

Site-Based Meeting 10/12/22

	Site-Based Leadership Team	Present Y/N
English	Jaclyn Atwood	Y
Math	Susan Burns (PD)	Y
Science	Katelyn Morse (Policy Review)	Y
Social Studies	Olivia Primm (Student Life/Advisory)	Y
Information Systems	Patti Griffin (Student Life/Advisory)	Y
Medical Sciences	Angelia Turner (Student Life/Advisory)	Y
Performing Arts	Alyssa Casey	Y
Pre-Engineering	Jon Hidalgo (Policy Review)	Y
Transportation	Scotty Page (Student Life/Advisory)	Y
Other Special Areas	John Tiller (Morale/Social)	N
Student Support	Tammy Tweed	Y
Classified Staff	William Smith	Y
Principal	Kevin Beals	Y
Assistant Principals	Michelle Newnam	Y
	Thomas Stewart	Y
Parents	Kaylee Meyer	Y
Students	Cora Sokhi	Y
	Ramya Ananthraja	Y
	Vaishali Gupta	Y
	Shirley Lin	Y

Agenda Items:

Item	Person Responsible	Discussion/Information
Welcome	Kevin Beals	
Student Club Proposals	Nikhil Mehta	Film Club was proposed as a new club for CATA. Students will benefit from exposure to new films, and community among members. Students will learn about and participate in screenwriting, filming, and editing. Ms. Barron will serve as the club's sponsor. Approved
	Patti Griffin	Python Coding Club was proposed as a way for current IT students to share their knowledge and expertise with others across the building. This includes students from other academies that express interest in coding. Ms. Griffin will sponsor the club with meeting times before and after school to accommodate the needs of students. Approved
Morale Committee Update	Kevin Beals	Mr. Beals shared some of the ideas the Morale Committee talked about from their first meeting, including: • Ideas for duty relief - random selection of teachers • Faculty Trick or Treat • Custodian Appreciation • Social Media Spotlights, website stories, etc. - Mr. Hidalgo and Mr. Humphries were both recently recognized as Outstanding PLTW teachers. They were 2 of the 59 teachers recognized nationally for excellence. • Potlucks where teachers can either cook or pay to eat. • Teacher Pep Rally Mr. Beals and Mrs. Meyer also stressed the importance of the Morale Committee working closely with the Hospitality Team of PTSO, as it would ultimately benefit both groups and our CATA staff.

Professional Development Committee Update	Susan Burns	Committee is currently in the process of asking teachers for specific ideas for PD that would be of interest. They are exploring ideas for short PD sessions on Canvas, Canva, and other technology related PD, with the idea of possibly holding a Tech Day event where teachers could choose from a variety of sessions to attend. There are also ideas for teacher wellness, that could include a walking group, and an exercise group to use our weightroom and/or gym, etc. The group is exploring the possibility of staff training with an outside group - Time Out Youth - for inclusive practices and policies/safe school resources.
Policy Review Committee Update	Katelyn Morse	Committee is currently reviewing the school's Mission and Vision statements. As an IB Candidate School, we must adjust some of our current policies and statements to be better aligned with IB. The team will follow a structured path in which it solicits input from teachers, students, and parents before presenting proposed revisions. The team will also look at the CATA Honor Code to make it more proactive, and not simply punitive. There was some additional discussion regarding the need to look at the Dress Code Policy, but that has been tabled for the time being as we await further guidance from UCPS. Our student representatives shared their views on the language and seemingly selective enforcement of our current policy.
Student Life/Advisory Committee Update	Angelia Turner	Team is working on a menu of ideas to be addressed through Advisory and/or Cougar Time: • Possibly creating bank of short "How to" videos to help new students learn more about high school and CATA specific items. • Increased implementation of Major Clarity • More "Get to Know You" activities, particularly for Freshmen • ACT prep - possible use of Albert • Note Taking skills • Constructing proper emails Will consider any ideas teachers/students may have..

		Group has also begun discussion on an improved system for accounting for students during Cougar Time. Current email system has been a bit overwhelming for some teachers to keep up with.
Current NCStar Plan	Kevin Beals	Due to time constraints, Mr. Beals shared a copy of our current Comprehensive Report with Site-based members for their review and feedback. We have also had the opportunity to share the plan with the administration at Porter Ridge High School as a means of peer review, and have made adjustments based on their suggestions.
Next Meeting	Kevin Beals	November 9, 2022
Adjourn	Kevin Beals	Meeting ended at 5:04 PM