

**Minutes of the Regular Meeting
of the
Board of School Trustees
Greenfield-Central Community School Corporation**

**Administration Center
110 W. North St.
Greenfield, IN
September 29, 2014
7:00 P.M.**

Board Members Present: Mrs. Retta Livengood, President
Mr. Ray Kerkhof, First Vice President
Mr. Steve Menser, Second Vice President
Mr. Dan Leary, Secretary
Mr. Dan Strahl, School Board Attorney

Administration Present: Dr. Harold Olin, Superintendent
Mrs. Ann Vail, Associate Superintendent
Dr. Christy Hilton, Assistant Superintendent
Mr. Tony Zurwell, Business Manager
Ms. Donieta Ross, Executive Assistant to Superintendent

Unable to Attend: Ms. Kathy Dowling, Assistant Secretary

Others signing in as: Jobie Whitaker, Jennifer Dixon, Greg Thompson, Dave Beal, Dan Jack, Jim Bever, Devon Marine, Matt Davis, Brent Oliver, Shane Bryant, Allison Frakes, Susie Coleman, Christina Vallee, Jan Kehrt, Steve Bryant, Rhonda Fada, Gabe Fada and Katie Creamer

- I. Mrs. Livengood led in recitation of the Pledge of Allegiance and called the September 29, 2014, School Board Meeting to order.
 - A. Mrs. Livengood read the Character Trait of the Month – Truthfulness.
 - B. Principal Jim Bever introduced 4th grade teachers Katie Creamer and Rhonda Fada to present the spotlight for Greenfield Intermediate School. Ms. Creamer presented Cougars and Cubs, a newly developed afterschool program that helps 4th grade students transition to the intermediate school. Ms. Fada explained how this program pairs high school students with 4th graders, to help mentor the students in Math, Reading and homework.
- II. Mr. Menser made a motion to approve the minutes of the Regular Meeting of September 8, 2014, and the Executive Session of September 8, 2014. Mr. Leary seconded the motion. The motion was approved, 4 – 0.

- III. Mr. Zurwell presented the September claim docket for review in the amount \$2,430,967.27. The Board had received the docket in advance for review. Mr. Kerkhof made a motion to approve the claim docket as presented and Mr. Leary seconded the motion. The motion was approved, 4 – 0.
- IV. Mr. Zurwell presented reports comparing budget information for each of the taxing funds for months ending August 2013 and August 2014. Expenses did exceed revenues for both years, and reserves dwindled, but Mr. Zurwell noted this was typical for August and both months endured three payrolls. All our taxing funds at months' end for both years had positive ending cash balances.
- V. Mr. Zurwell made the following recommendations in reviewing the 2015 budgets:
 - A. Mr. Zurwell recommended the Board approve and sign the 2015 Budgets as presented, including the adoption of Budget Form 4, Ordinance of Appropriations and the Resolution of Tax Rates. Mr. Leary made a motion to approve all the recommendations and Mr. Kerkhof seconded the motion. The motion was approved, 4 – 0.
 - B. Mr. Zurwell recommended the Board approve the 2015-2017 Capital Projects Fund Plan, and asked for permission to publish the Notice of Adoption. Mr. Menser made a motion to approve the recommendation and Mr. Kerkhof seconded the motion. The motion was approved, 4 – 0.
 - C. Mr. Zurwell recommended the Board approve the 2015-2026 Bus Replacement Plan. Mr. Leary made a motion to approve the recommendation and Mr. Kerkhof seconded the motion. The motion was approved, 4 – 0.
 - D. Mr. Zurwell requested that the Board approve the 2015 Budget (Line 2) Resolution which grants the Greenfield-Central Community Schools Business Manager, Anthony M. Zurwell, the authority to reduce Line 2 on Forms 4B for the 2015 Budgets. Mr. Menser made a motion to approve the recommendation and Mr. Kerkhof seconded the motion. The motion was approved, 4 – 0.
 - E. Mr. Zurwell recommended the Board approve the Expenditure Goal for the 2015 Budget. Mr. Kerkhof made the motion to approve the recommendation as presented and Mr. Leary seconded the motion. The motion was approved, 4 – 0.
 - F. Mr. Zurwell presented a preliminary bond resolution for General Obligation (GO) Bonds. Mr. Menser made a motion to approve the recommendation as presented and Mr. Leary seconded the motion. The motion was approved, 4 – 0.
 - G. Mr. Zurwell requested the Board to approve the Declaration of Official Intent to Reimburse Expenditures. Mr. Menser made a motion to approve the recommendation as presented. Mr. Leary seconded the motion. The motion was approved, 4 – 0.

H. In conclusion, Mr. Zurwell recommended the Board approve the General Obligation Refunding Bond Resolution. Mr. Kerkhof made a motion to approve the recommendation and Mr. Leary seconded the motion. The motion was approved, 4 – 0.

- VI. Mrs. Vail introduced Greenfield-Central High School Principal Steve Bryant to present the instructional report on the Jobs for America's Graduates (JAG) program. Mr. Bryant and JAG Instructor Jennifer Dixon shared highlights of the program. Students who are at-risk of graduating and/or making a successful transition to college/career are selected for this program. The JAG instructor teaches one class a day, for a total of two a week, and spends the rest of the day mentoring/tutoring, making community contacts and completing state and national data reports. Mrs. Livengood asked Ms. Dixon what the top challenge is within the program. Ms. Dixon responded that apathy from the students and to teach them the skills of being responsible and doing the work. Mr. Kerkhof asked Mr. Bryant what the matrix was for those students who are enrolled. Mr. Bryant shared they select students who have 20 credits and are close to passing the ECA. Mr. Menser asked if local businesses are involved and Ms. Dixon shared that businesses do accept students for job shadowing and come into the class as guest speakers. The local WorkOne Center coordinates the local implementation of this program and federal funding financially supports the salary of the teacher and provides 20 computers to the high school.
- VII. Dr. Olin reported that the athletic facilities committee had not met since the last school board meeting. The next meeting will include presentations from vendors on estimated costs for a natural grass overhaul and artificial turf of the field. Dr. Olin stated he will have a more thorough summary with pricing at the November 10th board meeting.
- VIII. Dr. Olin reported no discussion related to the inter-local contract or language for professional staff was addressed at the last Hancock Madison Shelby Educational Services (HMSSES), Board meeting on September 24, 2014. He shared the 2009 Educational Services special education survey with Board Members. Mr. Leary stated that some of the schools in the report are smaller than Greenfield-Central and conduct their own special education services. Dr. Olin reported that he spoke to Robert Harris, Executive Director of Educational Services, about the 2009 findings and he stated that an updated report would cost approximately \$5000. The next meeting is set for October 22, 2014.
- IX. Dr. Hilton presented an update on the digital learning surveys from staff, parents and the community. Technology Integration Specialist Ashley Arnold summarized the data and shared the main questions asked on the survey. Dr. Hilton reported that a team visited Batesville Schools and Lebanon High School to learn about their 1:1 student technology program and they also received information from Apple and Lenovo on devices they feature. Dr. Hilton stated that all of this information will assist the technology council on their recommendation to the Leadership Team on what tier to introduce the initiative, what device to purchase and what learning management system to put into place. Mr. Kerkhof asked where the students and staff were on utilizing the technology at Lebanon. Dr. Hilton shared that staff training and protocol surfaced as the most important issues when introducing the initiative.

- X. Dr. Olin presented for second reading NEOLA revisions and additions for the board's consideration. Mr. Leary made a motion to approve the recommendation and Mr. Kerkhof seconded the motion. The motion was approved, 4 – 0.
- XI. Mr. Zurwell presented a grant from United Way of Central Indiana in the amount of \$3000.00. Mr. Kerkhof made a motion to approve the ReadUp grant with gratitude and Mr. Leary seconded the motion. The motion was approved, 4 – 0.

Mr. Zurwell requested the Board approve the Greenfield Central Junior High School request to invest up to \$6000.00 from their Athletic ECA fund for a utility vehicle. Mr. Menser made a motion to approve the recommendation. Mr. Leary seconded the motion. The motion was approved, 4 – 0.
- XII. Mr. Zurwell requested authorization to publicize two project hearings for obtaining General Obligation (GO) Bonds. The purpose of the bonds is to pay off the Guaranteed Energy Savings Contracts and finance the blend of digital learning technology into the classrooms. Mr. Leary made a motion to approve the request and Mr. Menser seconded the motion. The motion was approved, 4 – 0.
- XIII. Dr. Olin shared the summary for Average Daily Membership (ADM) from the September 12, 2014 count day. The general tuition from the state of Indiana is based upon the official count and Dr. Olin stated the enrollments were down from last year. Mr. Kerkhof asked why 33 students on the summary sheet were out of district. Dr. Olin explained those were special education students who live outside of the Greenfield-Central district but are provided services in our buildings. Dr. Olin shared the student cohorts from September 2013 and September 2014. He further explained that two of the grade levels have shown a drop in student numbers. Dr. Olin reported that more investigating will be done before the second count day on February 3, 2015.
- XIV. Dr. Olin shared that a Tentative Agreement with the Greenfield Central Classroom Teachers' Association had been ratified at 100% support. Mr. Kerkhof asked at what percent was offered on the base salary. Mr. Zurwell stated that it was 3% and Dr. Hilton shared that historically it was about a \$1200 increase. Mr. Menser made a motion to approve the contract. Mr. Leary seconded the motion. The motion was approved, 4 – 0.
- XV. Dr. Hilton presented the personnel recommendations for approval. Mr. Kerkhof made a motion to approve the recommendations and Mr. Menser seconded the motion. The motion was approved, 4 – 0.

Certified personnel leaves of absence for the 2014-15 school year included the following: Sarah McCall, Math; and Jamie Thompson, Elementary.

Certified personnel recommendation: Allison Frakes, Grade 2 & 3 Special Education.

Certified personnel resignation: Ashley Stout, Grade 2 & 3 Special Education.

ECA recommendations for the 2014-15 sports season: William Castrodale, volunteer varsity men's baseball coach; and Kayla Paterson, assistant swim coach.

- XVI. Mr. Menser made the motion to adjourn the meeting, and Mr. Leary seconded the motion. The motion was approved, 4 – 0.

President

First Vice President

Second Vice President

Secretary

Absent
Assistant Secretary