

Summary of Minutes
Regular Board Meeting
September 20, 2018

Board President Joseph A. Caffrey called the meeting to order at 6:35 PM.

Superintendent Brian J. Costello led the Pledge of Allegiance to the Flag.

Board Secretary Thomas F. Telesz called the roll.

9 MEMBERS PRESENT: Evans, Galella, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

President Caffrey stated:

- The chair wishes to announce that the Board held an Executive Session prior to the Committee Meeting of September 20, 2018 and prior to the Regular Board Meeting of September 20, 2018.
- THE SUBJECTS DISCUSSED IN EXECUTIVE SESSION RELATED SOLELY TO MATTERS OF EMPLOYEE RELATIONS, LABOR NEGOTIATIONS, AND/OR THREATENED OR ACTUAL LITIGATION.

Rev. Walker moved, seconded by Ms. Thomas, to approve the minutes of the Regular Board Meeting of August 7, 2018 and August 30, 2018 and dispense with the reading of those minutes.

All In Favor: Evans, Galella, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

Thomas F. Telesz, Business Administrator/Board Secretary, presented the Treasurer's Report ending July 31, 2018.

**WILKES-BARE AREA SCHOOL DISTRICT
CASH ACCOUNT BALANCES
MONTH ENDING JULY 31, 2018**

GENERAL FUND

	\$	
1	(99,777.54)	
2		8,837,377.60
3		430,339.82
4		1,198,577.27
5		446,354.73
6		74,377.90
7		1,700,935.21
8		386,759.89
9		829,517.87
10		46,760.72
11		11,869.51
12		-
13		468,064.87
14		834,228.52
15		161,612.53
16		1,416,779.01
17		-
TOTAL GENERAL FUND		\$16,743,777.91

CAPITAL PROJECTS FUNDS

2016 CAPITAL PROJECTS CASH CONCENTRATION-		
18	FNCB	\$ 14,455,256.98
19	PNC BANK INVESTMENT	4,162,649.99
TOTAL CAPITAL PROJECTS FUNDS		\$18,617,906.97

FIDUCIARY FUNDS - TRUST AND AGENCY

TRUST FUNDS:

20	WHOLE LIFE GROUP TRUST-CITIZENS BANK	\$ 155,515.78
21	COMMONWEALTH INVESTMENTS WHOLE LIFE	341,023.76

AGENCY FUNDS:

22	ELEMENTARY ACTIVITY FUND-Landmark BANK	130,787.57
23	SECONDARY ACTIVITY FUND-Landmark BANK	304,987.79

TOTAL FIDUCIARY - TRUST AND AGENCY FUNDS **\$932,314.90**

PROPRIETARY FUND - FOOD SERVICE

24	FOOD SERVICE CHECKING ACCOUNT-Landmark Bank	\$ 3,064,836.57
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TOTAL PROPRIETARY FUND - FOOD SERVICE **\$3,064,836.57**

DEBT SERVICE FUND

25	COMMONWEALTH INVESTMENTS DEBT SERVICE	\$ 9,500.68
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TOTAL DEBT SERVICE FUND **\$9,500.68**

Ms. Patla moved, seconded by Ms. Thomas, to adopt the Treasurer's Report ending July 31, 2018.

The vote was as follows:

9 Ayes: Evans, Galella, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

Report of the Superintendent

Dr. Costello noted that during the month of October, he will be available every Wednesday from 7:00 AM to 9:00 AM to meet with Citizens in the Board Room of the Administration Building and discuss any concerns or issues in regard to WBASD. Dr. Costello further noted that he will be serving coffee and is looking forward to discussions with all community members who attend.

At this time Dr. Costello presented slides in regard to travel, means of communication and classrooms used in the past. Dr. Costello noted how as time has progressed so have the means of travel, communication and the way that classrooms have changed. Dr. Costello presented pictures and descriptions of the classrooms that will be used in the new consolidated high school. Dr. Costello stated that the classrooms at the consolidated high school will allow students to participate in a variety of seating and teaching configurations that will be beneficial to both students and teachers and encourage students participation in order to achieve their highest learning potential.

Unfinished Business

Ms. Thomas informed those in attendance that she has brought to the attention of the Board an issue in regard to the tennis courts at Kirby Park. Ms. Thomas noted that a G.A.R. tennis match was cancelled due to the fact that the gates were locked and access to the tennis courts was not possible. Ms. Thomas further noted that the District pays the City of Wilkes-Barre for the use of fields and the tennis courts were part of that agreement. Ms. Thomas noted that the G.A.R. Athletic Director was told the City of Wilkes-Barre has a contract with an individual for the use of the tennis courts and that the person wanted \$50 to open the gates. Ms. Thomas asked what the District response would be to the current situation in regard to the use of tennis courts at Kirby Park.

Dr. Costello responded that Attorney Wendolowski, WBASD District Solicitor, will contact the Solicitor for the City of Wilkes-Barre to determine what the situation is regarding the use of the tennis courts by Wilkes-Barre Area School District.

Communications from Citizens

1. Kara Taylor
2. Lois Grimm
3. Tom Dombroski
4. Tracy Hughes
5. John Suchoski
6. Amy Basham

The above listed Citizens addressed the Board in regard to the following:

1. How will people from out of town obtain pre-sale tickets for the football game between Meyers and G.A.R. and how many tickets will be available?
2. Is the District going to provide extra bleachers to accommodate a large crowd to ensure that the game will be played at Wilkes-Barre Memorial Stadium?
3. SOS took a Community Survey in regard to Citizens opinions of the Wilkes-Barre Area School District. Survey results were not favorable toward the WBASD.
4. The Board needs to be mindful of constituents opinions and value those opinions.
5. Below average Sat scores.
6. Letter to parents that was received from the Guidance Department of Meyers High School. Letter should have been sent to students in their sophomore and junior year, not in their senior year.
7. Board Meeting Agendas should be made available to the Public in advance of the scheduled Board Meetings.
8. The Wilkes-Barre Area School District needs to become pro-active in regard to re-cycling.
9. Do not change the venue for the Meyers/G.A.R. football game due to crowd size. Find a way to accommodate those who wish to attend the game.
10. Will the grant money received by the WBASD from the State of Pa. be received in future years?
11. Will the Superintendent and the Board review the current Dress Code and the use of cell phones by students during their lunch period?
12. Fencing around Meyers needs to be removed and the use of clear back packs needs to be permitted.

Superintendent, Dr. Brian Costello, Board President Joseph Caffrey, Attorney Wendolowski and Mike Krzywicki, Apollo Project Manager responded to questions/statements presented by the Citizens who addressed the Board.

LUZERNE INTERMEDIATE UNIT

Mr. Galella stated the next meeting of the LIU will be held September 26, 2018.

WILKES-BARRE AREA CAREER AND TECHNICAL CENTER

Mr. Quinn noted the next meeting of the Wilkes-Barre Career and Technical Center will be held on October 15, 2018.

CURRICULUM COMMITTEE REPORT

Mr. Galella presented the following report and recommendations for the Board's approval:

1. To ratify an agreement with EI HAB Human Services, 1200 State Route 92, Tunkhannock, PA 18657 to provide education services to students of the Wilkes-Barre Area School District for the 2018-2019 school year.

Mr. Galella moved, seconded by Ms. Thomas, to adopt the report. The vote was as follows:

9 Ayes: Evans, Galella, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

BUDGET FINANCE / MATERIAL SUPPLIES COMMITTEE REPORT

Rev. Walker presented the following report and recommendations for the Board's approval:

1. That approval be given to contribute \$7,500.00 to the Township of Plains for the use of the athletic fields. This is the same amount as was contributed in prior years.
2. That approval be given to enter into a contract, by and between Luzerne County Head Start, Inc. (the Purchaser) and the Wilkes-Barre Area School District (the District) whereby the Purchaser agrees to purchase meals from the District during the 2018-2019 school year.
3. To approve the addendum to the Real Estate Sales Agreement with Mt. Zion Baptist Church. This addendum reflects that Mt. Zion Baptist church is buying 14.35 acres of the Empire Street site at a price of \$287,000.00

B. FEDERAL

That, in accordance with the authority of the Board, the following Federal AP Checks #1761-1765 and *Chapter I AP checks* #1960-1972 were drawn for payment since the last regular board meeting of the Board of Education held on August 30, 2018 be approved.

- C. That payment be approved for the following General Fund checks, #49791-49828 and Food Service Checks #3184-3196 which were drawn for payment since the regular board meeting of the Board of Education held on August 30, 2018.
- D. That the checks listed on the following pages #49829 to #49938 and #50015-#50090 which have been inspected be approved and that orders be drawn for the respective amounts set down opposite the names of persons or firms.

Rev. Walker moved, seconded by Ms. Thomas, to adopt the report. The vote was as follows:

9 Ayes: Evans, Galella, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

ATHLETIC COMMITTEE REPORT

Mr. Quinn informed the Board that the fields are not in good shape and four of the fields are in dire need of attention.

There was no **SAFETY AND SECURITY COMMITTEE REPORT**

CONTRACTED SERVICES COMMITTEE REPORT

Mr. Geiger presented the following report and recommendations for the Board's approval:

1. That approval be given to enter into a contract with Conrad Siegel Actuaries, 501 Corporate Circle, P.O. Box 5900, Harrisburg, PA to ensure this District is in compliance with Sections 6055 and 6056, Employer Reporting Mandate under the Affordable Care Act (ACA) for calendar year 2018, in accordance with the terms and conditions of their proposal, at a cost not to exceed \$8,600.00.
2. That approval be given to the addendum to the agreement dated May, 2, 2016 with CaseCon Capital Inc. to provide Municipal Advisor services. Under this addendum the fee for each borrowing/financing will be \$75,000.00. Other fees for services will be mutually agreed upon.
3. That approval be given to engage the services of Berkheimer One Source to manage the processing, printing and mailing of the "Homestead/Farmstead Act-1 Application" as required by the taxpayer Relief Act 1 of Special Section 1 of 2006. The cost of these services is .5433 per application, plus postage.
4. After the review of bids, that approval be given to enter into an agreement with Stell Enterprises, Inc. to do earthwork at the Pagnotti site in the amount of \$ 284,264.00(base bid). This award is based on the recommendation of the Apollo Group, Inc., the District's Construction Manager. In addition to accept the following unit price:

Unit Price # 1 Additional grading, geotextile fabric, stone, and geogrid - \$338.00 per 100 sq. ft.
5. To accept the proposal from Mark Callahan Construction, LLC regarding the Meyers High School Corridor Door replacement. The fee for the removal and replacement of the corridor door is \$7,460.00.
6. To accept the proposal from Geo-Science Engineering & Testing, LLC for the testing and inspection related to the site grading/dynamic compaction/earthwork packages no. 1.1, 1.2, and 1.3, including all alternates and unit prices. This proposal will be for a 13 week period at a fee of \$43,285.00, each additional week beyond 13 weeks will be at a fee of \$3,000.00 per week.

Mr. Geiger moved, seconded by Ms. Thomas, to adopt the report. The vote was as follows:

9 Ayes: Evans, Galella, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

There was no **TRANSPORTATION COMMITTEE REPORT**

BUILDING MAINTENANCE COMMITTEE REPORT

Ms. Thomas noted there have been many complaints in regard to the condition of the fields and those issues will be addressed. The next Building Maintenance Committee meeting will be held on September 27, 2018.

POLICY COMMITTEE REPORT

Rev. Walker presented the following report and recommendations for the Board's approval:

1. That the following policy be adopted:

- 204 Attendance

ATTENDANCE POLICY AND INFORMATION

PHILOSOPHY

The success of our schools in achieving the mandated standards and performance levels of education set forth by the PA Department of Education and the Wilkes-Barre Area School District is predicated on daily attendance by the students, continuity of instruction, and classroom participation.

It is the school's responsibility to develop, within the students, a sense of responsibility, discipline, and good work habits. These goals can be reached by maintaining close communication between the home and school and by encouraging, sustaining, and enforcing regular school attendance. Daily school attendance, including arriving to school on time, is necessary for the student's academic and social success.

It is expected that all parents will assist the school in ensuring that their child attends school on a daily basis. Frequent absences result in poor schoolwork and may contribute to the eventuality of a school dropout. Many times, the attendance patterns that a child develops in the elementary grades are carried over into the secondary level, and in some instances, become the foundation of his/her job absentee rate.

PENNSYLVANIA COMPULSORY ATTENDANCE LAW

Compulsory school age begins when a parent/legal guardian enrolls a child in school, but no later than the age of eight (8). Compulsory school attendance is required until the age of seventeen (17), or unless legitimately excused from attending as outlined by the Pennsylvania Department of Education (PDE) and existing school laws.

Once a student is enrolled in kindergarten, attendance is mandatory, and the school attendance laws apply to that student.

Students who are seventeen (17) years of age or older, and have not graduated, may not be asked to leave school merely because they have reached their seventeenth birthday, provided they are fulfilling their responsibilities as students.

Students who are sixteen (16) years of age or older and are employed full-time (35-40 hours a week) during school hours and hold a lawfully issued employment certificate may be excused from the requirements of attendance.

Pennsylvania Compulsory Attendance Law mandates that school districts are responsible for a student's attendance. Consequently, school administrators will determine the validity of a student's absence.

Not every case can be covered in this policy. Administrators will interpret the policy with common sense and exercise good judgment in unusual cases. With this in mind, the following rules are provided as a guide in dealing with student absenteeism and tardiness:

ABSENCES

Absence from school is defined as the non-attendance by a student on a day when school is scheduled.

A student who is absent from school must present a note written and signed by his/her parent/legal guardian explaining why the student was absent. Absences shall be treated as unexcused until the written excuse is submitted to the homeroom teacher upon entering school. If a student fails to produce such a note within three school days, the day(s) missed will remain "illegal/unexcused".

Excused/legal absences: The following is a list of, but not all inclusive, of excused/legal absences:

1. Illness/Medical
2. Death in the student's immediate family
 - a. Parent/Legal Guardian
 - b. Sibling
 - c. Grandparent
 - d. Aunt/Uncle
3. Legal and exceptionally urgent reasons that may affect the child
 - a. Unsafe and hazardous road conditions
 - b. Quarantine of the home
 - c. Death in the family other than an immediate family member such as a close friend or relative
 - d. Suspension from school
4. Educational trips (see below requirements)

Request for excused absence for educational trips: The Wilkes-Barre Area School District recognizes that, from time to time, students may have the opportunity to participate in a pre-planned, educational trip during the regular school year. In order for your child to be legally excused and attend the educational trip, the following steps need to be taken and prerequisites met:

1. Parent/legal guardian must get the approval of the administrator by submitting, to the administrator, an official educational trip request form at least two weeks prior to the departure date of the trip. The administrator will evaluate the child's academic standing, discipline history, attendance record, and the educational value of the trip. The form can be obtained in the main office.
2. If the educational trip is during the first semester of the school year, the child cannot miss five days or more of school. If the child's absences exceed the five days, the request will be denied.
3. If the educational trip is during the second semester of the school year, the child cannot miss ten days or more of school. If the child's absences exceed the ten days, the request will be denied.
4. The parent and student shall agree that all class work that is missed during the period of absence will be made up within a time frame established by the administrator.
5. No more than five excused absences for educational trips will be granted per school year.

Unexcused/illegal absences: The following is a list of, but not all inclusive, of unexcused/illegal absences:

1. Failure to wake up for school
2. Missing a scheduled school bus or not having a ride to school
3. Absence without a parent/legal guardian's knowledge
4. Caring for a sibling in a non-emergency situation/babysitting
5. Running errands and/or shopping
6. Pursuing a talent or skill without the administrator's prior approval
7. Temporary employment during school hours
8. Going on a vacation without the administrator's prior approval
9. Failure to provide a medical practitioner's excuse when requested or required
10. Failure to attend school either before or after a scheduled medical appointment. (For example: a dentist appointment, medicine check, court appearance, etc.)
11. School refusal
12. Failure to remedy head lice within three days

PROCEDURES FOR EXCUSED/LEGAL ABSENCES

Absences shall be treated as unexcused until a written excuse is submitted to the homeroom teacher upon entering school. The excuse must be written and signed by the parent/legal guardian, explain why the student was absent, and submitted within three days of the absence. Failure to comply will result in the absence remaining as an illegal or unexcused absence.

Three or more consecutive days: If a student is absent three or more consecutive days, the absence must be justified by a written excuse from a medical practitioner. The medical practitioner must have seen the student or the parent/legal guardian must have had communication with the medical practitioner in regards of medical advice or medication. If the student does not present a medical note, all consecutive absences will remain illegal/unexcused.

Ten cumulative days: If a student is absent ten cumulative days, a written notification will be issued to the parent/legal guardian stating the amount of total absences and that a medical practitioner's excuse will be required for each subsequent absence. Each absence will remain illegal/unexcused if there is failure to comply.

PENALTIES FOR UNEXCUSED/ILLEGAL ABSENCES

Three unexcused/illegal absences: The student is considered truant and a "Notice of Truancy" will be issued to the parent/legal guardian by the Home and School Visitor.

Six unexcused/illegal absences: The student is considered habitually truant. The parent/legal guardian and the student will be invited to participate in a School Attendance Improvement Plan meeting (SAIP) with Administration, Home and School Visitor, and a representative from The BRIDGE in attendance. Failure to attend this meeting will result in a plan being made without any parental input.

If there is no cooperation and/or the student continues to be absent without an excuse following the SAIP, a Summary Citation will be filed with the local magistrate's office where the proposed SAIP will become court ordered. Failure to comply with this court order may result in a maximum fine, approximately \$300.00 plus court costs, community service, and/or loss of driver's license. The case will also be sent to Luzerne County Truancy Court.

Please note: if the student has six or more unexcused/illegal absences, he/she will lose the privilege to participate in any and all events and extra-curricular activities such as performances, clubs, field trips, participation on any athletic team sponsored by their school, sixth grade trip, fun day, field day, class trips, the semi-formal, the prom, class day, senior tea, etc.

Ten unexcused/illegal absences: If a student has ten or more unexcused/illegal absences and is a senior student, he/she will not graduate on stage.

If it is determined that the student, 17 years old or older, has been absent for ten or more consecutive days without justification which includes, but not limited to: unable to locate family, unoccupied residence, student is beyond compulsory age of attendance, the student will be dropped from school roll.

HOMEWORK WHEN ABSENT FROM SCHOOL

If an absence is classified as "excused" or "legal", the student will be permitted to make-up work when absent from school. Students will be afforded one (1) day for each day of excused absence for work to be completed and submitted. This applies to assignments, quizzes, tests, and/or major projects. There will be no reduction in grade for make-up work turned in following this procedure; however, the assignment/assessment format may be modified or altered.

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If an absence is classified as “unexcused” or “illegal”, the student will not receive credit for assignments, tests, quizzes, projects, etc. For example, if a student misses a test due to an “unexcused” or “illegal” absence, the student shall receive a zero. In addition, the teacher is not required to provide the student the opportunity to make up missed work if the absence is deemed illegal.

It is the student's responsibility to obtain the assignments from his or her teachers prior to approved educational trips.

ACTIVITIES WHEN ABSENT FROM SCHOOL

The Wilkes-Barre Area School District maintains a policy that links consistently poor attendance with the loss of the privilege to participate in any extra- curricular activities. Therefore, any student absent from school, either excused or unexcused, may be prohibited from participating in any school activities during that same school day (during school hours and after school hours). Exceptions may be made by the discretion of the administration. Such events/activities include, but are not limited to: performances, clubs, field trips, participation on any athletic team sponsored by their school, sixth grade trip, fun day, field day, class night, class trips, school dances, the semi-formal, the prom, etc.

TARDINESS

Tardiness is defined as the absence of a student at the time school session begins, provided the student reports to school and is in attendance for any portion of the school day. The school sessions begin as follows:

Elementary School:	8:45 A.M.
Solomon Junior High School:	8:00 A.M.
High School:	8:20 A.M.

Daily attendance and being on time are necessary components for students to achieve academically and become productive and responsible citizens.

Legal tardiness: A student arriving late for school for any of the following reasons will be considered an excused late:

1. Doctor's appointment
2. Dentist's appointment
3. Mental health care appointment
4. Court appearance
5. Funeral involving immediate family members, relatives, and close friends
6. School related activities pre-approved by the administrator

Excuses must accompany the student when arriving tardy from these appointments. Any other tardy will be considered unexcused and will accumulate on the student's permanent record card. All tardies will be calculated and translated into equivalent illegal/unexcused absences. (see illegal absences)

Procedures for when a student is tardy: If a student reports to school tardy, the student must report directly to the main office and present a written excuse from a parent/legal guardian stating the reason for the tardiness. Elementary students must be accompanied by a parent/legal guardian. If the student does not have a written excuse or the reason is considered unexcused, disciplinary action will be taken by the administration. In addition, habitual tardiness will not be tolerated and will result in appropriate disciplinary/legal action.

Parents/legal guardians may not accompany their child to the classroom or pick up their child at the classroom. Violation of this procedure may result in legal action.

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Cumulative tardiness: All unexcused/illegal tardies will be documented on skyward and will be calculated and translated into equivalent illegal/unexcused absences. Illegal/unexcused absences may result in a summary citation for violation of the Pennsylvania Compulsory School Attendance Law.

Consequences for excessive tardiness: The following are consequences for excessive tardiness per semester:

Five illegal tardies: parent notification letter sent home by administration

Six to Nine illegal tardies: (elementary) loss of recess, lunch detention
(secondary) lunch detention/central detention

Ten illegal tardies: parental conference

Eleven and more illegal tardies: loss of privileges and the duration of the loss of privileges will be determined by the administrator (field trips, sporting events, club activities, dances, and all other extracurricular activities).

When a student reaches the tenth illegal late, a parental conference will be required to discuss the policy and devise a plan ensuring that the student arrives to school on time. Any absences that result from the failure of the parent to attend this conference may initiate a legal action for truancy. The minutes late will be calculated and translated into equivalent illegal/unexcused absences. This may result in a summary citation for violation of the Pennsylvania Compulsory School Attendance Law.

Consequences for illegal tardiness: If a student is tardy two hours or more, the student will not be able to participate in any extra-curricular activities for that day.

STUDENTS BEING RELEASED EARLY

Students will only be dismissed from school for professional appointments, court appearance, emergencies or illnesses. The following procedures must be followed:

1. Upon arrival to school, a written request must be submitted to the main office. The request must include the justification, date, time, telephone number and signature of the parent/legal guardian.
2. The parent/legal guardian must report to the office at the appointed time and present proper valid ID. If someone other than the parent/legal guardian is picking the student up, the person's name must be written on the request, must be on the emergency contact card, and must have proper valid ID. The student will then be called to the main office. All parents/legal guardians must remain in the main office. No one may enter into the building and go directly to a classroom.
3. Prior to leaving school, the student must report to the main office in order to be signed out.
4. If the student is being released early from school due to a court or medical appointment, the student must present proof of the appointment upon returning to school.

Students being released early for emergencies: Requests for a student to be released early from school due to an emergency must be made in person by the parent/legal guardian. The administrator will then determine if the emergency is valid or not and then either approve or deny the request.

Students being released early for illness/injury/medical reason: Only the school nurse or administrator can approve an early dismissal due to illness/injury/medical reason. The parent/legal guardian will be notified when a student needs to be sent home. Students will not be permitted to leave without parent's/legal guardian's permission, and the parent/legal guardian must report to the main office before the student will be dismissed.

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Please note the following:

1. No student will be excused via a telephone call
2. No student will be sent home alone
3. No student will be excused within the last fifteen minutes of the school day
4. Students being excused from school may be prohibited in participating in any after school extra-curricular activities that day

LEAVING SCHOOL WITHOUT PERMISSION

If any student leaves the school without permission, by either the school nurse or the school administration, appropriate disciplinary action will be taken.

Rev. Walker moved, seconded by Mr. Galella, to adopt the report. The vote was as follows:

9 Ayes: Evans, Galella, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

PATHWAY/NEW CONSTRUCTION/TRANSITION REPORT

Ms. Thomas noted the next meeting is scheduled to be held on October 1, 2018.

Personnel Committee Report

Dr. Susek presented the following report and recommendations for the Board's approval:

All appointments are made pending receipt of PDE required clearances, certifications, and any applicable pre-employment drug test.

A. Professionals

1. That **Jenna Searfoss'** request for a sabbatical for the second semester of the 2018-19 school year be approved.
2. That **Brittany Hess** be appointed a Long Term Title I Secondary Math Substitute Teacher for the 2018/19 school year.
3. That **Yazan Mahmoud** be appointed a Half Day Long Term Physical Education Substitute Teacher for the first semester of the 2018-19 school year.
4. That _____ be appointed a Half Day Long Term Physical Education Substitute Teacher for the first semester of the 2018-19 school year.

TABLED

5. That **Amanda Ficca** be appointed a temporary professional as a Music Teacher.
6. That **Samantha Woodard** be appointed a temporary professional as a School Psychologist.
7. That **Anthony Koval** be appointed a Long Term Earth and Space Science/Biology Substitute Teacher for the 2018/19 school year.
8. That **Thomas Tyson** be appointed a Long Term Earth and Space/General Science Substitute Teacher for the 2018/19 school year.

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9. That **Michael Sulcoski** be compensated by way of Title I funding for a for additional summer hours as science coordinator.
10. That the following temporary professional employees, having received their final satisfactory evaluation, be classified as permanent professional employees:

Ashleigh Soboleski
Pamela Dixon
Alissa Lukasavage

Carolyn Kaminski
Rachel George

Sarah Reedy
James Lavan

11. The following members of the professional staff, having made claim for an incentive raise under the WBAEA Agreement and having produced official transcripts listing the graduate credits earned, be granted the following effective September 5, 2017:

Masters' +18
Amanda Poplawski

B. Secretaries & Teachers' Associates

1. That the resignation of **Theresa Marchel** be accepted with regret effective September 10, 2018.
2. That the retirement of **Jean Wendolowski** be accepted with regret effective September 4, 2018.
3. That **Linda Scarantino's** request for a leave of absence from her paraprofessional position for the 2018-19 school year be approved.
4. That **Jessica Morelli** be appointed a part time 20 hour per week Paraprofessional/PCA.
5. That **Heidi Ellis** be appointed a part time 20 hour per week Paraprofessional/PCA.
6. That **Maureen Metzger** be appointed a part time 20 hour per week Paraprofessional/PCA.
7. That **Debra Bushby** be appointed a part time 20 hour per week Paraprofessional/PCA.
8. That **Marilena Liakopoulos-Tajeda** be appointed a part time 20 hour per week Paraprofessional/PCA.
9. That _____ be appointed a part time 20 hour per week Paraprofessional/PCA. **TABLED**
10. That _____ be appointed a 12.5 hour per week Kindergarten Teachers' Associate. **TABLED**
11. That **Maria Aguila** be appointed a 25 hour per week ESL Teachers' Associate.
12. That _____ be appointed a 15 hour per week Cafeteria Teachers' Associate. **TABLED**
13. That _____ be appointed a 15 hour per week Cafeteria Teachers' Associate. **TABLED**
14. That **Linda Buynak** be appointed a 15 hour per week Locker-room Teachers' Associate

C. Custodians and Housekeepers

1. That **Lefagous White's** request for unpaid leave from September 18, 2018 through September 28, 2018 and returning on October 1, 2018 be approved.

D. Athletics

1. That **Kathleen Snee's** resignation as Coughlin Swimming Varsity Head Coach be accepted with regret.
2. That **Eric Heffers'** resignation as Coughlin Boys Basketball Junior High Assistant Coach be accepted with regret.
3. That the resignation of **Matt Lukachinsky** as Meyers Wrestling Varsity Assistant Coach be accepted with regret.
4. That the resignation of **Mark Belles** as Meyers Wrestling Junior High Assistant (1/2 pay) be accepted with regret.
5. The following appointments are made for the sport season and will be continued on a season to season basis unless, the post is declared vacant by the Board of School Directors. All appointments are effective upon all PDE required clearances and documents being submitted.

Meyers	Football	Varsity 1 st Asst. Coach (1/2 pay)	Julian Truskowski
Meyers	Football	Volunteer Assistant Coach	Joseph Bitzer
Meyers	Football	Volunteer Assistant Coach	Damon Saxton
Meyers	Girls Basketball	Varsity Assistant Coach	Jared Carlo
GAR	Girls Volleyball	Varsity Assistant Coach	Leticia Petino-Flores

Dr. Susek moved, seconded by Mr. Geiger, to adopt the report. The vote was as follows:

9 Ayes: Evans, Galella, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

Rev. Walker presented Resolution No. 1

RESOLUTION
OF
THE BOARD OF SCHOOL DIRECTORS
OF THE WILKES-BARRE AREA SCHOOL DISTRICT

WHEREAS, the Wilkes-Barre Area School District, Luzerne County, Pennsylvania (the "School District"), a school district organized under the laws of the Commonwealth of Pennsylvania, intends to finance a project (the "Project") with the proceeds of a tax-exempt borrowing (the "Debt") consisting of all or any of the following: (1) planning, designing, engineering, acquiring, constructing, installing, furnishing and equipping of alterations, replacements, renovations, improvements and additions to the School District's facilities, including but not limited to the High School Replacement Project; (2) demolition costs incurred in connection with the facilities of the School District; (3) purchasing capital equipment for use in or in connection with the facilities of the School District; (4) additional capital projects of the School District as approved by the Board of School Directors of the School District; and (5) paying the costs and expenses of issuance of the Debt; and

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WHEREAS, design, engineering, acquisition and construction of the Project may commence prior to the issuance of the Debt and the School District desires to pay for certain of the costs of the Project (the "Expenditures") from general funds of the School District which do not constitute proceeds of tax-exempt bonds; and

WHEREAS, the School District has determined that the funds that have been or are to be advanced to pay Expenditures are or will be available only for a temporary period and it is necessary to reimburse the School District for Expenditures with respect to the Project from the proceeds of a tax-exempt borrowing represented by the Debt; and

WHEREAS, as of the date hereof, there are no funds from sources other than the Debt that are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the School District or any member of the same controlled group as the School District to pay the Expenditures;

WHEREAS, the School District, in compliance with Section 1.150-2 of the United States Treasury Regulations, reasonably expects to reimburse the Expenditures made by it for the Project with proceeds of the Debt.

NOW, THEREFORE, BE IT RESOLVED, that the Board of School Directors of the School District (the "Board"), in lawful session duly assembled, hereby declares the intent of the School District as follows:

The School District reasonably expects to reimburse itself for original Expenditures to be paid by the School District from general funds of the School District in connection with the Project with the proceeds of the Debt.

This Resolution constitutes a declaration of official intent intended to comply with the requirements of Section 1.150-2(e) of the United States Treasury Regulations, as amended.

The maximum amount of debt expected to be issued to finance the Project is \$150,000,000.

The Expenditures are or will be "capital expenditures" as defined in Treasury Regulation Section 1.150-2(d) (3).

No reimbursement allocation will employ an "abusive arbitrage device" under Treasury Regulations Section 1.148-10 to avoid the arbitrage restrictions or to avoid the restrictions under Sections 142 through 147 of the Code. The proceeds of the Debt used to reimburse the School District for costs of the Project, or funds corresponding to such amounts, will not be used, within one year after the reimbursement allocation, in a manner that results in the creation of "replacement proceeds," including "sinking funds," "pledged funds," or funds subject to a "negative pledge" (as such terms are defined in Treasury Regulations Section 1.148-1) of the Debt or another issue of debt obligations of the School District, other than amounts deposited into a "bona fide debt service fund" (as defined in Treasury Regulations Section 1.148-1).

All reimbursement allocations will occur not later than eighteen (18) months after the later of: (i) the date the expenditure from a source other than the Debt is paid, or (ii) the date the Project is "placed in service" (within the meaning of Treasury Regulations Section 1.150-2) or abandoned, but in no event more than three (3) years after the expenditure is paid.

The adoption of this Resolution is consistent with the budgetary and financial circumstances of the School District.

The Resolution shall become effective immediately.

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Proper officers of the Board are authorized and directed to do such things as may be necessary to carry out the intent and purpose of this Resolution, specifically including, but not limited to, the making of timely reimbursement allocations upon the issuance of the Debt.

In the event any provision, section, sentence, clause or part of this Resolution shall be held invalid, such invalidity shall not affect or impair any remaining provision, section, sentence, clause or part of this Resolution, it being the intent of the School District that such remainder shall be and shall remain in full force and effect.

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DULY ADOPTED by the Board of School Directors of the Wilkes-Barre Area School District, this 20th day of September, 2018, in lawful session duly assembled.

Attest: WILKES-BARRE AREA SCHOOL DISTRICT

Secretary

By: _____
President

(SEAL)

Rev. Walker moved, seconded by Mr. Galella, to adopt the Resolution. The vote was as follows:

9 Ayes: Evans, Galella, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

New Business

Ms. Thomas moved, seconded by Ms. Patla, to purchase two cordless microphones for use at the WBASD Board Meetings.

All In Favor: Evans, Galella, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

Mr. Evans moved, seconded by Mr. Quinn, to authorize a study of the current Hiring Policy as it relates to those individuals who are substitutes for the Wilkes-Barre Area School District. The study will be presented to the Board for review to determine if the current Hiring Policy needs to be amended.

The vote was as follows:

9 Ayes: Evans, Galella, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

Rev. Walker moved, seconded by Mr. Galella, to authorize the board secretary to place Wilkes-Barre Area School District's vote for the following PSBA candidates:

President Elect	Eric Wolfgang
Vice President	Art Levinowitz
Eastern At large (three year term)	Mauri Buri
Section 4 Advisor	Gary Smedley

Trustee (Term ends 12-31-2021)	
Seat 1	Richard Frerichs
Seat 2	William S. LaCoff
Seat 3	Nathan G. Mains

The vote was as follows:

9 Ayes: Evans, Galella, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

Report of the Solicitor

Attorney Wendolowski requested the following motion.

Ms. Thomas moved, seconded by Dr. Susek, to authorize the Board President to sign a Wilkes-Barre Township zoning application to be submitted by Mt. Zion Baptist Church for the sale of the portion of the Empire Street Property to the Church to develop the new Church facility and related buildings.

The vote was as follows:

9 Ayes: Evans, Galella, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

Mr. Caffrey noted that a Regular Board Meeting will be held on Thursday, October 4, 2018.

Dr. Susek moved to adjourn.

President Caffrey adjourned the Meeting at 8:40 PM