

Summary of Minutes  
Regular Board Meeting  
September 14, 2015

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**President Louis M. Elmy** called the meeting to order at 7:01 PM.

**Superintendent Dr. Bernard S. Prevuznak** led the Pledge of Allegiance to the Flag.

**Board Secretary Leonard B. Przywara** called the roll.

8 MEMBERS PRESENT: Caffrey, Evans, Galella, Katsock, Quinn, Thomas, Walker, Elmy

1 MEMBER ABSENT: Susek

President Elmy stated:

- The chair wishes to announce that the Board held an Executive Session prior to the Regular Board Meeting of September 14, 2015.
- THE SUBJECTS DISCUSSED IN EXECUTIVE SESSION RELATED SOLELY TO MATTERS OF EMPLOYEE RELATIONS, LABOR NEGOTIATIONS, AND/OR THREATENED OR ACTUAL LITIGATION.

**Miss Katsock moved, seconded by Ms. Thomas**, to approve the minutes of the Regular Board Meeting of August 10, 2015 and dispense with the reading of those minutes.

The vote was as follows:

**All In Favor:** Caffrey, Evans, Galella, Katsock, Quinn, Thomas, Walker, Elmy

Leonard B. Przywara, Board Secretary/Business Manager, presented the Treasurer's Report for the month ending June 30, 2015.

WILKES-BARRE AREA SCHOOL DISTRICT  
CASH ACCOUNT BALANCES  
MONTH ENDING JUNE 2015

GENERAL FUNDS

GENERAL FUND CHECKING - FNCB	(\$2,233,046.66)
GENERAL FUND CASH CONCENTRATION - FNCB	\$4,043,465.05
FEDERAL PROGRAMS - FNCB	\$1,576,795.57
FEDERAL PROGRAMS CHAPTER 1 -FNCB	\$2,170,276.35
OMEGA BANK	\$2,932,405.02
OMEGA BANK	\$2,067,049.25
JANNEY MONTGOMERY SCOTT	\$1,688,866.90
PNC BANK	\$1,000.00
PNC BANK INVESTMENT	\$3,730,713.21
LPL LINSCO PRIVATE LEDGER	\$828,568.38
EARNED INCOME TAX ACCOUNT-FNCB	\$23,181.90
COMMONWEALTH INVESTMENT #1	\$11,596.43
REAL ESTATE TAX ACCOUNT - FNCB	\$0.00
LANDMARK CD	\$460,181.94

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PLGIT EIT	\$819,384.70
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<b>TOTAL GENERAL FUND</b>	<b>\$18,120,438.04</b>
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SPECIAL REVENUE FUNDS

2003 CAPITAL PROJECTS CASH CONCENTRATION-FNCB	\$10,369.73
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ATHLETIC FUND-OMEGA BANK	\$496,201.78
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<b>TOTAL SPECIAL REVENUE FUND</b>	<b>\$506,571.51</b>
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TRUST AND AGENCY FUNDS

PAYROLL CHECKING-FNCB	\$2,586,322.68
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PAYROLL CLEARING -FNCB	\$262.69
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WHOLE LIFE GROUP TRUST-CITIZENS BANK	\$230,066.44
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ELEMENTARY ACTIVITY FUND-OMEGA BANK	\$107,090.45
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SECONDARY ACTIVITY FUND-OMEGA BANK	\$250,560.59
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COMMONWEALTH INVESTMENTS #5	\$333,178.12
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<b>TOTAL TRUST AND AGENCY FUND</b>	<b>\$3,507,480.97</b>
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FOOD SERVICE FUND

CHECKING ACCOUNT-OMEGA BANK	\$1,950,098.43
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<b>TOTAL FOOD SERVICE FUND</b>	<b>\$1,950,098.43</b>
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DEBT SERVICE FUND

COMMONWEALTH INVESTMENTS #7	\$9,281.68
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<b>TOTAL DEBT SERVICE FUND</b>	<b>\$9,281.68</b>
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**Ms. Thomas moved, seconded by Mr. Evans,** to accept the Treasurer's Report for the month ending June 30, 2015. The vote was as follows:

**8 Ayes:** Caffrey, Evans, Galella, Katsock, Quinn, Thomas, Walker, Elmy

There was no **Unfinished Business**

**Communications from Citizens**

1. Bob Holden
2. Reilly Holden
3. Mary Melodick
4. Tracey Hughes
5. Len Cornish
6. Kim Borland
7. Joe Borland
8. Ron Woznock
9. Ruth Borland
10. Kim Challenger
11. Dave Wilson
12. Francis Sorick
13. John Suchoski
14. Richard Holodick
15. Ian Hughes
16. Rod Kaiser

The above listed Citizens addressed the Board in regard to:

1. Master Plan for Elementary Schools.
  2. Heating issue at Coughlin High School.
  3. Possibility of Wilkes-Barre Area School District purchasing the Times Leader Building.
  4. Options for students who can't make sports teams in new consolidated school.
  5. Will G.A.R. be incorporated into the master plan?
  6. Plan for students once Coughlin High School is closed.
  7. Why was the Board Meeting schedule to be held on Rosh Hashanah?
  8. Is there a Master Plan in place?
  9. Is an Educational Plan in place?
  10. G.A.R. improvements not mentioned in Plan Con Submission.
  11. Is there a Maintenance Plan in place?
  12. Library issues at G.A.R. High school.
  13. What amount of money will be spent to upgrade G.A.R.?
  14. Site that was chosen is too small.
  15. Overcrowding on busses due to consolidation and students not having possibility to walk to new school.
  16. Has consideration been given to elementary student population that is on the rise?
  17. Lack of consideration for Wilkes-Barre Twp. Tax Payers.
  18. Cost of bussing after consolidation.
  19. Neighborhood school vs. consolidated schools.
  20. Plan for Meyers site after consolidation.
  21. Size of acreage in Plains that is available for building consolidated school.
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1. Joan Marshall
  2. Brooke Ciprich
  3. Sandy Troyen
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1. Request that transportation be provided for private day cares to schools by Wilkes-Barre Area School District.

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Dave Kelly informed the Board that he had secured a field for the Coughlin Boys Lacrosse Team.

Zachary Banaszek addressed the Board in regard to reasons why the Board should not consider combining High School Drama Clubs.

Dr. Prevuznak, Attorney Wendolowski and various Members of the Board responded to the questions and concerns posed by those Citizens/taxpayers who addressed the Board.

**Communications from the Superintendent**

Dr. Prevuznak, Superintendent, informed those present that he did have a prepared statement which was intended to address questions in regard to the Feasibility Study and the consolidated school. Dr. Prevuznak stated that he felt that those questions and concerns were addressed during Citizens Comment's; however Dr. Prevuznak noted that he was going to present the following in regard to the District's Master Plan of Education.

Dr. Prevuznak stated:

The issue of a Master Plan regarding education is a term that has been used quite a bit over the last several months and perhaps misunderstood. Dr. Prevuznak noted that this District along with every Public School District in the state of Pennsylvania is required to present every three years a comprehensive plan that charts out and follows a course of action and planning in order to address the Common Core Curriculum that the State requires. Dr. Prevuznak further noted that this planning process is a continuous process that has to be updated for acceptance by the State. Dr. Prevuznak noted that in addition to this, the District also addressed the need for students to be literate from birth in the Master Literacy Plan. Dr. Prevuznak stated the Master Plans, the Course of Studies and various Curriculum Guides that we follow and will continue to follow are mandated by the State.

**LUZERNE INTERMEDIATE UNIT**

Miss Katsock informed the Board that the next meeting of the LIU is scheduled for September 23, 2015.

**WILKES-BARRE AREA CAREER AND TECHNICAL CENTER**

Mr. Quinn informed the Board that the next meeting of the Wilkes-Barre Career and Technical Center is scheduled for Monday, September 21, 2015

**CURRICULUM COMMITTEE REPORT**

**Mr. Galella presented the following report and recommendations for the Board's approval:**

1. That approval be given to enter into an agreement with New Story, 1150 Wyoming Avenue, Wyoming, PA to provide special education services to students of the Wilkes-Barre Area School District for the 2015-2016 school year. A complete copy of the agreement (Exhibit "A") is on file in the Office of the Board Secretary and incorporated into this resolution with full force and effect as if same had been pronounced in its entirety herein.
2. That approval be given to enter into an agreement with The Graham Academy, 1 Institute Lane, Kingston, PA to provide special education services to students of the Wilkes-Barre Area School District for the 2015-2016 school year. A complete copy of the agreement (Exhibit "B") is on file in the Office of the Board Secretary and incorporated into this resolution with full force and effect as if same had been pronounced in its entirety herein.

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3. That approval be given to enter into an agreement with John McElwee, MS, BCBA, BSL, 112 Haverford Drive, Laflin, PA to provide services as an Internal Coach for the District's Autism Support Classes participating in the Pennsylvania Autism Initiative ABA Supports Program. A complete copy of the agreement (Exhibit "C") is on file in the Office of the Board Secretary and incorporated into this resolution with full force and effect as if same had been pronounced in its entirety herein.
4. That approval be given to enter into a Services Agreement with Step By Step Learning, LLC with offices in Whitehall, Lehigh County, PA to provide a Response to Intervention professional development model that requires that this District's teachers and Administrators participate. A complete copy of the agreement (Exhibit "D") is on file in the Office of the Board Secretary and incorporated into this resolution with full force and effect as if same had been pronounced in its entirety herein.
5. That approval be given to enter into an agreement with Michael C. Maydak and Barbara A. Wilson, d/b/a Student Assistance Services, P.O. Box 331, Bloomsburg, PA to provide this District comprehensive behavioral support services for students with special needs, the student's educators and caregivers. A complete copy of the agreement (Exhibit "E") is on file in the Office of the Board Secretary and incorporated into this resolution with full force and effect as if same had been pronounced in its entirety herein.
6. That approval be given to renew the District's membership in the Northeastern Pennsylvania Diversity Education Consortium (NEPDEC) for the 2015-2016 school year at a cost of \$3,450.00.
7. That ratification be given the Inter-District Agreement with Tunkhannock Area School District, whereby the Wilkes-Barre Area School District will provide Reading Instructional Services in accordance with the Title I program to students of Tunkhannock Area during the 2014-2015 school year.
8. That approval be given to renew the District's V-Media program membership with WVIA Public Television, 100 WVIA Way, Pittston, PA for the 2015-2016, 2016-2017 and 2017-2018 school years at a cost of \$3,325.00 per year.

**Mr. Galella moved, seconded by Dr. Susek,** to adopt the report. The vote was as follows:

**8 Ayes:** Caffrey, Evans, Galella, Katsock, Quinn, Thomas, Walker, Elmy

**BUDGET FINANCE COMMITTEE REPORT**

**Mr. Quinn presented the following report and recommendations for the Board's approval:**

**A. ADMINISTRATIVE**

1. That approval be given to the below listed payments:

Contractor	Project	Fund	Cert/Appli. Invoice #	Payment Due
Apollo Group, Inc.	Mackin Renovation	Capital Projects	12	\$61,240.00
A&E Group, JV	Mackin Renovation	Capital Projects	11	\$16,814.86

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Borton Lawson Architecture	Mackin Renovation	Capital Projects	11	\$3,837.55
Panzitta Enterprises, Inc.	Mackin Renovation	Capital Projects	05	\$576,865.59
Panzitta Enterprises, Inc.	Mackin Renovation	Capital Projects	06	\$119,374.52
G.R. Noto Electrical Construction, Inc.	Mackin Renovation	Capital Projects	04	\$173,034.81
Integrity Fire Protection	Mackin Renovation	Capital Projects	02	\$28,575.00
Yanuzzi, Inc.	Mackin Renovation Plumbing	Capital Projects	04	\$51,849.00
Yanuzzi, Inc.	Mackin Renovation HVAC	Capital Projects	04	\$425,509.20
Apollo Group, Inc.	Heights Murray Elementary Reroofing	Capital Projects	09	\$900.00
Apollo Group, Inc.	New High School	Capital Projects	02	\$1,919.84
Borton Lawson Architecture	New High School	Capital Projects	03	\$8,294.09
Leonard Engineering, Inc.	New High School	Capital Projects	03	\$25,370.00
WKL Architecture	New High School	Capital Projects	03	\$65,072.39
Apollo Group, Inc.	Kistler Addition Renovations	Capital Projects	02	\$627.64
Borton Lawson Architecture	Kistler Addition Renovations	Capital Projects	03	\$22,292.69
Leonard Engineering, Inc.	Kistler Addition Renovations	Capital Projects	03	\$22,420.00
Apollo Group, Inc.	Meyers/Coughlin Safety Sheds	Capital Projects	03	\$11,927.14
Mar-Paul Company, Inc.	Meyers/Coughlin Safety Sheds	Capital Projects	02	\$176,513.40
Mar-Paul Company, Inc.	Meyers/Coughlin Safety Sheds	Capital Projects	03	\$12,451.30
Apollo Group, Inc.	G.A.R. Drainage & Retaining Wall	Capital Projects	05	\$6,940.45
Borton Lawson Architecture	GAR Drainage & Retaining Wall	Capital Projects	02	\$13,743.20
Apollo Group, Inc.	Daniel J. Flood Roof Replacement	Capital Projects	09	\$300.00

2. That ratification be given to the Repository Tax Sales by Northeast Revenue Service, LLC, as agent for the Luzerne County Tax Claim Bureau as follows:

PROPERTY OWNER	PARCEL NO.	PROPOSED BID
Carlos R. Mejia 561 N. Penn Ave. – Sheid Lane Wilkes-Barre, PA	73-H10NW3-020-009-000	\$500.00
Glenn P. Pearson 58 Wayne Lane Wilkes-Barre, PA	73-I9NE2-005-045-000	\$500.00

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3. That approval is given to exonerate the following listed property owners from the payment of school property taxes. The Pennsylvania State Veterans' Commission for Real Estate Tax Exemption has verified with the Department of Veterans Affairs that the property owners are totally and permanently disabled as a result of service connected causes incurred during a period of war or armed conflict.

PROPERTY OWNERS	ADDRESS	EFFECTIVE DATE
Michael Lapsansky	208 Michael Road Plains, PA	February 23, 2015
Joseph B. Wozniak	1530 Pittston Blvd. Bear Creek Twp., PA	April 27, 2015

4. That approval be given to appoint Leonard B. Przywara, Business Administrator as Trustee, and Frank J. Castano, Human Resources Director as Alternate Trustee to the Northeast Pennsylvania School Districts Health Trust for the 2015-2016 school year.
5. That approval be given to the Board of Education and the Solicitor to attend educational meetings, seminars and conferences during the 2015-2016 school year, and that such attendance be in accordance with the requirements of Section 516 of the Pennsylvania School Code, Act 155 and all other statutes that may be enacted, and in accordance with the policies adopted by the Board of Education. Included under conferences are the Pennsylvania School Boards Association (PSBA) Annual State Conference, the National School Board Association (NSBA) Annual Conference, and the American Association of School Administrators (AASA) Annual Conference.
6. That approval be given to set the 2015-2016 cafeteria prices as listed below:

	2011-12	2012-13	2013-14	2014-15	2015-16
Breakfast	\$0.85	\$0.85	\$0.85	\$0.00	\$0.00
Reduced Breakfast	\$0.30	\$0.30	\$0.30	\$0.00	\$0.00
Elementary Lunch	\$1.30	\$1.30	\$1.30	\$0.00	\$0.00
Secondary Lunch	\$1.60	\$1.60	\$1.60	\$0.00	\$0.00
Reduced Lunch	\$0.40	\$0.40	\$0.40	\$0.00	\$0.00
Student Milk	\$0.45	\$0.45	\$0.45	\$0.50	\$0.50
Adult Breakfast	ala carte	ala carte	ala carte	ala carte	ala carte
Adult Lunch	\$2.90	\$2.90	\$2.90	\$3.00	\$3.00
Adult Milk	\$0.50	\$0.50	\$0.50	\$0.55	\$0.55

The Student Breakfast and Lunch prices for the 2014-15 and 2015-16 school years are at \$0.00 due to the District's participation in the Community Eligibility Provision Program

7. That approval be given to enter into a contract, by and between Luzerne County Head Start, Inc. (the Purchaser) and the Wilkes-Barre Area School District (the District) whereby the Purchaser agrees to purchase meals from the District during the 2015-2016 school year.

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8. That approval be given to renew the District's Volunteer Accident Insurance Policy with the National Union Fire Insurance Company of Pittsburgh, PA for the 2015-2016 school year at a premium of \$588.00.

**B. FEDERAL**

That, in accordance with the authority of the Board, Federal Wire transfer 201500121 from August 1, 2015 through August 31, 2015 and Chapter I AP checks #1425-1431 and Chapter I Wire Transfers 201500122-201500130 were drawn for payment since the last regular meeting of the Board of Education held on August 10, 2015 be approved.

- C. That payment be approved for the following General Fund Wire Transfers #201510222-201510237 and General Fund checks, #39819-39869 and Food Service Checks 2637-2641(August 1 - August 31) which were drawn for payment since the last regular meeting of the Board of Education held on August 10, 2015.
- D. That the checks listed on the following pages #39870 to 40044 which have been inspected be approved and that orders be drawn for the respective amounts set down opposite the names of persons or firms.

**Mr. Caffrey moved, seconded by Dr. Susek, to adopt the report. The vote was as follows:**

**8 Ayes:** Caffrey, Evans, Galella, Katsock, Quinn, Thomas, Walker, Elmy

**1 Nay:** Katsock: A - #1 & C & D

There was no **ATHLETIC COMMITTEE REPORT**

There was no **SAFETY AND SECURITY COMMITTEE REPORT**

**CONTRACTED SERVICES COMMITTEE REPORT**

**Ms. Thomas presented the following report and recommendations for the Board's approval:**

1. That the contract for the 2015-2016 Food Service purchase and delivery of dairy products be awarded to the following vendors:
  - a. Blue Ribbon Farm Dairy – Dodson, G.A.R., Meyers, Solomon/Plains
  - b. West Side Dairy – Coughlin, Flood, Heights/Murray, Kistler, CSC
2. That approval be given to enter into a contract with Conrad Siegel Actuaries, 501 Corporate Circle, P.O. Box 5900, Harrisburg, PA to ensure this District is in compliance with Sections 6055 and 6056, Employer Reporting Mandate under the Affordable Care Act (ACA) for calendar year 2015, in accordance with the terms and conditions of their proposal, at a cost not to exceed \$9,600.00.



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3. That approval be given to award a contract to Leonard Engineering, Inc., 251 Mundy Street, Suite C, Wilkes-Barre, PA to perform masonry façade condition assessments of the façade of the G.A.R. Memorial Junior/Senior High School to identify required repairs and provide repair scopes and a course of action to manage the building into the future. The cost of this contract is \$14,000.00.
4. That approval be given to accept the "Certificate of Substantial Completion" from the Apollo Group, Inc., Construction Manager in respect to the Heights/Murray Elementary Roofing Project with Dunmore Roofing and Supply Co., Inc. with an established date of July 10, 2015.
5. That ratification be given to the change order request of Mar-Paul Company, Inc., 1335 Veterans Memorial Drive, Jessup, PA in respect to the Meyers/Coughlin Safety Sheds and Fence Project as follows:

a. Provide an additional safety shed at Meyers      \$12,426.00

6. That ratification be given to the change order requests of Panzitta Enterprises, Inc., 72 George Avenue, Wilkes-Barre, PA in respect to the Mackin School Renovation Project as follows:

Install 1 hour rated ceiling at stair wells	\$7,008.86
Delete dispensers, add waste only receptacles	-\$3,870.29 (minus)
Add pavement at basement driveway for drainage	\$5,002.26
In-fill top of gym wall for a 1 hour separation	\$5,362.62
Delete miscellaneous demolition & sink bowls	-\$4,294.42 (minus)
Remove plank & supports at gym ceiling	\$3,868.66
Painting revisions	\$6,145.00
Delete lab faucets and receptacles	-\$3,462.86 (minus)
Add framing & drywall	\$1,533.95
Delete display case glass	-\$506.08 (minus)
Alterations to aluminum door and hardware	\$1,575.00
Add electric latch retractors to doors	\$3,590.60
Repair brick and power wash/paint wall	\$4,549.60
<b>TOTAL CHANGE ORDERS , NET</b>	<b>\$26,502.90</b>

7. That ratification be given to the change order requests of G.R. Noto Electrical Construction, Inc., 2 Skyline Drive, P.O. Box 247, Clarks Summit, PA in respect to the Mackin School Renovation Project as follows:

a. Electrical modifications, kitchen equipment      \$2,999.00  
b. Relocate flag pole lights      754.00  
c. Install 4 port plates in lieu of 3 at smart boards      537.00  
d. Add wattage required for heaters      2,772.00

Total Change Orders      \$7,062.00

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8. That ratification be given to the change order request of Yannuzzi, Inc., P.O. Box A, Hazleton, PA in respect to the Mackin School Renovation Project as follows:
  - a. Delete ansul system, deduct - \$1,200.00
9. That approval be given to enter into a contract with Environmental Abatement Associates, Inc., 239 Schuyler Avenue, Suite 125B, Kingston, PA to perform asbestos inspection and testing services at the Wilkes-Barre Township Maintenance Building at an estimated cost of \$1,400.00.
10. That in accordance with Section 2401 of the Public School Code of 1949 and revisions thereto (Auditing of School Finances), approval be given to appoint Rainey & Rainey, Certified Public Accountants, 1151A Highway 315, Plains, PA to audit and prepare the Independent Auditor's Report on the financial records of the District in accordance with GASB 34, and prepare the Single Audit Report as required by the U.S. Office of Management and Budget, Circular A-133, Audits of States, Local Governments and Non-Profit Organizations for the fiscal year ended June 30, 2015.

**Ms. Thomas moved, seconded by Rev. Walker,** to adopt the report. The vote was as follows:

**8 Ayes:** Caffrey, Evans, Galella, Katsock, Quinn, Thomas, Walker, Elmy

**1 Nay:** Katsock - #'s 3, 5, 6, 7, 8

There was no **LEGISLATIVE /FEDERAL REPORT**

There was no **MATERIAL SUPPLIES REPORT**

**Personnel Committee Report**

**Rev. Walker presented the following report and recommendations for the Board's approval:**

The Personnel Committee respectfully makes the following report and recommendations:

All appointments are made pending receipt of PDE required clearances, certifications, and any applicable pre-employment drug test.

**A. Professional**

1. That **Lori Frank's** sabbatical request for the first semester of the 2015-16 school year be approved.
2. That **Debra Mras'** sabbatical request for the first semester of the 2015-16 school year be approved.
3. That **Colleen Beavers** be appointed a temporary professional employee as a secondary business teacher.
4. That **Tammy Latinski** be appointed a temporary professional employee as an elementary teacher effective August 27, 2015.
5. That **Veronica Tobin** be appointed a temporary professional employee as an elementary teacher effective August 27, 2015.

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6. That **Heather Engle** be appointed an elementary education long term substitute for the first semester of 2015-16 school year.
7. That **Jamie Kramer** be appointed an elementary education long term substitute for the first semester of 2015-16 school year.
8. That **Amber Giampietro** be appointed an elementary education long term substitute for the first semester of 2015-16 school year.
9. That **Lauren Medvec** be appointed an elementary education long term substitute for the first semester of 2015-16 school year.
10. The following members of the professional staff, having made claim for an incentive raise under the WBAEA Agreement and having produced official transcripts listing the graduate credits earned, be granted the following effective August 27, 2015:

**Bachelor's +15**

Keli Shanahan

**Bachelor's +30**

Nikole Karkut

Andita Lloyd

Wendy Lubey

**Bachelor's +39**

Elise Moska

**Master's**

Sarah Edwards

Philip Lukasavage

Michael Ostrum

Jessica Sivick

Joshua Wasielewski

Glenn Zimmerman

**Master's +9**

Amy Blasco

Kaitlyn Carr

Janice Horn

**Master's +18**

Lauren Gavlick

Kaycee Hughes

Brittany Kalinay

Christina Kluger

Colleen Yanora

Leah Zelinka

**Master's +27**

Sara Broody  
Melissa Matello  
Maureen McLaughlin  
Mary Olszewski  
Christopher Sedon  
Maria Sullivan  
Daniel Volpetti

**Master's +36**

Jamee Capristo  
Heather Grebeck  
Aubrey Hallinan  
Sarah Jackson  
Tamara Rogowski  
Theresa Slusser  
Sharida Walker

**Master's +45**

Geoffrey Bell  
David Hagenbaugh  
Todd Jones  
Richard Simon

**Master's +54**

Cecilia Baltusavich  
Kelly Comitz  
Patricia Mikiewicz  
Jennifer Welgosh

11. That **Thomas Zelinka**, having made claim for an incentive raise under the Act 93 Agreement and having produced official transcripts listing the graduate credits earned, be granted an incentive of **Masters +54** effective September 15, 2015.

12. As a result of District reorganization, due to the consolidation and elimination of administrative positions and additional responsibilities assigned, the following Board action will be taken:

That **Brian Costello** receive a stipend increase of \$10,000 for his previous appointment as Director of Curriculum and Instruction K-12.

That **Michele Williams** receive a stipend increase of \$5,000 for her previous appointment as Director of Federal and State Educational Programs.

That **Rochelle Koury** receive a stipend increase of \$10,000 for her previous appointment as Director of Administrative and Student Services.

That **Robert Makaravage** receive a stipend increase of \$5,000 for his previous appointment as Director of Instructional Technology/Data & Cyber Services.

That **Justin Correll** receive a stipend increase of \$3,000 for his previous appointment as Acting Elementary Assistant Principal.

That **Tom Zelinka** receive a stipend increase of \$1,500 for his previous appointment as Supervisor of English and Reading Curriculum K-12 inclusive of his incentive raise increase under Act 93.

That **Michael Corcoran** receive a stipend increase of \$1,500 for his previous appointment as Supervisor of Science and Mathematics K-6.

That **Sean Flynn** receive a stipend increase of \$5,000 for his previous appointment as Acting K-8 Principal at the Solomon/Plains Memorial.

13. That the following temporary professional employees, having received their final satisfactory evaluation, be classified as a permanent professional employees:

Janna Michael	Mark Umphred
Sarah Kwarcinski	Kelly Jackson
Elise Mosca	Jennifer Welgosh
Glenn Zimmerman	Samantha Page
Jessica Sivick	Corey Brenner

#### **B. Secretaries & Teachers' Associates**

1. That **Sharon Buratti** be appointed as a substitute teachers' associate.
2. That **Gina Roos** be appointed as a substitute teachers' associate.

#### **C. Custodians & Housekeepers**

1. That **Adam Bohonko** be appointed as a 25 hour per week housekeeper.
2. That **Andrew Yelland** be appointed as a 25 hour per week housekeeper.

#### **D. Athletics**

1. That the resignation of **Corey Brenner** as Meyers' Junior High Wrestling head coach (1/2 pay) be accepted with regret effective September 14, 2015.
2. That the resignation of **Jeff Labatch** as G.A.R.'s Junior High Athletic Director be accepted with regret effective August 25, 2015.

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3. The following appointments are made for the sport season and will be continued on a season to season basis unless, the post is declared vacant by the Board of School Directors. All appointments are effective upon all PDE required clearances and documents being submitted.

Coughlin	Cross-country	Junior High Head Coach	<b>Jared Meehan</b>
Coughlin	Football	Junior High Assistant Coach	<b>James Orson</b>
Coughlin	Football	Volunteer Assistant Coach	<b>David Parsnik, Jr.</b>
Coughlin	Football	Volunteer Assistant Coach	<b>Nino Cinti</b>
Coughlin	Cheerleaders	Volunteer Assistant Coach	<b>Nadia Kulikowich</b>

ADDENDUM

1. The following appointments are made for the sport season and will be continued on a season to season basis unless, the post is declared vacant by the Board of School Directors. All appointments are effective upon all PDE required clearances and documents being submitted.

G.A.R	Football Volunteer Assistant Coach	<b>Kevin Paul</b>
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**Rev. Walker moved, seconded by Mr. Caffrey,** to adopt the report. The vote was as follows:

**8 Ayes:** Caffrey, Evans, Galella, Katsock, Quinn, Thomas, Walker, Elmy

**1 Nay:** Katsock – A- #12

Rev. Walker presented Resolution No 1

RESOLUTION    **TABLED**

~~BE IT RESOLVED, by authority of the Board of Directors of the Wilkes-Barre Area School District, and it is hereby resolved by authority of the same, that Dr. Bernard S. Prevuznak, who is the Superintendent of the above named body is authorized and directed to sign any and all contracts, agreements, grants and/or licenses (hereinafter collectively referred to as contract(s)) with the Pennsylvania Department of Education (Department); and~~

~~BE IT FURTHER RESOLVED, that the body consents to the use of electronic signatures by the above named individual and that no handwritten signature from the above named individual shall be required in order for any contract with the Department to be legally enforceable and that by affixing his/her electronic signature to an electronic file of the contract via the Department's e-grants system, the above designated authorized individual shall have effectively executed and delivered the contract, binding the [insert name of body] to comply with the terms of said contract; and~~

~~BE IT FURTHER RESOLVED, that no writing shall be required in order to make the contract valid and legally binding, provided that the Department and all other necessary Commonwealth approvers affix their signatures electronically and an electronically printed copy of the Contract is e-mailed or is otherwise made available to the body by electronic means; and~~

~~BE IT FURTHER RESOLVED, that the body will not contest the due authorization, execution, delivery, validity or enforceability of the electronic Contract under the provisions of a statute of frauds or any other applicable law. The Contract, if introduced as evidence on paper in any judicial, arbitration, mediation, or administrative proceedings, will be admissible as between the parties to the same extent and under the same conditions as other business records originated and maintained in documentary form and the admissibility thereof shall not be contested under either the business records exception to the hearsay rule or the best evidence rule; and~~

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~~BE IT FURTHER RESOLVED, that the body will notify the Department's Bureau of Management Services promptly in the event that the above named individual is no longer authorized to execute agreements on behalf of the body electronically and that the Department shall be entitled to rely upon the above named officer's authority to execute agreements electronically on behalf of the body until such notice is received by the Department's Office of Chief Counsel.~~

ATTEST

\_\_\_\_\_  
\_\_\_\_\_  
President/Chair or Vice-President/Chair      Treasurer/Secretary

\_\_\_\_\_  
\_\_\_\_\_  
Print/type name and title      Print/type name and title

I, \_\_\_\_\_, Secretary, of \_\_\_\_\_. Do certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the \_\_\_\_\_, held the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated: \_\_\_\_\_  
\_\_\_\_\_  
Signature

\_\_\_\_\_  
\_\_\_\_\_  
Print/type name and title

TO BE EXECUTED BY AUTHORIZED OFFICER:

~~As the person authorized to sign on behalf of the above named body, I agree that I shall not provide any other person with my e-grants password or otherwise authorize any other individual to affix my electronic signature to any agreement with the Department.~~

Dated: \_\_\_\_\_  
\_\_\_\_\_  
Signature

\_\_\_\_\_  
\_\_\_\_\_  
Print/type name and title

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Rev. Walker moved, seconded by Mr. Caffrey, to accept the Resolution.  
Following a discussion:  
Rev. Walker moved, seconded by Mr. Caffrey, to table the Resolution.

Mr. Caffrey presented Resolution No 2

**RESOLUTION**

WHEREAS, the recent death of **HONORABLE PETER PAUL OLSZEWSKI SR.**

has brought sorrow to his family, friends, and all who knew him; and

WHEREAS, he is the father of Mary Olszewski Hoda, School Psychologist for the Wilkes-Barre Area school District; and

Judge Olszewski Sr. served during World War II in the U.S. Army in the China-Burma-India Theater of Operations and received the Asiatic Pacific, American Theater, Republic of China and Good Conduct medals. Judge Olszewski served as the attorney for the City of Wilkes-Barre from 1955 to 1962. Judge Olszewski was elected judge of the Court of Common Pleas of Luzerne County in 1967 and in 1983 was elected to the Superior Court of Pennsylvania ; and

WHEREAS, his passing on July 18, 2015 will leave an unfillable void in the lives of all who knew and loved him.

THEREFORE, BE IT RESOLVED, that his death be recorded in the minutes of the Board of School Directors and that the Secretary be instructed to express the sympathy of the members of the Board to his wife June Marie; his daughter, Mary Olszewski Hoda; his sons, Honorable Peter Paul Olszewski Jr., Paul Peter Olszewski II, John Olszewski; his brother, Rev. Daniel Olszewski and to his entire family.

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**Mr. Caffrey moved**, to accept the Resolution by Acclamation.



Ms. Thomas presented Resolution No 3

**RESOLUTION**

WHEREAS, the recent death of **FRANCES K. SIMS** has brought sorrow to her family, friends, and all who knew her; and

WHEREAS, she was employed by the Wilkes-Barre Area School District for thirty eight years and served as a Guidance Secretary prior to her retirement; and

WHEREAS, her passing on August 7, 2015 will leave an unfillable void in the lives of all who knew and loved her.

THEREFORE, BE IT RESOLVED, that her death be recorded in the minutes of the Board of School Directors and that the Secretary be instructed to express the sympathy of the members of the Board to her son Mark; her daughter, Elizabeth Ann; and to her entire family.

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**Ms. Thomas moved**, to accept the Resolution by Acclamation.

**New Business**

**Ms. Thomas moved, seconded by Miss Katsock**, to form a Food Service Committee, which will consist of Board Members, Employees of the Nutrition Group, Inc., Wilkes-Barre Area School District Food Service Employees and students of the Wilkes-Barre Area School District to evaluate the quality of the food being served within the Wilkes-Barre Area School District. The Committee will schedule meetings every other month. The vote was as follows:

**8 Ayes:** Caffrey, Evans, Galella, Katsock, Quinn, Thomas, Walker, Elmy

Mr. Quinn inquired as to the status of the insurance claim in regard to the damage incurred to the roof at the Wilkes-Barre Twp. Property.

Attorney Wendolowski informed Mr. Quinn that the claim is not fully resolved at this time.

**Communications from Solicitor**

Attorney Wendolowski informed the Board that Crestwood Area School District was requesting additional representation on the Board of the Wilkes-Barre Area Career and Technical Center.

Attorney Wendolowski asked if the Board of Directors of the Wilkes-Barre Area School District would like to entertain a motion for additional representation for Crestwood Area School District on the Wilkes-Barre Area Career and Technical Center Board of Representatives.

There was no motion made to the above request.

**Board Secretary Report**

Leonard B. Przywara, Board Secretary/Business Manager announced the following Meeting schedules.

**October, 2015**

**Committee Meeting**

Monday October 5, 2015 – 5:30 PM

**Regular Board Meeting**

Monday, October 5, 2015– 7:00 PM

**Miss Katsock moved** to adjourn the Meeting.

**President Elmy** adjourned the Meeting at 9:57 PM.