

Scoring Rubric #339 Continuing Applicants

Grant ID: _____
Scorer ID: _____
Date: _____

District: _____ School: _____

Current Status

This section is designed to provide OSPI with the grantees’ assessment of program implementation progress during 2010-2011. Address the following:

BUILDING DATA (Page 3 of RFP)

Current Status

1. This section is designed to provide OSPI with the grantees’ assessment of program implementation or planning progress during 2010-11. Address the following:
 - a. What has been your most significant Navigation 101 program implementation or planning success this year?
 - b. The schools in this initiate benefit from the exchange of ideas with other implementers. What aspect(s) of Navigation 101 does your school do especially well? If others are interested in learning more, are you open to talking to others about this (these) aspect(s) of your program?
 - c. What has been your biggest program implementation or planning challenge this year?

0	1	2	Score
Not addressed or sufficiently understood	Response completed for all questions.	Response complete and includes evidence supporting the response.	

2. Diversity: Equity and Excellence

- a. Active and strategic involvement of community groups can help all students feel engaged and prepared for college and career, especially diverse student populations and potential first-generation college students. Which community groups do you partner with to increase student engagement, expose students to college and careers, and provide mentoring to students? How will you increase community partnerships during the coming year?
- b. Feedback from schools indicates the need for better tools, strategies, and curriculum to engage English language learners, special education students, and students from diverse backgrounds in college and career readiness programs like Navigation 101. Are there any promising practices at your school for addressing this issue? Any tools, resources, or strategies you would suggest to others? What challenges are you facing in these areas, and what would help you overcome these challenges?

0	1	2	Score
No response	Response includes evidence of strategic community involvement or promising practices.	Response includes evidence of strategic community involvement and promising practices.	

3. Communications

An effective means by which the Navigation 101 program engages stakeholder groups in a deeper understanding of the program and related resources is through the distribution of the various newsletters and other communications announcing new features of the program or important student opportunities.

- a. Who at your school is in charge of distributing Navigation 101/guidance materials/communications?
 Name:
 Position:
 Email:
 Phone:
- b. For Navigation 101 to be effective, it is critical that advisors understand the purpose of the program, why it's important, and how it can increase student engagement when implemented effectively. How does your school make sure advisors have this understanding? How do you support teachers in developing the skills and knowledge needed to be an effective advisor? Limit your response to no more than 250 words.

0	1	2	Score
No response	Response identifies a communications contact and some form of formal advisor training.	Response identifies a specific communications contact and a specific formal advisor training program that is designed to optimize advisor understanding of the program.	

Implementation Plan

4. Implementation Plan

Continuing grantees, using Navigation Premiere, were provided with an opportunity and support to complete the **Navigation 101 Next Year Goals and Implementation Plan** during the Spring 2011 NavAcademies. Please attach a completed plan for each applicant school. These may be attached as either PDF or Word documents. If you were not a grantee or did not complete this plan, blank templates are available at: [Next Year Goals and Implementation Plan, High School](#) and [New Year Goals and Implementation Plan, Middle School](#) (elementary schools should utilize the middle school template).

0	1	2	Score
No response	Applicant entered narrative and responses to most sub-elements of Next Year	Applicant entered narrative responses to all sub-elements of Next Year	

	Implementation Plan. Responses reflect activity at all grade levels.	Implementation Plan. Responses reflect activity at all grade levels.	
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5. Principal Narrative: Principal response only

Navigation 101 and the implementation of the program’s five elements, including program management and a comprehensive guidance and counseling program, is a process that involves deep system level change that is connected to each school’s improvement initiatives. As the principal you will lead this change process to generate a high level of stakeholder ownership that creates a sustainable commitment for the Navigation 101 initiative.

- a. What evidence do you have that your building staff supports this initiative?
- b. How is Navigation 101 linked to your overall school improvement plan?

0	1	2	Score
Not addressed or sufficiently understood	<p>1. A description of organizational activities with stakeholders that strengthens knowledge of Navigation 101 and change management evidence-based practices, creates local champions, encourages buy-in, and develops an implementation team that has recognized authority to plan.</p> <p>2. A description of the ways in which Navigation 101 program management and five key components are and/or will be embedded into the School Improvement Plan, improve program or student outcomes and be linked not only to school improvement, but also to district</p>	<p>2. A description of the ways in which Navigation 101 program management and five key components are and/or will be embedded components in the School Improvement Plan,</p> <p>i.e., response connects Navigation 101 development and sustainability to School Improvement Planning.</p>	

	initiatives, i.e., reduce the percentage of students needing to enroll in a post secondary developmental math course or increase participation of students enrolled in dual credit courses.		
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6. Leadership Team Narrative

A school's readiness to design and implement Navigation 101 is contingent upon a full understanding of the following factors:

- Career and college readiness
- Integration of Navigation within a broader comprehensive guidance and counseling program.
- High School & Beyond Plans that include career goals
- Enrollment/success in "gatekeeper" and CTE courses
- Student-led conferences
- Family/community engagement in student education

How will you address these factors in your Navigation 101 implementation plan? Provide evidence that supports your school's understanding of these important factors.

0	1	2	Score
Not addressed or sufficiently understood	1. A description of the ways in which Navigation 101 program management and five key components are and/or will address some of the six factors, i.e., response connects Navigation 101 development and sustainability to college and career readiness.	1. A description of the ways in which Navigation 101 program management and five key components will address the six factors, and/or will be embedded into the School Improvement Plan, improve program or student outcomes and be linked not only to school improvement, but also guidance and counseling programs and to district initiatives, i.e., reduce the	

		percentage of students needing to enroll in a post secondary developmental math course or increase participation of students enrolled in dual credit courses.	
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7. The **Goals, Activities, and Desired Outcomes** section provides an opportunity to communicate the 2011-2012 work plan of action, timelines for completion, costs, and the evaluation protocols to measure attainment for each element of focus for the grant year 2011-2012. A quality application will link an honest appraisal of current implementation status for each Navigation 101 element with the work plan, budget, and evaluation for 2011-2012. Grant readers will also be looking for comprehensive plans that address the key areas of focus while recognizing the interrelatedness of all elements of the Navigation 101 program. Please refer to the Appropriate Expenditures listed under reference materials to insure that the requested grant funds are eligible costs covered by this grant.

0	1	2	Score
Not addressed or sufficiently understood	<p>1. Narrative shows basic knowledge of Navigation 101 program.</p> <p>2. Narrative identifies at least three goals and corresponding activities and these goals/activities are based upon the applicant's "Current and Target status" self-evaluation.</p>	<p>1. Narrative shows in-depth knowledge of Navigation 101 program.</p> <p>2. Narrative identifies at least three goals and corresponding activities, and these goals/activities are based upon the applicant's "Current and Target status" self-evaluation, AND: (a) identified goals will be fully realized within the 2011-2012 school year; (b) leadership understands the ways in which achievement of these three goals are interrelated with the school improvement plan, a comprehensive guidance and counseling program, and dependent upon effective and system-wide program management (i.e. other schools within the district or region); and (c) a process is in place by which the school will engage in continuous program improvement informed by</p>	

		short-term data and measurable objectives.	
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8. The Work Plan **Goals, Activities, and Desired Outcomes** section provides an opportunity to communicate the 2011-2012 work plan of action, timelines for completion, costs, and the evaluation protocols to measure attainment for each element of focus for the grant year 2011-2012. A quality application will link an honest appraisal of current implementation status for each Navigation 101 element with the work plan, budget, and evaluation for 2011-2012. Grant readers will also be looking for comprehensive plans that address the key areas of focus while recognizing the interrelatedness of all elements of the Navigation 101 program. Please refer to the Appropriate Expenditures listed under reference materials to insure that the requested grant funds are eligible costs covered by this grant.

Work Plan, Goals, Activities, Desired Outcomes

0	1	2	Score
Not addressed or sufficiently understood	Goals, activities, desired outcomes, budget, and timeline must align with the work plan narrative and the budget is primarily focused on the purchase of materials.	Goals, activities, desired outcomes must also meet the following criteria: a. goal statement that is needs based, b. activities that are sequential and reflect a feasible action plan, c. outcomes that are specific and measurable, d. budget details that focus on long-term investment/ sustainability, and program fidelity through professional development, and e. completion date that occurs within the grant period.	

Total Score: _____/16

Needs Attention (non-scored)

Indicate any areas of concern relative to this application (i.e. questionable or inappropriate activities or expenditures).

Additional information on scoring considerations is contained in the FAQ document.

05.04.11