



Smithtown Central School District Smithtown High School West

100 Central Road, Smithtown, NY 11787

Scott E. Johnson
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Principal

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Dear AP Students and Families:

Thank you so much for your participation in the Advanced Placement(AP) Program at Smithtown HS West. Access to AP resources and AP test registration requires an initial digital activation by every AP student at the beginning of the school year.

- If you do not have a College Board account, you will need to create one. Visit this link to create your College Board account: <https://pages.collegeboard.org/account-help/how-create-account>. If you already have a College Board account, you will still need your College Board credentials to access your account. For account help students and/or parents can visit <https://pages.collegeboard.org/account-help> or call The College Board at (888) 225-5427 or (866) 315-6068.
- All AP students will receive a unique JOIN CODE for each AP course they are enrolled in. This code will be required for the new registration process through the College Board website. If you do not know your specific code, students should speak with each of their AP Teachers.
- **College Board has accelerated their transition to digital testing for May 2025.** 13 exams will be fully digital and 7 will be hybrid digital.
 - **The following exams will be fully digital:** AP Comparative Government and Politics, AP Computer Science A, AP Computer Science Principles, AP English Language and Composition, AP English Literature and Composition, AP Environmental Science, AP European History, AP Human Geography, AP Psychology, AP Seminar, AP United States Government and Politics, AP United States History and AP World History: Modern.
 - **The following exams will be hybrid digital:** AP Biology, AP Calculus AB/BC, AP Chemistry, AP Macroeconomics, AP Physics 1: Algebra-Based, AP Physics C: Electricity and Magnetism/Mechanics and AP Statistics.
 - **The following exams will remain unchanged:** AP Art, AP Drawing, AP Music Theory and AP Research.
- Any student who receives accommodations through a 504/IEP needs to apply to the College Board for approval. **All accommodations must be approved by the College Board prior to the administration of any AP Exam. We cannot honor accommodation requests that have not been approved even if the student has an existing 504/IEP. Deadline to apply for accommodations is January 24th.**

Here is some important information regarding payment for all AP Exams:

- **Students must be registered through The College Board prior to processing payments.**
- **Payment for all AP Exams will be due by November 1, 2024 to avoid a potential late fee.**
- **All regular AP exams (EXCLUDING AP CAPSTONE EXAMS) are \$99.00 per exam.**
- **All AP Capstone Seminar and/or AP Capstone Research Exams are \$147.00 per exam.**

Exams should be paid by:

- ☐ Credit and/or debit cards via SchoolPay. Please note there is a 3.5% non-refundable convenience charge added to orders processed through SchoolPay. Please visit <https://www.schoolpay.com>. If you do not have a current account, please create a new account.

If you do not have the ability to process online payments, please contact my office at (631) 382-2905. **If you are eligible for the Free/Reduced Lunch program, please contact the Child Nutrition Office at (631) 382-5500 to see if you are entitled to reduced exam fees. *These payments may NOT be processed through SchoolPay.***

Sincerely,



Mr. Scott Johnson
Assistant Principal/AP Coordinator
Smithtown High School West