempf.

Agenda Items	Notes
Welcome Norms	
<ul style="list-style-type: none"> Naming of Auditorium 	100% of site based committee in agreement with naming the auditorium
<ul style="list-style-type: none"> Open House Date/Times 	Kindergarten was kept the same time as last year Open House is usually on a Thursday. We will have it this year on August 25. 2 open houses from 4-5 and then 5-6. We are doing it the same as last year.
<ul style="list-style-type: none"> Update Playground 	Add basketball goal. It has been ordered. We will put it at 8 feet. It may not be before the end of the school year
<ul style="list-style-type: none"> Choose Summer Date 	We are looking at August 8. It's usually 9:00 – 1:00
<ul style="list-style-type: none"> Loss of Title I Funds 	We are collecting Title I materials now. We will be using some of our instructional dollars to replace books that must be turned back in. We will no longer have Title I funds for as many small groups next year. Teachers will have to pick up students who need help through guided reading groups and strategy groups. We will still be following the Tier process but we will begin MTSS. Taking PBIS and RTI and putting it together. Mrs. Williford is waiting to hear from the district as to whether this needs to be addressed to the parents; added to report cards.
<ul style="list-style-type: none"> Fundraiser 	Booster-thon, Thanksgiving Food Drive, Time for Kids, Invest in a child, Souper Bowl of caring, Jump Rope for Heart, Heifer International, Basket collection, basket tickets, Relay for Life, Food Collection, Hat Days, Holiday Shoppe, Levine, Basketball Game, Teacher Appreciation There is a concern about how often we ask for money or items. What is

	<p>our true need and what are we going to say is not necessary? Before a fundraiser happens the people running it need to take it to Site Based before it goes onto the calendar and into action. Committee voted to keep Boosterthon in February instead of moving it to April. Others that will occur: Invest In a Child, Global project, and Beta, Calendar will be reviewed in the fall to look at all events.</p> <p>We talked about the Give 5 Take 5 and how a blurb went into a newspaper. Mrs. Williford will talk to Five Stones to coordinate public communication.</p>
Soar Cards/Discipline	<p>SOAR cards and discipline were reviewed. SOAR was not completed school-wide, although most use it. This needs to be consistent next year. Discipline data was reviewed by Ms. Anderson. Statistics are showing that we will meet our goal of reducing referrals to 7%. Repeat offender data was collected, but showing this is not the root of the office referral data.</p>
Questions/ Comments	<p>Amy Bernard shared from the Ussery family how much they appreciated everything and how thankful they are to be part of the WUES family</p> <p>It was brought up to add an extra line to add another car rider line. We would have to take the measurements and see if it's feasible.</p> <p>Ms. Gillard brought up how the extra check out time is using up instructional time. Consider having guidance taught in the media center so they can check out times right after guidance.</p> <p>Mr. Lacy wanted to bring up the cafeteria and recently the music has been non-stop. Cafeteria behavior was discussed. Mr. Lacy and Ms. Reese will work on a new CD for the quiet time.</p>