

Site-Based Meeting 5/17/23

	Site-Based Leadership Team	Present Y/N
English	Jaclyn Atwood	Y
Math	Susan Burns (PD)	Y
Science	Katelyn Morse (Policy Review)	Y
Social Studies	Olivia Primm (Student Life/Advisory)	Y
Information Systems	Patti Griffin (Student Life/Advisory)	N
Medical Sciences	Angelia Turner (Student Life/Advisory)	N
Performing Arts	Alyssa Casey	Y
Pre-Engineering	Jon Hidalgo (Policy Review)	Y
Transportation	Scotty Page (Student Life/Advisory)	Y
Other Special Areas	John Tiller (Morale/Social)	Y
Student Support	Tammy Tweed	Y
Classified Staff	William Smith	Y
Principal	Kevin Beals	Y
Assistant Principals	Michelle Newnam	Y
	Thomas Stewart	Y
Parents	Jana Caballero	Y
	Hodan Dule	N
	Kaylee Meyer	Y
	Danelle Segers	Y
Students	Cora Sokhi	Y
	Ramya Ananthraja	N
	Vaishali Gupta	N
	Shirley Lin	N

Agenda Items:

Item	Person Responsible	Discussion/Information
Welcome	Kevin Beals	Thank you to everyone for their continued leadership and for their involvement with our site-based management team this year.
Morale Committee Update	John Tiller	<p>The Morale Committee has mostly focused on events recently to celebrate the retirement of Ms. Griffin and the birth of a child for Ms. Trull, Mr. Rezlaff, Ms. Thompson, and (soon to be) Mr. Powell.</p> <p>The Committee also helped generate ideas for staff appreciation, one of which included a laptop bag. With that idea, administration was able to find a backpack with the CATA logo that could serve as both a computer bag and still have room for additional items. The feedback thus far has been extremely positive.</p>
Professional Development Committee Update	Susan Burns	<p>Since our last meeting, the staff has participated in training on how best to work with students with autism.</p> <p>The PD Committee has turned their attention to next school year and is preparing a menu of PD options for teachers during our required workdays. Sessions will include: Canvas navigation, Canvas passback and grading, Formative Assessments, Oculus Training, Differentiation in the Classroom, Project-based Learning, a new Canva session, Turn-it-in training, AP Writing Conferences, One Drive, etc.</p> <p>9 or 10 people are also involved in the Onward Book Study.</p>

Policy Review Committee Update	Jon Hidalgo Katie Morse	<p>Last meeting occurred last week.</p> <p>IB policies have been created and worked on:</p> <p>https://drive.google.com/drive/folders/1lpIV3UZZ58AmL9w6h9RMh3lg-fe5Su5S</p> <p>Will look into our Summer Reading Program to see if we can improve upon the process to make it easier and more efficient. As it currently exists, it is a ton of work for Ms. Henry.</p> <p>Will also share information regarding Duty Roster preferences with staff in order to better accommodate for staff schedules and responsibilities (in and out of school).</p>
Student Life/Advisory Committee Update	Angelia Turner	<p>Committee had gathered significant amounts of feedback from students and staff regarding the use of Cougar Time.</p> <p>Following discussion at Staff Meetings as well, it was determined that many teachers also support keeping our current format, which allows for additional time with each class.</p> <p>We still need to redefine the process for students to attend CT in an alternate location. Ideas have included putting the onus on the student to notify both teachers in advance in order to get approval.</p> <p>We may also consider moving advisory to another day - possibly Fridays to lessen the confusion.</p>
CATA Enrollment for next year.	Kevin Beals	<p>The lottery process for rising 9th graders is nearly complete, with just a few offers pending at this time. Other students remain on a waitlist in case something opens up this summer.</p> <p>We anticipate about 244 students for the class of 2027, and a projected total enrollment between 860 and 870 students for next year. This would be an increase of 40-50 students from this year.</p>

Updates:	Kevin Beals	<p>Projected staffing needs - We are currently looking for candidates for the following posted openings: Pre-engineering, PE/Athletic Director.</p> <p>We have secured new teachers for Math, Science, and IT/Business.</p>
Multicultural Club Proposal	Shalen Mehta	<p>Student presented his ideas for a club that would help celebrate the holidays, traditions, and cultures of our school community.</p> <p>https://docs.google.com/presentation/d/1sAeSltTwoQ1yln7R6_JXYPo3W8Sz_Bx-7zwiY5tEz8Y/edit#slide=id.p</p> <p>Committee approved of the club, which will have Mr. Tiller serving as its advisor.</p>
Philosophy Club Proposal	Abenezer Tesfaye	<p>Club is still very much in the planning stages with just three members showing interest at this time. Student will continue to promote the club to build interest for the remainder of this year and the start of next.</p> <p>https://www.canva.com/design/DAFjCc_gHDY/MZ4PXcimEiA_O7_jRgUwdQ/edit</p> <p>Mrs. Burns has agreed to serve as the club's advisor.</p>
Agriculture and Animal Science Club	Lucy Jones October Montes	<p>Plans of the club include building a garden at school - both flowers for beautification and sale, as well as produce.</p> <p>They would also like to participate in the NC State Fair to gain more knowledge on careers in agriculture and animal science.</p> <p>Mr. Hammers has agreed to serve as advisor for the club. Ten students have already committed to joining, while many others have also expressed interest.</p>

Yearbook Update	Shelly Pentecost	Ms. Pentecost shared that we only have three students signed up for the yearbook staff next year. In an effort to make sure we still have a book for our students, especially our seniors, we will ask each sport, club, academy, etc. to work on their spread by taking pictures, writing captions, etc. The yearbook staff will then arrange them and form the book for next year.
Next Meeting	Kevin Beals	September 20, 2023 (tentatively)
Adjourn	Kevin Beals	Meeting ended at 4:59.