

OVERVIEW

The Scotland County “Suspension Center” is designed for students suspended from traditional schools ten days or less and is used as an option to decrease absences for students in the district. Students are counted present while in attendance at the “Suspension Center”. This program is designed to serve grades 6-12 and provides the opportunity to complete classroom assignments from their home school with assistance from one facilitator and an assistant. The hours of operation are different from the traditional school to assist with transportation.

Scotland County Out of School Suspension Center Procedures

- *Each school designates one contact person (Data Manager, Secretary, etc.)*
- *It is strongly recommended for students to attend the Suspension Center. This will allow students to reduce suspension time and it will change from Out of School (OSS) suspension to In School Suspension (ISS).*
- *Administration checks availability.*
- *Student and parent must agree with the process.*
- *Teachers provide assignments from referring school. Assignments can be emailed or faxed.*
- *The Suspension Center will email referring school contact information regarding attendance.*
- *Student’s completed work will be emailed or sent through the courier when suspension is completed.*
- *If student behaves inappropriately, the student will be sent home, the full suspension reinstated and the home school notified.*
- *This program will operate Monday through Friday 8:00 – 3:00.*

Suspension Center Contract

I, _____, understand that in order to attend the “Suspension Center”, I must agree to the terms of this contract that is being offered at the recommendation of the administrators of my home school. I understand that my satisfactory participation in the “Suspension Center” will not count as absences, and that my satisfactory work will be accepted by my home school teachers as daily grades or quizzes. Additionally, I understand that this contract is being offered as an alternative to out-of-school suspension and that enrollment and continuance is contingent upon my compliance with the following terms:

TERMS:

The student should:

1. Develop a satisfactory Student Behavior Plan.
2. Be in attendance every day and on time. The daily schedule will run from **8am –3p.m** . Students will be required to make up missed days. Parents must call Suspension Center by 8am, if the student will be absent or late.
3. Follow all of the School Board, school, and class rules/policies.
4. Cooperate with all staff members at “Suspension Center” and at Shaw Academy.
5. Display no argumentative, disrespectful, or disruptive behavior, which includes:
 - a. Threats to any staff member or student
 - b. Aggressive behavior – physical or verbal
 - c. Profanity
 - d. Sleeping or resting head on desk
 - e. Being out of seat without permission
 - f. Talking without permission
 - g. Being off-task
6. Come to school prepared (pencil/pen, paper and books) and complete all assignments to the satisfaction of the teacher.
7. Come to school dressed in accordance with the Dress Code. Head coverings are not allowed.
8. Provide sufficient medication in prescription container for the duration of the program (if applicable).
9. Be responsible for making up any quizzes or tests missed at the home school.

REGULATIONS:

1. Those involved in a fight will be **required** to participate in mediation when both parties are sent to the OSS Holding Center.
2. No abuse, misuse, or vandalism of school property.
3. **No weapons, no alcohol, no illegal drugs, no tobacco products, no drug or tobacco paraphernalia, no electronic devices.**
4. No food, candy or gum will be allowed during class time (food can be consumed during lunch time and only drinks with screw on tops will be permitted in the classroom).
5. **No trespassing on the property of any Scotland County Schools and no attendance of any activity or event at any Scotland County School.**
6. Once a student arrives at "Suspension Center", they are to report directly to the class. Students that leave campus will be dismissed from the program. This is a safety violation.
7. Parent conferences may be required.

Furthermore, I understand that my participation in the "Suspension Center" is voluntary and that failure to comply with any of the above terms will result in my **dismissal** from the program for the remainder of the suspension term. If I am terminated from the program, I understand that I will serve the remainder of my suspension as an out-of school suspension.

Student _____

Date _____

Parent/Guardian _____

Date _____

OSS Holding Center Staff/Administrator _____

Date _____