

MINUTES OF THE REGULAR BOARD MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

September 21, 2022 Regular Board Meeting (Wednesday, September 21, 2022)

Generated by Andrea Roman on Thursday, October 6, 2022

Meeting called to order at 7:30 PM

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President TJ DeAngelis at 7:30 p.m. on Wednesday, September 21, 2022 in the Career Center.

Call to Order - Pledge of Allegiance - Moment of Silence

ROLL CALL

Brent Brown, TJ DeAngelis, Lisa Gwin, Sue Herman, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Dan Stavnezer, Doug Stuart, Ann Tschantz

Mike Davis and Kurt Steiner were unable to attend.

MOTION TO APPROVE THE SEPTEMBER 21, 2022 REGULAR BOARD MEETING AGENDA - CORRECTIONS - ADDITIONS - DELETIONS

Motion and then Roll Call Vote to Approve the September 21, 2022 Regular Board Meeting Agenda as presented/amended.

SUPERINTENDENT'S CONSENT AGENDA

A. Addendum to Certified Employment

Addition of 10. Approval of a one time \$1,000 stipend for Adult Education Certified Staff for lack of step or percentage increases for multiple years for the following:

NAME
Wanda Pfahler
Josi Weaver-Kranz
Patricia Wehn
Jody Widmer

B. Addendum to Classified Employment

Addition of 4. Approval of a one time \$500 stipend for Adult Education Classified Staff for lack of step or percentage increases for multiple years for the following:

NAME
Therese Clevenger

Motion by Sue Herman, second by Doug Stuart.

Motion Carried

Yes: Brent Brown, TJ DeAngelis, Lisa Gwin, Sue Herman, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Dan Stavnezer, Doug Stuart, Ann Tschantz

PUBLIC PARTICIPATION/INTRODUCTION OF GUEST

Deb McDonald, Dan Davis, Brandon Mihelic

BOARD MINUTES

Motion and then Voice Vote to Approve the August 17, 2022 Board Summit and August 17, 2022 Regular Meeting minutes.

Motion by Philip Keener, second by Dan Stavnezer.

Motion Carried

Yes: Brent Brown, TJ DeAngelis, Lisa Gwin, Sue Herman, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Dan Stavnezer, Doug Stuart, Ann Tschantz

SUPERINTENDENT'S REPORT

A. Director's Report

B. Principal's Report

C. Career Tech Program Board Reports

D. Updates on Superintendent's Advisory Committees

E. Update on Construction Projects - Superintendent and/or Director

F. Update on CTE Report Card

G. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Parent Teacher Conferences	10/6/22	Th	WCSCC	4:00-8:00 p.m.
No School	10/7/22	F		
AE Trick or Trade	10/12/22	W	WCSCC	5:00-6:30 p.m.
AE Practical Nursing Graduation	10/18/22	T	Commons	6:00 p.m.
Teacher In-Service	10/14/22	F	WCSCC	7:30 a.m. - 3:00 p.m.
WCSCC Board of Education Meeting	10/19/22	W	G101/Board Room	7:30 p.m. Meeting
Fall Advisory Committee Meetings	10/20/22	Th	WCSCC	5:00 p.m.

Motion and then Voice Vote to approve Superintendent's Report Items A.-G.

Motion by Brent Brown, second by Doug Stuart.

Motion Carried

Yes: Brent Brown, TJ DeAngelis, Lisa Gwin, Sue Herman, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Dan Stavnezer, Doug Stuart, Ann Tschantz

TREASURER'S CONSENT AGENDA

A. Approval of the Financial Reports for August 2022

B. Approval of the List of Purchase Orders and Budgetary Check Register for August 2022

C. Approval of FY23 Permanent Appropriations

Motion and then Roll Call Vote to approve Items A.-C. of the Treasurer's Consent Agenda.

Motion by Susie Lawson, second by Ann Tschantz.

Motion Carried

Yes: Brent Brown, TJ DeAngelis, Lisa Gwin, Sue Herman, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Dan Stavnezer, Doug Stuart, Ann Tschantz

SUPERINTENDENT'S CONSENT AGENDA**NOTES:**

- Items under the Superintendent's Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests and item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure, and any other required documentation.

A. Certified Employment

1. Employment of the following person(s) as full-time Certified Personnel for the 2022-2023 school year as per Board Policy and the negotiated agreement:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Sara Hostetler	Animal Science Instructor	New 1	166 (prorated from 185 days)	1	6	9/12/22

2. Approval of the following as an Hourly Certified Teaching Assistant for the 2022-2023 school year:

NAME	CONTRACT	CLASS	STEP	EFFECTIVE
John Miller	8th 1 (as needed/per time sheets, not to exceed 200 hrs. total AND not to exceed 29.5 hrs/week)	Masters - \$27.93/hr	4	8/30/22

3. Employment of the following certified staff for the 2022-2023 school year as mentor supplemental contract positions @ 3% of Class 1, Step 1 Base per the negotiated agreement :

WCSCC RESIDENT EDUCATOR/PROGRAM MENTORS
Julie Keener

4. Employment of the following for the 2022-2023 school year for Extra Help Tutor supplemental positions per the negotiated agreement:

NAME	STEP	HOURLY RATE
Jennifer Majka	5 Masters	\$29.19
Erin Baker	0 Masters	\$23.27

5. Revision to the employment of the following certified individual(s) to substitute in area(s) indicated for the 2022-2023 school year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Keri Hughes	School Nurse	IV	11 (was 0)	\$30.97 (was \$22.74)	9/6/22

6. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2022-2023 school year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Keri Hughes	HS Nursing	IV	11	\$30.97	9/6/22

7. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2022-2023 school year:

NAME	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE DATE
Jackie Hamilton	HS Career Tech Teacher	8/31/22
William Rutter	HS Academic/Career Tech Teacher	8/23/22

8. Revision to the employment of Caleb McGuire, Adult Education Nursing Instructor, moved to Class V, Step 9 due to completion of Master of Science in Nursing. Part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2022-2023 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Caleb McGuire	Adult Education Certified - Nursing Instructor	V (was IV)	9	\$32.44 (was \$29.19)	8/13/22

9. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2022-2023 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Tracy Ferguson	Adult Education Certified - Supplemental MA Instructor	IV	20	\$40.40	9/22/22
Keri Hughes	Adult Education Certified - Nursing Instructor	IV	11	\$30.97	9/5/22
Keri Hughes	Adult Education Certified - Nursing Tutor	II	0	\$17.62	9/5/22
Zachary Thilo	Adult Education Certified - Cosmetology Proctor	II	0	\$17.62	9/6/22

10. Approval of a one time \$1,000 stipend for Adult Education Certified Staff for lack of step or percentage increases for multiple years for the following:

NAME
Wanda Pfahler
Josi Weaver-Kranz
Patricia Wehn
Jody Widmer

B. Classified Employment

1. Approval of the following resignation(s):

NAME	POSITION	REASON	EFFECTIVE
Hannah Getz	Aide/Monitor	Resignation	8/12/22
Jenee Hilty	Aide/Monitor	Resignation	8/25/22

2. Employment of the following person(s) as part-time/hourly/per time sheets/regularly scheduled/as needed, per Board Policy and the negotiated agreement, with a maximum of 29.5 hrs per week (unless specifically noted):

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Jacqueline Dellafave	Aide/Monitor	New 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	6	8/31/22
Jenee Hilty	Aide/Monitor	New 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	10	8/18/22
Chris Kubilus	Aide/Monitor	New 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	6	8/23/22
Brian Spangler	Cook/Cashier	C	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	9	9/22/22

3. Employment of the following classified individual(s) to substitute in area(s) indicated for the 2022-2023 year:

NAME	SUB AREA	STEP	HOURLY RATE	EFFECTIVE
Christina Hobbs	Admin. Asst.	8	\$12.60	9/21/22
	Aide/Monitor	3	\$10.86	9/21/22

4. Approval of a one time \$500 stipend for Adult Education Classified Staff for lack of step or percentage increases for multiple years for the following:

NAME
Therese Clevenger

C. Consultant Contracts

1. Approval of the following consultant contracts:

- Ramsier Financial, Retirement Planning Today, on or about October 20 & 27, 2022, \$25 per student
- Ramsier Financial, Retirement Planning Today, on or about October 25 & November 1, 2022, \$25 per student

D. Volunteers - None

E. Approval to Remove from Inventory - None

F. Approval of Donations

1. Donation of 250 Covid-19 test kits (1 box) from Viola Startzman Clinic for use by the School Nurse, valued at approximately \$2,500
2. Donation of uniforms from Dr. Michael Brumfield for use by Hospitality students, valued at approximately \$720
3. Donation of welding gloves and jackets from Fastenal for use in the Welding program, valued at approximately \$670
4. Donation of two dental assistant carts from CNRD for use in the Dental Assisting program, valued at approximately \$900

Motion and then Roll Call vote to approve Items A.-F. of the Superintendent's Consent Agenda.

Motion by Sue Herman, second by Philip Keener.

Motion Carried

Yes: Brent Brown, TJ DeAngelis, Lisa Gwin, Sue Herman, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Dan Stavnezer, Doug Stuart, Ann Tschantz

REGULAR AGENDA**GRANTS AND AGREEMENTS**

1. Approval of a School Resource Officer (SRO) Agreement with the Wayne County Commissioners for the 2022-2023 school year
2. Approval of the Agreement between the Board of Education and the Wayne County Joint Vocational Education Association to allow tuition reimbursement to Melody Martell in the amount of \$2,400 from the 2021-2022 classified tuition reimbursement fund to correct an oversight in the distribution of tuition reimbursement for the 2021-2022 School Year
3. Approval of an Award Agreement with the Ohio Department of Higher Education for Short-Term Certificate Grant Awards for Adult Education programs
4. Approval to a revision to the agreement with O'Huddle, Inc. for student mentoring continuation service effective 8/1/22-7/31/23 for up to \$19,560 (was \$17,000)
5. Approval of the Employment Services Contract Addendum with the Tri-County Educational Service Center
6. Approval to apply for the OFCC (Ohio Facilities Construction Commission) 2022 Ohio K-12 School Safety Grant Program

Motion and then Roll Call Vote to approve Items 1-6 in Grants and Agreements.

Motion by Dan Stavnezer, second by Susie Lawson.

Motion Carried

Yes: Brent Brown, TJ DeAngelis, Lisa Gwin, Sue Herman, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Dan Stavnezer, Doug Stuart, Ann Tschantz

RESOLUTIONS

Motion and then Roll Call Vote to approve Items 1-3 in Resolutions.

1. Approval of the resolution nominating Susie Lawson for the Ohio School Boards Association Recognition Award

WHEREAS, Susie Lawson, a board member at the Wayne County Joint Vocational School District, has served the district with distinction; and

WHEREAS, Susie Lawson has dedicated his/her time for the betterment of the students and community; and

WHEREAS, Susie Lawson has proven to be dedicated to the craft of board governance through his/her commitment to training, service and governance skills; and

WHEREAS, such measures have advanced student achievement in the district and improved the governance of the district; therefore be it

RESOLVED, that the board of education of the Wayne County Joint Vocational School District nominates Susie Lawson for the Ohio School Boards Association's Recognition Award.

2. Approval of the resolution nominating Don Noble for the Ohio School Boards Association Recognition Award

WHEREAS, Don Noble, a board member at the Wayne County Joint Vocational School District, has served the district with distinction; and

WHEREAS, Don Noble has dedicated his/her time for the betterment of the students and community; and

WHEREAS, Don Noble has proven to be dedicated to the craft of board governance through his/her commitment to training, service and governance skills; and

WHEREAS, such measures have advanced student achievement in the district and improved the governance of the district; therefore be it

RESOLVED, that the board of education of the Wayne County Joint Vocational School District nominates Don Noble for the Ohio School Boards Association's Recognition Award.

3. Approval of the resolution nominating Doug Stuart for the Ohio School Boards Association Recognition Award

WHEREAS, Doug Stuart, a board member at the Wayne County Joint Vocational School District, has served the district with distinction; and

WHEREAS, Doug Stuart has dedicated his/her time for the betterment of the students and community; and

WHEREAS, Doug Stuart has proven to be dedicated to the craft of board governance through his/her commitment to training, service and governance skills; and

WHEREAS, such measures have advanced student achievement in the district and improved the governance of the district; therefore be it

RESOLVED, that the board of education of the Wayne County Joint Vocational School District nominates Doug Stuart for the Ohio School Boards Association's Recognition Award.

Motion and then Roll Call Vote to approve Items 1-3 in Resolutions.

Motion by Dan Stavnezer, second by Brent Brown.

Motion Carried

Yes: Brent Brown, TJ DeAngelis, Lisa Gwin, Sue Herman, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Dan Stavnezer, Doug Stuart, Ann Tschantz

DOCUMENTS AND MATERIALS

1. Approval of the AE Law Enforcement Training Academy (LETA) Student Handbook Program Addendum
2. Approval of the AE Nurse Aide (NATCEP) Student Handbook Program Addendum
3. Approval of the revised AE Cosmetology Student Handbook Program Addendum
4. Approval of the revised AE Aspire Student Handbook
5. Approval of the following overnight field trip requests

FIELD TRIP	REASON	LOCATION	DATE	# STUDENTS	# ADVISORS	# PARENTS
BPA	Ohio Assoc. State Officer Meetings	Drury Inn and Suites-Dublin, OH	9/16-9/17/22 & 10/14-10/15/22	1	0 (State BPA Sponsored and Chaperoned Event)	0
Key Club	Key Leader	Recreation Unlimited-Ashley, OH	11/11-11/13/22	4	1	0

Motion and then Voice Vote to approve Items 1-5 in Documents and Materials.

Motion by Susie Lawson, second by Dan Stavnezer.

Motion Carried

Yes: Brent Brown, TJ DeAngelis, Lisa Gwin, Sue Herman, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Dan Stavnezer, Doug Stuart, Ann Tschantz

NEW BUSINESS

A. Approval of the re-employment of Dr. Kip Crain as Superintendent effective August 1, 2023 and ending on July 31, 2024

Motion and then Roll Call Vote to approve Item A in A. New Business.

Motion by Sue Herman, second by Dan Stavnezer.

Motion Carried

Yes: Brent Brown, TJ DeAngelis, Lisa Gwin, Sue Herman, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Dan Stavnezer, Doug Stuart, Ann Tschantz

B. Approval of the re-employment of Lynn Moomaw as Director of Operations effective August 1, 2023 and ending on July 31, 2026

Motion and then Roll Call Vote to approve Item B in B. New Business.

Motion by Ann Tschantz, second by Don Noble.

Final Resolution: Motion Carried

Yes: Brent Brown, TJ DeAngelis, Lisa Gwin, Sue Herman, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Dan Stavnezer, Doug Stuart, Ann Tschantz

C. Approval of the purchase of a snow and ice removal tractor and brush attachment from VENTRAC as part of the Sourcewell purchasing cooperative, which reflects the 12% discount, at a cost of \$31,940.80

Motion and then Roll Call Vote to approve Item C in C. New Business.

Motion by Philip Keener, second by Dan Stavnezer.

Final Resolution: Motion Carried

Yes: Brent Brown, TJ DeAngelis, Lisa Gwin, Sue Herman, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Dan Stavnezer, Doug Stuart, Ann Tschantz

ITEMS OF DISCUSSION

A. Board Discussion

The October Regular Board Meeting will meet in the Commons for Staff and Student Recognition and will move to the Admin Building E101 Conference room for Business meeting. The Board discussed the upcoming OSBA Northeast Region Meeting, October 5, 2022 at the Galaxy, voting coming up related to education, and the Alice Noble Ice Arena Celebration

MOTION TO ADJOURN

Motion and then Voice Vote to Adjourn. at 8:03 p.m.

Motion by Doug Stuart, second by Dan Stavnezer.

Motion Carried

Yes: Brent Brown, TJ DeAngelis, Lisa Gwin, Sue Herman, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Dan Stavnezer, Doug Stuart, Ann Tschantz

President

Treasurer